



CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ CIVIC CENTER
100 Civic Center Drive
TUESDAY, February 3, 2015– 6PM

PB&R Commission Members:

Ron Cole, Chair
Roy Englebrecht, Vice Chair
Tom Anderson
Kathy Hamilton
Laird Hayes
Walt Howald
Marie Marston

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Sean Levin, Recreation & Senior Services Deputy Director
Mike Pisani, Acting Municipal Operations Co-Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist

1) **CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER**

2) **ROLL CALL**

3) **NOTICE TO THE PUBLIC**

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

4) **PRESENTATION OF THE 2015 LERN (Learning Resources Network) INTERNATIONAL AWARD to SARAH BOULTON FOR EXCELLENCE IN BROCHURE DESIGN**

5) **CONSENT CALENDAR**

All matters listed under **Consent Calendar 5A-5F** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. **Minutes of the December 2, 2014 meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file Activity Report.

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. **Tree Donation – Bob Henry Park**

Recommendation: Approve tree donation for Robert Glen Wetherell at Bob Henry Park.

E. **Tree Donation – Bob Henry Park**

Recommendation: Approve tree donation for Eleanor Dunn at Bob Henry Park.

F. **Bench Donation – M Street Pier**

Recommendation: Approve bench donation for Thomas J. Kardos at M Street Pier.

This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or recreation@newportbeachca.gov.

G. Corona del Mar Pocket Park – Plaque Content

Recommendation: *Approve the Land Donation Plaque Content to be placed at Corona del Mar Pocket Park.*

6) CURRENT / NEW BUSINESS – Staff Report

A. Bonita Creek Park Synthetic Turf Field Design

Recommendation: *Staff recommends that the PB&R Commission review, provide feedback and approve the proposed Bonita Creek Park Synthetic Turf Field Design*

B. Denial of Tree Removal Request – 1022 East Balboa Boulevard

Recommendation: *Staff recommends that the PB&R Commission deny the removal request of William Peterson of a City tree at 1022 East Balboa Boulevard.*

7) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

8) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

9) ADJOURNMENT

CITY OF NEWPORT BEACH

**Parks, Beaches & Recreation Commission
Regular Meeting
December 2, 2014 – 6PM**

1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:00 PM

2) ROLL CALL

Present: Ron Cole, Chair
Roy Englebrecht, Vice Chair
Tom Anderson
Kathy Hamilton
Laird Hayes
Walt Howald
Marie Marston

Staff: Laura Detweiler, Recreation & Senior Services Director
Mike Pisani, Acting Municipal Operations Co-Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Assistant

3) NOTICE TO THE PUBLIC

4) CONSENT CALENDAR

A. Minutes of the September 2, 2014 meeting.

Recommendation: Waive reading of subject minutes, approve and order filed.

B. Parks & Operations Division Activity Report.

Recommendation: Receive/file Activity Report.

C. Recreation & Seniors Services Activity Report.

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

Chair Cole opened the public discussion; seeing none the Public Discussion was closed.

Motion by Chair Cole seconded by Vice Chair Englebrecht, to accept items 4A - 4C of the Consent Calendar. Motion carried unanimously.

5) CURRENT / NEW BUSINESS – Staff Report

A. Denial of Tree Removal Request – 1022 East Balboa Boulevard

Recommendation: Staff recommends that the PB&R Commission deny the removal request of William Peterson of a City tree at 1022 East Balboa Boulevard.

Acting Municipal Operations Co-Director Pisani reported that the homeowner for Item 5A was unable to attend the meeting tonight and asked that the item be pulled from the Agenda and rescheduled.

B. Ad Hoc Dog Park Committee Appointment

Recommendation: *Staff recommends that the PB&R Commission appoint two (2) commissioners to serve on the Ad Hoc Dog Park Committee to assist in the review of potential sites for additional dog parks within the City.*

Director Detweiler presented details of the item noting that since the installation of the first dog park at the Civic Center, the public has expressed interest in adding dog parks within the City. Director Detweiler asked the Commission to appoint two Commissioners to an Ad Hoc Committee to help in the review of potential sites for additional dog parks.

Chair Cole asked if any members of the Commission would like to volunteer for the Ad Hoc Committee.

Commissioners Howald and Hayes volunteered.

Chair Cole opened the Public Discussion; seeing none the Public Discussion was closed.

In response to Commissioner Englebrecht's inquiry, Director Detweiler reported that Commissioners Howald and Hayes would provide updates on Ad Hoc Committee activities. Once a list of potential locations is established, the matter would go before City Council for a final determination regarding funding, approval of location and would direct staff to move forward with the design phase. Final design would be reviewed by the PB&R Commission. She also noted that public meetings would be noticed as is done in the regular Commission agenda.

Motion by Chair Cole: seconded by Vice Chair Englebrecht, to appoint Commissioners Howald and Hayes to the Ad Hoc Dog Park Committee. Motion carried unanimously.

C. Revisions – City Council Policy G-1 – Retention & Removal of City Trees

Recommendation: *Staff recommends that the PB&R Commission review the final draft of City Council Policy G-1 recommended by the G-1 Policy Ad Hoc Committee; accept comments from the full Commission and public; approve revisions to the draft G-1 Policy, and forward to the City Council for their review and approval.*

Acting Co-Director Pisani provided details of the report addressing background, direction to staff by the PB&R Commission, public outreach, comments received, clarification of the policy, specific changes to the G-1 Policy, CdM Residents Association comments and recommendations.

Discussion followed regarding reference to City Council Policy G-6 relative to reforestation, next steps and review by the City Attorney.

Chair Cole thanked the Members of the Ad Hoc Committee for their work on this matter.

Chair Cole opened the public discussion.

Ron Yeo, CdM Residents Association, thanked City staff and the Ad Hoc Committee for their work and commented positively on community outreach and on the report. He spoke in support of the recommendations listed within the report.

Chair Cole closed the public discussion.

Motion by Commissioner Anderson; seconded by Commissioner Hayes, to forward the draft G-1 Policy - Retention & Removal of City Trees to the City Council for their review and approval. Motion carried unanimously.

D. Revisions – City Council Policy G-6 – Maintenance & Planting of Parkway Trees

Recommendation: Staff recommends that the PB&R Commission review the final draft of City Council Policy G-6 recommended by the Street Tree Designation Ad Hoc Committee; accept comments from the full Commission and public; approve revisions to the draft G-6 Policy, and forward to the City Council for their review and approval.

Acting Co-Director Pisani provided details of the report addressing background and community outreach.

Manager Sereno reviewed details of public comments received, responses and recommendations. He addressed the City Tree Designation list, City Parkway Tree Designation list and specific comments from the CdM Residents Association.

Discussion followed regarding the City Tree Designation list, the water needs of available trees, and adding a legend to identify specific water needs of the various trees and encouraging the use of drought-tolerant trees.

Chair Cole opened the Public Discussion.

Ron Yeo, CdM Residents Association, thanked City staff and the Ad Hoc Committee and commented positively on the recommended revisions. He addressed the importance of working closely with Public Works.

Jim Mosher referenced written comments he submitted and commented on how the two lists within the policy interact with each other. He recommended that staff clarify the intent before the draft is presented to Council for approval and made suggestions for clarifications in terms of using the Street Tree Designation list. He opined that the list is

Corona del Mar-centric and commented on the protection of some trees and not others, specifically, Jacaranda trees.

Discussion followed regarding the need to encourage homeowners to plant the same trees that were there before as long as it is on the list.

Chair Cole closed the Public Discussion.

In response to an inquiry from Chair Cole, Manager Sereno reported that the Jacaranda is still on the list but noted that the tree are beautiful when in full bloom they get aphids on an annual basis and the dropping flowers are quite messy.

Discussion followed regarding trees on Irvine Avenue and that the City works with the City of Costa Mesa in terms of acceptable trees and maintenance responsibility for those trees.

Acting Co-Director Pisani reported that defining water-use classifications could be added to the list of the policy.

Chair Cole thanked City staff and the Members of the Ad Hoc Committee.

Motion by Commissioner Hamilton; seconded by Commissioner Hayes, to forward the draft G-6 Policy - Maintenance & Planting of Parkway Trees to the City Council for their review and approval. Motion carried unanimously.

6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Director Detweiler announced the *Breakfast with Santa* event on Friday, December 5 at 9:30am at the Newport Coast Community Center, the Sunset Ridge Park dedication on Saturday, December 6 at 11:30am, and asked those Commissioners planning on attending to let her know after the meeting.

