



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ CIVIC CENTER
100 Civic Center Drive
TUESDAY, September 2, 2014– 6PM

PB&R Commission Members:

Ron Cole, Chair
Roy Englebrecht, Vice Chair
Tom Anderson
Kathy Hamilton
Laird Hayes
Walt Howald
Marie Marston

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Mike Pisani, Acting Municipal Operations Co-Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER

2) ROLL CALL

3) NOTICE TO THE PUBLIC

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

4) CONSENT CALENDAR

All matters listed under **Consent Calendar 4A-4E** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the August 5, 2014 meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file Activity Report.

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. **Bench Donation — Topaz Avenue @ South Bay Front**

Recommendation: Approve donation of bench for George Watson by Lee Cassidy at the end of Topaz Avenue at South Bay Front on Balboa Island.

E. **Tree Donation — Irvine Terrace Park**

Recommendation: Approve donation of tree for Hunter Glycer by Steve Glycer at Irvine Terrace Park.

5) CURRENT / NEW BUSINESS – Staff Report

A. **Application for Listing of the Goldenrod Avenue Footbridge in the City's Register of Historical Property**

Recommendation: Staff recommends that the PB&R Commission review the information and forward their recommendation to the City Council to classify the Goldenrod Avenue Footbridge as a Local Historic Site (Class 3).

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

B. Sculpture Donation from Sister City Okazaki, Japan — Irvine Terrace Park

Recommendation: The Arts Commission recommends that the PB&R Commission consider the donation of a sculpture from Sister City Association — Okazaki, Japan for placement in the Irvine Terrace Park and forward their recommendation to City Council for their approval.

C. Revisions – City Council Policy G-1 — Retention or Removal of City Trees

Recommendation: Staff recommends that the PB&R Commission review the modifications made by the Ad Hoc Committee to City Council G-1 Policy; take public input and return at a future meeting with a final draft to forward to City Council for their approval.

D. Revisions – City Council Policy G-6 — Maintenance and Planting of Parkway Trees

Recommendation: Staff recommends that the PB&R Commission review the modifications made by the Ad Hoc Committee to City Council G-6 Policy; take public input and return at a future meeting with a final draft to forward to City Council for their approval.

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

8) ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting August 5, 2014 – 6:00 pm

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 p.m.

2) ROLL CALL

Present: Tom Anderson, Chair
Ron Cole, Vice Chair
Kathy Hamilton
Laird Hayes
Walt Howald
Roy Englebrecht
Marie Marston

Staff: Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Mike Pisani, Acting Municipal Operations Co-Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist

3) NOTICE TO THE PUBLIC

4) PRESENTATION – Community Service Award

A presentation and introduction was given by Deputy Director Sean Levin. He went on to review Karen Tringali's accomplishments as a community activist and her volunteerism.

Chair Anderson presented the Community Service Award to Karen Tringali

Karen Tringali thanked the Commission for the award.

5) ELECTION OF OFFICERS

Chair Anderson thanked the Commission for the opportunity to serve over the last year, and called for nominations for the position of the **FY 2014/15 Chair** of the Parks, Beaches & Recreation Commission.

Motion by Chair Anderson; seconded by Commissioner Hayes to nominate Vice Chair Cole for the position of FY 2014/15 Chair of the Parks, Beaches & Recreation Commission.

Hearing no other nominations; the nominations for Chair were closed. Motion carried by unanimous vote.

Chair Cole opened nominations for **FY 2014/15 Vice Chair**.

Motion by Vice Chair Cole; seconded by Commissioner Hayes to nominate Commissioner Englebrecht for the position of the **FY 2014/15 Vice Chair** of the Parks, Beaches & Recreation Commission.

Hearing no other nominations; the nominations for Vice Chair were closed. Motion carried by unanimous vote.

Commissioners reorganized seating positions.

6) CONSENT CALENDAR

A. Minutes of the June 3, 2014 meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks & Operations Division Activity Report.

Recommendation: Receive/file Activity Report

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. Bench Donation – West Newport Park

Recommendation: Approve donation of bench for Marian Citrano at West Newport Park.

Chair Cole opened the public discussion for commissioners, staff and the public; hearing none the public discussion was closed.

Motion by Commissioner Marston; seconded by Commissioner Howald, to approve items 6A-6D of the Consent Calendar. Motion carried (7-0) unanimously.

7) CURRENT / NEW BUSINESS – Staff Report

A. Request by Newport-Mesa Soccer Club for Temporary Lights at Bonita Canyon Sports Park Field (BCSP) #5

Recommendation: Staff recommends that the PB&R Commission consider the request of Newport Mesa Soccer Club for temporary lights at Bonita Canyon Sports Park field #5 from October 1 – November 2014, and January 15 – March 6, 2015 from dusk to 7:45 p.m. (weekdays only).

Recreation Manager Janet Cates provided an overview of the request reiterating their request for temporary lights at BCSP field #5.

Chair Cole opened the public discussion.

Mark Arblaster, Newport Mesa Soccer Club commented on the growth of the club, lighting, rental expenditures, field upkeep and renovations, and the need for more lit fields.

Chair Cole closed the public discussion.

Discussion ensued regarding the number of lit fields and specific allocations for Newport Mesa Soccer Club.

Motion by Commissioner Anderson; seconded by Commissioner Hamilton, to approve the request from the Newport Mesa Soccer Club for temporary lights at BCSP field #5 from October 1 – November 2014, and January 15 – March 6, 2015 from dusk to 7:45pm (weekdays only). Motion carried unanimously.

B. Request to modify the Youth Sports Commission Member Requirements, Field Allocation and use procedure.

Recommendation: *Staff recommends that the PB&R Commission consider the modifications of the Youth Sports Commission member requirements, Field allocation and use procedure.*

Recreation Supervisor Justin Schmillen provided an overview and PowerPoint to the Commission. He highlighted the new sections; philosophy, code of conduct, redefinition and clarification, field allocation definition, the specifics of open status, City resident participation requirements, reduced membership reclassification, club member requirements, sub-classification additions, information gathering, and allocations for organization camps.

Discussion ensued regarding status classifications, organization identification procedures; annual review, coach compensation, and field allocation requests for clinics.

Commissioner Marston questioned the section regarding contractual agreement time frames, billing calendar days and date notations in the report. Supervisor Schmillen agreed and stated staff would incorporate those corrections.

Chair Cole opened the public discussion.

Mark Arblaster, Newport Mesa Soccer Club commented he was not fully in agreement with allocation ratios, and delineation of compensation.

Jim Mosher commented on the rules for the use of parks and more specifically the authority of the PB&R Commission.

Chair Cole closed the public discussion.

Commissioner Anderson commented regarding the club compensation policy.

Commissioner Hamilton inquired as to whether a decision needs to be made tonight.

Director Detweiler suggested that if the Commission were making major changes within the procedure then this would need to be brought back to the Youth Sports Groups for further discussion.

Commissioner Hayes inquired the need to clarify some of these questions, and what percentage of the cost is covered by the fees collected.

Supervisor Schmillen responded that the fields are highly subsidized by the City.

Commissioner Marston questioned the logic behind the percentages used.

Deputy Director Levin reviewed the policy and criteria used in the initial design inception.

Motion by Commissioner Anderson: seconded by Vice Chair Englebrecht to approve the modification to the Youth Sports Commission Member Requirements, Field Allocation & Use Procedure but omitting section E1 and E2. Motion carried unanimously.

C. Special Tree Removal – North Side of Poppy Avenue

Recommendation: *Staff recommends that the PB&R Commission consider the removal of four Special City trees – Neighborhood Desert Gum trees at 500, 712, and 730 Poppy Avenue and 535 Hazel Drive (tree is located on Poppy Avenue) to ensure public safety and prevent property damage. Replanting of trees will be deferred until Street Tree Designation list has been reviewed and approved.*

Landscape Manager Dan Sereno provided an overview and commented that 601 Hazel had been used in the consultant's report, page 1 of the spreadsheet, but that was a mistake. He noted he received input from 4 (four) residents regarding their trees.

Commissioner Howald inquired as to the type of trees under consideration, and expressed concern regarding the Council Policy G-6 tree list.

Commissioner Marston commented on the number of trees being considered, and what will happen to the newly planted trees.

Manager Sereno responded that residents will be given a choice of the specific tree species to be planted.

Vice Chair Englebrecht commented on the criteria used for this request and stated that he does not support the removal of the trees.

Commissioner Hamilton inquired if the Magnolia trees are fruit bearing trees. Manager Sereno stated that they were, like most trees.

Commissioner Anderson questioned the consultant's rating of the trees, and expressed his frustration with the system used to make these determinations.

Manager Sereno responded that there is definitive criteria used when making these tree removal decisions.

Chair Cole opened the public comments.

Justin Cox made positive comments regarding responsiveness of City staff, beautification of the City, and the importance of supporting staff and the Commission.

A Resident at 535 Hazel Drive commented that she had requested a Magnolia tree to replace the current tree at her residence.

Chair Cole closed the public comments.

Motion by Commissioner Howald: seconded by Commissioner Marston, to approve the removal of four Special City trees – Neighborhood Desert Gum trees at 500, 712, and 730 Poppy Avenue and 535 Hazel Drive (tree is located on Poppy Avenue) to ensure public safety and prevent property damage and that replacement tree selection will be deferred until the Council Policy G-6 Street Tree Designation list has been reviewed and approved by City Council. Motion carried by the following vote:

Ayes: Anderson, Cole, Hamilton; Hayes, Howald, Marston
Noes: Englebrecht

D. Request to Change Location of a recently approved bench donation – K Street at East Bay Avenue.

Recommendation: *Staff recommends that the PB&R Commission consider the request to change the location of a recently approved bench donation from M Street Pier to the end of K Street at East Bay Avenue.*

Acting Municipal Operations Co-Director Pisani provided an overview of the request.

Chair Cole opened the Item for public discussion, hearing none the public discussion was closed.

Motion by Commissioner Hayes; seconded by Vice Chair Englebrecht to approve the request to change the location of a recently approved bench donation from M Street Pier to the end of K Street at East Bay Avenue. Motion carried unanimously.

E. FY 2014/15 Ad Hoc Committee Appointments

Recommendation: *Staff recommends that the PB&R Commission discuss and affirm the FY 2014/15 Ad Hoc Committee Appointments.*

Director Detweiler commented that with this being the first meeting of the fiscal year that it is appropriate to reaffirm the appointments for the Ad Hoc & Liaison Committees.

Chair Cole opened the public discussion, hearing none the public discussion was closed.

Jim Mosher commented on the specifics of committee definitions, dog parks, and meetings and the need to remember the Brown Act.

Motion by Commissioner Hayes; seconded by Commissioner Howald to approve the FY 2014/15 Ad Hoc Committee Appointments. Motion carried unanimously.

8) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Chair Cole updated the Commission on the Blackball Working Group, the uses, review, and that the Committee is tentatively scheduled to return to the Commission sometime after November.

Acting Co-Director Pisani reported that the draft City Council G-1 and G-6 policies will be included on the September agenda for their review and discussion. He also commented that the Cliff Drive park refurbishment is complete and encouraged the Commissioners to go by the park.

Director Detweiler echoed Acting Co-Director Pisani comments on Cliff Drive Park, and noted that the next Hootenanny event would be held on September 21st at Cliff Dive Park. She also reported on the Fourth of July events, Camp attendance, movies in the park, Marina Park, Sunset Ridge Park, Tennis Court dual conversion for Pickle Ball, San Miguel Park restroom and patio project, and the completion of the Newport Coast Community Center stage conversion.

9) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on park use.

10) ADJOURNED @7:40 pm IN MEMORY OF CITY LIFEGUARD BEN CARLSON

Submitted by:

Teri Craig, Admin Assistant

Approved by:

Ron Cole, Chair

DRAFT



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 4B
September 2, 2014

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Department Co-Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: July Activity Report – Parks and Trees, and Field Maintenance Divisions

PARKS MAINTENANCE:

Parks Maintenance Division staff continues working with the Public Works and Recreation and Senior Services Departments on numerous projects that are in the planning and construction phases.

Cliff Drive Park Renovation Completed!

Last month, parks maintenance contractor Pinnacle Landscape completed the planting in the renovation of Cliff Drive Park.

Back in December, MOD staff walked the Park with the City Manager and Councilman Petros and discussed what work could be done to spruce up the area. The Park's vegetation was overgrown, woody, and dying in some places. Much of the plant material, such as bougainvillea and acacia, remained from the original development of the park in the early 1970's.

Before



After



As our contractor began brush clearance in late January, neighboring residents voiced concerns about the work and asked to have a more active role in the project. Staff met numerous times with the resident group, and on March 8th, we held a community walk where neighbors could voice any concerns or suggestions for the design. Following the walk, the concept plan was finalized, and Landscape Architect Harry Kobzeff developed a planting plan utilizing new and attractive “California Friendly” plants and shrubs. In the interim, the irrigation system was renovated, which included adding water-efficient, gear-driven rotary sprinkler heads, installing new lateral lines, and adding irrigation where it previously did not exist.

In May, 27 trees were removed and the remaining trees in the park were pruned. Following this work, 7,000 one- and five-gallon plants and 43 new trees were planted. One small section on the southwest slope adjacent to residences was planted in July, which completed the planting project.

In preparation for the Hootenanny in the Park on September 21st, in the next few weeks, MOD staff and contractors will paint stair rails and continue to weed, monitor the irrigation, replace any plant material that does not survive, and overseed bare areas in the turf.

This project was a huge undertaking for Parks Division staff who managed this project in addition to their regular workload. THANK YOUs go to City Manager Dave Kiff and Council Member Tony Petros, as they also were involved throughout the process and supported our staff along the way.

All-Hands Irrigation Meeting



U.S. Drought Monitor
California



Last month, the Parks and Trees Division arranged an irrigation maintenance meeting attended by its staff and landscape contractors to discuss the impacts of the current and historic drought conditions, as well as the recent State Water Resources Control Board (SWRCB) direction on statewide water use reductions. Level One Mandatory Water

Conservation Requirements will be reflected in the Newport Beach Municipal Code, Chapter 14.16. Discussion items included: visibility when tuning irrigation systems, limiting and/or eliminating daytime/manual watering, adjusting systems to eliminate overspray and runoff onto curbs and gutters, and many other irrigation best management practices.

MOD strives to be the example in water conservation for the City's array of businesses, community associations, and residents. The Department is continually looking for opportunities and new technologies to improve in its water conservation efforts. In parks, facilities, medians, and roadsides throughout the City, weather-based irrigation controllers, precision sprinkler nozzles, reclaimed water usage, and landscape renovations using native and "California-friendly" plants, are some of the water-saving strategies already practiced.

BEACH MAINTENANCE:

For several days in July, Public Works Department moved over 1,000 cubic yards of sand each day, for a total amount of 10,000 cubic yards from the Marina Park project. To avoid the summer crowds, work began at 6:00 AM. The area was delineated with plastic fencing so the public could not enter. Equipment was left onsite overnight.



The primary access took place from 20th Street for beach replenishment in the red area. Access for the green area came off of the McFadden parking lot. Flag-persons were staged at all main access points where heavy vehicles traverse the board walk and into the fenced worked area. Notices were posted around the main access areas and on the fencing to give the public a notification of the upcoming activities.

TREES:

Monthly Update on City Trees

As part of the City's overall grid and annual trimming schedule, the City's tree service contractor pruned trees within the Buffalo Hills, Spyglass Hills, and Broadmoor areas.

Additionally, service request pruning occurred in the Newport Heights & Balboa Peninsula areas.

<i>Month of:</i>	<i>Trees Trimmed:</i>	<i>Trees Removed:</i>	<i>Trees Planted:</i>
May	2,130	81	54
June	2,427	49	3
July	1,985	15	33

Prepared by:



Dan Sereno, Landscape Manager
Parks and Trees Division



John Salazar, Manager
Field Maintenance Division

**Recreation Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent
Celeste Jardine-Haug, Senior Services Manager

Re: Recreation & Senior Services Department Monthly Activities Report



OASIS Fitness Center Survey Results

The results are in, and the OASIS Fitness Center Personal Training program is a hit! In July, a survey was sent out to Fitness Center members who utilize the Personal Trainers. A total of 62 respondents participated with 98% indicating they were either satisfied or very satisfied with their personal training experience at the Fitness Center. The OASIS contracts with 7 personal trainers who provide one-on-one training to members. In FY 2013/14, we averaged 497 training sessions per month. This valuable service to OASIS gym members is utilized by a wide range of abilities, from very active to somewhat frail clients.

New Health and Wellness Program

The OASIS Center held a group drumming class on August 20. The class was led by Lee Kix, who is certified to lead drum circles which is a research-based life enhancement tool. This type of class has been recognized for its benefits from making music to health - boosting the immune system, improving mood states, reducing stress and improving creativity and bonding.



Summer Wrap Up



Summer camps kicked off the week of June 23 and the City has been a flurry of fun activities since. Leading the race in popularity was a new camp called the Hunger Games Camp. The camp is inspired by the popular book and movie series, while excluding the violence. Campers became tributes and participated in daily challenges, shelter making, and teamwork. The week culminated with archery lessons teaching campers how to properly and safely handle bows and arrows..

Over at the Newport Coast Community Center, 45 exciting camps have run their course. Campers were engaged in various activities ranging from Video Game Design to Skateboarding to Fairy Tale Princess Camps

The remaining summer camps took place at City run community centers, parks, beaches, and Newport Beach elementary schools. In total, 511 camps were offered this summer. It is estimated, that 9,800 registrations were processed for aquatic and camp programs; this is an increase of 471 registrations from last summer!

Snakes Alive!

Pint Sized Campers end another successful summer and celebrated with snakes and other creepy crawly critters. In addition to the visit from Prehistoric Pets; preschoolers enjoyed a visit to a firehouse, bounced in a Bounce House, enjoyed water games, art and crafts and other fun activities. More than 50 preschoolers attended camp this summer.



OASIS Summer Concert Series

On July 19, the first of two concerts were held at the OASIS courtyard. These fun “baby boomer” events have become quite popular. A Rod Stewart cover band was featured this month with 250 guests enjoying the nice summer evening. People brought their beach chairs and blankets and were given a box dinner which was included in the price of admission. Beer and wine was sold by the Friends of OASIS volunteers. There was lots of dancing and singing in the crowd. The next concert is September 20 and will feature a Creedence Clearwater Revival cover band.

Movie in the Park!

The City of Newport Beach Recreation & Senior Services Department was excited to host a showing of *The Lego Movie* underneath the stars on a cool summer night. The showing took place at Grant Howald Park adjacent to the Community Youth Center (CYC) August 1. Families that attended the event enjoyed fresh popped popcorn, licorice, crafts, Lego® building activities with Play-Well Teknologies, and tasty sandwiches from the Grilled Cheese Trucks. An estimated 350 were in attendance for the movie and the feedback was great! This event was the first in a series of small community events that will take place throughout the City.



OASIS Talent Show

The 4th Annual Talent Show was held August 20. The performances were outstanding and included 14 acts, some with singers, musicians, comedians and dancers. A few acts included programming offered at the Center, such as Zumba Gold Class, Aloha Dancers, Hootenany class, OASIS Ukulele Strummers and other talented Opera and classical singers. There were 270 seniors on hand to watch this year’s excellent display of talent. Many of the seniors look forward to this event every year and enjoy watching friends perform on stage.



Swim Lessons

This summer was an excellent season for swim lessons with 1,187 enrollments. Lessons ranged from Parent and Me classes to the “Sharks,” the strongest swimmers, who worked on refining their strokes and techniques. Evaluations from the parents showed a 99% satisfaction as parents and participants rated their lesson as good or exceptional.

Lap Swim continues year-round for the dedicated swimmers at the Marian Bergeson Aquatics Center, at CdM High School pool. The hours of operation are Monday-Friday from 6-8pm and Saturdays-Sundays from 7:30-11:30am.



Social Services Networking

In May, OASIS staff member Susie DiGiovanna called the first meeting of social workers and case managers serving seniors from the cities of Huntington Beach, Laguna Beach, Irvine and Newport Beach. This group of professionals from local senior centers met to share resources, information and ideas. The meeting was so successful that they decided to meet on a quarterly basis and held the next meeting on August 19 at the Susi Q Senior Center in Laguna Beach.

This time, the city of Costa Mesa was also represented and the group had the privilege of hearing from Bruce Vancil, Case Manager from Shanti in Orange County. Shanti provides supportive services, education and psychological care to people affected by HIV and AIDS. The meeting was helpful and brought awareness on the great work Shanti is doing and the services they can provide to seniors. The OASIS Senior Center plans on having Shanti give a presentation in the near future regarding life choices, dating and intimate relationships.

In November, the group plans to meet again, to formally create a social service collaborative for the area.



OASIS Fitness Center

The OASIS Fitness Center offers a variety of top of the line workout equipment for all fitness levels. Recently a fourth recumbent bike was added to the equipment to assist with the demand for the popular cycling activity. The recumbent bike offers an alternative cycling experience to those looking for moderate cardio and is well suited for active seniors and people with back problems.



Photos by Holly Fuhrer



\$15,000 Grant Helps the Western Snowy Plover

The Recreation Department’s Natural Resources team was awarded a \$15,000 grant from a local foundation to continue their work on the peninsula with the Western Snowy Plovers. The City of Newport Beach is the only location in Southern California where this threatened species of bird nests, and is home to the largest wintering population in all of LA and Orange Counties!

The Natural Resources team has been working with US Fish and Wildlife, the California Department of Fish and Wildlife and the Coastal Commission since 2009 on this project to track and protect the plovers, which logs over 300 volunteer hours annually. Staff is excited to have the opportunity to continue the work, and improve the program!

Health Brain Aging Lecture

Join us for a lecture by Hoag Hospital on Healthy Brain Aging on Wednesday, September 3 from 1-2pm at OASIS. Learn how to prevent memory loss and ways to enrich your brain’s function through activities. Registration is required for this free lecture. Please RVSP to (800) 514-4624.

Senior Resources Expo

The annual Senior Resources Expo will be on Saturday, September 13 from 9am-noon. Visit with over 60 vendors from health and wellness organizations, medical groups, financial planners, homecare and caregiver agencies, local animal rescues and more at this free event! Stay after the Expo for the “Taste of OASIS” from noon-1pm. Enjoy “tastes” of delicious items from the six food vendors. Lunch tickets are \$5 and can be purchased at OASIS.

Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **July** Park Patrol had the following number of contacts:

1. REQUESTED Calls

- 1 with Youth Sports Groups
- 5 Field related issues/checks
- 3 Park/Picnic/reservation issues/checks
- 18 Community Center issues/checks
- 47 Playground checks
- 11 other
- 446 CdM Beach Contacts (total)
 - 199 BBQ
 - 129 Wood
 - 160 Tents

2. PUBLIC CONTACTS

- Education
- Alcohol
- Dog related
- Written Warning Issued: 7 for parking violations,
- Citation Issued: 3 for parking violations

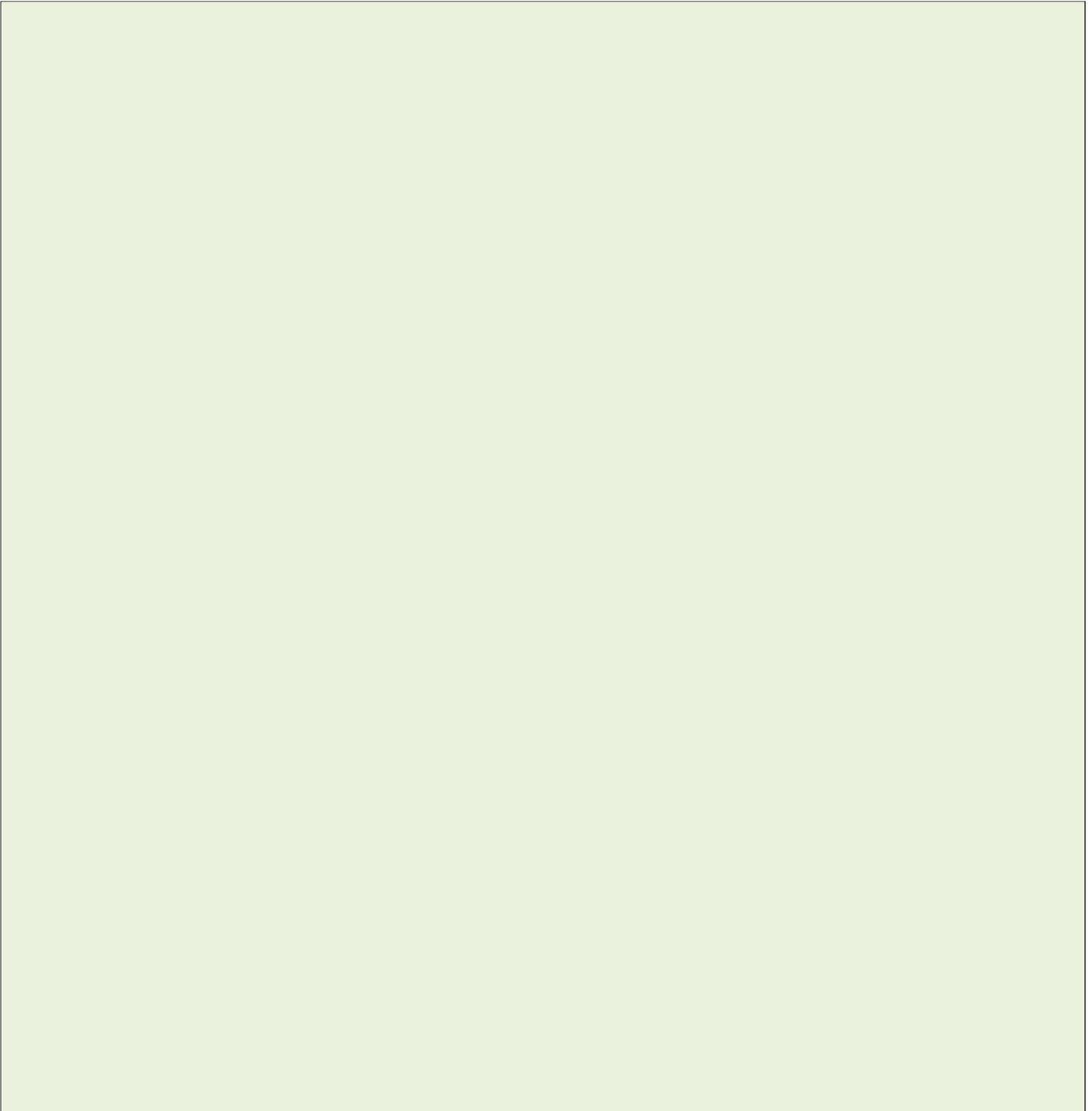
Facility Rentals & Special Event Permits

During the period of July 16 – August 15, 2014 there were:

- 13 Picnic/Park Area Rentals
- 5 Room Rentals
- 2 Field Rentals
- 5 OASIS Classroom Rentals
- 5 OASIS Event Center Rentals
- 21 Civic Center Rentals

As of August 15, 2014, there were **248** Special Event Permits processed and issued for the year. Those events of note for this period are:

- NBPD National Night Out – BCSP & Spyglass Hill Park, 8/5, Attendance: 500





== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 4D
September 2, 2014

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Bench Donation Request – Topaz Avenue at South Bay Front on Balboa Island

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission approve the donation of a bench for George Watson at the end of Topaz Avenue at South Bay Front on Balboa Island.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

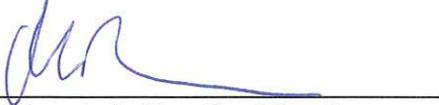
The City has received a donation request from Lee Cassidy to donate a Medway bench at the end of Topaz Avenue at South Bay Front on Balboa Island (Attachment A). The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Acting Municipal Operations Co-Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of George Watson".

NOTICING:

Ms. Cassidy, Mayor Pro Tem Edward D. Selich, Balboa Island Improvement Association have received a copy of this report. Surrounding residents (Attachment B) were notified of the Commission Meeting via postcard (Attachment C).

Submitted by:



Mike Pisani, Acting Co-Director
Municipal Operations Department

- Attachments:
- A. Donation Request Form
 - B. Map photo of proposed bench location
 - C. Map highlighting surrounding residents notified
 - D. Postcard Notification

Gifts for Tomorrow Order Request Form



Item # _____ Description
standard wooden bench
on Balboa Island



Contact Information

Name Lee Cassidy
Address 215 Aptena Ave
City Newport Beach CA 92662



Phone 202-415-3563
Signature [Handwritten Signature]

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for.

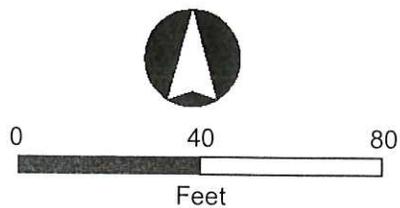
George Watson
First Name Last Name



NEWPORT BEACH 1906-2006



Newport
Beach
GIS



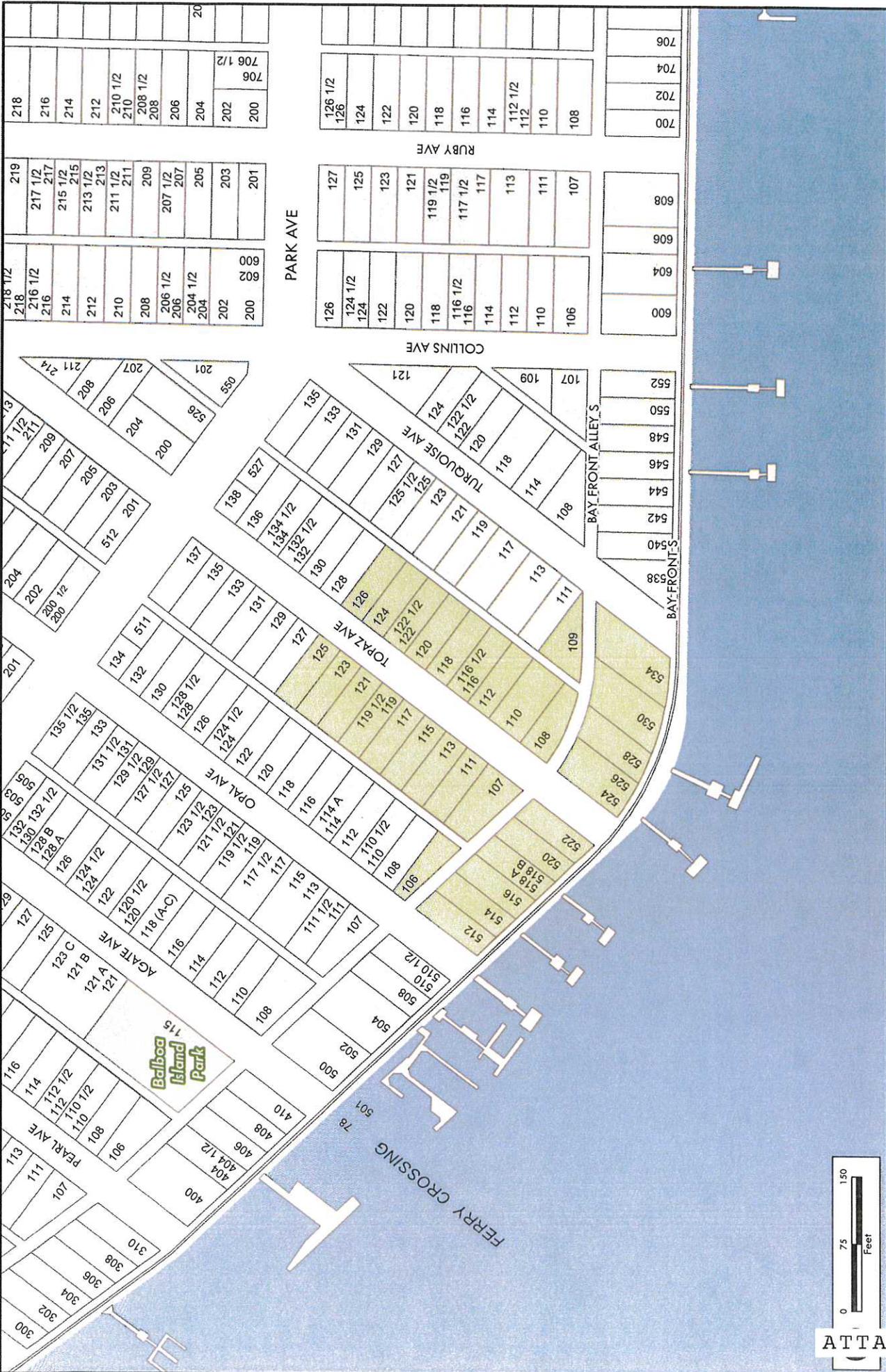
Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com

8/13/2014



South Bay Front/Topaz Avenue





IMPORTANT:
Commission Meeting Notice

City of Newport Beach
Municipal Operations Department
100 Civic Center Drive
Newport Beach, CA 92660



Parks, Beaches, and Recreation Commission Meeting Notice

At its September 2, 2014 meeting, the Parks, Beaches, and Recreation Commission will consider a bench donation request at Topaz Avenue at South Bay Front based on the criteria of City Council Policy B-17, *Parks, Facilities, and Recreation Program Donations*.

Attendance at the meeting is optional.

DATE: Tuesday, September 2, 2014
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after August 29, 2014: www.newportbeachca.gov. If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3055.



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 4E
September 2, 2014

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Tree Donation Request – Irvine Terrace Park

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission approve a tree donation request for Hunter Glycer at Irvine Terrace Park.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Steven Glycer (Attachment A) to donate a 24" box Sycamore tree at Irvine Terrace Park (Attachment B). The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Acting Municipal Operations Co-Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive dedicatory plaque. The submitted plaques verbiage, which complies with City Council Policy B-17, is "Donated for Hunter Glycer".

NOTICING:

Mr. Glycer and Mayor Pro Tem Edward Selich have received a copy of this report. The tree donation is to replace a deceased and removed tree, not requiring noticing adjacent residents.

Submitted by:



Mike Pisani, Acting Co-Director
Municipal Operations Department

Attachments: A. Donations Request Form
B. Tree Donation Location - photo

Gifts for Tomorrow Order Request Form



Item # Description
24" sycamore tree at
Irvine Terrace Park

Contact Information

Name
Steven Glycer

Mailing Address
702 S. Bay Front

N.B., CA 92662

Phone
714.462.4977

Signature
[Handwritten Signature]

DEDICATION PLAQUE INFO

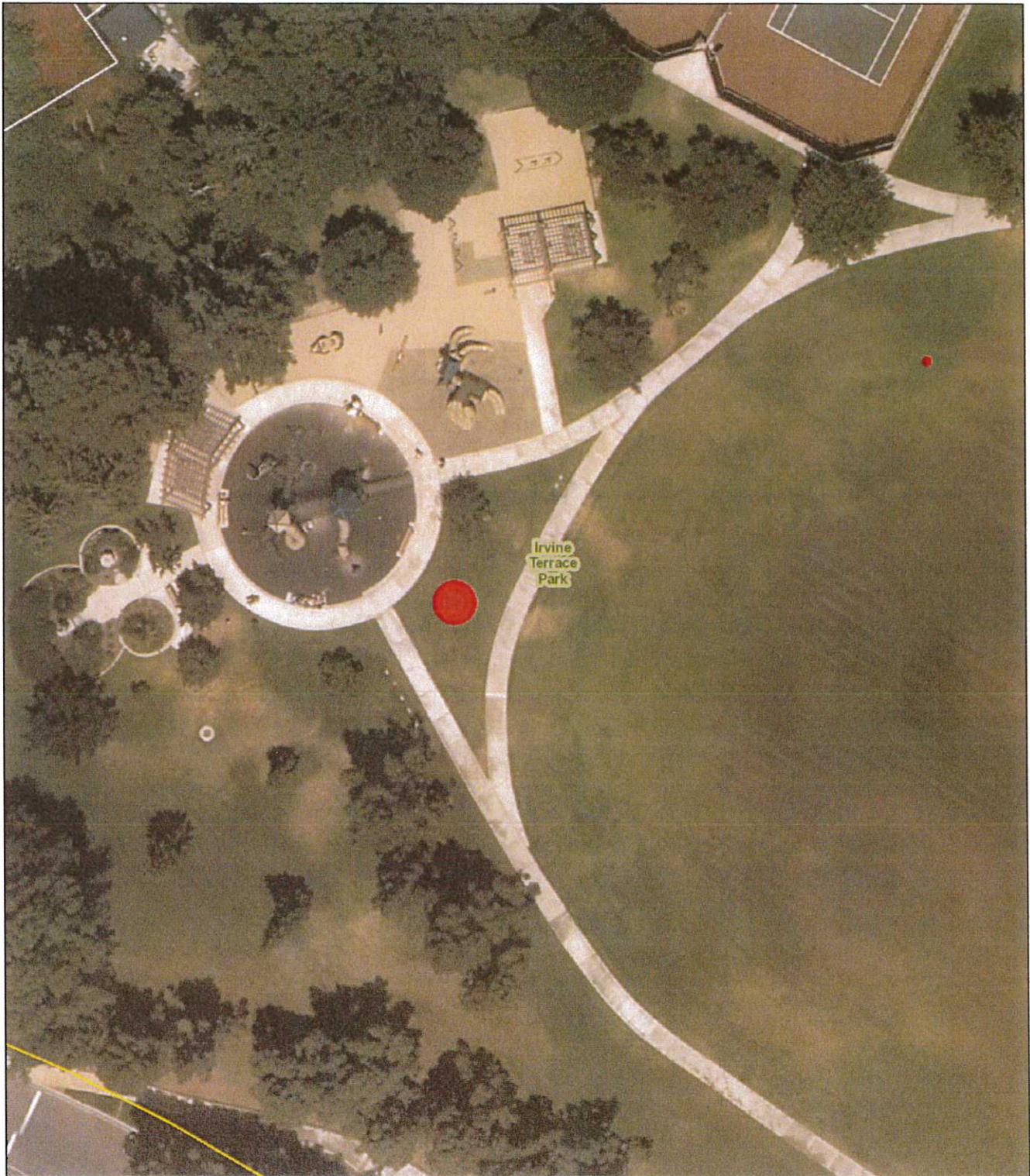
Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

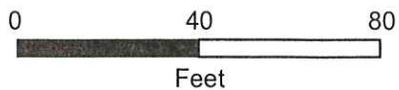
Plaque is donated for.

Hunter Glycer
First Name Last Name





Newport
Beach
GIS



Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com

8/12/2014





CITY OF NEWPORT BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
100 CIVIC CENTER DRIVE
NEWPORT BEACH, CA 92660
(949) 644-3235

Memorandum

To: Parks, Beaches and Recreation Commission
From: Community Development Department, Planning Division
Date: September 2, 2014
Re: Application for Listing of the Goldenrod Avenue Footbridge in the City's Register of Historical Property

RECOMMENDATION

- 1) Review information provided in this memorandum; and
- 2) Recommend to the City Council the classification of the property as a Local Historic Site (Class 3)

INTRODUCTION

On July 22, 2014, the City Council directed staff to proceed with the application process to list the Goldenrod Avenue Footbridge in Corona del Mar in the *City of Newport Beach Register of Historical Property*.

Pursuant to City Council Policy K-2, *Places of Historical and Architectural Significance* (See Attachment AC 1), applications for listing in the *Register of Historical Property* must be reviewed by the Parks, Beaches, and Recreation Commission, the Arts Commission, and the Newport Beach Historical Society for recommendation to the City Council.

DISCUSSION

The Goldenrod Avenue Footbridge is a six-foot-wide, 243-foot-wide concrete pedestrian bridge that spans Bayside Drive to connect the 300 block of Goldenrod Avenue with the 400 block of Goldenrod Avenue (See Figure 1). The bridge was constructed in 1928 to span what was known then as "Pacific Gulch" to provide a more direct access to the beach.



Figure 1 - Aerial View of Goldenrod Avenue Footbridge

Register of Historical Property

The *Register of Historical Property* is a listing of properties, structures, and monuments, having importance to the history or architecture of the City. Currently, there are nine (9) properties listed in the *Register*.

City of Newport Beach Register of Historical Property			
Property	Location	Class	Description
Balboa Pavilion	400 Main St.	1	Constructed in 1905, the Balboa Pavilion has been the site of numerous social and cultural activities over the turn of the century. It is one of the state's last surviving examples of great waterfront recreational pavilions.
Rendezvous Ballroom Site	600 Ocean Front	5	A popular Balboa Dance Hall that featured numerous famous Big Bands of the 1930s and 1940s. It was destroyed by fire in 1966.
Wilma's Patio	203 Marine Ave.	4	Located on Balboa Island, the exposed structural components of Wilma's Patio are timbers used in the original Balboa Island Bridge and McFadden Wharf.
Balboa Inn	105 Main St.	1	Built in 1929, the Balboa Inn is representative of Spanish Colonial Revival architecture and beachfront tourist development.
Bank of America Site	611 E. Balboa Blvd.	5	Bank of America provided services from 1928 to 1984 (now demolished).

Balboa Theater	707 E. Balboa Blvd.	-	Built in 1928, the Balboa Theater is a former vaudeville theater that at one time housed an infamous speakeasy during the prohibition period.
Dory Fishing Fleet	Newport Pier	1	The fleet and open-air fish market have operated at this location since the founding of the fleet in 1891 by Portuguese fishermen. The last remaining fleet of its type.
Balboa Saloon	700 E. Bay Ave./701 Edgewater	3	The 1924 building is representative of the nautical history and Main Street commercial masonry style of Newport Beach.
Solar House	804 S. Bay Front	2	A significant example of the work of Los Angeles architect John Lautner, and an excellent example of Modernist residential architecture.

The primary benefit for listing in the *Register* is local recognition of the structure's importance. There are no economic incentives for listing the property, as neither the Mills Act nor the Federal Historic Rehabilitation Tax Credit would apply. However, listing does make the property's eligibility to apply the California Historical Building Code (Title 24, Part 8) if building permits are needed in the future.

Analysis

Designation Criteria

Policy K-2 provides two sets of standards for the designation of historical property, one for properties with architectural significance and one for properties with historical significance.

The footbridge is not connected to any persons or events that are historically significant. Nor does the footbridge employ unique architectural features or a notable work of a master builder, designer, or architect. However, the footbridge meets one of the criteria for architectural significance:

- Unique structures or places that act as focal or pivotal points important as a key to the character or visual quality of an area

The footbridge is certainly a unique structure and serves as a landmark that is important to the character and visual quality of the area.

Classification System

A *Historic Resource Inventory* conducted in 1992 by an Ad Hoc Historic Preservation Advisory Committee, established by the City Council, included the footbridge (See Attachment AC 2). While the *Historic Resource Inventory* has not been officially adopted, the 61 properties classified for their significance according to criteria that was later incorporated into Policy K-2. The bridge was assigned a Class 4, "Structure of Historic Interest", status of significance at the local level. Per Policy K-2, a Structure of Historic Interest (Class 4) is defined as a "building, structure, object, site, or natural feature that has been altered to the extent that the historic/architectural integrity has been substantially compromised but is still worthy of recognition."

The footbridge is not representative of historic/architectural themes of statewide importance; therefore, a Class 2 (Historic Landmark) or Class 1 (Major Historic Landmark) designation is not warranted. However, the basic design and form of the footbridge is essentially the same as when it was constructed (See Attachment AC 3). Therefore, staff finds that the footbridge was incorrectly classified as Class 4 and should be classified as Class 3:

Class 3 - Local Historic Site. A building, structure, object, site, or natural feature of local significance only. The property is representative of historic/architectural themes of local importance.

Environmental Review

This application is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a "project" as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Public Notice

Notice of this application was provided pursuant to the provisions of the Municipal Code. Additionally, the item appeared on the agenda for this meeting, which was posted at City Hall and on the City website.

Prepared by:



Patrick J. Alford, Planning Program Manager

Attachments:

- AC 1. City Council Policy K-2
- AC 2. Historic Resource Inventory Record 24
- AC 3. Construction Plans
- AC 4. Site Photos

Attachment No. AC 1

City Council Policy K-2

PLACES OF HISTORICAL AND ARCHITECTURAL SIGNIFICANCE

The City Council may designate as historical property any building or part thereof, object, structure, monument, or collection thereof having importance to the history or architecture of the City of Newport Beach in accordance with the criteria set forth below. The City Clerk shall maintain a register, which shall be known as the City of Newport Beach Register of Historical Property. The City Council may at any time repeal, revise or modify any such designation upon reconsideration of the historical or architectural importance of the places therein described.

A. Criteria for Selection.

1. Property may be designated as historical property if it meets any of the following standards of architectural significance:
 - a. Structures or areas that embody distinguishing characteristics of an architectural style, period, or method of construction, or of architectural development with the City.
 - b. Notable works of a master builder, designer, or architect whose style influenced the City's architectural development, or structures showing the evolution of an architect's style.
 - c. Rare structures displaying a building type, design, or indigenous building form.
 - d. Structures which embody special architectural and design features.
 - e. Outstanding examples of structures displaying original architectural integrity, structurally or stylistically, or both.
 - f. Unique structures or places that act as focal or pivotal points important as a key to the character or visual quality of an area.
2. Property may be designated as historical property if it meets any of the following standards of historical significance.

- a. Sites and structures connected with events significant in the economic, cultural, political, social, or civic history of the City of Newport Beach, the County of Orange, the State of California, or the United States of America.
- b. Structures or areas identified with the lives of historical personages of the City of Newport Beach, the County of Orange, the State of California, or the United States of America.
- c. Sites and groups of structures representing historical development patterns, including, but not limited to, urbanization patterns, railroads, agricultural settlements, and canals.

B. Classification.

Historical property shall be categorized in relation to their significance and condition in the Newport Beach Register of Historical Property under the following hierarchical classification system:

- Class 1. Major Historic Landmark. A building, structure, object, site, or natural feature of major historical significance. The property exemplifies historic/architectural themes of local and statewide importance and serves as a significant part of the heritage of Newport Beach.
- Class 2. Historic Landmark. A building, structure, object, site, or natural feature of historical significance. The property is representative of historic/architectural themes of local and statewide importance and serves as a physical link to the historical past of Newport Beach.
- Class 3. Local Historic Site. A building, structure, object, site, or natural feature of local significance only. The property is representative of historic/architectural themes of local importance.
- Class 4. Structure of Historic Interest. A building, structure, object, site, or natural feature that has been altered to the extent that the historic/architectural integrity has been substantially compromised but is still worthy of recognition.