She went on to report that City Hall will be closed from Wednesday, December 24, 2014 and will reopen Friday, January 2, 2015. She added that the Commission should have received the winter *Navigator* and thanked Vice Chair Englebrecht for his email commending staff for their work. Additionally, that Commissioner Hayes has removed himself from the Black Ball Ad Hoc Committee. She thanked the PB&R Commission for its work during this past year and commented on their accomplishments. She expressed her wishes for a Happy Holiday Season.

Acting Co-Director Pisani addressed some of the work of staff including park renovations, West Newport parking lot, Washington Street restrooms, Grant Howald Park, the Arches interchange and Newport Pier improvements.

Chair Cole commented on the condition of bike racks near the Wedge and requested placing the matter on a future agenda.

Commissioner Howald commented on the OASIS utilization report including donations, the boutique sale, the costs of putting it on and volunteers. He encouraged residents to attend the upcoming Holiday event.

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jason Cox commented on the Upper Newport Bay and the native habitat in the area. He addressed protecting water quality in the area and the maintenance of the habitat area. He asked that the matter be placed on a future agenda.

Ron Yeo, CdM Residents Association, reported that the CdM Residents Association is working on adding landscaping and a vista to a piece of unimproved property along East Coast Highway between Crown Cove and Shore Cliffs. He noted that the Association is trying to procure an easement from the property owner in order to improve the areas.

Jim Mosher commented on the new City Council and reminded the PB&R Commission regarding the City Charter, Section 7.09 in terms of the Commission's powers and roles. He provided highlights of PB&R Commission-related items recently addressed by City Council.

8) ADJOURNMENT @ 7:04PM

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Ron Cole, Chair



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5B
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Department Co-Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: November and December Activities Report – Parks and Trees, and Beach Maintenance Divisions

PARKS MAINTENANCE:

Parks Maintenance Division staff continues working with the Public Works and Recreation and Senior Services Departments on numerous projects that are in the planning and construction phases.

Redlands Drive Parkway Enhancement



Recently, staff coordinated a multi-faceted enhancement project to the City planter along Redlands Drive, between Dawnview and Cherry Tree Lanes. The renovation was prompted by the neighborhood's desire to screen a sizeable block wall resulting from the terraced street above.

- Removal of poorly structured City trees was the first phase of the project. Over the years, these trees received improper and unauthorized pruning, causing the trees to decline.
- Next, staff coordinated with the Irvine Ranch Water District to set a water meter and backflow to service the new landscape.
- Field Maintenance crews removed and replaced the existing sidewalk. The sidewalk was rerouted to a street-side location in order to enlarge the planter space.
- With the expanded planter, Great Scott Tree Service installed eight 48-inch box Australian Willow trees.

- The final phase of the project comprised of staff coordinating the installation of new irrigation and replanting the parkway with Park West Landscape Management. One of the main components of the planting was the inclusion of several Boston Ivy vines, which will eventually cover the barren wall and provide seasonal color. California-friendly plant varieties were also integrated in the plantings which will add interest with varied colors in foliage and flowers.

Boulder Installations at Coastal Peak Park



In November, the Parks Division installed over 20 boulders at the native overlook area of Coastal Peak Park. The spot boasts views of Crystal Cove State Park's backcountry and beyond that, the ocean. The boulders are meant to mirror the canyon's natural topography below. Additionally, they may serve to both protect the Park from trampling, while at the same time, provide hikers and park users alike a place for reflection.

Winter Field Renovations



The renovations of the athletic fields throughout the City began November, 2014. All fields were aerated, seeded, top-dressed, fertilized, and in some cases leveling of low and uneven areas of the fields with a soil mix was performed. Select fields had new sod installed due to badly worn areas from the previous season's activities. In order for the new turf to grow

in properly, field downtime periods were coordinated through the Recreation and Senior Services Department and selected user groups. Fields with more significant renovations included: Arroyo Park, Irvine Terrace Park, Lincoln Athletic Center, and Bonita Canyon Sports Park. A combination of Park's contract specifications and extra funds from the City's various user groups have both helped in keeping costs down and have ensured that these valuable field renovations continue.

Irrigation Class in Spanish

In December 2014, M&O Specialist Tom Diaz organized the irrigation class in Spanish through Rain Master Irrigation. The class is to provide opportunity to communicate information to bilingual crew members and irrigation contract staff alike.



BEACH MAINTENANCE:

Rainy Season Preparations



In November 2014, Field Maintenance crews installed the 200 foot log boom at North Star Beach in front of the Newport Aquatic Center. The log boom is an effective way to catch most of the debris that flows from the San Diego Creek before it makes its way into the bay. During the rainy season, the boom is periodically retrieved, cleaned of the debris, and reinstalled.

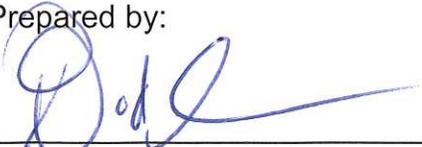
TREES:

Monthly Update on City Trees

As part of the City’s overall grid and annual trimming schedule, the City’s tree service contractor pruned trees within the Buffalo Hills, Spyglass Hills, Balboa Island, and Broadmoor and Balboa Peninsula areas, as well as the Palm trees trimming throughout the City. Additionally, service request pruning occurred in the Newport Heights area.

<i>Month of:</i>	<i>Trees Trimmed:</i>	<i>Trees Removed:</i>	<i>Trees Planted:</i>
November	2153	69	25
December	1654	61	31

Prepared by:


 Dan Sereno, Landscape Manager
 Parks and Trees Division


 John Salazar, Manager
 Field Maintenance Division

Recreation & Senior Services Monthly Activities Report

To: Parks, Beaches & Recreation Commission

From: Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager

Re: Recreation & Senior Services Department Monthly Activities Report



Congratulations Gianna Gancar, JWA Grand Prize Winner!

Gianna Gancar, a 6 year old participant in Mrs. B's art program has received the grand prize at the 25th Annual John Wayne Airport Student Art Contest. Gianna's depiction of the Balboa Fun Zone includes the iconic Ferris wheel and the "Welcome to Balboa" sign, perfectly captured the contest theme; "Exploring Orange County's Story." The winning artwork will be displayed at John Wayne Airport until March 6, 2015.



Marine Protection goes to Sacramento

In December, Marine Protection Supervisor Michelle Clemente attended a special workshop held in conjunction with the Ocean Protection Council (OPC) meeting. The OPC meeting was preceded by a two-day workshop which brought together the chairs of 14 marine protected area (MPA) collaboratives. MPA collaboratives have been established along the California coast (aligning generally with county boundaries) and are comprised of a broad range of citizens from different ocean user groups who are supporting effective MPA management. The group met to share lessons learned and coordinate more effectively with the state agencies involved in MPA management.

Michelle has served as the Chair of the Orange County Marine Protected Area Council (OCMPAC) since 2010. OCMPAC is a collaboration of city and county officials, institutional representatives, environmental consultants, academic faculty and nonprofit organization members. The goal is to set the model for localized implementation of marine conservation efforts through regional communication and cooperation. OCMPAC accomplishments have included county-wide signage, enforcement trainings, teacher workshops, research management and education programs. Orange County was the first county to form a community-based MPA collaborative, and serves as the model for the rest of the state.



City of Newport Beach Marine Protection Supervisor Michelle Clemente (right) with Natural Resources Secretary and OPC Chair, John Laird (left).

Following the workshop the OPC passed the **"The California Collaborative Approach: Marine Protected Areas Partnership Plan" (Partnership Plan)**. This plan will serve as a guide for how a variety of partners can engage MPA management. The Council also requested a work plan for core agency partners that explicitly assign roles and responsibilities for ensuring implementation of the Partnership Plan. The Partnership Plan was also adopted by the Fish and Game Commission on December 3.

Kudos to Ethan!

Special Kudos to Ethan Machado, who has worked for the City for over 7 years in programs and events such as Flag Football, Track & Field, Lap Swim, Active Kids, Preschool 101, 4th of July is for Families, and more. Cynthia Muchnick, took the time to write an email about Ethan and the great job he does here at the City and it is shared below.

From: Cynthia Muchnick [<mailto:cynthiamuchnick1@gmail.com>]

Sent: Monday, December 08, 2014 12:09 PM

To: Detweiler, Laura

Subject: Kudos to Coach Ethan

Dear City of Newport Beach Coaching Coordinator –

I am a mom of 4 and your wonderful Coach, Ethan Machado, has coached my boys for many seasons of flag football. I have always meant to write a quick note to you to tell you what a wonderful coach he is and what a difference he is making in the lives of our sons. He is patient, fair, a great role model and all-around committed and dependable. My oldest son is 16 and a wrestler and has never played for Ethan but has enjoyed talking to him about wrestling whenever he attends a game. My older son, Jacob (13) has been coached by Ethan for many seasons, and now my son Ross (10) has enjoyed several teams with him. On the sidelines he is wonderful, never yells or gets out of control, but really brings out the best in each player. And I have seen a lot of coaches in my years as a parent! Ethan even came to my son's bar mitzvahs since they adore him so much. Anyway, I just wanted to thank you and tell you how terrific I think he is. I know my feelings are echoed by many parents in Orange County. Happy Holidays.

Cynthia Muchnick

Cindy C. Muchnick, M.A.

Author & Speaker

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949-644-4145

www.cynthiamuchnick.com



Welcome to the Team Julie Anding

In November, Julie Anding started as the new Fitness Center Coordinator at OASIS Senior Center. Julie grew up in the Pasadena area and after graduating with her bachelor's degree in psychology, took a position with the City of San Marino Recreation Department. In her twelve years with the City of San Marino she ran special events, aquatics programs, summer camps, afterschool daycare programs, the Centennial Celebration, and many other areas of administration. Julie is passionate about an active lifestyle and loves to run, practice yoga, cycle, swim, snowboard, and just enjoy the outdoor life that Southern California has to offer.



Whistle While You Work

The very dedicated and hardworking OASIS Recreation staff held a deep cleaning of the facility on December 5. Staff went through and cleaned cabinets, sinks, tables and white boards in the classrooms and art rooms. This cleaning is held every six months in an effort to keep the facility looking fresh and new. The extra effort put in by staff does not go unnoticed as they tend to the building with great attitudes and smiles!



Shiny New Floors!

Over the recent holiday break, the Department conducted the annual gym and dance floor resurfacing project. Work was completed on the Newport Coast Community Center and West Newport Community Center gym floors, and Newport Coast Community Center, Community Youth Center and OASIS Senior Center dance floors. The hardwood is ready for another year of basketball, dance, gymnastics, pickleball, and fitness related activities!



Wine & Cheese

The OASIS hosted its annual Wine & Cheese Social on January 21. Participants enjoyed a sampling of wine and cheese along with a live classical music performance by a violinist and pianist duo for \$5.



Bonita Creek Park & Community Center Receives Some TLC

To ensure the safety of participants and keep facilities looking good, the Department maintenance staff recently replaced trash can lids, re-painted railings and steps at the Bonita Creek Park Community Center. Coming soon for Bonita Creek Park is the conversion of two of the three fields to synthetic turf this spring and summer!

Contract Training

On Wednesday, January 21, Stephanie Brown, Teri Craig and Tam Ho attended a workshop on Contract Administration & Management. The training was presented by Mike Kolodisner, CPPO, who has worked as the Contracting Services Manager for the Metropolitan Water District of Southern California and as the Director of Administrative Services and Chief Purchasing Officer for the County of Orange. Discussed:

- Overall description of contract administration and key elements to consider;
- Caveats and pitfalls in contract administration;
- Guidelines for contractor/administrator interaction.
- Conflict of interest rules, state and local laws related to contractor/administrator interaction, rules regarding common law employees;
- Contract monitoring- procedures, techniques, and rules;
- Dealing with change orders;
- Understanding the contract – basic provisions, what they mean, how they are enforced;
- Contract disputes and remedies; and
- Metrics to monitor contract performance.

At the end of the day the City's insurance broker – Alliant came in and reviewed the importance of proper insurance for all vendors. The day ended with a visit from the City Attorney's office regarding the importance of proper contract administration.

Umpire Service for Adult Softball Leagues



This spring, the umpiring services of Major League Softball Inc. (MLS) will be incorporated into the Adult Softball League. MLS is well known and utilized in the Southern California softball industry including Long Beach, Anaheim, Garden Grove, Orange and Fullerton leagues. MLS will expand and train a larger pool of umpires which will help raise the quality and consistency of the service. In addition, MLS will provide a Crew Chief that will visit fields and provide additional game supervision, assistance with

field and player related issues and evaluate each umpire's level of service and knowledge. The Department looks forward to having MLS's established presence in the industry and high quality of service in the leagues.



Welcome Back!

We are pleased to welcome back Senior Recreation Leader, Shannon Gulickson! Shannon began working for us in 2010 as a Recreation Leader in the Preschool 101 and Summer Day Camp programs. After a short break away, she has returned to run the Newport Coast Community Center Preschool 101 program. Welcome back Shannon!



In Search Of A Few Good Volunteers...

The City of Newport Beach is always looking for volunteers to aid in the accomplishment of our mission of building better citizens through outreach, education, and service. Many opportunities are available; Education Volunteers will work directly with the ISOpod and its educational programs. The ISOpod is a unique experience bringing the tidepools and sealife directly to the classroom. Because our programs utilize live aquatic animals, the priority is always the health and wellness of our tanks and marine life. For full descriptions of positions, intern responsibilities, inquiries, or more information, contact Natural Resources Coordinator, Shayna Foreman at sforeman@newportbeachca.gov or (949) 644-3037.





Get Heart Health in February (Hoag Medical Lecture and Screening)

Presented by Ehab Mady, D.O.

Wednesday, February 4, 1-2 pm, OASIS, Room 1 - FREE

Join us for a short presentation on peripheral arterial disease (PAD) and who may be at an increased risk. Those at a higher risk include seniors 65 and older, smokers and diabetics. Immediately following the presentation, Hoag will offer a free PAD screening to attendees. The screening entails checking the blood pressure in the arm and ankle. Please dress comfortably. Registration is REQUIRED; please call (800) 514-4624 to RSVP.



Architecture in the OC

Presented by Richard Dodd

Wednesday, February 4 at 3:00pm - FREE

Join Richard Dodd, architect and Orange County native on a visual road trip through Orange County's architectural history including unique structures such as the Mushroom House and the Witches House in Laguna Beach. These homes tell stories about the development of Orange County communities into the world we know today. Registration is REQUIRED; please call 949-644-3244.



Lunar New Year @ the OASIS

Wednesday, February 18 at 4:00pm - \$5/person

2015 is the year of the sheep. Come join us for a special event to celebrate the Lunar New Year. The event will feature light refreshments and a performance by the Shaolin Lion Dancers.

Bonita Creek Park & Community Center Receives Some TLC

To ensure the safety of participants and keep facilities looking good, the Department maintenance staff recently replaced trash can lids, re-painted railings and steps at the Bonita Creek Park Community Center. Coming soon for Bonita Creek Park is the conversion of two of the three fields to synthetic turf this spring and summer!



Fitness Challenge Winners

The OASIS Senior Center encourages fitness in fun challenges. Below the winners of the *12 Days of Fitness Challenge* are listed. Congratulations to them for accomplishing their goals!

12 DAYS OF FITNESS HOLIDAY CHALLENGE WINNERS

19 Goal Reachers:

Doug Coulter	22
Julia Coulter	15
Tim Deal	23
Jill Deal	25
Cindy Dillman	12
Christine Fluor	13
Judy Hay	12
Cynthia Hiland	15
Jane Houmes	18
Mayssoun Khoury	12
Barry Leshowitz	14
Barbara Reber	20
Richard Rhone	23
Martin Rubin	23
Sheri Schneekluth	13
Richard Schneider	16
Catherine Scruggs	13
Dick Wright	13
Lilian Zeidan	13

Through random drawing, our selected **WINNERS** are:

Lilian Zeidan
Mayssoun Khoury
Richard Schneider
Christine Fluor
Julia Coulter
Richard Rhone

Winners will be contacted with information regarding which trainer will be selected for their **FREE 30 Minute Training!**



Park Patrol

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the months of **November & December**, Park Patrol had the following number of contacts:

1. REQUESTED Calls

- 88 with Youth Sports Groups
- 781 Field related issues/checks
- 18 Park/Picnic/reservation issues/checks
- 206 Community Center issues/checks
- 1088 Playground checks
- 45 other
- CdM Beach Contacts (total)
 - 2 BBQ
 - 13 Wood
 - 0 Tents

2. PUBLIC CONTACTS

- 610 Education
- 13 Alcohol
- 451 Dog related
- Written Warning Issued: 8 – dog off leash
- Citation Issued: 8 - parking violations, dog off leash & smoking in a park

Facility Rentals & Special Event Permits (SEP)

During the period of November 16 – December 15, 2014 there were:

- 9 Picnic/Park Area Rentals
- 8 Room Rentals
- 2 Field Rentals
- 12 OASIS Classroom Rentals
- 11 OASIS Event Center Rentals
- 17 Civic Center Rentals

As of December 15, 2014, there were **374** Special Event Permits processed and issued for the year. Those events of note for this period are:

- Sunset Ridge Park Grand Opening – 12/8 – Sunset Ridge Park – attendance 500



Things To Do In Newport Beach:

<input type="checkbox"/>	Thurs. 1/29 10-11am	Meet and Greet with Canine Companions OASIS - 801 Narcissus Ave FREE
<input type="checkbox"/>	Sun. 2/1 2-3pm	Sunday Musicale - Alma Quartet Central Library - For more information, visit www.newportbeachlibrary.org
<input type="checkbox"/>	Wed. 2/4 4-5:30pm	Lecture: Get Heart Health in February OASIS - 801 Narcissus Ave FREE
<input type="checkbox"/>	Wed. 2/4 3pm	Architecture in the OC OASIS - 801 Narcissus Ave FREE
<input type="checkbox"/>	Sat. 2/7 4:30-6:30pm	Buck Gully Reserve Upper Loop NCCC - 6401 San Joaquin Hills RD FREE
<input type="checkbox"/>	Wed. 2/18 4pm	Lunar New Year @ the OASIS OASIS - 801 Narcissus Ave \$5/person
<input type="checkbox"/>	Fri. 2/27 2pm	Lecture: Pain, Pain Go Away OASIS - 801 Narcissus Ave FREE

OASIS - QUARTELY UTILIZATION REPORT

PARTICIPANTS ATTENDING	54,710	CUSTOMERS
RECREATIONAL CLASSES	18,271	CUSTOMERS
FITNESS CENTER	16,756	CUSTOMERS
PERSONALIZED SERVICES PROVIDED	6,249	CUSTOMERS
Includes:		
Blood Pressure	Medical Equip Rentals	
Counseling-Persons	Legal Assistance	
Eldercare	All Rentals	
Employment	Senior Assessment(hrs)	
HICAP	Telephone Reassurance	
Housing Counseling	Visual Screening	
Information and Referral	Taxes (Seasonal)	
SENIORS RECEIVING TRANSPORTATION SRVCS	3,207	RIDERS
Care-A-Van/Shuttle		
CUSTOMERS RECEIVING NOON MEALS @ OASIS	7,802	CUSTOMERS
*includes meals on wheels		
VOLUNTEER SERVICES PROVIDED @ OASIS	5,202	HOURS
Includes: Kitchen & Home Delivered Meals		
Admin Travel Office		
Gift Shop Library		
Instructors Board of Directors		
Casino Night Rummage Sale		
Special Events/Montly Meeting/Pancake Breakfast		
PARTICIPANTS IN FRIENDS OF OASIS TRAVEL	317	CUSTOMERS
Day Trips & Extended Trips		
SPECIAL EVENTS/SCREENINGS/LECTURES	2,108	PERSONS
Sailing, Golf, Computer	HOAG Lectures (Various)	
Friends, Big Band and Let's	UCI Lectures (Various)	
Go Trippin'	Presentations (Various)	
Movies		
Bunco Games		
Special Events		



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5D
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Tree Donation Request – Bob Henry Park

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission approve a tree donation request for Robert Glen Wetherell at Bob Henry Park.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from David Harper (Attachment A) to donate a 36" box Gold Medallion tree at Bob Henry Park (Attachment B). The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Acting Municipal Operations Co-Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive dedicatory plaque. The submitted plaques verbiage, which complies with City Council Policy B-17, is "In Memory of Robert Glen Wetherell".

NOTICING:

Mr. Harper and Council Member Duffy Duffield have received a copy of this report. The tree donation is to replace a deceased and removed tree, not requiring noticing adjacent residents.

Submitted by:



Mike Pisani, Acting Co-Director
Municipal Operations Department

Attachments: A. Donations Request Form
 B. Tree Donation Location - photos



Gifts for Tomorrow Order Request Form

Item #	Description
1	Tree \$1,500



Location Bob Henry Park

Contact Information



David Harper
Name

2027 Leeward Lane
Mailing Address

Newport Beach, CA. 92660

949-722-9274
Phone



[Signature]
Signature

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

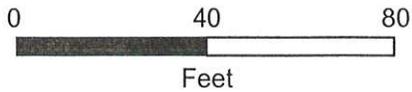
Yes, I am interested in dedicatory plaque for my donation.



Plaque is donated for, In Loving Memory of
Robert Glen Wetherell
First Name Last Name



Newport
Beach
GIS



Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com





NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5E
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Tree Donation Request – Bob Henry Park

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission approve a tree donation request for Eleanor Dunn at Bob Henry Park.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Carol Drago (Attachment A) to donate a 36" box Gold Medallion tree at Bob Henry Park (Attachment B). The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Acting Municipal Operations Co-Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive dedicatory plaque. The submitted plaques verbiage, which complies with City Council Policy B-17, is "In Memory of Eleanor Dunn".

NOTICING:

Ms. Drago and Council Member Duffy Duffield have received a copy of this report. The tree donation is to replace a deceased and removed tree, not requiring noticing adjacent residents.



Gifts for Tomorrow Order Request Form

Item # Description
36" BOX TREE \$1,500.00

Contact Information

NAME CAROL DRAGO
MAILING ADDRESS 2831 BAYSHORE DR
NEWPORT BEACH CA 92663
PHONE (949) 646-9026

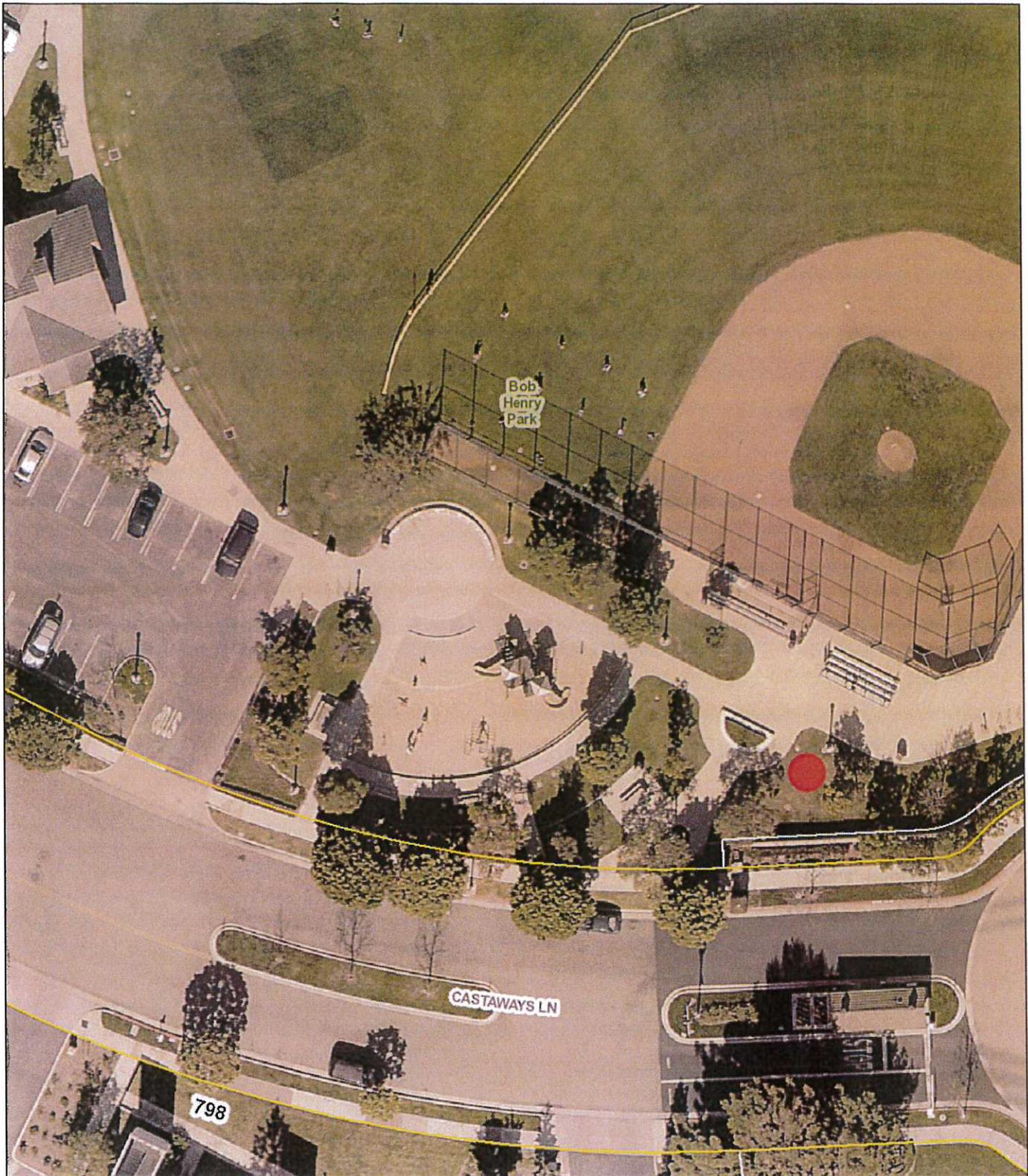
SIGNATURE [Handwritten Signature]

DEDICATION PLAQUE INFO

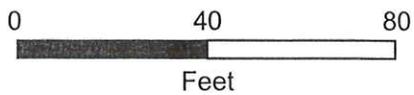
Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque ~~dedication~~ IN MEMORY OF
ELEANOR DUNN
First Name Last Name



Newport
Beach
GIS



Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com





NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5F
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Co-Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Bench Donation Request – M Street Pier

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation Commission approve the donation of a bench for Thomas J. Kardos at the M Street Pier (East Balboa Boulevard and Channel Road).