Class 5. Point of Historic Interest. A site of a building, structure, or object that no longer exists, but is associated with historic events or persons, or architecturally significant structures.

C. Application of State Historical Building Code.

Any building or structure rated as Class 1, 2, 3 or 4 in the Newport Beach Register of Historical Property shall be deemed a "qualified historical building or structure" for purposes of applying the State Historical Building Code, as set forth in Part 2.7 (commencing with section 189050) of Division 13 of the Health and Safety Code of the State of California and Part 8 of Title 24 of the California Administrative Code. The Building Official may apply the said State Historical Building Code to any such building or structure, providing, however, that the highest standards of structural and fire safety are maintained. Class 5 properties shall be listed in the Newport Beach Register of Historical Property for recognition purposes only.

D. Procedures.

1. The owner of any structure who desires that such structure be included in the Register shall make application to the City Council in form prescribed by the City Manager stating the characteristics of such structure in terms of the criteria outlined above. The City Manager shall submit applications to the Parks, Beaches, and Recreation Commission, the Arts Commission, and the Newport Beach Historical Society for review and recommendation before submitting such application to the City Council for consideration. The City Council shall consider all recommendations before making its determination.
2. The City Council, itself or on the recommendation of the Parks, Beaches and Recreation Commission, the Arts Commission, or the Newport Beach Historical Society, may initiate submission of an application for designation of a structure or site as a historic property. In either case, planning staff shall prepare an application for the property, seek the consent of the property owner(s), and refer the application to the City Manager for review and City Council consideration as described above. If the consent of the property owner(s) can not be obtained, staff will notify the City Council of the reasons, withdraw the application, and seek City Council direction on further negotiations, if any.

E. Incentives for Preservation.

The City Council shall consider granting reductions or waivers of applications fees, permit fees, and/or any liens placed by the City to properties listed in the Newport Beach Register of Historical Property in exchange for preservation easements.

Adopted - May 28, 1985

Amended - January 24, 1994

Amended - January 25, 1999

Amended - September 27, 2011

Formerly A-15

Attachment No. AC 2

Historic Resource Inventory Record 24

Historic/Common Name: GOLDENROD AVENUE FOOTBRIDGE

Area: CORONA DEL MAR

Address: GOLDENROD AVE. **Accessor Parcel Number:**

Resource Type: STRUCTURE
Status: DEVELOPED
Existing Land Use: N/A
Use Code: 0
General Plan Designation: N/A

Ownership: PUBLIC
Original Location? YES
Date Moved:
Location of Original Site: N/A

Owner: CITY OF NEWPORT BEACH
Address:

Telephone Number:

Available Documentation: HISTORICAL PHOTOGRAPHS.

Historical Period: SHIPYARD

Historical Significance: UNIQUE STRUCTURE, PROVIDED ACCESS TO THE BEACH WHEN CONSTRUCTED IN 1928.

Historic Classification: CLASS 4

Year Constructed: 1928
Architect: JOHN A. SIEGEL
Architectural Style: N/A

Distinguishing Features: N/A

Associated Structures: N/S

Condition of Feature: EXCELLENT

Exterior Alterations: N/S

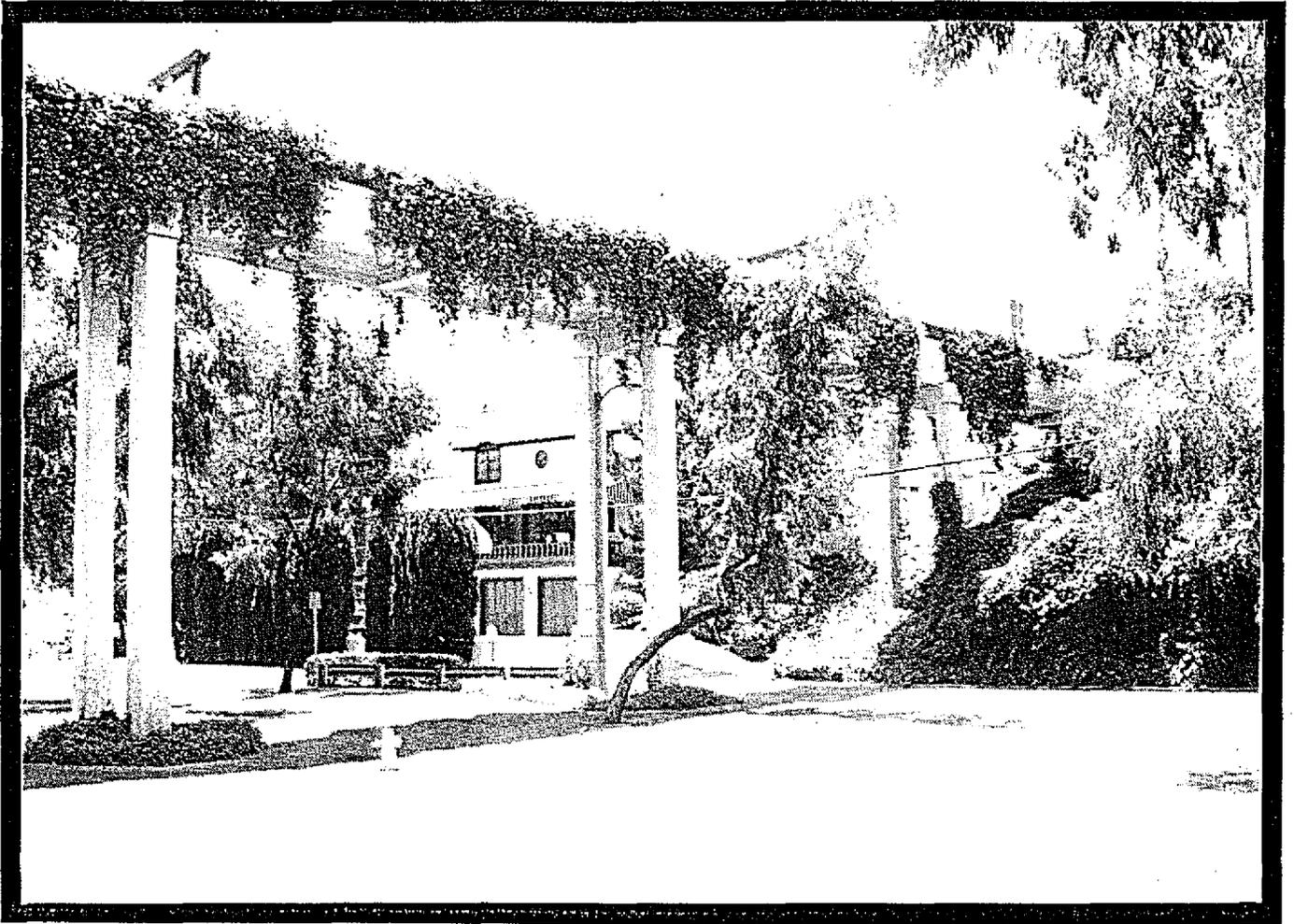
Interior Alterations: N/S

Comments: PAID FOR BY ASSESSMENT DISTRICT.

Preparer: G. HOWALD

Date: 10/01/91

GOLDENROD AVENUE FOOTBRIDGE



RECORD NO. 24

Attachment No. AC 3

Construction Plans

Note: Points of break in proposed grades to which the work shall be done and the improvement made are shown on the profiles by circles on the respective grade lines, and figures immediately adjacent to said points are the elevations thereof in feet and are above the City Datum Plane as heretofore adopted and established by the Board of Trustees of the City of Newport Beach.
 The above mentioned grades are for the top surface of floor of bridge and approaches on center line, and between each two consecutive designated points on the same grade line the grade shall conform to a uniform grade between said consecutive points.
 Grades to which the work is proposed to be done are shown on the profiles thus:

CITY OF NEWPORT BEACH
 CALIF.

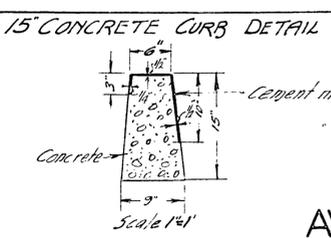
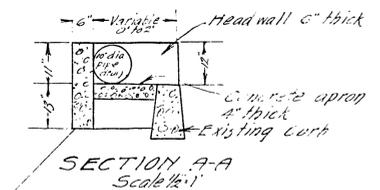
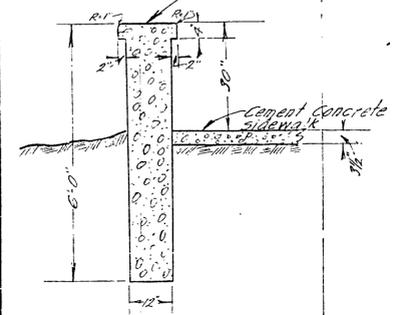
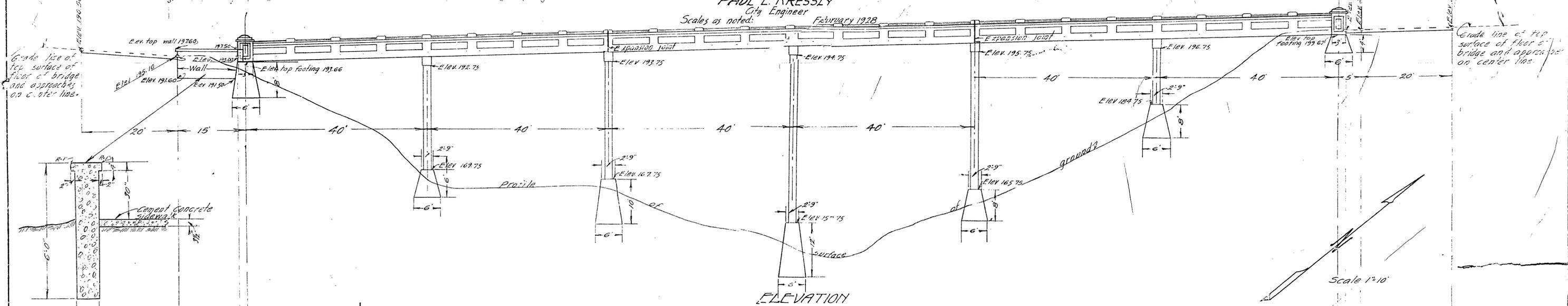
PLAN No 350

Plan and profile for the improvement of certain portions of Goldenrod Avenue by the construction of a reinforced concrete bridge and approaches thereto.

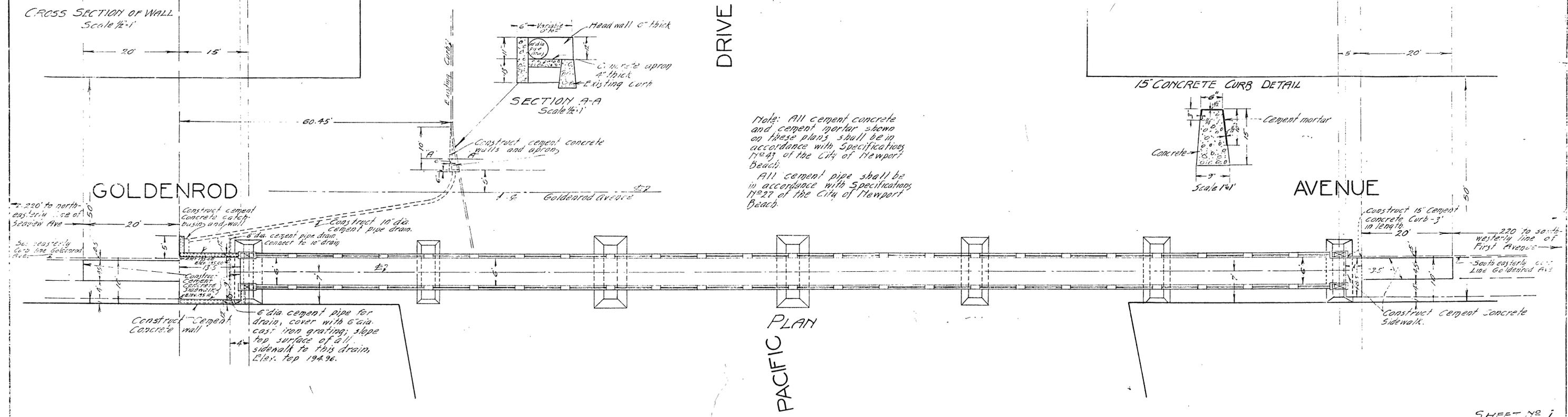
PAUL E. KRESSLY
 City Engineer

Scales as noted: February 1928

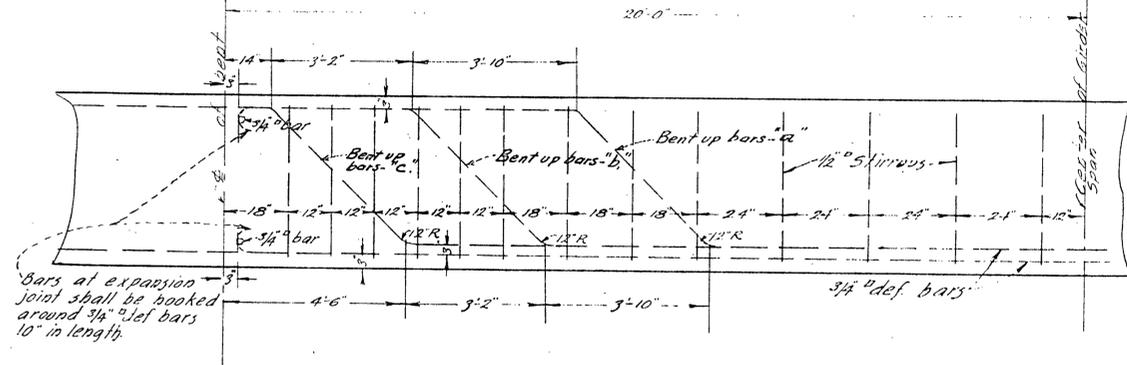
Note: Plans consist of 3 sheets numbered consecutively from Sheet No 1 to Sheet No 3 both inclusive.



Note: All cement concrete and cement mortar shown on these plans shall be in accordance with Specifications 11443 of the City of Newport Beach.
 All cement pipe shall be in accordance with Specifications 11427 of the City of Newport Beach.



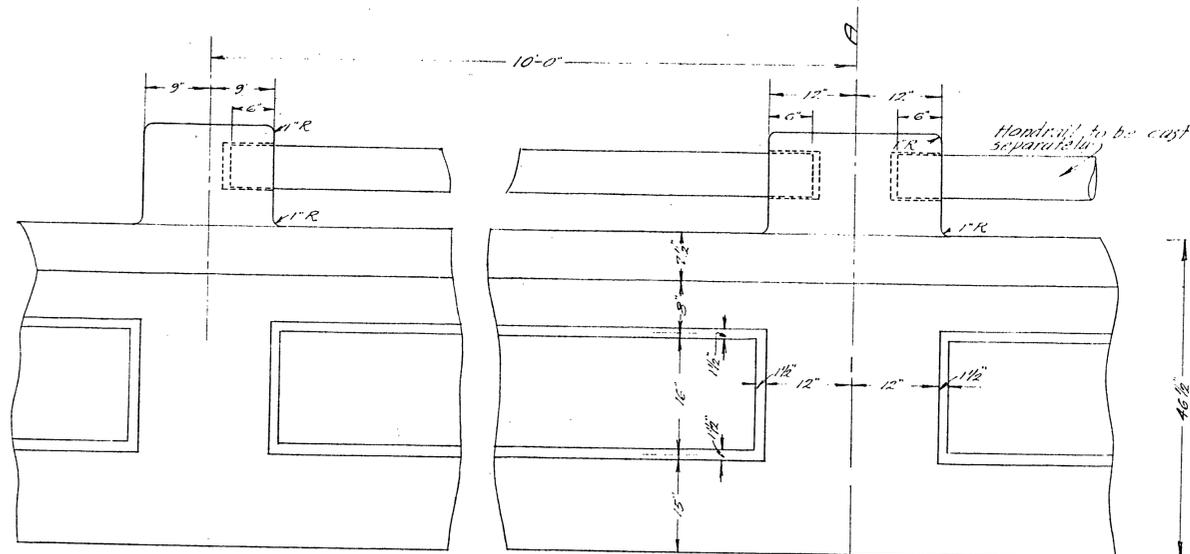
SIDE ELEVATION OF ONE HALF OF GIRDER
Scale 1/2"=1'



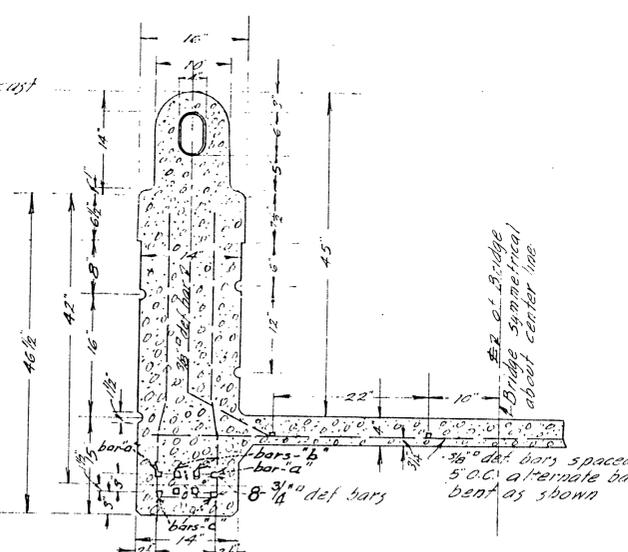
5/16" def. bars
17#6 galvanized
iron wire spirally
wound at 6" O.C.
def. bars on 6 piers



CROSS SECTION OF
HAND RAIL
Scale 3"=1'



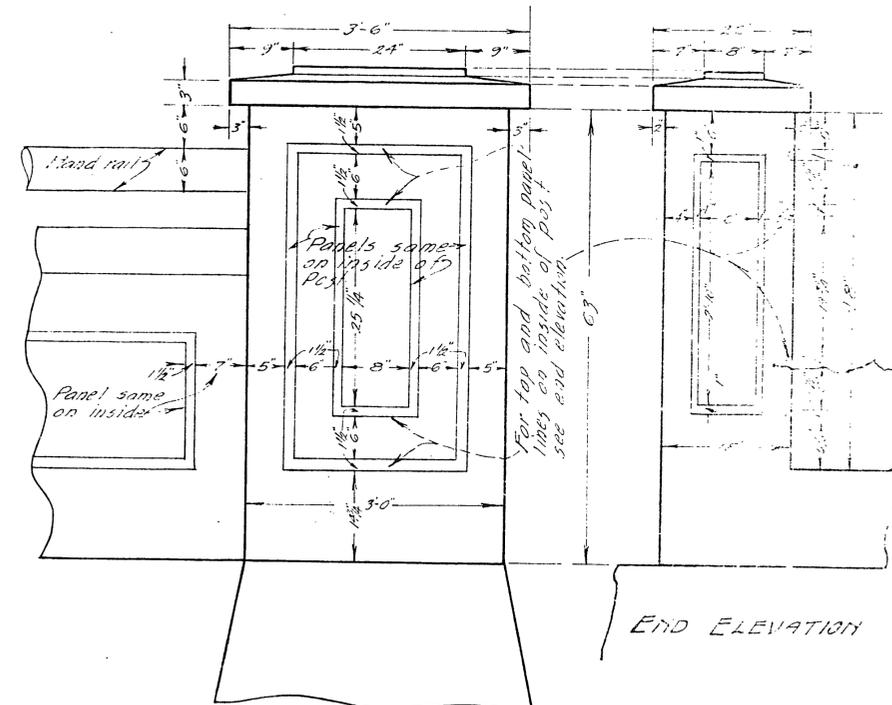
PART SIDE ELEVATION



SECTION A-A

Scale 1"=1'

DETAILS OF CEMENT CONCRETE GIRDERS



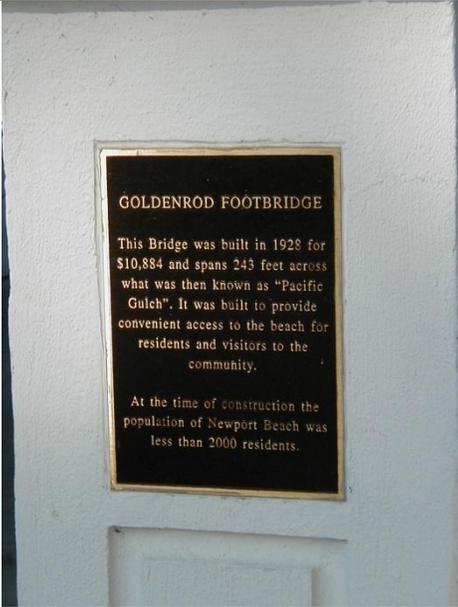
SIDE ELEVATION
(outside)

END POST DETAILS
Scale 1"=1'

Attachment No. AC 4

Site Photos

GOLDENROD AVENUE FOOTBRIDGE SITE PHOTOS





NEWPORT BEACH

Parks, Beaches & Recreation Commission Staff Report

Agenda Item No. 5B
September 2, 2014

TO: PB&R Commission

FROM: Tim Hetherton, Librarian Services Director

TITLE: Placement of Sister City Okazaki Gift Statue

RECOMMENDATION:

The City of Okazaki is offering a sculpture as a gift to the City of Newport Beach. The City Arts Commission has recommended that City Council accept the gift. Staff requests that the Parks, Beaches, & Recreation (PB&R) Commission approve placing the statue in Irvine Terrace Park.

FUNDING REQUIREMENTS:

The current adopted budget includes sufficient funding for this project. The installation of the statue will be expensed from the City Council Budget Account #0110-8080 account *Services – Professional and Technical*.

DISCUSSION:

The Newport Beach Sister City Association is a non-profit, volunteer organization that endeavors to promote international communication, understanding, education, and friendship between the people of Newport Beach and the people of foreign cities. These principles are accomplished through cultural exchanges, business exchanges, student and teacher exchanges, student scholarships, and host families.

Since November 1984, the City of Newport Beach has enjoyed a Sister City relationship with the City of Okazaki, Japan. Okazaki is located 200 miles west of Tokyo and has a population of 350,648. The city is best known for its production of stonework, miso, fireworks, centers for automobile, chemical and textile industries, and biological research.

Okazaki is the birthplace of Shogun Ieyasu Tokugawa. Tokugawa Ieyasu (1542-1616) was the founder and first shogun of the Tokugawa shogunate, which maintained effective rule over Japan from 1600 until 1867. Historians agree that Ieyasu was a gifted military leader and governmental administrator. He is considered the founder of the Edo Period, which was characterized by an unprecedented and extraordinary period of peace. He now enjoys a historical popularity commensurate with his distinguished role in the evolution of Japan.

[Source: "Tokugawa Ieyasu." *Encyclopedia of World Biography*. Detroit: Gale, 1998. *Biography in Context*. Web. 6 Aug. 2014.]

The City of Okazaki is offering a sculpture entitled "Shogun Tokugawa Ieyasu" (see attachments A and B) as a gift to the City of Newport Beach. The gift is being presented in honor of the 20th anniversary of the Sister City relationship between the two cities. The City Arts Commission, after recommending that City Council accept the gift, must determine a site for it.