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Victor Kardos (Attachment A) to donate a Santa Monica Model bench to replace an existing bench at the M Street Pier (Attachment B). The existing bench will be refurbished for placement elsewhere. The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Acting Municipal Operations Co-Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of Thomas J. Kardos".

NOTICING:

Mr. Kardos, Mayor Pro Tem Diane Dixon, and the Balboa Peninsula Point Association have received a copy of this report. The bench donation is to replace an existing bench, not requiring noticing adjacent residents.

Submitted by:



Mike Pisani, Acting Co-Director
Municipal Operations Department

- Attachments:
- A. Donation Request Form
 - B. Bench Donation Location – map/photo



Gifts for Tomorrow Order Request Form



Item #	Description
1	Bench
	@ Balboa Blvd E
	& Channel Rd



Contact Information

Victor Kardos

Name

3943 Irvine Blvd #19

Mailing Address

Irvine, CA 92602



(949) 466-7751

Phone



Signature

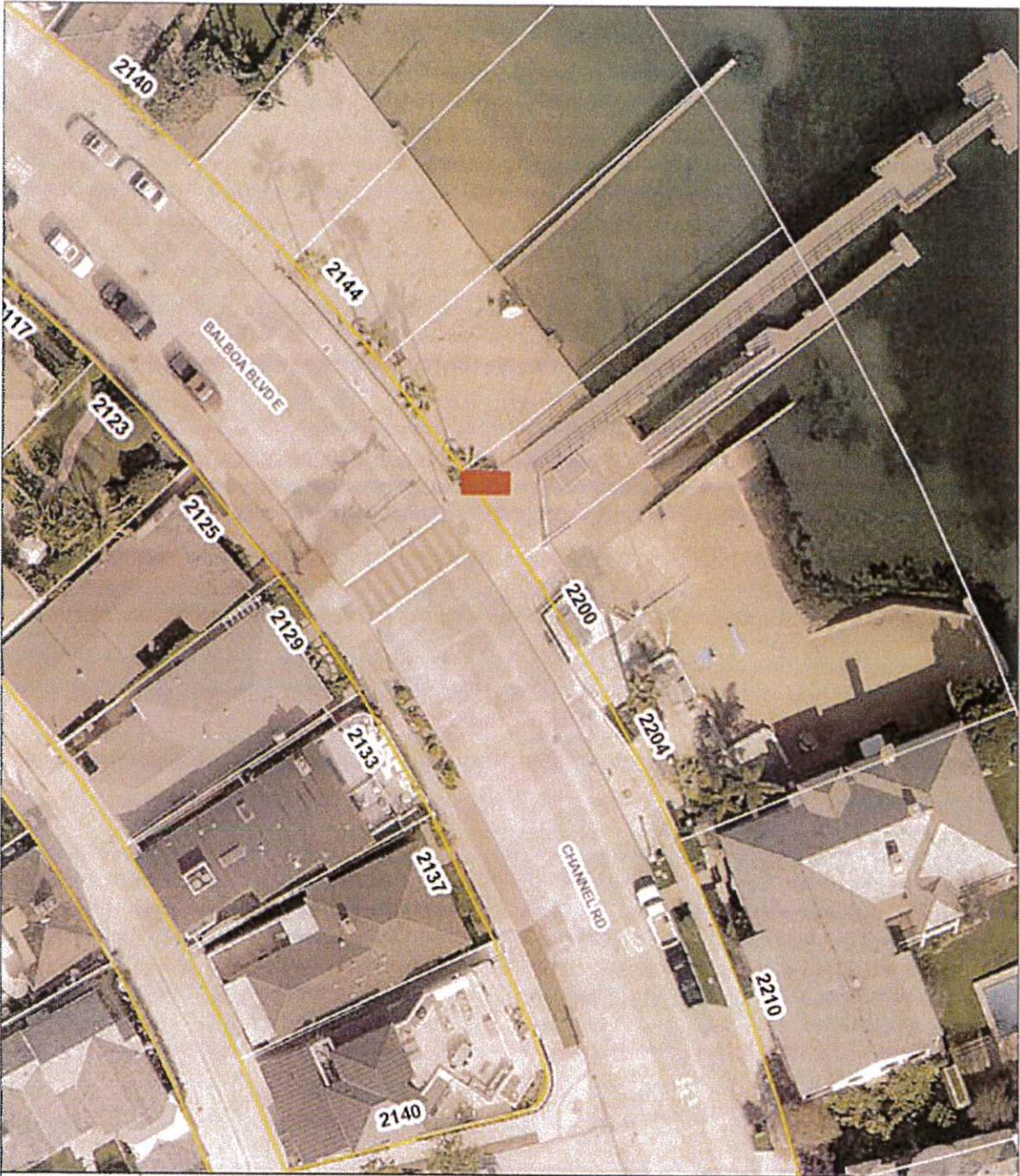
[Handwritten Signature]

DEDICATION PLAQUE INFO

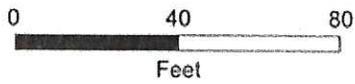
Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for, In Memory of
Thomas J. Kardos
 First Name Last Name



Newport
Beach
GIS



Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com

1/13/2015



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5G
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Recreation & Senior Service Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov

TITLE: Approval of Corona del Mar Pocket Park Donation Plaque Content

RECOMMENDATION:

Staff recommends that the PB&R Commission approve the following land donation plaque content to be placed at Corona del Mar Pocket Park (Attachment 1):

*Park Property
Donated by
The Myrtle Cox
Family
January 2015*

BACKGROUND:

The soon to be constructed Corona del Mar Pocket Park land located at 3140 East Coast Highway adjacent to the Hobie Surf Shop (see Attachment 2) was graciously donated by The Myrtle Cox family to be developed into a park for the community. The PB&R Commission reviewed the Conceptual Plan at their meeting of November 5, 2013 and approved the conceptual plan with the addition of bench style seating and changes to the trash receptacle. The City Council accepted the property on January 14, 2014 and delegated authority to the City Manager to execute all necessary documents and agreements related to the acceptance of real property (Attachment 3). Construction of the park project is expected to be completed by fall of 2015.

Discussion

In accordance with **City Council Policy B-17 — Parks, Facilities, & Recreation Program Donations** (see Attachment 4) the PB&R Commission provides plaque content wording approval for donations valued at \$4,000 or greater. The policy requires the plaque not exceed 5" x 7", to include a name and date while not exceeding 25 words. It is recommended that the PB&R Commission approve the plaque content to be installed as part of the park project.

NOTICING:

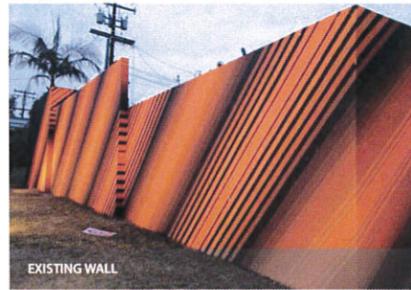
The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

- Attachment:
1. Donation plaque rendering with content
 2. Corona del Mar Pocket Park Concept Plan
 3. Resolution 2014-2
 4. City Council Policy – B-17

**PARK PROPERTY
DONATED BY
THE MYRTLE COX
FAMILY
JANUARY 2015**

5"

7"