The City Arts Commission feels that Irvine Terrace Park is an appropriate site for the statue for these reasons:

1. The statue would be an aesthetically pleasing complement to the existing lantern sculptures and Japanese black pine trees in the park, which were also gifts from the City of Okazaki. The work is made of granite quarried in Okazaki and stands 150cm tall which includes a base of 55cm, so it is comparable to the existing sculpture in Irvine Terrace Park in regard to scale and material;
2. An effective symmetry can be created by placing the statue in the planter on the left side of the garden facing Seadrift Drive (see attachment C). The statue would be positioned and centered in relation to the other pieces in the area (see attachment D) by Dave Aepli of Display, the contractor who installed the pieces in the Sculpture Exhibition in Civic Center Park;
3. Irvine Terrace Park has a long history of Sister City involvement and seems to be a logical and apt site for the statue. The late Wendell Fish, one of the founders of the Newport Beach Sister City Association, resided in the Irvine Terrace neighborhood, and a commemorative bench in the area of the garden bears his name.

The placing of the statue at this site requires the approval of the PB&R Commission, since Council Policy I-9 (see attachment E) requires the Arts Commission to confer with other Boards and Commissions that may be impacted by the acceptance of the gift.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).

Submitted by:

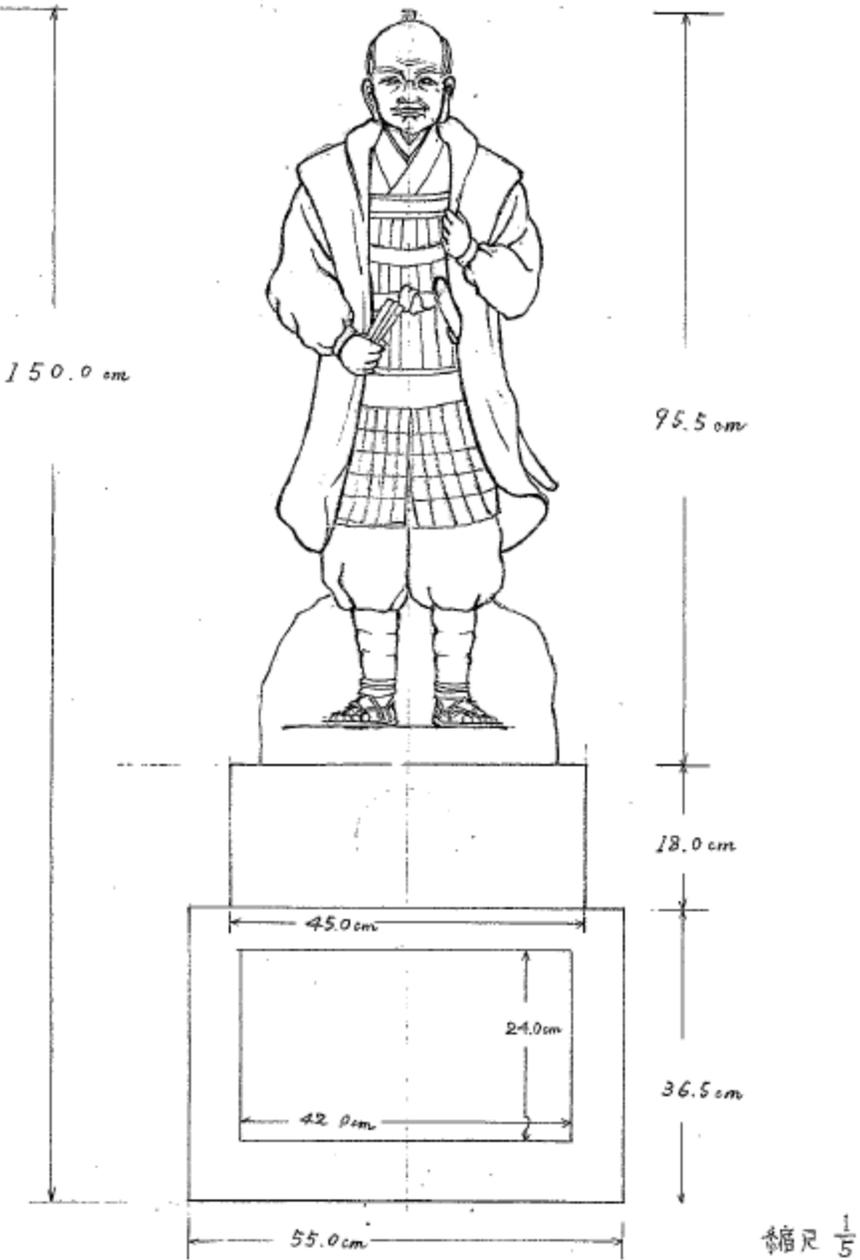
Tim Hetherton
Library Services Director

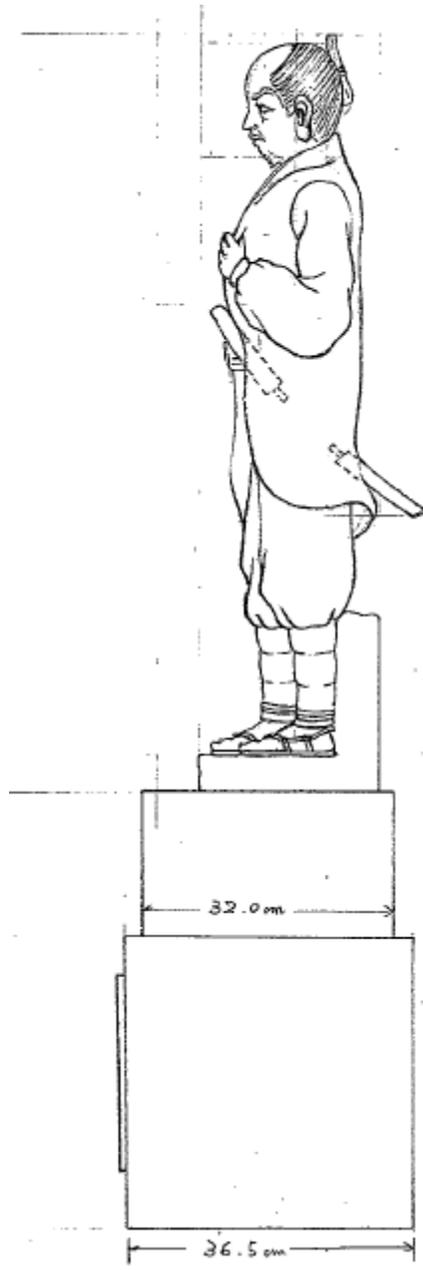
- Attachments:
- A. Photographs of the statue
 - B. Rendering of the statue with measurements
 - C. Photographs of the planter
 - D. Aerial view of the proposed site
 - E. City Council Policy I-9

ATTACHMENT A



ATTACHMENT B







8/25/2014

Irvine Terrace Park - Google Maps



ART IN PUBLIC PLACES

- A. The City of Newport Beach recognizes the importance and desirability of enhancing and beautifying the public places within the City, by acquiring and displaying publicly accessible works of art for the cultural benefit of the City, its citizens and its visitors.
- B. The City seeks to involve professional artists in City planning and design projects; to integrate artworks in City capital improvement projects; and to commission and/or purchase new artworks for public places.
- C. Public art can include but is not limited to permanent and temporary sculpture, murals, as well as artist-designed fountains, mosaics and tile work, banners, park benches and other street furniture, water features, bus shelters, streetlights and lanterns, kiosks, retaining walls, and/or hardscape treatments.
- D. The responsibility of the Arts Commission is to:
 - 1. Identify and assess potential Art in Public Places projects and sites;
 - 2. Confer with other Boards and Commissions that may be impacted by the recommended list of art projects;
 - 3. Make appropriate recommendations to City Council;
 - 4. Participate in the selection of artists for Art in Public Places projects;
 - 5. Plan and oversee the artistic design process;
 - 6. Work with appropriate City Departments to ensure correct installation at the site and long term maintenance and conservation of the art work.
- E. The Arts Commission shall consider the following criteria in making recommendation for an Art in Public Places project:
 - 1. The aesthetic concept, quality, scale, and form of the work of art, and its appropriateness for the site;
 - 2. A site that is easily visible and/or accessible to the general public;

3. The experience, skill and ability of the artist to produce the work of art;
 4. The proper medium for the work of art, considering durability against vandalism, theft and weather, and the safety of the viewer;
 5. The cost for the City to acquire, install and maintain the work of art;
 6. No art objects will be considered that are mass-produced from a standard design, are reproductions of original art work, and/or are decorative or functional elements that are designed by an architect as opposed to the project artist.
 7. Temporary art may be acquired and placed through the same procedures as permanent works.
- F. From time to time, the Arts Commission may submit to the City Manager's Office a list of projects with estimated costs. Said list is to be considered in the preparation of the next fiscal year budget. Funding for this program shall be determined by the City Council, and may be derived from the City Art in Public Places Reserve Fund, Arts Commission events, the Newport Beach Arts Foundation, private individual, corporate and foundation donations; government grants, other City funds, and/or voluntary participation by private developers.
- G. In addition, to maintain the artistic integrity of designated Art in Public Places sites/works, the Arts Commission shall review any future modifications, relocation, repairs, and/or replacement of parts or works at these sites. The Arts Commission shall consult with the original artist if possible or a recognized expert in the field, and shall then make the appropriate recommendation for modification to the City Council.

Adopted - September 8, 1986
Reaffirmed - January 24, 1994
Amended - May 26, 1998
Amended & Reassigned - April 8, 2003

Formerly I-18



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. 5C
September 2, 2014

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Revisions to City Council Policy G-1

RECOMMENDATION:

Review changes to City Council Policy G-1 recommended by the G-1 Policy Ad Hoc Committee; accept comments from the full Commission and public; and, if desired, direct staff to make revisions to the draft Policy and return at a future meeting with a final draft for approval to forward to the City Council.

BACKGROUND:

City Council Policy G-1 (Retention and Removal of City Trees) was first adopted in 1966 and provides the guidelines which govern the maintenance and protection of our urban forest.

The last major revision to the Policy occurred in 2004, and many people have commented that it is a difficult document to read and understand (Attachment A). Additionally, the Policy contains multiple levels of approval for the removal of non-protected trees, which add to delays in tree removals, thus affecting service to residents. Also, the Policy contains references to position titles and departments that no longer exist. Consequently, at the September 2013 P, B, & R Commission meeting, the Commission appointed Commissioners Hamilton and Howald to an Ad Hoc Committee to work with staff to revise the Policy to make it more straightforward for the use of residents, staff, Commission, and the City Council (Attachments B and C).

DISCUSSION:

Classifications of Trees

In the current Policy, each public tree in the City is classified one of three ways, as a Special Tree, a Problem Tree, or an "All Other" Tree. Public trees may be located on

parkways, in dedicated parks, along medians and roadside areas, on slopes, and at City facilities. The current tree inventory contains nearly 40,000 trees.

Special Trees are defined as Landmark, Dedicated, or Neighborhood trees which have historical significance, are dedicated in someone's honor, or give character to a location or neighborhood. They are listed as an attachment to the Policy.

Problem trees are defined as a tree that causes excessive hardscape or utility damage due to its extensive root system. The Policy defines eight species of trees in this category.

The remaining trees in public areas in the City are defined as All Other Trees. This category includes approximately 95% of the trees in the City. One of the first changes staff and the Ad Hoc Committee propose is to change the terminology of an "All Other" Tree to a "Standard Tree."

Aside from the adaptation of the classification "Standard Tree", there were no changes made to the definitions.

Removal of Trees

The current process to remove trees is that property owners complete an application for removal of a City tree or staff initiates the removal action. After that, the Urban Forester, Landscape Manager, Department Director, Risk Manager, and City Manager all sign off on the removal prior to it occurring.

The current Policy states that Special Trees are to be retained unless there are overriding problems requiring removal such as death, disease, or creation of a hazardous situation. The Policy requires any removal of special trees to be approved by the Commission. The revised Policy makes no changes to these conditions; however, it removes the Risk Manager's review of the removal (the City Manager must still sign off before it is forwarded to the Commission).

Problem Trees may currently be removed if they have a repeated history of damaging infrastructure where proof is provided from property owner or City records. The Policy also states that additional Problem Trees shall not be included on the Designated Street Tree List. The revised Policy contains no change to the justification for removal, however it does add a caveat that Problem Trees may be included on the Designated Street Tree List if they are already designated Special Trees.

Standard Trees may be removed under similar criteria as Special or Problem Trees, i.e. infrastructure damage or being dead, dying or diseased. As noted above, the majority of City trees fall within this category. Staff and the Ad Hoc Committee made no

changes to the criteria for the removal of Standard Trees, but they did reduce the steps for approval of these routine removals. The proposed Policy removes the Risk Manager and City Manager from the approval process. This change will allow the Department to be more responsive to residents' requests.

Reforestation

Reforestation is defined as the practice of systematically removing Problem or Standard trees creating view or hardscape problems. In the proposed Policy, the criteria for reforestation remain the same as the current policy. A clarifying sentence is proposed to be added stating, "The completed reforestation application will go to the Commission to decide whether to accept or deny the requested reforestation." This language clarifies Commission's authority when reforestation requests are brought forth.

Special Trees Lists

Finally, the list of Special Trees has been revised to include newly dedicated trees and changes due to the removal of Special Trees that has occurred since the last revision.

Submitted by:



Mike Pisani, Acting Co-Director
Municipal Operations Department

- Attachments:
- A. Council Policy G-1 (Last Revised 2011, includes 2004 major revisions to the Policy and Attachments)
 - B. Draft Revised G-1 Policy (Redline Copy)
 - C. Draft Revised G-1 Policy

ATTACHMENT A –
COUNCIL POLICY G-1

(REVISED 2011; LAST MAJOR REVISIONS TO POLICY AND ATTACHMENTS IN 2004)

RETENTION OR REMOVAL OF CITY TREES

GOAL OF POLICY

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and non-hazardous condition. To require that in approving any tree removal or reforestation request the PB&R Commission shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest.

PURPOSE

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with Council Policy G-3 and preventing public and private property damage.

The City classifies public trees in one of three categories: Special Trees, Problem Trees, and All Other Trees.

SPECIAL CITY TREES

It is the City's policy to retain City trees categorized as Landmark, Dedicated, or Neighborhood trees, which have historical significance, and/or contribute to and give character to a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species by Attachment 1, and shall hereinafter be referred to as Special Trees. Trees within these categories shall be identified, mapped, recorded and administered by staff for the Parks, Beaches & Recreation Commission ("Commission"). The Commission shall review the Special Tree list on an as needed basis and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated for or in the memory of specific individuals or organizations.

Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area.

Special Trees shall be retained, unless there are overriding problems, such as death, disease, or the creation of a hazardous situation, which require their removal. Prior to consideration for any removal of a Special Tree(s), the General Services Director, or designee, shall prepare a report identifying and implementing specific treatment to retain the tree(s). If specific treatment is unsuccessful or impractical in retaining a tree(s) then a full staff report shall be made to the Commission before any further action considering removal is taken. Prior to any removal of Special Tree(s), the City must comply with the noticing provisions of the Removal of City Trees section set forth in this Policy, unless a Special Tree is considered hazardous that necessitates an emergency removal. Any such removal must be recommended by the General Services Director and the Risk Manager and approved by the City Manager.

During normal sidewalk, curb, and street repair activity requiring root pruning, all steps shall be taken to retain Special Trees. If tree roots are to be pruned in association with sidewalk, curb, and gutter improvements, sufficient timing in advance must be planned to ensure that pruning will not destabilize or kill the tree. If both sides of a Special Tree's roots are to be pruned, one side should be pruned 6 months to a year in advance of the other side depending upon the species and other related factors. If root pruning methods are not practical and/or critical to the health of the tree, then alternate or special hardscape improvements should be considered by the City in order to retain the tree providing that costs are reasonable. All proposed root pruning or other tree treatment shall be assessed and approved by the Urban Forester.

Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in a subsequent section of the Policy.

PROBLEM TREES

A Problem Tree is defined as a tree that by virtue of its species causes excessive hardscape or utility damage due to its excessive root system. The following trees are defined as Problem Trees:

- Ficus nitida (Indian Laurel Fig)
- Ficus rubiginosa (Rusty Leaf Fig)
- Ficus benjamina (Weeping Fig)
- Erythrina caffra (Kaffirboom Coral Tree)
- Fraxinus uhdei (Shamel Ash)
- Cupaniopsis anacardioides (Carrotwood)
- Liquidambar styraciflua (American Sweet Gum)
- Schinus terebinthifolius (Brazilian Pepper)

Problem Trees shall not be designated as parkway trees on the Designated Street Tree List.

Problem Trees that are not designated Special Trees may be removed for the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant documented private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had repeated history of significant interference with street or sidewalk drainage, despite specific treatment by the City to alleviate repeated damage.
- C. The City tree has created, in the opinion of the Urban Forester, a view impediment that cannot be resolved by normal nor alternative tree trimming procedures.

Problem Trees may be proposed for removal by either staff or private property owners. The authority to remove Problem Trees rests with the City Manager. No more than 250 Problem Trees may be removed per year by staff under these criteria without special approval of the Parks, Beaches, and Recreation Commission. In removals under Sections A & B above, no more than one of three parkway trees in a continuous row may be removed in a three year period without a hearing before the Commission. Replacement trees of a 24-inch box size may be planted if funding permits. Staff is responsible for notifying the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is

proposed, if applicable, of the intent to remove a Problem Tree. The decision by the City Manager to remove a problem tree is final unless called up by at least one Councilperson. The Urban Forester shall report the removal of Problem Trees on a monthly basis to the Commission. The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.

ALL OTHER CITY TREES

A City tree which is not designated as a Special or Problem Tree is designated as an All Other Tree. It is the City's policy to retain All Other Trees unless removal is necessary for one of the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The City tree has had a repeated history - of significant interference with street or sidewalk drainage.
- C. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the Urban Forester and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The Urban Forester will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the Urban Forester will expeditiously convey his written findings and recommendations to the Risk Manager for evaluation. If the Risk Manager agrees with the Urban Forester findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the Parks and Trees Maintenance

Superintendent or the Urban Forester shall have the authority to direct the removal of a hazardous tree.

- D. The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.
- E. The City Manager, upon the advice of the General Services Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or All Other Trees to resolve claims or safety issues.

REMOVAL OF CITY TREES

The initiation to remove (Special or All Other) City tree(s) may be made by the staff of the General Services, and/or Public Works Departments, a legally established community association, or a private property owner by making application to the General Services Director, utilizing the City tree removal form. The provisions and procedures of this Section of the Policy do not apply to the Problem Tree nor Reforestation tree removal processes, which are described in other sections of this Policy. Special Trees may be considered for removal under the provisions of this Section provided a special report by the General Services Director is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.

After receipt of the application, a Tree Inspection Report shall be prepared by the City's Urban Forester (Attachment 2) to determine if the tree(s) meets the criteria outlined in the above All Other City Trees section for consideration for removal. Simultaneously, the Urban Forester shall provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in the preceding All Other City Trees section). The Urban Forester shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable. If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right of appeal. The sign shall also note a staff contact. Once a recommendation is made by the Urban Forester and the Parks and Trees Maintenance Superintendent to the General Services Director and the General Services Director or designee concurs, then the applicant, the adjoining owners,

private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

REFORESTATION OF CITY TREES

The concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of trees for the planted location is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views. The City Street Tree Designation List, which specifies a species for each City street reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City tree.

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- B. Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to

the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- C. Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D. A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E. The replacement tree(s) for reforestation shall be the Designated Street Tree(s) as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree. This section applies to individual or group requests.
- F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public

area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

- G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days in arrears from date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (exempt: dead, dying, or in an advanced state of decline). If the proposed development, as deemed by the General Services Director, requires the removal of City trees, the property owner must submit a tree removal request to the General Services Director, shall pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the General Services Director or a designee.

TREE TRIMMING STANDARDS

The City Council has adopted tree trimming cycles for trees of different ages and species. Tree trimming cycles and trimming standards shall represent the maximum feasible frequency given current fiscal conditions. Except as provided in the Supplemental Trimming Section below, trimming shall be in accordance with the standards of the International Society of Arboriculture (ISA). In those communities with a legally established community association, periodical tree trimming with an emphasis on height reduction will be considered by the City Urban Forester upon written request by the association.

SUPPLEMENTAL TREE TRIMMING

The City will consider, and as a general rule approve, requests to trim certain trees more frequently or to trim trees consistent with practices applied prior to the adoption of ISA standards (to enhance public and private views, preserve required sight/distance standards, or other public purposes) which are submitted by affected private property owners or the board of a legally established community association and the request is accompanied by a completed "Supplemental Tree Trimming Form" and full payment for the requested tree trimming. However, since these practices often require 'topping' or possible disfiguring of a tree(s) and are often aesthetically displeasing and injurious to a tree, reforestation shall only be considered when supplemental tree trimming is impractical or infeasible as determined by the Urban Forester.

The General Services Director shall establish procedures to implement the supplemental trimming provisions of this Policy. An approval must be obtained from a legally established association by the requestor of supplemental tree trimming in areas with an active homeowners' association if the requested trimming is to be undertaken within the association area.

[Attachment 1- Special Trees]

[Attachment 2- Tree Inspection Report]

Adopted - May 9, 1966
Amended - August 14, 1967
Amended - November 9, 1976
Amended - November 12, 1985
Amended - November 28, 1988
Amended - March 14, 1994

Amended - April 11, 1994
Amended - February 26, 1996
Amended - July 14, 1997
Amended (Administratively) -
November 24, 1997
Amended - August 10, 1998
Amended - February 22, 2000
Amended - April 27, 2004
Amended - October 11, 2011

Formerly I-9

ATTACHMENT 1

SPECIAL TREESLANDMARK
TREES

Balboa Library	Eucalyptus globulus (3)
Balboa Library	Phoenix canariensis (2)
West Jetty View Park (near Historical Marker)	Phoenix canariensis (2)
Dover Drive at Westcliff	Liquidambar styraciflua (4)
Ocean Blvd. Corona del Mar	Phoneix canariensis (5)
Westcliff & Dover (Groves) Bike Trail	Eucalyptus globulus (134)
Main Street	Ficus microcarpa 'Nitida' (1)
City Hall	Ficus microcarpa 'Nitida' (2)
Balboa Boulevard Median	Araucaria heterophylla (1)
Ensign View Park	Erythrina caffra (1)
Lido Isle Medians	Pinus pinea (4)
Bob Henry Park	Ficus rubiginosa (1)
Castaways Park	Phoenix canariensis (1)
Wedge Area	Myoporum laetum (6)
Dover Drive east of Irvine Avenue	Erythrina caffra (1)

DEDICATED
TREES

No. Mariners Park (Marcie Schrouder)	Pinus radiata
Mariners Park (Frank Tallman)	Pinus radiata
No. City Hall grounds (Billy Covert)	Ficus benjamina
City Hall grounds (Walter Knott)	Pinus halepensis
City Hall grounds (Calif. Bicentennial)	Pinus halepensis
Las Arenas Park (Ed Healy)	Melaleuca linarifolia
Mariners Park (Isy Pease)	Pinus halepensis
City Hall grounds (U.S. Bicentennial Freedom Tree)	Harpephyllum kaffrum
Buffalo Hills Park (Bahia Community Earth Day Celebration)	Erythrina caffra
Peninsula Park (Gray Lunde Tree)	Chamaerops humilis
Cliff Drive Park (Gary Lovell)	Quercus agrifolia

DEDICATED
TREES (contd.)

Begonia Park (Cheryl Bailey Ringwald)	<i>Prunus cerasifera</i>
Castaways Park (Jan Vandersloot) (Jean Watt)	<i>Quercus agrifolia</i>
Peninsula Park (Don Perdue)	<i>Ravenea rivularis</i>
Grant Howald Park (Pete Munro) (Mark Munro)	<i>Metrosideros excelsus</i>
Bob Henry Park (Bob Henry)	<i>Ficus rubiginosa</i>
Cliff Drive Park (Dr. Vandersloot)	<i>Quercus agrifolia</i>
Veterans Park (Rosemary Rae Hill Hansen)	<i>Lagenstroemia indica faueri</i>
Mariners Park (N. Beach Sunrise Rotary Club) (Christopher & Marisha Thomposn) (Meghan & Camielle Thompson)	<i>Stenocarpus sinuatus Pinus eldarica Pinus eldarica</i>
West Newport Park (Brownie Girl Scout Troop 2072)	<i>Spathodea campanulata</i>
Buffalo Hills Park (N. Beach Sunrise Rotary Club)	<i>Stenocarpus sinuatus</i>
Castaways Park (Nancy & Jack Skinner) (Bob & Susan Caustin)	<i>Quercus agrifolia</i>
Bayside Park (Newport-Irvine Rotary Club)	<i>Pyrus calleryana</i>
Castaways Park (Eva Victoria Najera)	<i>Quercus agrifolia</i>
Begonia Park (Dr. Leo V. Turgeon)	<i>Bauhinia blakeana</i>
L Street Park (Tim Van Ostenbridge)	<i>Cassia leptophylla</i>
Castaways Park (John D. Woodruff)	<i>Platanus racemosa</i>
Grant Howald Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>

DEDICATED
TREES (contd.)

Old School Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>
Mariners Park (Sierra Beth)	<i>Bauhinia variegata</i>
Cliff Drive Park (Francis P. Hemenway)	<i>Cassia leptophylla</i>
Grant Howald Park (Skipper Mark Howes)	<i>Hymenosporum flavum</i>
Castaways Park (Michael F. Gustin)	<i>Platanus racemosa</i>
(Yen Chu Kuo)	<i>Quercus agrifolia</i>
(Grover Stephens, PH.D.)	<i>Platanus racemosa</i>
(Logan David Burley)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
(Virginia Najera)	<i>Quercus agrifolia</i>
(Joe Clarkson)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
Eastbluff Park (Lucy Huntsman)	<i>Hymenosporum flavum</i>
Irvine Terrace Park (Dana Harmon)	<i>Liquidambar styraciflua</i>
(Sister City of Okazaki)	<i>Pinus nigra</i>
Bonita Canyon Sports Park (Fern Pirkle)	<i>Melaleuca linariifolia</i>
Gateway Park (Virgina Herberts)	<i>Cassia leptophylla</i>
West Coast Highway & Superior Ave City Parking Lot (Louise Greeley)	<i>Cassia leptophylla</i>
Bayview Park (Gene Atherton)	<i>Cinnamomum camphora</i>
West Newport Park (Russell Marc Beaumont)	<i>Erythrina caffra</i>
(Jeff Steven Reinker)	<i>Erythrina caffra</i>

NEIGHBORHOOD

TREES

Shorecliffs Entrance	<i>Erythrina caffra</i> (51)
Marguerite Avenue	<i>Phoenix canariensis</i> (109)
Goldenrod Avenue	<i>Washingtonia robusta</i> (144)
Dover Drive (Mariners to Irvine)	<i>Eucalyptus globulus</i> (3)
15th Street (Newport Heights)	<i>Eucalyptus cladocalyx</i> (29)
Irvine Avenue Median	<i>Eucalyptus globulus</i> (130)
Holiday Road	<i>Eucalyptus globulus</i> (18)
(between Irvine Ave & Tustin Ave)	
Along Avon Avenue	<i>Eucalyptus globulus</i> (8)
Via Lido Bridge	<i>Eucalyptus globulus</i> (14)
Marine Avenue (Balboa Island)	<i>Eucalyptus</i> (Various Species) (34)
Seaview Avenue (Corona del Mar)	<i>Pinus radiata</i> (19)
Poppy Avenue (Corona del Mar)	<i>Eucalyptus rudis</i> (73)
Heliotrope Avenue (Corona del Mar)	<i>Pinus radiata</i> (18)
Candlestick Lane (Baycrest)	<i>Eucalyptus citriodora</i> (21)
Commodore Road	<i>Eucalyptus citriodora</i> (2)
Starlight Circle	<i>Eucalyptus citriodora</i> (11)
Glenwood Lane	<i>Eucalyptus citriodora</i> (7)
Sandalwood Lane	<i>Eucalyptus citriodora</i> (7)
Newport Center Drive	<i>Washingtonia robusta</i> (363)
Fourth Avenue	<i>Eucalyptus globulus</i> (48)
Clay Street	<i>Ficus microcarpa</i> 'Nitida' (21)
(Irvine Ave to St. Andrews Road)	
Leeward Lane	<i>Fraxinus uhdei</i> "Tomlinson" (43)
L Street Park	<i>Quercus suber</i> (39)
M Street Park	<i>Pinus pinea</i> (1)
West Newport Park	<i>Metrosideros excelsus</i> (55)
Santa Ana Avenue	<i>Eucalyptus robusta</i> (33)
Eastbluff Park	<i>Ficus macrophylla</i> (1)
Vista Del Oro Median	<i>Erythrina caffra</i> (6)
Rhine Wharf Park	<i>Archontophoenix cunninghamiana</i> (12)
Mariners Drive	<i>Jacaranda mimosifolia</i> (52)
Along Riverside Avenue	<i>Schinus terebinthefolius</i> (12)
(adjacent to Cliff Drive Park)	
Cliff Drive Park	
(Scout House)	<i>Ficus benjamina</i> (1)
Buena Vista and Lindo Avenue	
128 Kings Road	<i>Erythrina caffra</i> (1)
128 Kings Road	<i>Roystonea regia</i> (1)
	<i>Pseudobombax ellipticum</i> (1)

NEIGHBORHOOD

TREES (contd.)

Cliff Drive
(north side, west of Dover Drive)
725 St. James Road
601 Dover Drive
Margaret Drive Median
Corona Del Mar State Beach

Agathus robusta (4)
Eucalyptus ficifolia (1)
Eucalyptus ficifolia (1)
Erythrina caffra (1)
Washingtonia robusta (74)

Adopted - May 9, 1966
Amended - November 9, 1976
Amended - November 28, 1988
Amended - October, 1993
Amended - July 14, 1997
Amended - January 25, 1999
Amended - February 22, 2002
Amended - April, 23, 2002
Amended - April 27, 2004
Amended - May 10, 2005

ATTACHMENT 2

CITY OF NEWPORT BEACH
GENERAL SERVICES DEPARTMENT
TREE INSPECTION REPORT

Name _____

Address _____

Phone Number _____

Request _____

Botanical Name _____

Common Name _____

Designated Street Tree _____

Estimated Tree Value _____

Damage _____

Parkway: Concrete ___ Brick ___ Turf ___ Other ___

Comments _____

Inspected by _____ Date _____

Recommendation _____

Reviewed by _____ Date _____

ATTACHMENT B –
AD HOC COMMITTEE CHANGES TO G-1
(WITH CHANGE TRACKING MARKS)

RETENTION, ~~OR~~ REMOVAL, AND MAINTENANCE OF CITY TREES

GOAL OF POLICY

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and ~~non-hazardous~~safe condition. To require that in approving any tree removal or reforestation request the PB&R Commission shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest.

PURPOSE

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with Council Policy G-3, providing personal safety, and preventing public and private property damage.

The City classifies public trees in one of three categories: Special Trees, Problem Trees, and ~~All Other~~Standard Trees.

I. SPECIAL CITY TREES

It is the City's policy to retain Special City trees categorized as Landmark, Dedicated, or Neighborhood trees, because they ~~which~~ have historical significance, and/or contribute to and give character to a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species in Attachment 1, and shall hereinafter collectively ~~be~~ referred to as Special Trees. Trees within these three categories shall be identified, mapped, recorded and administered by staff for the Parks, Beaches & Recreation Commission ("Commission"). The Commission shall review the Special Tree list at a minimum on an annual ~~as-needed~~ basis, and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated for or in the memory of specific individuals or organizations.

Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area.

All Special Trees shall be retained, unless there are overriding problems, which will require their removal such as death, disease, interference with infrastructure, or the creation of a hazardous situation, ~~which require their removal~~. Prior to ~~consideration~~ considering ~~for the~~ removal of any Special Tree(s), the ~~General Services Municipal Operations~~ Director, or designee, shall prepare a report identifying and implementing specific treatment to retain the tree(s). If specific treatment is unsuccessful or impractical in retaining a tree(s) then a full staff report shall be made to the Commission before any further action considering removal is taken. Prior to any removal of Special Tree(s), the City must comply with the noticing provisions of the Removal of City Trees section set forth in Section IV of this Policy, unless a Special Tree is considered so hazardous ~~that as to necessitates~~ an emergency removal. ~~Any such removal must be recommended by the General Services Director and In the case of emergency removals, the Risk Landscape Manager or and approved by the City Manager Arborist shall have the authority to direct the removal of a hazardous tree.~~

During normal sidewalk, curb, and street repair activity requiring root pruning, all steps shall be taken to retain Special Trees. If tree roots are to be pruned in association with sidewalk, curb, and gutter improvements, sufficient timing in advance must be planned to ensure that pruning will not destabilize or kill the tree. If both sides of a Special Tree's roots are to be pruned, one side should be pruned 6 months to a year in advance of the other side depending upon the species and other related factors. If root pruning methods are not practical and/or critical to the health of the tree, then alternate or special hardscape improvements should be considered by the City in order to retain the tree providing that costs are reasonable. All proposed root pruning or other tree treatment shall be assessed-evaluated and approved by the ~~Urban Forester~~City Arborist.

Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in sSection IV of the Policy.

II. PROBLEM TREES

A *Problem Tree* is defined as a tree that by virtue of its species causes excessive hardscape or utility damage due to its excessive root system. The following trees are defined as Problem Trees:

- Ficus nitida (Indian Laurel Fig)
- Ficus rubiginosa (Rusty Leaf Fig)
- Ficus benjamina (Weeping Fig)
- Erythrina caffra (Kaffirboom Coral Tree)
- Fraxinus uhdei (Shamel Ash)
- Cupaniopsis anacardioides (Carrotwood)
- Liquidambar styraciflua (American Sweet Gum)
- Schinus terebinthifolius (Brazilian Pepper)

Problem Trees shall not be designated as City parkway trees on the Designated Street Tree List, unless they are Special Trees.

Problem Trees that are not designated Special Trees may be removed for the following reasons:

- A. The Problem Tree ~~City tree~~ has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant documented private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The Problem Tree ~~City tree~~ has had repeated history of significant interference with street or sidewalk drainage, despite specific treatment by the City to alleviate repeated damage.
- C. The Problem Tree ~~City tree~~ has created, in the opinion of the Urban Forester, a view impediment that cannot be resolved by normal nor alternative tree trimming procedures.

~~Problem Trees may be proposed for removal by either staff or private property owners. The authority to remove Problem Trees rests with the City Manager. No more than 250 Problem Trees may be removed per year by staff under these criteria without special~~

~~approval of the Parks, Beaches, and Recreation Commission. In removals under Sections A & B above, no more than one of three parkway trees in a continuous row may be removed in a three year period without a hearing before the Commission. Replacement trees of a 24 inch box size may be planted if funding permits. Staff is responsible for notifying the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is proposed, if applicable, of the intent to remove a Problem Tree. The decision by the City Manager to remove a problem tree is final unless called up by at least one Councilperson. The Urban Forester shall report the removal of Problem Trees on a monthly basis to the Commission. The cost to remove and replace Problem Trees will be the sole responsibility of the city based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.~~

III. ALL OTHER STANDARD CITY TREES

A City tree which is located on City real property (parkways, parks, other City-owned property) and not designated as a Special or Problem Tree is designated as an All Other a Standard Tree. It is the City's policy to retain All Other Standard Trees unless removal is necessary for one of the following reasons:

- A.1. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal.; or
- B.2. The City tree has had a repeated history of significant interference with street or sidewalk drainage.; or
- 3. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the City Arborist Urban Forester and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The City Arborist Urban Forester will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or

property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the ~~City Arborist Urban Forester~~ will expeditiously convey his written findings and recommendations to the ~~Municipal Operations Director Risk Manager~~ for evaluation. If the ~~Municipal Operations Director Risk Manager~~ agrees with the ~~City Arborist Urban Forester~~ findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the ~~Landscape Manager Parks and Trees Maintenance Superintendent~~ or the ~~City Arborist Urban Forester~~ shall have the authority to direct the removal of a hazardous tree.; or

~~C.4.~~ The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.; or

~~D.5.~~ The City Manager, upon the advice of the ~~Municipal Operations~~ General Services Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or ~~All Other Standard~~ Trees to resolve claims or safety issues.

IV. REMOVAL OF CITY TREES

The initiation to remove (~~Special or All Other~~) City tree(s) may be made by the staff of the ~~General Services, Municipal Operations~~ and/or Public Works Departments, a legally established community association, or a private property owner by making application to the ~~General Services Municipal Operations~~ Director, utilizing the City tree removal form. ~~The provisions and procedures of this Section of the Policy do not apply to the Problem Tree nor Reforestation tree removal processes, which are described in other sections of this Policy. Special Trees may be considered for removal under the provisions of this Section provided a special report by the General Services Director is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.~~

1. Removal of Special Trees

- Special Trees may be considered for removal under the criteria of Section III (Removal of Standard Trees) if a special report, prepared by the Municipal Operations Director and approved by the City Manager, is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.

- The initiation to remove a Special Tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by making application to the Municipal Operations Director, utilizing the City tree removal form. The removal application must be approved by the City Manager.
- After receipt of the application, a Tree Inspection Report shall be prepared by the City's ~~City Arborist~~ Urban Forester (Attachment 2) to determine if the tree(s) meets the criteria outlined in the ~~above All Other City Standard~~ Trees section for consideration for removal. ~~Simultaneously, the Urban Forester~~ The City Arborist shall provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in the preceding ~~All Other City Standard~~ Trees section).
- The ~~Urban Forester~~ City Arborist shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable. If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right of appeal. The sign shall also note a staff contact.

~~Once a recommendation is made by the Urban Forester and the Parks and Trees Maintenance Superintendent to the General Services Director and the General Services Director or designee concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree within 30 days of the proposed removal. A legally established community association is responsible for notification of all association members pursuant to their established procedure. The General Services Director, or a designee, shall prepare a staff report for a regularly scheduled PB&R Commission meeting of all trees recommended for removal, except for those trees categorized in Paragraph C. (dead, diseased, or dying trees) or Paragraph E (claims and safety issues) in the preceding section on All Other City Trees. Only an applicant, an adjoining property owner, or a legally established community association, the City Manager, a PB&R Commissioner, or a Councilmember may appeal the decision of the General Services Director not to remove a tree to the Commission. The Commission, in considering any appeal, shall determine whether the removal meets the criteria outlined in this Policy, as well as any unique factors which may be pertinent to the~~

~~removal or retention of tree(s). The decision of the Commission will be considered final unless called up by at least one Councilmember or the City Manager.~~

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

~~The City will replace all trees removed in accordance with the All Other City Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of Special or All Other Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).~~

2. Removal of Problem Trees

- Problem Trees may be proposed for removal by either staff or private property owners. The authority to remove Problem Trees rests with the Municipal Operations Director.
- No more than 250 Problem Trees may be removed per year by staff under these criteria without special approval of the Parks, Beaches, and Recreation Commission.
- No more than one of three problem parkway trees in a continuous row may be removed in a three year period without a hearing before the Commission. Replacement trees of a 36-inch box size shall be planted if funding permits.
- Staff is responsible for notifying in advance, if applicable, the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is proposed of the intent to remove a Problem Tree.
- The decision by the Municipal Operations Director to remove a problem tree is final unless called up by at least one Councilperson. The City Arborist shall report the removal of Problem Trees on a monthly basis to the Commission.
- The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.

3. Removal of Standard Trees

- The initiation to remove a Standard tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by making application to the Municipal Operations Director, utilizing the City tree removal form.
- After receipt of the application, a Tree Inspection Report shall be prepared by the City's ~~City Arborist~~ ~~Urban Forester~~ to determine if the tree(s) meets the criteria outlined in the above ~~All Other City Standard Trees~~ ~~section~~ Section III for consideration for removal. The ~~Urban Forester~~ ~~City Arborist~~ shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable.
- The City Arborist shall make a finding in regards to inappropriate tree species for a specific location and forward to Landscape Manager. The authority to remove Standard Trees rests with the Municipal Operations Director.
- Once a recommendation is made by the City Arborist and the Landscape Manager to the Municipal Operations Director, or designee and the Director agrees with the recommendation, the City may remove the trees. The City will replace all trees removed in accordance with the ~~All Other City Standard Trees~~ removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding, or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. If resident desires to upgrade to a 48" box or larger, the resident will be responsible for the difference in price.
- The full costs of removal and replacement of ~~Special or All Other City~~ Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

V. REFORESTATION OF CITY TREES

1. Description of Reforestation

Reforestation is defined as the ~~The~~ concept of systematically replacing Problem or ~~All Other Standard~~ Trees which are creating hardscape and/or view problems and cannot be

properly trimmed, pruned or modified to alleviate the problem(s) they create; or those which have reached their full life; and are declining in health; or are simply the wrong species of trees for the planted location ~~is referred to as reforestation. The Urban Forester shall make a finding for the latter category of inappropriate tree species for a specific location. His determination may be appealed to the General Services Director whose decision will be final.~~

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

~~Arborists continue to develop lists of tree species which will grow in restricted parkway areas without causing significant damage to curb, gutter, sidewalk, utilities or loss of views.~~ The City Street Tree Designation List, ~~which specifies a species for each City street~~ reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a City-city which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated City-street tree.

2. Application for Reforestation

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the General Services Municipal Operations Director for consideration by the Commission that meets the following requirements:

- A. The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.

- B.** Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to ~~G-1~~ the above requirements, areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected, have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.
- C.** Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- D.** A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the ~~General Services-Municipal Operations~~ Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- E.** The replacement tree(s) for reforestation shall be ~~the Designated Street an~~ appropriate tree that meets the criteria of the City Tree(s) Species List as prescribed by City Council Policy G-6, or the organization must request and obtain approval

from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree, or an appropriate species based on the street tree designation list. This section applies to individual or group requests.

F. There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.

G. Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days ~~in arrears from past the~~ date stamped by staff before distribution will not be forwarded to the PB&R Commission for consideration.

The completed reforestation application will go to the Commission to decide whether to accept or deny the requested reforestation. The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

VI. TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

VII. ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (~~exempt~~except trees that are dead, dying, or in an advanced state of decline). If the proposed development, ~~as deemed by the General Services Director,~~ requires the removal of City trees, the property owner must submit a tree removal request to the ~~General Services~~Municipal Operations Director, ~~shall~~ pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the ~~General Services~~Municipal Operations Director or a designee.

VIII. TREE TRIMMING STANDARDS

The City Council has adopted tree trimming cycles for trees of different ages and species. Tree trimming cycles and trimming standards shall represent the maximum feasible frequency given current fiscal conditions. Except as provided in the Supplemental Trimming Section below, trimming shall be in accordance with the standards of the International Society of Arboriculture (ISA). In those communities with a legally established community association, periodical tree trimming with an emphasis on height reduction will be considered by the City Arborist ~~Urban Forester~~ upon written request by the association.

IX. SUPPLEMENTAL TREE TRIMMING

The City will consider, and as a general rule approve, requests to trim certain trees more frequently or to trim trees consistent with practices applied prior to the adoption of ISA standards (to enhance public and private views, preserve required sight/distance standards, or other public purposes) which are submitted by affected private property owners or the board of a legally established community association and the request is accompanied by a completed "Supplemental Tree Trimming Form" and full payment for the requested tree trimming. However, since these practices often require 'topping' or possible disfiguring of a tree(s) and are often aesthetically displeasing and injurious to a

tree, reforestation shall only be considered when supplemental tree trimming is impractical or infeasible as determined by the ~~Urban Forester~~City Arborist.

The ~~General Services~~Municipal Operations Director shall establish procedures to implement the supplemental trimming provisions of this Policy. An approval must be obtained from a legally established association by the requestor of supplemental tree trimming in areas with an active homeowners' association if the requested trimming is to be undertaken within the association area.

[Attachment 1- Special Trees]

~~[Attachment 2- Tree Inspection Report]~~

Adopted - May 9, 1966
Amended - August 14, 1967
Amended - November 9, 1976
Amended - November 12, 1985
Amended - November 28, 1988
Amended - March 14, 1994

Amended - April 11, 1994
Amended - February 26, 1996
Amended - July 14, 1997
Amended (Administratively) -
November 24, 1997
Amended - August 10, 1998
Amended - February 22, 2000
Amended - April 27, 2004
Amended - October 11, 2011

Formerly I-9

SPECIAL TREESLANDMARK
TREES

Balboa Library	Eucalyptus globulus (3)
Balboa Library	Phoenix canariensis (2)
West Jetty View Park (near Historical Marker)	Phoenix canariensis (2)
Dover Drive at Westcliff	Liquidambar styraciflua (4)
Ocean Blvd. Corona del Mar	Phoenix canariensis (5)
Westcliff & Dover (Groves) Bike Trail	Eucalyptus globulus (13449)
Main Street	Ficus microcarpa 'Nitida' (1)
City Hall	Ficus microcarpa 'Nitida' (2)
Balboa Boulevard Median	Araucaria heterophylla (1)
Ensign View Park	Erythrina caffra (1)
Lido Isle Medians	Pinus pinea (4)
Bob Henry Park	Ficus rubiginosa (1)
Castaways Park	Phoenix canariensis (1)
Wedge Area	Myoporum laetum (62)
Dover Drive east of Irvine Avenue	Erythrina caffra (1)

DEDICATED
TREES

No. Mariners Park (Marcie Schrouder)	Pinus radiata
Mariners Park (Frank Tallman)	Pinus radiata
No. City Hall grounds (Billy Covert)	Ficus benjamina
City Hall grounds (Walter Knott)	Pinus halepensis
City Hall grounds (Calif. Bicentennial)	Pinus halepensis
Las Arenas Park (Ed Healy)	Melaleuca linarifolia
Mariners Park (Isy Pease)	Pinus halepensis
City Hall grounds (U.S. Bicentennial Freedom Tree)	Harpephyllum kaffrum
Buffalo Hills Park (Bahia Community Earth Day Celebration)	Erythrina caffra
Peninsula Park (Gray Lunde Tree)	Chamaerops humilis
Cliff Drive Park (Gary Lovell)	Quercus agrifolia
Begonia Park (Cheryl Bailey Ringwald)	Prunus cerasifera

DEDICATED
TREES (contd.)