PROJECT DESCRIPTION

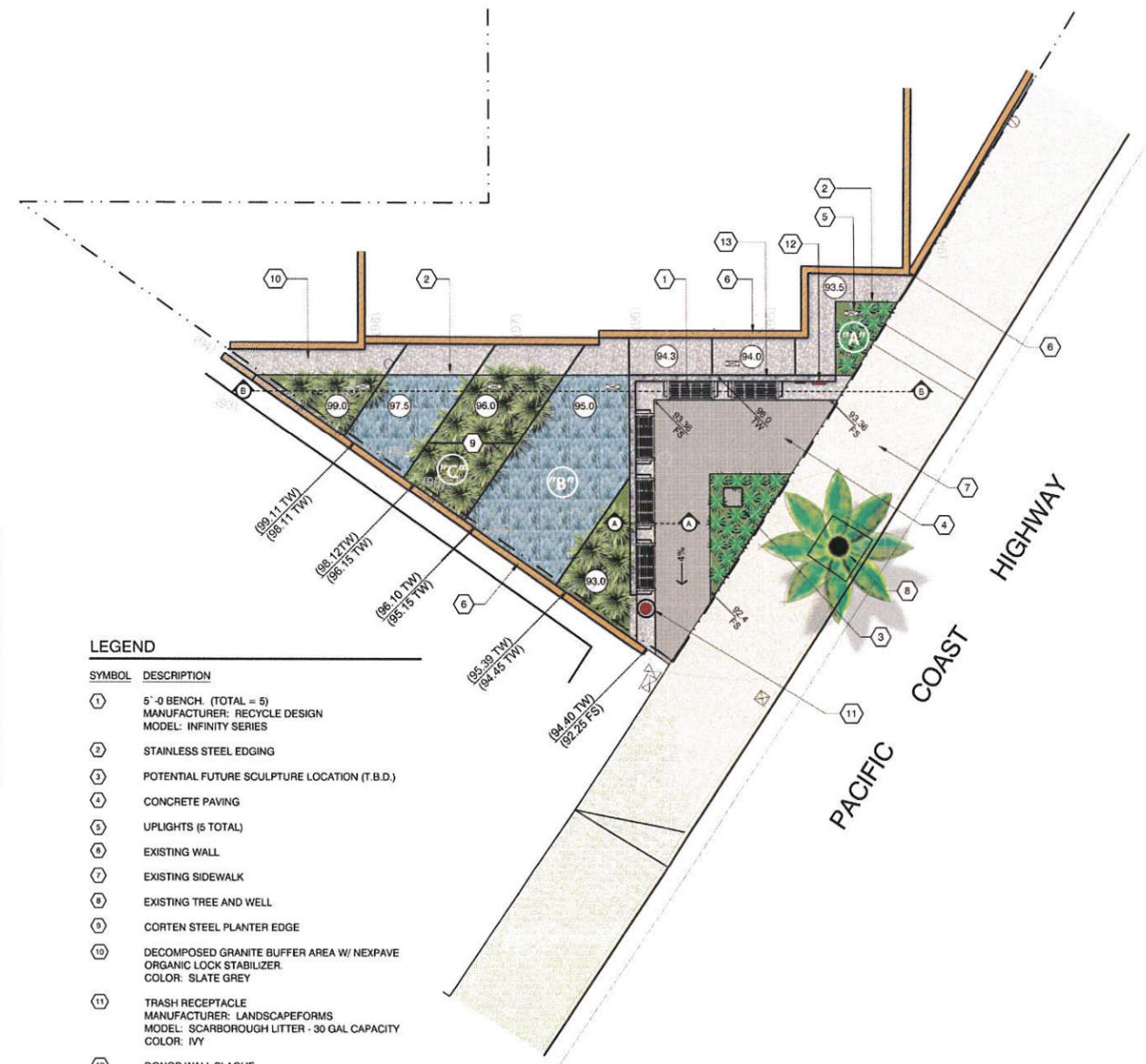
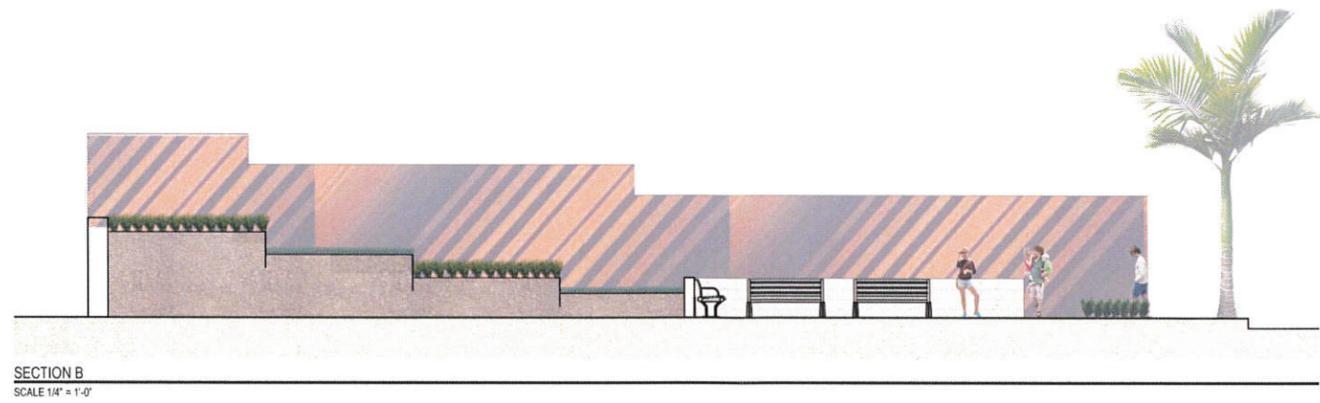
Location: The site is located on the inland side of Pacific Coast Highway between Jasmine Ave. and Larkspur Ave, on the north side of the Hobie Sports Building.

Description: The lot is triangular, sloping up towards the rear of the property. It is visually dominated by a tall masonry block wall that is used by Hobie Sports as a public art mural, which changes seasonally. This art wall use is planned to continue (along with accent lighting), so the park design will accommodate mural changes and maintenance. The art wall provides a visually exciting element to the CdM streetscape and is considered as asset to the park.

Design Concept: In order to complement the art wall element, the proposed low retaining walls and seating plaza will intersect the art wall at right angles and strengthen the geometric nature of the site. Utilizing linear design elements will also simplify construction and reduce project cost. The overall theme of the Pocket Park will be simple, clean, and contemporary.

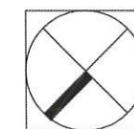
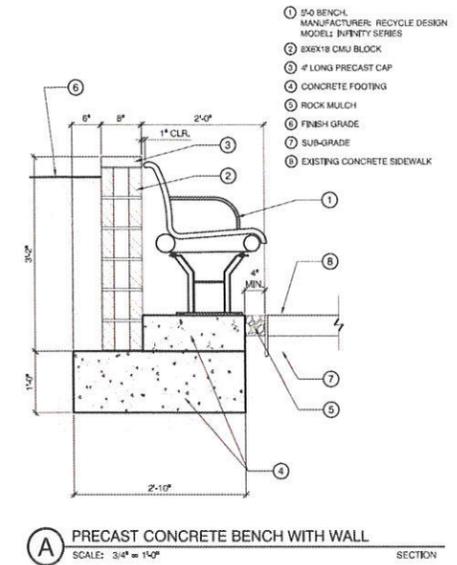
Landscape: Plant material will be selected to reflect a low-maintenance palette, including grasses, succulents, and related drought tolerant plantings. Irrigation will be subterranean dripline to avoid overspray and runoff.

PLANT MATERIAL



LEGEND

- | SYMBOL | DESCRIPTION |
|--------|---|
| 1 | 5'-9 BENCH (TOTAL = 5)
MANUFACTURER: RECYCLE DESIGN
MODEL: INFINITY SERIES |
| 2 | STAINLESS STEEL EDGING |
| 3 | POTENTIAL FUTURE SCULPTURE LOCATION (T.B.D.) |
| 4 | CONCRETE PAVING |
| 5 | UPLIGHTS (5 TOTAL) |
| 6 | EXISTING WALL |
| 7 | EXISTING SIDEWALK |
| 8 | EXISTING TREE AND WELL |
| 9 | CORTEN STEEL PLANTER EDGE |
| 10 | DECOMPOSED GRANITE BUFFER AREA W/ NEXPAVE ORGANIC LOCK STABILIZER.
COLOR: SLATE GREY |
| 11 | TRASH RECEPTACLE
MANUFACTURER: LANDSCAPEFORMS
MODEL: SCARBOROUGH LITTER - 30 GAL CAPACITY
COLOR: IVY |
| 12 | DONOR WALL PLAQUE |
| 13 | 8'X6'X16" CMU WALL |



Scale: 1/8"=1'-0"

Conceptual Landscape Plan
POCKET PARK - Corona del Mar
CITY OF NEWPORT BEACH, CA.