Castaways Park (Jan Vandersloot) (Jean Watt)	<i>Quercus agrifolia</i>
Peninsula Park (Don Perdue)	<i>Ravenea rivularis</i>
Grant Howald Park (Pete Munro) (Mark Munro)	<i>Metrosideros excelsus</i>
Bob Henry Park (Bob Henry)	<i>Ficus rubiginosa</i>
Cliff Drive Park (Dr. Vandersloot)	<i>Quercus agrifolia</i>
Veterans Park (Rosemary Rae Hill Hansen)	<i>Lagenstroemia indica faueri</i>
Mariners Park (N. Beach Sunrise Rotary Club) (Christopher & Marisha Thomposn) (Meghan & Camielle Thompson)	<i>Stenocarpus sinuatus Pinus eldarica Pinus eldarica</i>
West Newport Park (Brownie Girl Scout Troop 2072)	<i>Spathodea campanulata</i>
Buffalo Hills Park (N. Beach Sunrise Rotary Club)	<i>Stenocarpus sinuatus</i>
Castaways Park (Nancy & Jack Skinner) (Bob & Susan Caustin)	<i>Quercus agrifolia</i>
Bayside Park (Newport-Irvine Rotary Club)	<i>Pyrus calleryana</i>
Castaways Park (Eva Victoria Najera)	<i>Quercus agrifolia</i>
Begonia Park (Dr. Leo V. Turgeon)	<i>Bauhinia blakeana</i>
L Street Park (Tim Van Ostenbridge)	<i>Cassia leptophylla</i>
Castaways Park (John D. Woodruff)	<i>Platanus racemosa</i>
Grant Howald Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>
Old School Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>

DEDICATED
TREES (contd.)

Mariners Park (Sierra Beth)	<i>Bauhinia variegata</i>
Cliff Drive Park (Francis P. Hemenway)	<i>Cassia leptophylla</i>
Grant Howald Park (Skipper Mark Howes)	<i>Hymenosporum flavum</i>
Castaways Park (Michael F. Gustin)	<i>Platanus racemosa</i>
(Yen Chu Kuo)	<i>Quercus agrifolia</i>
(Grover Stephens, PH.D.)	<i>Platanus racemosa</i>
(Logan David Burley)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
(Virginia Najera)	<i>Quercus agrifolia</i>
(Joe Clarkson)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
Eastbluff Park (Lucy Huntsman)	<i>Hymenosporum flavum</i>
Irvine Terrace Park (Dana Harmon)	<i>Liquidambar styraciflua</i>
(Sister City of Okazaki)	<i>Pinus nigra</i>
Bonita Canyon Sports Park (Fern Pirkle)	<i>Melaleuca linariifolia</i>
Gateway Park (Virginia Herberts)	<i>Cassia leptophylla</i>
West Coast Highway & Superior Ave City Parking Lot (Louise Greeley)	<i>Cassia leptophylla</i>
Bayview Park (Gene Atherton)	<i>Cinnamomum camphora</i>
West Newport Park (Russell Marc Beaumont)	<i>Erythrina caffra</i>
(Jeff Steven Reinker)	<i>Erythrina caffra</i>
<u>Castaways Park</u> (Wendy Gustin/Group)	<u><i>Platanus racemosa</i></u>
<u>Castaways Park</u> (Patricia Courteau)	<u><i>Quercus kelloggii</i></u>
<u>Spyglass Hill Park</u> (Denise Battram)	<u><i>Acacia baileyana</i></u>
<u>Galaxy View Park</u> (Michele Ayres)	<u><i>Metrosideros excelsa</i></u>

<u>Bonita Canyon Sports Park</u>	
(Howard Hall)	<u>Melaluca linariifolia</u>
<u>Castaways Park</u>	
(Ali Bartholomew)	<u>Quercus agrifolia</u>
<u>Castaways Park</u>	
(Doris Talbot)	<u>Quercus agrifolia</u>
<u>Mariners Park</u>	
(Kristen DeCarbo)	<u>Cedrus deodara</u>
<u>Galaxy View Park</u>	
(Sherry C. Hunter)	<u>Cupaniopsis anacardioides</u>
<u>Old School Park</u>	
(Mary J. Kirtland)	<u>Bauhinia variegata</u>
<u>Various locations: Castaways Park and Cliff Drive Park slopes</u>	
(Joan Irvine Smith)	<u>Quercus agrifolia</u>
<u>Castaways Park</u>	
(Dave Kiff)	<u>Quercus agrifolia</u>
<u>Grant Howald Park</u>	
(Sean Levin)	<u>Spathodea campanulata</u>
<u>Castaways Park</u>	
(Julie Wahlstedt)	<u>Platanus racemosa</u>
<u>Castaways Park</u>	
(Patricia & James Clarkson)	<u>Platanus racemosa</u>
<u>Cliff Drive Park</u>	
(Melissa Belanger)	<u>Bauhinia blakeana</u>
<u>Castaways Park</u>	
(Sharon Wright)	<u>Pinus torreyana</u>
<u>Castaways Park</u>	
(Tina Murphy)	<u>Pinus torreyana</u>
<u>Newport Pier/24th Street Bike Path</u>	
(Paul Louchis)	<u>Chamaerops humilis</u>
<u>San Miguel Park</u>	
(Colleen Howes)	<u>Schinus molle</u>

NEIGHBORHOOD

TREES

Shorecliffs Entrance	<u>Erythrina caffra</u> (5140)
Marguerite Avenue	<u>Phoenix canariensis</u> (10981)
Goldenrod Avenue	<u>Washingtonia robusta</u> (144)
Dover Drive (Mariners to Irvine)	<u>Eucalyptus globulus</u> (3)
15th Street (Newport Heights)	<u>Eucalyptus cladocalyx</u> (2913)

NEIGHBORHOOD

TREES (contd.)	Irvine Avenue Median	Eucalyptus globulus (130)
	Holiday Road	Eucalyptus globulus (18)
	(between Irvine Ave & Tustin Ave)	
	Along Avon Avenue	Eucalyptus globulus (8)
	Via Lido Bridge	Eucalyptus globulus (14)
	Marine Avenue (Balboa Island)	Eucalyptus (Various Species) (3439)
	Seaview Avenue (Corona del Mar)	Pinus radiata (195)
	Poppy Avenue (Corona del Mar)	Eucalyptus rudis (7382)
	Heliotrope Avenue (Corona del Mar)	Pinus radiata (182)
	Candlestick Lane (Baycrest)	Eucalyptus citriodora (2117)
	Commodore Road	Eucalyptus citriodora (2)
	Starlight Circle	Eucalyptus citriodora (1110)
	Glenwood Lane	Eucalyptus citriodora (710)
	Sandalwood Lane	Eucalyptus citriodora (73)
	Newport Center Drive	Washingtonia robusta (363)
	Fourth Avenue	Eucalyptus globulus (48)
	Clay Street	Ficus microcarpa 'Nitida' (21)
	(Irvine Ave to St. Andrews Road)	
	Leeward Lane	Fraxinus uhdei "Tomlinson" (4339)
	L Street Park	Quercus suber (39)
	M Street Park	Pinus pinea (1)
	West Newport Park	Metrosideros excelsus(55)
	Santa Ana Avenue	Eucalyptus robusta (3338)
	Eastbluff Park	Ficus macrophylla (1)
	Vista Del Oro Median	Erythrina caffra (6)
	Rhine Wharf Park	Archontophoenix cunninghamiana (12)
	Mariners Drive	Jacaranda mimosifolia (52)
	Along Riverside Avenue	Schinus terebinthefolius (12)
	(adjacent to Cliff Drive Park)	
	Cliff Drive Park	Ficus benjamina (1)
	(Scout House)	
	Buena Vista and Lindo Avenue	Erythrina caffra (1)
	128 Kings Road	Roystonea regia (1)
	128 Kings Road	Pseudobombax ellipticum (1)
	Cliff Drive	Agathus robusta (4)
	(north side, west of Dover Drive)	
	725 St. James Road	Eucalyptus ficifolia (1)
	601 Dover Drive	Eucalyptus ficifolia (1)
	Margaret Drive Median	Erythrina caffra (1)
	Corona Del Mar State Beach	Washingtonia robusta (74)

Adopted - May 9, 1966
Amended - November 9, 1976
Amended - November 28, 1988
Amended - October, 1993
Amended - July 14, 1997
Amended - January 25, 1999
Amended - February 22, 2002
Amended - April, 23, 2002
Amended - April 27, 2004
Amended - May 10, 2005

ATTACHMENT 2

CITY OF NEWPORT BEACH
GENERAL SERVICES DEPARTMENT
TREE INSPECTION REPORT

Name _____

Address _____

Phone Number _____

Request _____

Botanical Name _____

Common Name _____

Designated Street Tree _____

Estimated Tree Value _____

Damage _____

Parkway: ~~Concrete~~ ___ ~~Brick~~ ___ ~~Turf~~ ___ ~~Other~~ ___

Comments _____

Inspected by _____ Date _____

Recommendation _____

Reviewed by _____ Date _____

ATTACHMENT C –
AD HOC COMMITTEE CHANGES TO G-1
(WITHOUT CHANGE TRACKING)

RETENTION, REMOVAL, AND MAINTENANCE OF CITY TREES

GOAL OF POLICY

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and safe condition. To require that in approving any tree removal or reforestation request the PB&R Commission shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest.

PURPOSE

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with Council Policy G-3, providing personal safety, and preventing public and private property damage.

The City classifies public trees in one of three categories: Special Trees, Problem Trees, and Standard Trees.

I. SPECIAL CITY TREES

It is the City's policy to retain Special City trees categorized as Landmark, Dedicated, or Neighborhood trees, because they have historical significance, and/or contribute to and give character to a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species in Attachment 1, and shall hereinafter collectively referred to as Special Trees. Trees within these three categories shall be identified, mapped, recorded and administered by staff for the Parks, Beaches & Recreation Commission ("Commission"). The Commission shall review the Special Tree list at a minimum on an annual basis, and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated for or in the memory of specific individuals or organizations.

Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area.

All Special Trees shall be retained, unless there are overriding problems which will require their removal such as death, disease, interference with infrastructure, or the creation of a hazardous situation. Prior to considering the removal of any Special Tree(s), the Municipal Operations Director or designee, shall prepare a report identifying and implementing specific treatment to retain the tree(s). If specific treatment is unsuccessful or impractical in retaining a tree(s) then a full staff report shall be made to the Commission before any further action considering removal is taken. Prior to any removal of Special Tree(s), the City must comply with the noticing provisions of the Removal of City Trees section set forth in Section IV of this Policy, unless a Special Tree is considered so hazardous as to necessitate an emergency removal. In the case of emergency removals, the Landscape Manager or the City Arborist shall have the authority to direct the removal of a hazardous tree.

During normal sidewalk, curb, and street repair activity requiring root pruning, all steps shall be taken to retain Special Trees. If tree roots are to be pruned in association with sidewalk, curb, and gutter improvements, sufficient timing in advance must be planned to ensure that pruning will not destabilize or kill the tree. If both sides of a Special Tree's roots are to be pruned, one side should be pruned 6 months to a year in advance of the other side depending upon the species and other related factors. If root pruning methods are not practical and/or critical to the health of the tree, then alternate or special hardscape improvements should be considered by the City in order to retain the tree providing that costs are reasonable. All proposed root pruning or other tree treatment shall be evaluated and approved by the City Arborist.

Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in Section IV of the Policy.

II. PROBLEM TREES

A *Problem Tree* is defined as a tree that by virtue of its species causes excessive hardscape or utility damage due to its excessive root system. The following trees are defined as Problem Trees:

- Ficus nitida (Indian Laurel Fig)
- Ficus rubiginosa (Rusty Leaf Fig)
- Ficus benamina (Weeping Fig)
- Erythrina caffra (Kaffirboom Coral Tree)
- Fraxinus uhdei (Shamel Ash)
- Cupaniopsis anacardioides (Carrotwood)
- Liquidambar styraciflua (American Sweet Gum)
- Schinus terebinthifolius (Brazilian Pepper)

Problem Trees shall not be designated as City parkway trees on the Designated Street Tree List, unless they are Special Trees.

Problem Trees that are not designated Special Trees may be removed for the following reasons:

- A. The Problem Tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant documented private property damage (greater than \$500) shall be sufficient criterion for tree removal.
- B. The Problem Tree has had repeated history of significant interference with street or sidewalk drainage, despite specific treatment by the City to alleviate repeated damage.
- C. The Problem Tree has created, in the opinion of the Urban Forester, a view impediment that cannot be resolved by normal nor alternative tree trimming procedures.

III. STANDARD CITY TREES

A City tree which is located on City real property (parkways, parks, other City-owned property) and not designated as a Special or Problem Tree is designated as a Standard Tree. It is the City's policy to retain Standard Trees unless removal is necessary for one of the following reasons:

1. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer stoppage that results from tree roots and causes significant public or private property damage (greater than \$500) shall be sufficient criterion for tree removal; or
2. The City tree has had a repeated history of significant interference with street or sidewalk drainage; or
3. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the City Arborist and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The City Arborist will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the City Arborist will expeditiously convey his written findings and recommendations to the Municipal Operations Director for evaluation. If the Municipal Operations Director agrees with the City Arborist findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the Landscape Manager or the City Arborist shall have the authority to direct the removal of a hazardous tree; or
4. The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program; or

5. The City Manager, upon the advice of the Municipal Operations Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or Standard Trees to resolve claims or safety issues.

IV. REMOVAL OF CITY TREES

The initiation to remove City tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by making application to the Municipal Operations Director, utilizing the City tree removal form.

1. Removal of Special Trees

- Special Trees may be considered for removal under the criteria of Section III (Removal of Standard Trees) if a special report, prepared by the Municipal Operations Director and approved by the City Manager, is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.
- The initiation to remove a Special Tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by making application to the Municipal Operations Director, utilizing the City tree removal form. The removal application must be approved by the City Manager.
- After receipt of the application, a Tree Inspection Report shall be prepared by the City's City Arborist to determine if the tree(s) meets the criteria outlined in the Standard Trees section for consideration for removal. The City Arborist shall provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in the preceding Standard Trees section).
- The City Arborist shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable. If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right of appeal. The sign shall also note a staff contact.

The General Services Department will delay any tree removal(s) for at least 14 calendar days following the date of the Commission decision in order to allow time for a Councilmember or the City Manager to call the item.

2. Removal of Problem Trees

- Problem Trees may be proposed for removal by either staff or private property owners. The authority to remove Problem Trees rests with the Municipal Operations Director.
- No more than 250 Problem Trees may be removed per year by staff under these criteria without special approval of the Parks, Beaches, and Recreation Commission.
- No more than one of three problem parkway trees in a continuous row may be removed in a three year period without a hearing before the Commission. Replacement trees of a 36-inch box size shall be planted if funding permits.
- Staff is responsible for notifying in advance, if applicable, the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is proposed of the intent to remove a Problem Tree.
- The decision by the Municipal Operations Director to remove a problem tree is final unless called up by at least one Councilperson. The City Arborist shall report the removal of Problem Trees on a monthly basis to the Commission.
- The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view), which is the sole responsibility of the applicant.

3. Removal of Standard Trees

- The initiation to remove a Standard tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by making application to the Municipal Operations Director, utilizing the City tree removal form.

- After receipt of the application, a Tree Inspection Report shall be prepared by the City's City Arborist to determine if the tree(s) meets the criteria outlined in the above Standard Trees Section III for consideration for removal. The City Arborist shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable.
- The City Arborist shall make a finding in regards to inappropriate tree species for a specific location and forward to Landscape Manager. The authority to remove Standard Trees rests with the Municipal Operations Director.
- Once a recommendation is made by the City Arborist and the Landscape Manager to the Municipal Operations Director, or designee and the Director agrees with the recommendation, the City may remove the trees. The City will replace all trees removed in accordance with the Standard Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. If resident desires to upgrade to a 48" box or larger, the resident will be responsible for the difference in price.
- The full costs of removal and replacement of City Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s).

V. REFORESTATION OF CITY TREES

1. Description of Reforestation

Reforestation is defined as the concept of systematically replacing Problem or Standard Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create; or those which have reached their full life and are declining in health; or are simply the wrong species of trees for the planted location.

It is recognized and acknowledged that City trees were planted many years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was

planted originally and simply does not conform to the current treescape or represents a safety hazard.

The City Street Tree Designation List reflects an effort by the City to prescribe appropriate tree species that will not cause future problems.

As a city which understands the importance of trees and the beauty they bring to a community, the City desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees with the appropriate designated street tree.

2. Application for Reforestation

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the Municipal Operations Director for consideration by the Commission that meets the following requirements:

- The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This section applies to individual and group requests.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community

association area with mandatory association membership must petition for reforestation through their respective association.

- Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- A written agreement must be submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- The replacement tree(s) for reforestation shall be an appropriate tree that meets the criteria of the City Tree(s) Species List as prescribed by City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree, or an appropriate species based on the street tree designation list. This section applies to individual or group requests.
- There shall be a minimum of a one-for-one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as prescribed by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This section applies to individual or group requests.
- Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days past the date stamped by

staff before distribution will not be forwarded to the PB&R Commission for consideration.

The completed reforestation application will go to the Commission to decide whether to accept or deny the requested reforestation. The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.

VI. TREE MAINTENANCE

The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6. Furthermore, no person shall tamper with City trees in violation of Section 13.08.040 of the Municipal Code. Further, the City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs.

VII. ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (except trees that are dead, dying, or in an advanced state of decline). If the proposed development requires the removal of City trees, the property owner must submit a tree removal request to the Municipal Operations Director, pay all related tree removal and replacement costs (one for one replacement) and meet all provisions of Council Policies L-2 and L-6 and City Ordinances 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the Municipal Operations Director or a designee.

VIII. TREE TRIMMING STANDARDS

The City Council has adopted tree trimming cycles for trees of different ages and species. Tree trimming cycles and trimming standards shall represent the maximum feasible frequency given current fiscal conditions. Except as provided in the Supplemental Trimming Section below, trimming shall be in accordance with the standards of the International Society of Arboriculture (ISA). In those communities with a legally established community association, periodical tree trimming with an emphasis on height reduction will be considered by the City Arborist upon written request by the association.

IX. SUPPLEMENTAL TREE TRIMMING

The City will consider, and as a general rule approve, requests to trim certain trees more frequently or to trim trees consistent with practices applied prior to the adoption of ISA standards (to enhance public and private views, preserve required sight/distance standards, or other public purposes) which are submitted by affected private property owners or the board of a legally established community association and the request is accompanied by a completed "Supplemental Tree Trimming Form" and full payment for the requested tree trimming. However, since these practices often require 'topping' or possible disfiguring of a tree(s) and are often aesthetically displeasing and injurious to a tree, reforestation shall only be considered when supplemental tree trimming is impractical or infeasible as determined by the City Arborist.

The Municipal Operations Director shall establish procedures to implement the supplemental trimming provisions of this Policy. An approval must be obtained from a legally established association by the requestor of supplemental tree trimming in areas with an active homeowners' association if the requested trimming is to be undertaken within the association area.

[Attachment 1- Special Trees]

Adopted - May 9, 1966
Amended - August 14, 1967
Amended - November 9, 1976
Amended - November 12, 1985
Amended - November 28, 1988
Amended - March 14, 1994

Amended - April 11, 1994
Amended - February 26, 1996
Amended - July 14, 1997
Amended (Administratively) -
November 24, 1997
Amended - August 10, 1998
Amended - February 22, 2000
Amended - April 27, 2004
Amended - October 11, 2011

Formerly I-9

SPECIAL TREESLANDMARK
TREES

Balboa Library	Eucalyptus globulus (3)
Balboa Library	Phoenix canariensis (2)
West Jetty View Park (near Historical Marker)	Phoenix canariensis (2)
Dover Drive at Westcliff	Liquidambar styraciflua (4)
Ocean Blvd. Corona del Mar	Phoenix canariensis (5)
Westcliff & Dover (Groves) Bike Trail	Eucalyptus globulus (49)
Main Street	Ficus microcarpa 'Nitida' (1)
City Hall	Ficus microcarpa 'Nitida' (2)
Balboa Boulevard Median	Araucaria heterophylla (1)
Ensign View Park	Erythrina caffra (1)
Lido Isle Medians	Pinus pinea (4)
Bob Henry Park	Ficus rubiginosa (1)
Castaways Park	Phoenix canariensis (1)
Wedge Area	Myoporum laetum (2)
Dover Drive east of Irvine Avenue	Erythrina caffra (1)

DEDICATED
TREES

No. Mariners Park (Marcie Schrouder)	Pinus radiata
Mariners Park (Frank Tallman)	Pinus radiata
No. City Hall grounds (Billy Covert)	Ficus benjamina
City Hall grounds (Walter Knott)	Pinus halepensis
City Hall grounds (Calif. Bicentennial)	Pinus halepensis
Las Arenas Park (Ed Healy)	Melaleuca linarifolia
Mariners Park (Isy Pease)	Pinus halepensis
City Hall grounds (U.S. Bicentennial Freedom Tree)	Harpephyllum kaffrum
Buffalo Hills Park (Bahia Community Earth Day Celebration)	Erythrina caffra
Peninsula Park (Gray Lunde Tree)	Chamaerops humilis
Cliff Drive Park (Gary Lovell)	Quercus agrifolia
Begonia Park (Cheryl Bailey Ringwald)	Prunus cerasifera

DEDICATED
TREES (contd.)

Castaways Park (Jan Vandersloot) (Jean Watt)	<i>Quercus agrifolia</i>
Peninsula Park (Don Perdue)	<i>Ravenea rivularis</i>
Grant Howald Park (Pete Munro) (Mark Munro)	<i>Metrosideros excelsus</i>
Bob Henry Park (Bob Henry)	<i>Ficus rubiginosa</i>
Cliff Drive Park (Dr. Vandersloot)	<i>Quercus agrifolia</i>
Veterans Park (Rosemary Rae Hill Hansen)	<i>Lagenstroemia indica faueri</i>
Mariners Park (N. Beach Sunrise Rotary Club) (Christopher & Marisha Thomposn) (Meghan & Camielle Thompson)	<i>Stenocarpus sinuatus Pinus eldarica Pinus eldarica</i>
West Newport Park (Brownie Girl Scout Troop 2072)	<i>Spathodea campanulata</i>
Buffalo Hills Park (N. Beach Sunrise Rotary Club)	<i>Stenocarpus sinuatus</i>
Castaways Park (Nancy & Jack Skinner) (Bob & Susan Caustin)	<i>Quercus agrifolia</i>
Bayside Park (Newport-Irvine Rotary Club)	<i>Pyrus calleryana</i>
Castaways Park (Eva Victoria Najera)	<i>Quercus agrifolia</i>
Begonia Park (Dr. Leo V. Turgeon)	<i>Bauhinia blakeana</i>
L Street Park (Tim Van Ostenbridge)	<i>Cassia leptophylla</i>
Castaways Park (John D. Woodruff)	<i>Platanus racemosa</i>
Grant Howald Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>
Old School Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>

DEDICATED
TREES (contd.)