DATE: OCTOBER 18, 2013

RESOLUTION NO. 2014-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT BEACH DELEGATING AUTHORITY TO THE CITY MANAGER TO EXECUTE ALL DOCUMENTS AND AGREEMENTS RELATED TO THE ACCEPTANCE OF REAL PROPERTY FOR THE CORONA DEL MAR POCKET PARK PROJECT

WHEREAS, the City Council of the City of Newport Beach desires to construct the Corona del Mar Pocket Park located at or adjacent to 3140 East Coast Highway as identified in the Fiscal Year 2013-2014 Capital Improvement Program; and

WHEREAS, the City Council of the City of Newport Beach desires to accept real property as described in the attached legal description and plat map for the purposes of constructing the Corona del Mar Pocket Park; and

NOW, THEREFORE, be it resolved by the City Council of the City of Newport Beach that the City Manager of the City of Newport Beach is hereby authorized, on behalf of the City, to sign all documents and agreements necessary and appropriate to carry out and implement this Resolution including any agreements or certificates of acceptances necessary to acquire the real property.

Adopted this 14th day of January, 2014.



Mayor

ATTEST:



City Clerk



EXHIBIT A

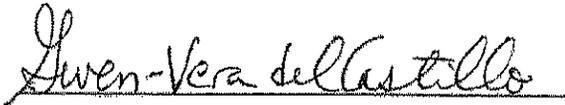
THAT PORTION OF PARCEL 1, IN THE CITY OF NEWPORT BEACH, COUNTY OF ORANGE, STATE OF CALIFORNIA AS PER MAP RECORDED IN BOOK 129, PAGES 34 AND 35 OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWESTERLY CORNER OF SAID PARCEL 1; THENCE ALONG THE NORTHWESTERLY LINE OF SAID PARCEL NORTH 74°36'00" EAST 58.62 FEET; THENCE LEAVING SAID NORTHWESTERLY LINE SOUTH 39°44'52" WEST 14.73 FEET; THENCE SOUTH 48°26'34" EAST 0.65 FEET; THENCE SOUTH 39°51'14" WEST 25.41 FEET; THENCE SOUTH 50°17'27" EAST 0.75 FEET; THENCE SOUTH 39°34'22" WEST 22.66 FEET; THENCE SOUTH 50°11'40" EAST 7.00 FEET; THENCE SOUTH 40°38'40" WEST 11.79 FEET TO THE SOUTHWESTERLY LINE OF SAID PARCEL 1, BEING A POINT ON A NONTANGENT CURVE CONCAVE NORTHEASTERLY HAVING A RADIUS OF 2050.00 FEET, A RADIAL BEARING TO SAID POINT BEARS SOUTH 71°28'58" WEST; THENCE NORTHWESTERLY 49.44 FEET ALONG SAID CURVE AND SAID SOUTHWESTERLY LINE THROUGH A CENTRAL ANGLE OF 01°22'55" TO THE POINT OF BEGINNING.

CONTAINING 1,291 SQUARE FEET, MORE OR LESS.

ALL AS MORE PARTICULARLY SHOWN ON EXHIBIT B ATTACHED HERETO AND MADE A PART HEREOF.

DATED THIS 7TH DAY OF AUGUST, 2013

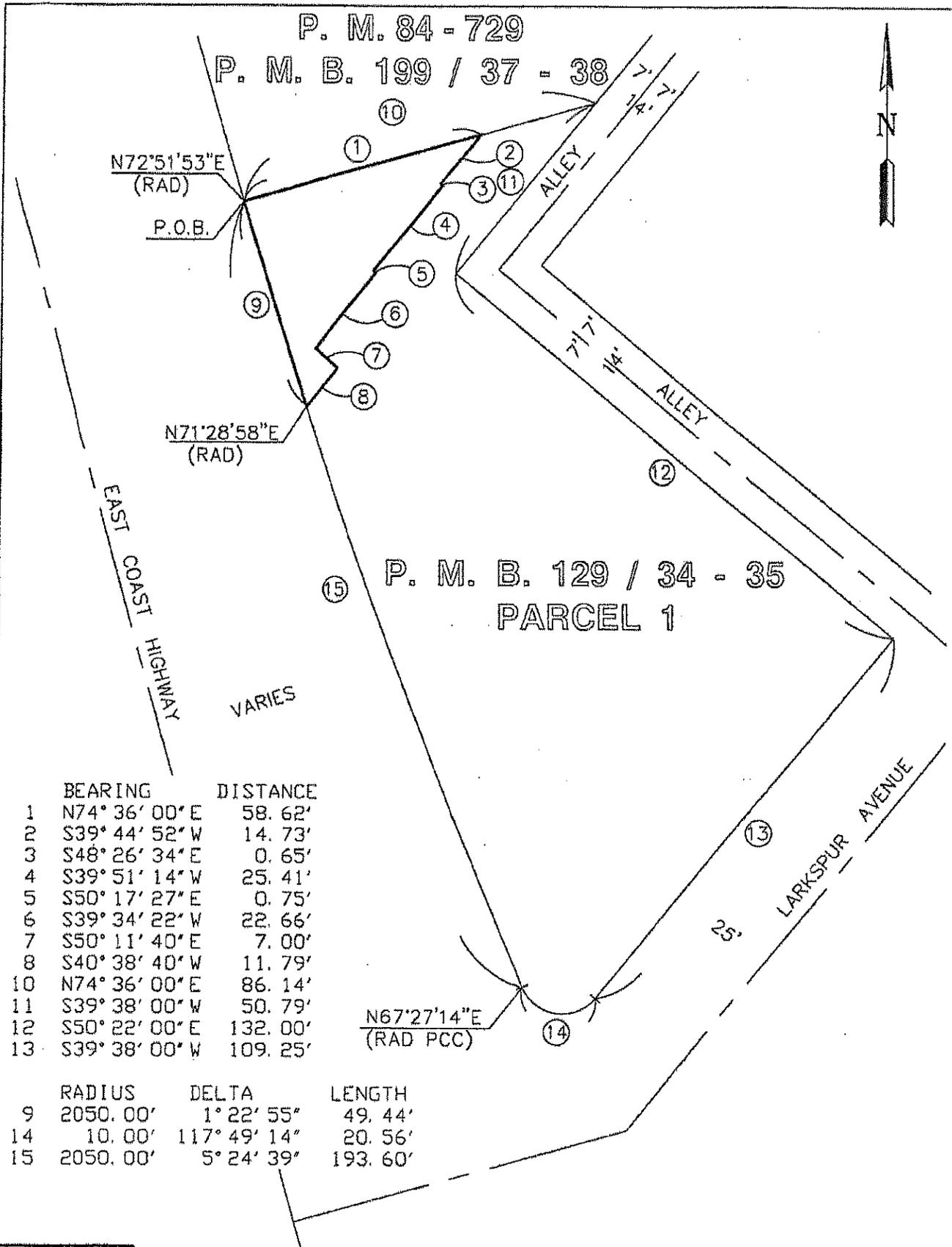


GWEN-VERA DEL CASTILLO, PLS 5108



P. M. 84 - 729

P. M. B. 199 / 37 - 38



P. M. B. 129 / 34 - 35
PARCEL 1

	BEARING	DISTANCE
1	N74° 36' 00" E	58.62'
2	S39° 44' 52" W	14.73'
3	S48° 26' 34" E	0.65'
4	S39° 51' 14" W	25.41'
5	S50° 17' 27" E	0.75'
6	S39° 34' 22" W	22.66'
7	S50° 11' 40" E	7.00'
8	S40° 38' 40" W	11.79'
10	N74° 36' 00" E	86.14'
11	S39° 38' 00" W	50.79'
12	S50° 22' 00" E	132.00'
13	S39° 38' 00" W	109.25'

	RADIUS	DELTA	LENGTH
9	2050.00'	1° 22' 55"	49.44'
14	10.00'	117° 49' 14"	20.56'
15	2050.00'	5° 24' 39"	193.60'

JOB #: 113-026
 DATE: 8/7/13
 SCALE: 1"=30'
 SHEET 1 OF 1

EXHIBIT "B"

COAST SURVEYING, INC.
 15031 PARKWAY LOOP, SUITE 8
 TUSTIN, CA 92780-6527 (714) 918-6266

STATE OF CALIFORNIA }
COUNTY OF ORANGE }
CITY OF NEWPORT BEACH } ss.

I, Leilani I. Brown, City Clerk of the City of Newport Beach, California, do hereby certify that the whole number of members of the City Council is seven; that the foregoing resolution, being Resolution No. 2014-2 was duly and regularly introduced before and adopted by the City Council of said City at a regular meeting of said Council, duly and regularly held on the 14th day of January, 2014, and that the same was so passed and adopted by the following vote, to wit:

Ayes: Gardner, Petros, Selich, Curry, Henn, Daigle, Mayor Hill
Nays: None

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of said City this 15th day of January, 2014.