Mariners Park (Sierra Beth)	<i>Bauhinia variegata</i>
Cliff Drive Park (Francis P. Hemenway)	<i>Cassia leptophylla</i>
Grant Howald Park (Skipper Mark Howes)	<i>Hymenosporum flavum</i>
Castaways Park (Michael F. Gustin)	<i>Platanus racemosa</i>
(Yen Chu Kuo)	<i>Quercus agrifolia</i>
(Grover Stephens, PH.D.)	<i>Platanus racemosa</i>
(Logan David Burley)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
(Virginia Najera)	<i>Quercus agrifolia</i>
(Joe Clarkson)	<i>Quercus agrifolia</i>
(Sawyer Dean Burley)	<i>Quercus agrifolia</i>
Eastbluff Park (Lucy Huntsman)	<i>Hymenosporum flavum</i>
Irvine Terrace Park (Dana Harmon)	<i>Liquidambar styraciflua</i>
(Sister City of Okazaki)	<i>Pinus nigra</i>
Bonita Canyon Sports Park (Fern Pirkle)	<i>Melaleuca linariifolia</i>
Gateway Park (Virginia Herberts)	<i>Cassia leptophylla</i>
West Coast Highway & Superior Ave City Parking Lot (Louise Greeley)	<i>Cassia leptophylla</i>
Bayview Park (Gene Atherton)	<i>Cinnamomum camphora</i>
West Newport Park (Russell Marc Beaumont)	<i>Erythrina caffra</i>
(Jeff Steven Reinker)	<i>Erythrina caffra</i>
Castaways Park (Wendy Gustin/Group)	<i>Platanus racemosa</i>
Castaways Park (Patricia Courteau)	<i>Quercus kelloggii</i>
Spyglass Hill Park (Denise Battram)	<i>Acacia baileyana</i>
Galaxy View Park (Michele Ayres)	<i>Metrosideros excelsa</i>

Bonita Canyon Sports Park (Howard Hall)	<i>Melaluca linariifolia</i>
Castaways Park (Ali Bartholomew)	<i>Quercus agrifolia</i>
Castaways Park (Doris Talbot)	<i>Quercus agrifolia</i>
Mariners Park (Kristen DeCarbo)	<i>Cedrus deodara</i>
Galaxy View Park (Sherry C. Hunter)	<i>Cupaniopsis anacardioides</i>
Old School Park (Mary J. Kirtland)	<i>Bauhinia variegata</i>
Various locations: Castaways Park and Cliff Drive Park slopes (Joan Irvine Smith)	<i>Quercus agrifolia</i>
Castaways Park (Dave Kiff)	<i>Quercus agrifolia</i>
Grant Howald Park (Sean Levin)	<i>Spathodea campanulata</i>
Castaways Park (Julie Wahlstedt)	<i>Platanus racemosa</i>
Castaways Park (Patricia & James Clarkson)	<i>Platanus racemosa</i>
Cliff Drive Park (Melissa Belanger)	<i>Bauhinia blakeana</i>
Castaways Park (Sharon Wright)	<i>Pinus torreyana</i>
Castaways Park (Tina Murphy)	<i>Pinus torreyana</i>
Newport Pier/24 th Street Bike Path (Paul Louchis)	<i>Chamaerops humilis</i>
San Miguel Park (Colleen Howes)	<i>Schinus molle</i>

NEIGHBORHOOD
TREES

Shorecliffs Entrance	<i>Erythrina caffra</i> (40)
Marguerite Avenue	<i>Phoenix canariensis</i> (81)
Goldenrod Avenue	<i>Washingtonia robusta</i> (144)
Dover Drive (Mariners to Irvine)	<i>Eucalyptus globulus</i>
15th Street (Newport Heights)	<i>Eucalyptus cladocalyx</i> (13)

NEIGHBORHOOD
TREES (contd.)

Along Avon Avenue	Eucalyptus globulus (8)
Via Lido Bridge	Eucalyptus globulus (14)
Marine Avenue (Balboa Island)	Eucalyptus (Various Species) (39)
Seaview Avenue (Corona del Mar)	Pinus radiata (5)
Poppy Avenue (Corona del Mar)	Eucalyptus rudis (82)
Heliotrope Avenue (Corona del Mar)	Pinus radiata (2)
Candlestick Lane (Baycrest)	Eucalyptus citriodora (17)
Commodore Road	Eucalyptus citriodora (2)
Starlight Circle	Eucalyptus citriodora (10)
Glenwood Lane	Eucalyptus citriodora (10)
Sandalwood Lane	Eucalyptus citriodora (3)
Newport Center Drive	Washingtonia robusta (363)
Clay Street	Ficus microcarpa
'Nitida' (21)	
(Irvine Ave to St. Andrews Road)	
Leeward Lane	Fraxinus uhdei "Tomlinson" (39)
L Street Park	Quercus suber (39)
M Street Park	Pinus pinea (1)
West Newport Park	Metrosideros excelsus(55)
Santa Ana Avenue	Eucalyptus robusta (38)
Eastbluff Park	Ficus macrophylla (1)
Vista Del Oro Median	Erythrina caffra (6)
Rhine Wharf Park	Archontophoenix cunninghamiana (12)
Mariners Drive	Jacaranda mimosifolia (52)
Along Riverside Avenue	Schinus terebinthefolius (12)
(adjacent to Cliff Drive Park)	
Cliff Drive Park	Ficus benjamina (1)
(Scout House)	
Buena Vista and Lindo Avenue	Erythrina caffra (1)
128 Kings Road	Roystonea regia (1)
128 Kings Road	Pseudobombax ellipticum (1)
Cliff Drive	Agathus robusta (4)
(north side, west of Dover Drive)	
725 St. James Road	Eucalyptus ficifolia (1)
601 Dover Drive	Eucalyptus ficifolia (1)
Margaret Drive Median	Erythrina caffra (1)
Corona Del Mar State Beach	Washingtonia robusta (74)

Adopted - May 9, 1966

Amended - November 9, 1976
Amended - November 28, 1988
Amended - October, 1993
Amended - July 14, 1997
Amended - January 25, 1999
Amended - February 22, 2002
Amended - April, 23, 2002
Amended - April 27, 2004
Amended - May 10, 2005



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5D
September 2, 2014

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Revisions to City Council Policy G-6

RECOMMENDATION:

Review the changes to City Council Policy G-6 recommended by the G-6 Policy Ad Hoc Committee; accept comments from the full Commission and public; and, if desired, direct staff to make revisions to the draft Policy and return to a future meeting with a final draft for approval to forward to the City Council.

BACKGROUND:

First adopted in 1982, City Council Policy G-6 (Maintenance and Planting of Parkway Trees) provides the guidelines which govern the maintenance and planting of parkway trees and delineates the responsibility to maintain a Street Tree Designation List. The current Policy (Attachment A) was last revised in 2004. The current Street Tree Designation List includes trees which are no longer available, species that are not appropriate for many parkways, and lacks new varieties of trees which are acceptable for planting in parkways. At the September 2013 P, B, and R Commission meeting, the Commission appointed Commissioners Anderson and Englebrecht to an Ad Hoc Committee to work with staff to revise the Policy and Street Tree Designation list to ensure it is a better resource for residents and consistent with current practices.

DISCUSSION:

The current Policy contains guidelines for the pruning of City trees, standards and specifications for the planting of parkway trees, and the responsibility to maintain a Designated Street Tree List.

In the reviewing of the Policy, staff and the Ad Hoc Committee made minor changes to the Policy (Attachments B and C). Throughout the document, reference to the General Services Department was changed to Municipal Operations Department. The minimum

tree size was changed from 24" box to 36" box to reflect current City standards. In the section for general requirements of parkway tree planting, the distance from driveway approaches was reduced from 10 feet to 5 feet to make it consistent with City Council Policy L-2. And finally, the instructions for parkway tree planting were removed from the Policy. The information will be posted on our website and is referenced as such.

Street Tree Designation List

The Policy states that the Street Tree Designation List has been adopted by the Council for our Department's use in determining appropriate species for planting purposes in all new subdivisions and replacement in established parkways.

The current list included a single variety of tree for nearly every street in the City. This has been problematic for staff and the public for many reasons. First, arborists recommend against having a single species of tree in a neighborhood. Many trees of the same variety can be infected by insects or a disease, causing death to a number of trees in a row. In the City, we have experienced that with pine and palm trees in Corona del Mar and eucalyptus trees throughout the City.

Secondly, many of the trees on the list are not appropriate for the parkway size on the individual streets, leading to hardscape damage.

And finally, the current list has proven unworkable for many residents who prefer trees other than the designated street tree. For instance, if a resident is landscaping his yard with drought tolerant plants, he probably does not want a pine tree on his parkway.

Consequently, staff worked with our tree services contractor to develop a list of appropriate trees for the various parkway sizes (Attachment D). The list includes multiple species for each size of parkway. It should be noted that the minimum parkway size for the particular tree is listed; consequently, a resident with a four-foot parkway could select from the trees on the two- or three-foot parkway portions of the list.

This list is intended to be constantly evolving. The trees on the list are currently available in the designated sizes, and over time, the availability of particular trees changes. It is intended that staff will review the list each year and make changes as appropriate (including adding new varieties).

As staff evaluated changes to the list, we retained the designated street trees for individual streets within certain neighborhoods with active homeowner associations, the Fashion Island area, and other streets with a specifically designed streetscape (Attachment E).

Following Commission approval of the changes to the G-6 Policy and new Street Tree Designation List, we will forward it to the City Council for adoption.

Submitted by:



Mike Pisani, Acting Co-Director
Municipal Operations Department

- Attachments:
- A. Council Policy G-6 (Revised 2004)
 - B. Ad Hoc Committee changes to G-6 (with change tracking marks)
 - C. Ad Hoc Committee changes to G-6 (without change tracking)
 - D. Parkway Tree Designation List
 - E. Street Tree Designation List

ATTACHMENT A –
COUNCIL POLICY G-6 (REVISED 2004)

MAINTENANCE AND PLANTING OF PARKWAY TREES

The City Council is vitally interested in beautification of City parkways. Public cooperation in helping to develop and maintain healthy and attractive parkway trees is encouraged.

MAINTENANCE OF PARKWAY TREES

The General Services Department will trim the parkway trees on a rotation schedule. An effort will be made to trim the parkway trees on less than a three-year cycle. If the rotation trimming is completed in less than three years, more frequent trimming will be performed on certain trees and in view areas. Public safety issues such as low branches and heavy foliage will be given priority over view trimming. An effort will be made to trim parkway trees located in heavy summer traffic areas during the fall and winter months. The trimming schedule will be altered to avoid trimming streets with flowering street trees during their blooming time. This will apply to streets having a large number of flowering trees, not to one or two trees on a street. Annual trimming of certain species of trees prone to wind damage will be done prior to the winter season.

TREE LIST

The City Council has adopted an official street tree list which will be used by the General Services Department to determine species for planning purposes in all new subdivisions and replacement in established parkways. The list, which is entitled Street Tree Designation List, will be reviewed on an annual basis by the General Services Department staff with any recommendations forwarded to the Parks, Beaches and Recreation Commission for review before adoption of any recommendations by the City Council.

STANDARDS AND SPECIFICATIONS FOR PLANTING PARKWAY TREES

A. General Requirements

1. 72-hour notification shall be given to the General Services Department staff prior to the initial installation of parkway trees for approval of species, material quality, and planting supervision. 24-hour notice shall be given prior to all subsequent inspections as required.
2. Relative position of parkway trees is subject to approval by the General Services Department, and any tree not properly placed will be relocated at

no cost to the City. In the interest of public safety, trees shall be planted not less than:

- a. 25 feet back of beginning of curb returns at intersections.
 - b. 10 feet from lamp standards.
 - c. 10 feet from fire hydrants.
 - d. 10 feet from service walks or driveways.
 - e. 10 feet from meters and sewers.
 - f. 25 feet from stop signs.
3. Trees shall be a minimum container size of 24" box.
- a. Condition: Plants shall be symmetrical, typical for variety and species, healthy, vigorous, free from plant disease, insect pests and shall have healthy, normal root system free from being root bound. Trees shall not be pruned nor topped prior to delivery.
 - b. Inspection: All plant material shall be subject to inspection and approval by the General Services Department staff prior to planting. The City has the right to reject any item offered.
4. Soil Analysis Requirement for Land Developers

Developers may be required to submit a composite soil analysis completed by a bona fide soil testing laboratory of soil to receive parkway trees at no cost to the City. The location and number of soil samples shall be determined by the City. Analysis shall include fertility level and organic content of the samples take. A copy of the test results shall be forwarded directly to the General Services Department staff a minimum of 60 days prior to the scheduled planting of parkway trees.

PARKWAY TREE PLANTING

- A. All tree planting pits shall be dug with the bottom level width equal to two times the diameter of the ball, and the depth 1 1/2 times the height of the container from which the tree is planted.
- B. Where land developers are required to provide soil analysis, the prepared soil backfill shall be based on test results.

- C. When soil analysis is not a requirement, native soil with a commercial fertilizer approved by the General Services Department staff shall be used for backfill.
- D. Set plants in center of pit, in vertical position, so that crown of ball will be level with finish grade after allowing for watering and settling and shall bear the same relationship to finish grade after allowing for watering and settling and shall bear the same relationship to finish grade that it did to soil surface in its container.
- E. Prepare a depressed water basin capable of holding 10 gallons of water. Water shall be applied in that quantity at time of planting in a fashion that insures wetting the entire root ball and that all air pockets are removed.
- F. If houses are not occupied, trees shall be watered one week later. Thereafter, watering shall be done at week intervals by the developer for a period of one year or until homes are occupied.
- G. Each tree must be properly supported by one Reddy Stake System or other material approved by the General Services Department staff. Stakes shall be a minimum of seven feet in length. Stake all trees at time of planting by placing a stake in the prepared hole and placing the stake as prescribed by the manufacturer.
- H. All trees shall be secured to stakes with a UV-resistant vinyl tubing.
- I. A root barrier approved by the General Services Department staff shall be installed.

GUARANTEES

- A. 24" boxed trees shall be guaranteed as to growth and health for a period of ninety (90) days after final acceptance by the General Services Department staff.
- B. Trees that fail to grow or are injured or damaged during planting operations shall be replaced within 15 days after notification. Replacement material shall be guaranteed as specified as original guaranteed material.

ESTABLISHED PARKWAYS

Applicant must:

- A. Applicant must accept responsibility for watering and fertilizing new trees.

- B. If an applicant has questions regarding the street tree program they should contact the Urban Forester at (949) 644-3083 or send a written request for one or more parkway trees to: Attn: Urban Forester, P. O. Box 1768, Newport Beach, California 92659-1768.

City of Newport Beach will:

- A. Approve species, location, and spacing of tree planting.
- B. Furnish, install, stake, and initially fertilize new trees (exception would be trees planted in accordance with City Code 13.09.010).
- C. Prune and spray tree as required.
- D. Approve type of root barriers for installation.
- E. Assume trimming responsibilities.

PARKWAYS IN ESTABLISHED RETAIL COMMERCIAL/OFFICE CENTERS

Parkway street trees that are removed because they are diseased or have damaged property may be replaced with the same species of trees (and a species other than the designated street tree) provided (a) the parkway street tree is located adjacent to or within an established retail commercial/office development; (b) replacement with the same species will maintain the appearance of the streetscape and/or ensure consistency with an established landscape masterplan adopted by the adjoining landowner; (c) the parkway street trees have a history of little or no hardscape damage nor injury claims related to hardscape damage caused by the tree; and (d) the property owner has agreed in writing to repair or pay the cost of repair/and or replacement of hardscape or underground utilities damaged by the new trees.

Adopted - November 22, 1982
Amended - November 14, 1983
Amended - October 22, 1992
Amended - January 24, 1994
Amended - July 23, 2002
Amended - April 13, 2004
Amended - August 24, 2004

Formerly I-19

ATTACHMENT B –
AD HOC COMMITTEE CHANGES TO G-6
(WITH CHANGE TRACKING MARKS)

MAINTENANCE AND PLANTING OF PARKWAY TREES

The City Council is vitally interested in beautification of City parkways. Public cooperation in helping to develop and maintain healthy and attractive parkway trees is encouraged.

I. MAINTENANCE OF PARKWAY TREES

The ~~General Services~~Municipal Operations Department will trim the parkway trees on a rotation schedule. An effort will be made to trim the parkway trees on less than a three-year cycle. If the rotation trimming is completed in less than three years, more frequent trimming will be performed on certain trees and in view areas. Public safety issues such as low branches and heavy foliage will be given priority over view trimming. An effort will be made to trim parkway trees located in heavy summer traffic areas during the fall and winter months. ~~The trimming schedule will be altered to avoid trimming streets with flowering street trees during their blooming time. This will apply to streets having a large number of flowering trees, not to one or two trees on a street.~~ Annual trimming of certain species of trees prone to wind damage will be done prior to the winter season.

II. DESIGNATED-STREET TREE DESIGNATION LIST

The City Council has adopted an official street tree list which will be used by the ~~General Services~~Municipal Operations Department to determine species for planning purposes in all new subdivisions and replacement in established parkways. The list, which is entitled Street Tree Designation List, will be reviewed on an annual basis by the ~~General Services~~Municipal Operations Department staff with any recommendations forwarded to the Parks, Beaches and Recreation Commission ("Commission") for review before adoption of any recommendations by the City Council.

III. STANDARDS AND SPECIFICATIONS FOR PLANTING PARKWAY TREES

A. General Requirements

1. 72-hour notification shall be given to the ~~General Services~~Municipal Operations Department staff prior to the initial installation of parkway trees for approval of species, material quality, and planting supervision. 24-hour notice shall be given prior to all subsequent inspections as required.
2. Relative position of parkway trees is subject to approval by the ~~General Services~~Municipal Operations Department, and any tree not properly placed will

be relocated at no cost to the City. In the interest of public safety, trees shall be planted not less than:

- a.—25 feet back of beginning of curb returns at intersections.
- b.—10 feet from lamp standards.
- c.—10 feet from fire hydrants.
- d.—10 feet from service walks or driveways.
- e.—10 feet from meters and sewers.
- f.—25 feet from stop signs.

3. 3.—Trees shall be a minimum container size of 2436" box.

- a.—Condition: Plants shall be symmetrical, typical for variety and species, healthy, vigorous, free from plant disease, insect pests and shall have healthy, normal root system free from being root bound. Trees shall not be pruned nor topped prior to delivery.
- b.—Inspection: All plant material shall be subject to inspection and approval by the General ServicesMunicipal Operations Department staff prior to planting. The City has the right to reject any item offered.
- Parkway Tree Planting: Per City Standards as found in the Tree Planting Detail. Standards are available on the City's website.

4. Soil Analysis Requirement for Land Developers

Developers may be required to submit a composite soil analysis completed by a bona fide soil testing laboratory of soil to receive parkway trees at no cost to the City. The location and number of soil samples shall be determined by the City. Analysis shall include fertility level and organic content of the samples take. A copy of the test results shall be forwarded directly to the General ServicesMunicipal Operations Department staff a minimum of 60 days prior to the scheduled planting of parkway trees.

—PARKWAY TREE PLANTING

- ~~A. All tree planting pits shall be dug with the bottom level width equal to two times the diameter of the ball, and the depth 1 1/2 times the height of the container from which the tree is planted.~~
- ~~B. Where land developers are required to provide soil analysis, the prepared soil backfill shall be based on test results.~~
- ~~C. When soil analysis is not a requirement, native soil with a commercial fertilizer approved by the General Services Municipal Operations Department staff shall be used for backfill.~~
- ~~D. Set plants in center of pit, in vertical position, so that crown of ball will be level with finish grade after allowing for watering and settling and shall bear the same relationship to finish grade after allowing for watering and settling and shall bear the same relationship to finish grade that it did to soil surface in its container.~~
- ~~E. Prepare a depressed water basin capable of holding 10 gallons of water. Water shall be applied in that quantity at time of planting in a fashion that insures wetting the entire root ball and that all air pockets are removed.~~
- ~~F. If houses are not occupied, trees shall be watered one week later. Thereafter, watering shall be done at week intervals by the developer for a period of one year or until homes are occupied.~~
- ~~1. G. Each tree must be properly supported by one Reddy Stake System or other material approved by the General Services Municipal Operations Department staff. Stakes shall be a minimum of seven feet in length. Stake all trees at time of planting by placing a stake in the prepared hole and placing the stake as prescribed by the manufacturer.~~
- ~~H. All trees shall be secured to stakes with a UV-resistant vinyl tubing.~~
- ~~I. A root barrier approved by the General Services Municipal Operations Department staff shall be installed.~~

IV. GUARANTEES

- ~~1. A. — 2436" boxed trees shall be guaranteed as to growth and health for a period of ninety (90) days after final acceptance by the General Services Municipal Operations Department staff.~~

2. B.—Trees that fail to grow or are injured or damaged during planting operations shall be replaced within 15 days after notification. Replacement material shall be guaranteed as specified as original guaranteed material.

V. ESTABLISHED PARKWAYS

1. Applicant must:

- A.—Applicant must accept responsibility for watering and fertilizing new trees.
- B.—If an applicant has questions regarding the street tree program they should contact the ~~Urban Forester~~City Arborist at (949) 644-3083 or send a written request for one or more parkway trees to: Attn: ~~Urban Forester~~City Arborist, P. O. Box 1768, Newport Beach, California 92659-1768.

2. City of Newport Beach will:

- A.—Approve species, location, and spacing of tree planting.
- B.—Furnish, install, stake, and initially fertilize new trees (exception would be trees planted in accordance with City Code 13.09.010).
- C.—Prune and spray tree as required.
- D.—Approve type of root barriers for installation.
- E.—Assume trimming responsibilities.

VI. PARKWAYS IN ESTABLISHED RETAIL COMMERCIAL/OFFICE CENTERS

Parkway street trees that are removed because they are diseased or have damaged property may be replaced with the same species of trees (and a species other than the designated street tree) provided (a) the parkway street tree is located adjacent to or within an established retail commercial/office development; (b) replacement with the same species will maintain the appearance of the streetscape and/or ensure consistency with an established landscape masterplan adopted by the adjoining landowner; (c) the parkway street trees have a history of little or no hardscape damage nor injury claims related to hardscape damage caused by the tree; and (d) the property owner has agreed in writing to repair or pay the cost of repair/and or replacement of hardscape or underground utilities damaged by the new trees.

Adopted - November 22, 1982
Amended - November 14, 1983
Amended - October 22, 1992
Amended - January 24, 1994
Amended - July 23, 2002
Amended - April 13, 2004
Amended - August 24, 2004

Formerly I-19

ATTACHMENT C –
AD HOC COMMITTEE CHANGES TO G-6
(WITHOUT CHANGE TRACKING)

MAINTENANCE AND PLANTING OF PARKWAY TREES

The City Council is vitally interested in beautification of City parkways. Public cooperation in helping to develop and maintain healthy and attractive parkway trees is encouraged.

I. MAINTENANCE OF PARKWAY TREES

The Municipal Operations Department will trim the parkway trees on a rotation schedule. An effort will be made to trim the parkway trees on less than a three-year cycle. If the rotation trimming is completed in less than three years, more frequent trimming will be performed on certain trees and in view areas. Public safety issues such as low branches and heavy foliage will be given priority over view trimming. An effort will be made to trim parkway trees located in heavy summer traffic areas during the fall and winter months. Annual trimming of certain species of trees prone to wind damage will be done prior to the winter season.

II. STREET TREE DESIGNATION LIST

The City Council has adopted an official street tree list which will be used by the Municipal Operations Department to determine species for planning purposes in all new subdivisions and replacement in established parkways. The list, which is entitled Street Tree Designation List, will be reviewed on an annual basis by the Municipal Operations Department staff with any recommendations forwarded to the Parks, Beaches and Recreation Commission ("Commission") for review before adoption of any recommendations by the City Council.

III. STANDARDS AND SPECIFICATIONS FOR PLANTING PARKWAY TREES

General Requirements

1. 72-hour notification shall be given to the Municipal Operations Department staff prior to the initial installation of parkway trees for approval of species, material quality, and planting supervision. 24-hour notice shall be given prior to all subsequent inspections as required.
2. Relative position of parkway trees is subject to approval by the Municipal Operations Department, and any tree not properly placed will be relocated at no cost to the City. In the interest of public safety, trees shall be planted not less than:
 - 25 feet back of beginning of curb returns at intersections.

- 10 feet from lamp standards.
 - 10 feet from fire hydrants.
 - 10 feet from service walks or driveways.
 - 10 feet from meters and sewers.
 - 25 feet from stop signs.
3. Trees shall be a minimum container size of 36" box.
- Condition: Plants shall be symmetrical, typical for variety and species, healthy, vigorous, free from plant disease, insect pests and shall have healthy, normal root system free from being root bound. Trees shall not be pruned nor topped prior to delivery.
 - Inspection: All plant material shall be subject to inspection and approval by the Municipal Operations Department staff prior to planting. The City has the right to reject any item offered.
 - Parkway Tree Planting: Per City Standards as found in the Tree Planting Detail. Standards are available on the City's website.
4. Soil Analysis Requirement for Land Developers

Developers may be required to submit a composite soil analysis completed by a bona fide soil testing laboratory of soil to receive parkway trees at no cost to the City. The location and number of soil samples shall be determined by the City. Analysis shall include fertility level and organic content of the samples take. A copy of the test results shall be forwarded directly to the Municipal Operations Department staff a minimum of 60 days prior to the scheduled planting of parkway trees.

IV. GUARANTEES

1. 36" boxed trees shall be guaranteed as to growth and health for a period of ninety (90) days after final acceptance by the Municipal Operations Department staff.
2. Trees that fail to grow or are injured or damaged during planting operations shall be replaced within 15 days after notification. Replacement material shall be guaranteed as specified as original guaranteed material.

V. ESTABLISHED PARKWAYS

1. Applicant must:

- Applicant must accept responsibility for watering and fertilizing new trees.
- If an applicant has questions regarding the street tree program they should contact the City Arborist at (949) 644-3083 or send a written request for one or more parkway trees to: Attn: City Arborist, P. O. Box 1768, Newport Beach, California 92659-1768.

2. City of Newport Beach will:

- Approve species, location, and spacing of tree planting.
- Furnish, install, stake, and initially fertilize new trees (exception would be trees planted in accordance with City Code 13.09.010).
- Prune and spray tree as required.
- Approve type of root barriers for installation.
- Assume trimming responsibilities.

VI. PARKWAYS IN ESTABLISHED RETAIL COMMERCIAL/OFFICE CENTERS

Parkway street trees that are removed because they are diseased or have damaged property may be replaced with the same species of trees (and a species other than the designated street tree) provided (a) the parkway street tree is located adjacent to or within an established retail commercial/office development; (b) replacement with the same species will maintain the appearance of the streetscape and/or ensure consistency with an established landscape masterplan adopted by the adjoining landowner; (c) the parkway street trees have a history of little or no hardscape damage nor injury claims related to hardscape damage caused by the tree; and (d) the property owner has agreed in writing to repair or pay the cost of repair/and or replacement of hardscape or underground utilities damaged by the new trees.

Adopted - November 22, 1982

Amended - November 14, 1983

Amended - October 22, 1992

Amended - January 24, 1994

Amended - July 23, 2002
Amended - April 13, 2004
Amended - August 24, 2004

Formerly I-19

ATTACHMENT D –
PARKWAY TREE DESIGNATION LIST

Parkway Tree Designation List

Pkwy Size	Botanical Name	Common Name	Height	Spread	Type	24" Avail.	36" Avail.	48" Avail.	Notes
2+	Archonophoenix cunninghamiana	King Palm	40	20	Evergreen	Yes	Yes	Yes	
2+	Chionanthus retusus	Chinese Fringe Tree	20	15	Deciduous	Yes	Yes	No	
2+	Heteromeles arbutifolia	California Holly	20	15	Evergreen	No	No	No	Available-15 Gal
2+	Photinia X fraseri	Fraser Photinia	20	10	Evergreen	Yes	Yes	No	
2+	Prunus cerasifera 'Newport'	Newport Plum	15	10	Deciduous	Yes	No	No	
2+	Prunus cerasifera 'Purple Pony'	Dwarf Purple Leafed Plum	15	10	Deciduous	Yes	No	No	
2+	Raphiolepis "Majestic Beauty"	Indian Hawthorne	15	10	Evergreen	Yes	Yes	No	
2+	Tabebuia chrysofricha	Yellow Trumpet Tree	25	20	Deciduous	Yes	No	No	
2+	Trachycarpus fortunei	Windmill Palm	30	10	Evergreen	Yes	Yes	Yes	
2+	Tristania laurina	Water Gum	20	10	Evergreen	Yes	Yes	No	
3+	Betula pendula	European White Birch	40	25	Deciduous	Yes	Yes	Yes	
3+	Brahea armata	Mexican Blue Palm	30	15	Evergreen	Yes	No	No	
3+	Brahea edulis	Guadalupe Palm	30	10	Evergreen	No	Yes	No	
3+	Cercis canadensis 'Forest Pansy'	Forest Pansy Redbud	15	10	Deciduous	Yes	Yes	No	
3+	Cercis occidentalis	Western Redbud	15	10	Deciduous	Yes	Yes	No	
3+	Chitalpa tashkentensis	Chitalpa	25	25	Deciduous	Yes	Yes	No	
3+	Eriobotrya deflexa no fruit	Bronze Loquat	25	25	Evergreen	Yes	Yes	No	
3+	Heteromeles arbutifolia	Toyon Tree	15	10	Evergreen	No	No	No	Available-15 Gal
3+	Howea forsterana	Kentia Palm	35	20	Evergreen	Yes	Yes	No	
3+	Hymenoporum flavum	Sweetshade	40	20	Evergreen	No	No	No	Available-15 Gal
3+	Ilex altclarensis 'Wilsonii'	Wilson Holly	20	15	Evergreen	Yes	No	No	
3+	Lagerstroemia indica 'Indian Tribes'	Crape Myrtle	25	20	Deciduous	Yes	Yes	Yes	
3+	Livistona chinensis	Chinese Fountain Palm	20	10	Evergreen	Yes	No	No	
3+	Magnolia grandiflora 'Little Gem'	Little Gem Magnolia	20	15	Evergreen	Yes	Yes	Yes	
3+	Maytenus boaria	Mayten Tree	20	15	Evergreen	Yes	Yes	Yes	
3+	Rhus integrifolia	Lemonade Berry	10	10	Evergreen	No	No	No	Available-15 Gal
3+	Rhus lancea	African Sumac	25	20	Evergreen	Yes	No	No	
3+	Syagrus romanzoffianum	Queen Palm	50	20	Evergreen	Yes	Yes	Yes	
3+	Washingtonia robusta	Mexican Fan Palm	90	20	Evergreen	Yes	Yes	No	
4+	Arbutus unedo	Strawberry Tree	20	20	Evergreen	Yes	Yes	Yes	
4+	Brachychiton populenum	Bottle tree	50	40	Evergreen	Yes	Yes	No	
4+	Callistemon citrinus	Lemon Bottlebrush	25	20	Evergreen	Yes	Yes	No	
4+	Callistemon viminalis	Weeping Bottlebrush	25	20	Evergreen	Yes	Yes	No	
4+	Cassia leptophylla	Gold Medallion tree	25	20	Evergreen	Yes	Yes	No	
4+	Eucalyptus ficifolia	Red Flowering Gum	40	40	Evergreen	Yes	No	No	
4+	Geliera parvifolia	Australian Willow	40	25	Evergreen	Yes	Yes	Yes	

Parkway Tree Designation List

4+	Laurus nobilis	Grecian Laurel	40	30	Evergreen	Yes	Yes
4+	Spathodea campanulata	African Tulip Tree	30	20	Evergreen	Yes	No
4+	Stenocarpus sinuatus	Firewheel Tree	25	15	Evergreen	Yes	No
5+	Albizia julibrissin	Silk Tree	40	40	Deciduous	Yes	No
5+	Agonis flexuosa	Peppermint Tree	35	35	Evergreen	Yes	Yes
5+	Bauhinia variegata (purpurea)	Purple Orchid Tree	30	20	Deciduous	Yes	No
5+	Brachychiton acerifolius	Flame Tree	40	30	Evergreen	Yes	No
5+	Calodendron capense	Cape Chestnut	40	40	Deciduous	Yes	No
5+	Eucalyptus sideroxylon	Red or Pink Ironbark	60	40	Evergreen	Yes	No
5+	Erythrina coralloides	Naked Coral Tree	30	30	Deciduous	Yes	No
5+	Fraxinus oxycarpa 'Raywood'	Raywood Ash	35	30	Deciduous	Yes	Yes
5+	Ginkgo biloba 'Fruitless'	Maidenhair Tree	60	40	Deciduous	Yes	Yes
5+	Jacaranda mimosaeifolia	Jacaranda	40	50	Deciduous	Yes	Yes
5+	Koelreuteria paniculata	Goldenrain Tree	25	25	Deciduous	Yes	Yes
5+	Lynothamnus floribundus	Catalina Ironwood	50	30	Evergreen	Yes	No
5+	Magnolia grandiflora 'Saint Mary'	Saint Mary Magnolia	25	20	Evergreen	Yes	Yes
5+	Magnolia grandiflora 'Russell'	Russell Magnolia	20	15	Evergreen	Yes	Yes
5+	Magnolia grandiflora 'Majestic Beauty'	Majestic Beauty Magnolia	40	20	Evergreen	Yes	Yes
5+	Magnolia grandiflora 'Samuel Sommer'	Samuel Sommer Magnolia	40	30	Evergreen	Yes	Yes
5+	Melaleuca linariifolia	Flaxleaf Paperbark	30	30	Evergreen	Yes	No
5+	Melaleuca quinqueria	Cajeput Tree	40	20	Evergreen	Yes	Yes
5+	Metrosideros excelsus	New Zealand Christmas Tree	40	40	Evergreen	Yes	No
5+	Pinus eildarica	Afghan Pine	60	50	Evergreen	Yes	Yes
5+	Pistachia chinensis	Chinese Pistache	40	40	Deciduous	Yes	Yes
5+	Podocarpus macrophylla	Yew Pine	50	50	Evergreen	Yes	No
5+	Prunus ilicifolia subsp. lyonii	Catalina Cherry	30	30	Evergreen	No	Available-15 Gal
5+	Pyrus betulaeifolia 'Southworth'	Dancer Pear	25	20	Deciduous	Yes	No
5+	Pyrus calleryana 'Aristocrat'	Aristocrat Pear	30	40	Deciduous	Yes	Yes
5+	Pyrus calleryana 'Chanticleer'	Chanticleer Pear	35	20	Deciduous	Yes	Yes
5+	Pyrus calleryana 'Redspire'	Redspire Pear	35	25	Deciduous	Yes	Yes
5+	Quercus ilex	Holly Oak	50	50	Evergreen	Yes	Yes
5+	Quercus douglasii	Blue Oak	50	50	Deciduous	Yes	No
5+	Sapitum sebiferum	Chinese Tallow Tree	40	35	Deciduous	Yes	No
5+	Sophora japonica 'Regent'	Chinese Scholar Tree	40	40	Deciduous	Yes	No
5+	Tabebuia avellanedae(pe)	Pink Trumpet Tree	30	30	Deciduous	Yes	Yes
8+	Araucaria heterophylla	Norfolk Island Pine	80	30	Evergreen	Yes	No
8+	Brachychiton discolor	Pink Flame Tree	70	50	Semi	No	Available-15 Gal
8+	Cinnamomum camphora	Camphor Tree	50	60	Evergreen	Yes	Yes

Parkway Tree Designation List

8'+	<i>Erythrina caffra</i>	Kaifirboom Coral Tree	40	40	40	Evergreen	Yes	Yes	No
8'+	<i>Eucalyptus maculata</i>	Spotted Gum	75	40	40	Evergreen	Yes	No	No
8'+	<i>Fraxinus velutina</i> 'Modesto'	Modesto Ash	50	30	30	Deciduous	Yes	Yes	Yes
8'+	<i>Koelreuteria bipinnata</i>	Chinese Flame Tree	50	50	50	Deciduous	Yes	Yes	Yes
8'+	<i>Liquidambar styraciflua</i> 'Rotundiloba'	Round Leafed Sweetgum	60	35	35	Deciduous	Yes	Yes	No
8'+	<i>Lophostemon conferta</i>	Brisbane Box	60	40	40	Evergreen	Yes	Yes	Yes
8'+	<i>Schinus molle</i>	California Pepper	40	50	50	Evergreen	Yes	Yes	Yes
8'+	<i>Pinus canariensis</i>	Canary Island Pine	80	50	50	Evergreen	Yes	Yes	Yes
8'+	<i>Pinus pinea</i>	Italian Stone Pine	60	40	40	Evergreen	Yes	Yes	Yes
8'+	<i>Pinus torreyana</i>	Torrey Pine	70	40	40	Evergreen	Yes	Yes	No
8'+	<i>Platanus acerifolia</i>	London Plane Tree	70	40	40	Deciduous	Yes	Yes	No
8'+	<i>Platanus racemosa</i>	California Sycamore	60	40	40	Deciduous	Yes	Yes	Yes
8'+	<i>Platanus mexicana</i>	Mexican Sycamore	60	40	40	Evergreen	Yes	Yes	No
8'+	<i>Podocarpus gracilior</i>	Fern Pine	60	60	60	Evergreen	Yes	Yes	Yes
8'+	<i>Quercus agrifolia</i>	Coast Live Oak	70	80	80	Evergreen	Yes	Yes	Yes
8'+	<i>Quercus engelmannii</i>	Engleman Oak	60	80	80	Evergreen	Yes	Yes	No
8'+	<i>Quercus virginiana</i>	Southern Live Oak	60	80	80	Evergreen	Yes	Yes	Yes
8'+	<i>Sequoia sempervirens</i> 'Aptos Blue'	Aptos Blue Redwood	60	30	30	Evergreen	Yes	Yes	Yes
8'+	<i>Tipuana tipu</i>	Tipu Tree	50	60	60	Semi	Yes	Yes	Yes
8'+	<i>Ulmus parvifolia</i>	"Drake" Chinese Elm	60	60	60	Semi	Yes	Yes	Yes
8'+	<i>Zeikova serrata</i>	Sawleaf Zeikova	40	40	40	Deciduous	Yes	Yes	No

ATTACHMENT E –
STREET TREE DESIGNATION LIST

Street Tree Designation List

HOA	Street	From	To	Designated Street Tree(s)	
				Botanical Name	Common Name
Broadmoor	Blue Water Dr	2501	2825	<i>Magnolia grandiflora</i> 'St Mary'	Magnolia, St. Mary's
Broadmoor	Island View Dr	2501	2727	<i>Magnolia grandiflora</i> 'St Mary'	Magnolia, St. Mary's
Broadmoor	Lighthouse Ln	2500	2828	<i>Magnolia grandiflora</i> 'St Mary'	Magnolia, St. Mary's
Broadmoor	Salt Air Cir	2501	2801	<i>Magnolia grandiflora</i> 'St Mary'	Magnolia, St. Mary's
Broadmoor	Salt Air Dr	1301	1301	<i>Magnolia grandiflora</i> 'St Mary'	Magnolia, St. Mary's
Broadmoor	Salt Air Dr	1300	1320	<i>Magnolia grandiflora</i> 'St Mary'	Magnolia, St. Mary's
Cameo Highlands	Cameo Highlands Dr	500	735	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Cortland Dr	4500	4839	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Dorchester Rd	4500	4833	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Garrett Dr	501	725	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Garrett Dr	500	500	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Rockford Pl	500	521	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Rockford Rd	500	721	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Surrey Dr	4500	4824	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Highlands	Wayne Rd	4500	4621	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Brighton Rd	4501	4651	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Camden Dr	4501	4699	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Camden Dr	4500	4599	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Cameo Shores Rd	101	346	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Cameo Shores Rd	100	350	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Fairfield Dr	4501	4645	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Fairfield Dr	4500	4500	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Hampden Rd	4500	4700	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Hampden Rd	4501	4717	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Millford Dr	101	345	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Orrington Rd	4500	4645	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Orrington Rd	4510	4510	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Perham Rd	4501	4645	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Perham Rd	4500	4500	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Roxbury Rd	4500	4646	<i>Bauhinia variegata</i>	Purple Orchid
Cameo Shores	Tremont Ln	4500	4600	<i>Bauhinia variegata</i>	Purple Orchid
Fashion Island	Anacapa Dr	1300	1300	<i>Ficus rubiginosa</i>	Rusty Leaf Fig

Street Tree Designation List

HOA	Street	From	To	Designated Street Tree(s)	
				Botanical Name	Common Name
Fashion Island	Bombero St	800	800	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	Farallon Dr	1900	2101	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	San Clemente Dr	850	901	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	San Miguel Dr	300	366	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	San Miguel Dr	1600	2601	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	San Nicolas Dr	500	567	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	Santa Barbara Dr	870	1001	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	Santa Cruz Dr	800	901	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	Santa Maria Rd			<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Fashion Island	Santa Rosa Dr	1500	1501	<i>Ficus rubiginosa</i>	Rusty Leaf Fig
Harbor View Hills	Crown Dr	2720	2740	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Crown Dr	2501	2735	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Ebbtide Rd	2700	2700	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Ebbtide Rd	1100	2915	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Goldenrod Ave	900	1133	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Harbor View Dr	2500	3007	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Harbor View Dr	2800	3101	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Pebble Dr	2700	2921	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Pebble Dr	2800	2800	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Sandpiper Dr	1010	1106	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Sandpiper Dr	1015	1101	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Sea Ln	900	950	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Setting Sun Dr	2701	3007	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	Setting Sun Dr	2700	3000	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills	White Sails Way	1000	1133	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Blue Key	3600	3734	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Buck Gully Dr	4000	4001	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Catamaran Dr	3400	3630	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Heron Way	1300	1325	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Inlet Isle Dr	3701	4012	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Keel Dr	1200	1537	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem
Harbor View Hills South	Key Bay	3800	3930	<i>Magnolia grandiflora 'Little Gem'</i>	Magnolia, Little Gem

Street Tree Designation List

HOA	Street	From	To	Designated Street Tree(s)	
				Botanical Name	Common Name
Harbor View Hills South	Key View	1436	1456	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Key West	1200	1224	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Outrigger Dr	1200	1430	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Park Green Dr	3601	3907	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Sand Key	1200	1235	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Sandcastle Dr	850	1555	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Sandune Ln	3800	3930	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Sausalito Dr	3400	3621	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Seabreeze Ln	3400	3631	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Seacrest Dr	1200	1533	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Surview Ln	3500	3620	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Tiller Way	900	1039	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
Harbor View Hills South	Topside Ln	3798	4015	<i>Magnolia grandiflora</i> 'Little Gem'	Magnolia, Little Gem
	Balboa Blvd E	600	2100	<i>Syagrus romanzoffiana</i>	Queen Palm
	Balboa Blvd W	1000	1500	<i>Metrosideros excelsus</i>	New Zealand Christmas Tree
	Balboa Blvd W	1000	3200	<i>Washingtonia robusta</i>	Mexican Fan Palm
	Coast Hwy E	1600	1600	1. <i>Bauhinia blakeana</i> 2. <i>Archontophoenix</i>	1. Hong Kong Orchid 2. King Palm
	Coast Hwy E	2200	3934	1. <i>Bauhinia blakeana</i> 2. <i>Archontophoenix</i>	1. Hong Kong Orchid 2. King Palm
	Coast Hwy E	4001	4401	1. <i>Bauhinia blakeana</i> 2. <i>Archontophoenix</i>	1. Hong Kong Orchid 2. King Palm
	Coast Hwy E	4104	4400	1. <i>Bauhinia blakeana</i> 2. <i>Archontophoenix</i>	1. Hong Kong Orchid 2. King Palm
	Coast Hwy E	300	2100	1. <i>Bauhinia blakeana</i> 2. <i>Archontophoenix</i>	1. Hong Kong Orchid 2. King Palm
	Evening Canyon Rd	301	365	<i>Erythrina califra</i>	Coral Tree
	Heliotrope Ave	200	721	1. <i>Magnolia grandiflora</i> 'Little Gem' 2. <i>Howea Fosteriana</i>	1. Magnolia, Little Gem 2. Kentia Palm
	Jamboree Rd	500	600	1. <i>Tabebuia avellanedae</i> 2. <i>Liquidambar styraciflua</i> 'Rotundiloba'	1. Lavendar Trumpet 2. Roundleaf Sweet Gum
	Jamboree Rd	800	900	1. <i>Tabebuia avellanedae</i> 2. <i>Liquidambar styraciflua</i> 'Rotundiloba'	1. Lavendar Trumpet 2. Roundleaf Sweet Gum
	Jamboree Rd	1100	1500	1. <i>Tabebuia avellanedae</i> 2. <i>Liquidambar styraciflua</i> 'Rotundiloba'	1. Lavendar Trumpet 2. Roundleaf Sweet Gum

Street Tree Designation List

HOA	Street	From	To	Botanical Name	Designated Street Tree(s)	Common Name
	Macarthur Blvd			1. <i>Magnolia grandiflora</i> 'Little Gem' 2. <i>Liquidambar styraciflua</i> 'Rotundiloba'		1. Magnolia, Little Gem 2. Roundleaf Sweet Gum
	Marguerite Ave	200	721	<i>Archontopoenix cunninghamiana</i>		King Palm
	Marguerite Ave	1600	1740	<i>Archontopoenix cunninghamiana</i>		King Palm
	Marguerite Ave	1520	1520	<i>Archontopoenix cunninghamiana</i>		King Palm
	Morning Canyon Rd	318	342	<i>Erythrina caffra</i>		Coral Tree
	Newport Blvd	100	600	1. <i>Tipuana tipu</i> 2. <i>Tristania laurina</i> 3. <i>Washingtonia robusta</i>		1. Tipu 2. Tristania Laurina 3. Mexican Fan Palm
	Newport Blvd	2600	3300	1. <i>Tipuana tipu</i> 2. <i>Tristania laurina</i> 3. <i>Washingtonia robusta</i>		1. Tipu 2. Tristania Laurina 3. Mexican Fan Palm
	Newport Center Dr	100	900	<i>Washingtonia robusta</i>		Mexican Fan Palm
	Newport Center Dr	1000	1200	<i>Washingtonia robusta</i>		Mexican Fan Palm
	Newport Center Dr	100	900	<i>Washingtonia robusta</i>		Mexican Fan Palm
	Newport Center Dr	1000	1200	<i>Washingtonia robusta</i>		Mexican Fan Palm
	Quiet Cove	3400	3449	<i>Geijera parviflora</i>		Australian Willow