City Clerk
Newport Beach, California

(Seal)

B-17

B-17

PARKS, FACILITIES, AND RECREATION PROGRAM DONATIONS

PURPOSE:

The City Council recognizes the need to promote community involvement and active participation in quality of life components throughout the community, and the need to establish a fair, equitable, and uniform procedure for which gifts may be donated to the City. This policy establishes criteria for donations to assure area compatibility, attractiveness, usefulness, and the capability to be maintained. Each donation considered for inclusion in the City park public improvement and street system will be subject to established limitations and guidelines for the particular area.

POLICY

A. Acceptance of donations of cash or tangible items

1. Based on the value of the donation, appropriate City staff will review the acceptability of any donation and determine if the benefits to be derived warrant acceptance of the donation.
2. Criteria for evaluation includes consideration of any immediate or initial expenditure required in order to accept the donation, the potential and extent of the City's obligation to maintain the donation, and the community benefit to be derived from the donation.
3. The cost of a tangible donation shall include a 10% maintenance fee paid for in full by the donor. This maintenance fee is in addition to any other fees or charges.

B. Types of Donations

Donations may be received in the form of cash, real, or personal property. Restricted donations are those donations that the donor specifies for a particular City location or purpose. Unrestricted donations are those donations that are given to the City for unspecified use.

1. Cash Gifts

- a. Donation of cash or items valued at below \$10,000 may be accepted by the City Manager. However, any donation considered a park

facility improvement that would result in an installation of a permanent fixture in the parks must be in compliance with section B-4 of this policy, *Park and Street Improvement Donations*.

- b. Donations of \$10,000 and above may be accepted by the Parks, Beaches and Recreation Commission.
- c. Gifts of funds may be designated for restricted or unrestricted use.
- d. Gifts of funds accepted by the City imply no other obligation besides using donated funds for the specified purpose.

2. Trees

Tree donations add beauty to City parks and facilities. Trees may be donated and installed at parks and parkway locations recommended by the General Services Director and approved by the Parks, Beaches and Recreation Commission. The minimum size of tree donations must be 24" boxed containers unless waived by the Commission.

- a. Tree donations are limited to specific species and limitations identified in the City Donation Catalog.

3. Benches

Bench donations may be donated and installed in different areas of placement including parks, streets, along the beachfront, within villages, commercial districts, neighborhoods, on a specific island, etc. The Parks, Beaches, and Recreation Commission, with the assistance of General Services staff, shall designate the type, style, design, and placement of City-owned benches on City property.

- a. An inventory of designated benches and available bench locations will be maintained in the City Donation Catalog.
- b. Donation requests must be submitted to the General Services Department and meet the following requirements:

- i. Bench donations along a city street, beachfront or other public right of way will require the approval of the General Services Director.
- ii. Bench donations within a commercial district will require notification of, and an endorsement from, the local business association, if applicable.
- iii. Bench donations for parks and facilities within a residential community will require notification of residents and an established homeowners association or common interest development, when applicable, within 300 feet of placement.

4. Park, Public Improvement, and Street Amenities

Other amenities such as drinking fountains, tables, and other equipment that will improve public places in parks, in and/or around public buildings, streets, walkways, and trails may be donated to the City.

- a. Other amenities that may be donated will be identified in the City Donation Catalog.
- b. Donation of public amenities valued at below \$10,000 may be accepted by the City Manager.
- c. Donation of public amenities valued \$10,000 and above may be accepted or declined by the Parks, Beaches and Recreation Commission.
- d. Donations to be installed on public sidewalks shall meet the criteria described in Policy L-15 Encroachments on Public Sidewalks and approved by the Public Works Director and General Services Director.

C. Naming Rights

Donors may receive naming rights on capital improvement projects for which any donation matches or exceeds 75% of the total budgeted cost for the area benefiting from the donation. All such donations will be submitted to the City

Council for acceptance of the donation and the name to be applied to the project in keeping with City Council Policy B-9 — *Naming of City Parks & Facilities*.

D. Sponsorships

Special Events are recognized as fundraising activities. Where donations or sponsorship of a special event will require some form of recognition, and, in order to provide recreational opportunities, corporate or organizational sponsors may be recognized by use of logos and name on event banners and signage. Signs and literature at all such special events would be at the discretion of the appropriate Department Director. The size, scale and location of corporate logos and names should not dominate the event facilities or area. Corporate logos and/or names should not be displayed in a manner that would, in any way, suggest the endorsement of the Department or the City. All signs must comply with the City's existing sign code and Council Policies B-3 and B-8.

E. Right to Decline

The City of Newport Beach reserves the right to decline any donation if, upon review, acceptance of the donation is determined to be not in the best interest of the City.

F. Special Privileges

Making a donation or co-sponsoring a special event does not entitle a sponsor/donor to any special privileges other than those stated in this policy such as recognition, plaques or displays at events, unless otherwise agreed upon and approved by the Department Director or the City Council when appropriate.

G. Gift Donation Catalog

The Recreation & Senior Services Director and General Services Director shall review and present to the Parks, Beaches & Recreation Commission periodically the City Donation Catalog containing ideas for public donations.

H. Acknowledgements

1. Letter of acceptance of donation will be sent to donor.

2. In some cases, recognition of donations may be given at Commission or Council Meetings.
3. Plaques are reserved for donations meeting the following criteria:
 - a. Donors providing donations valued at \$1,000 to less than \$3,999 may elect to provide a dedicatory plaque not exceeding 2" x 6" with a name designated by the donor preceded by one of the following: "Donated by", "Donated for", "In recognition of", or "In Memory of".
 - b. Donors providing donations valued at \$4,000 or greater may elect to provide a dedicatory plaque not exceeding 5"x7" with name, date and dedication wording not exceeding 25 words. Plaque content must be approved by the Parks, Beaches & Recreation Commission.
 - c. Donors providing donations valued at least \$1,000 that recognize individuals or organizations that have provided distinguished long term and/or significant service to the City may include a dedicatory plaque not exceeding 5"x7" with name, date and dedication wording not exceeding 25 words. Individuals can include City employees with 25 or more years of distinguished service, as determined by the PB&R Commission.
 - d. Plaques are at the expense of the donor, the City will assume ownership and maintenance of the donated item and plaque however, the City does not assume replacement costs due to vandalism or theft. Plaques will remain on a donated item during its useful life. The City reserves the right to remove and/or relocate the donated item.
 - e. Plaque information will be entered on the Gift Donation Catalog application form and ordered by the City.

Adopted - May 9, 2006

Amended - February 24, 2009

Amended - June 26, 2012

Formerly G-5



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item No. **6A**
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Recreation Department
Laura Detweiler, Rec & Sr Service Director
949-644-3157, LDetweiler@newportbeachca.gov

PREPARED BY: Janet L. Cates, Recreation Manager

TITLE: Bonita Creek Park Synthetic Field Design

RECOMMENDATION:

Staff recommends that the PB&R Commission review, provide feedback and approve the proposed Bonita Creek Park Synthetic Turf field design.

FUNDING REQUIREMENTS:

This FY 2015/16 CIP adopted by the City Council in June 2014 has sufficient funds in the amount of \$2 million to complete the project. Project will be expensed to the Major Facilities Funding account in the Public Works Department, 7417-C4002017.

BACKGROUND:

Site and Landscape Architect Selection:

In 2008, the City of Newport Beach contracted with CMX Sports Engineers to conduct a preliminary feasibility study for converting sports fields to synthetic turf to increase field availability to meet current demand for fields. CMX completed the study in 2009, prioritizing those fields deemed most suitable. Based on a number of objective measurement criteria such as: the number of sports played on the field; site amenities including sports field lighting, restrooms, and playgrounds; the amount of on-site and off-site parking; and storm drain and irrigation utilities, Bonita Creek Park, specifically the football/soccer field #3 and the outfield of softball field #2 were ranked first in priority.

In July 2014, \$2 million was allocated by the City Council as part of the FY 2014/2015 CIP budget for this project. Through a request for proposal process, a landscape architecture firm with extensive experience in synthetic turf projects, RJM Design Group, was selected to provide the plans and oversee construction. RJM has developed

plans to convert the football/soccer field #3 and the outfield of softball field 2. In December 2014, staff presented the conceptual design to the Youth Sports Commission for their input and comments.

Benefits of Synthetic Turf:

For several years, the Youth and Adult Sports staff has allocated Newport Beach's fields to an ever-growing number of local non-profit and club groups. In addition to the increase in sports offered and the number of clubs expanding, the increase in year-round sports has further impacted available field space. Natural turf fields need renovation and recovery between seasons. Downtimes are used to repair damages to the turf caused by regular use. There are two downtimes per year: July and August in summer, and mid-December to the end of February in the winter. Reseeding the turf takes eight weeks for the grass to grow, while installing sod cuts that time in half but is very costly. For one-third of every year, our grass fields are unavailable for use. Completion of this project will increase use of the converted fields by approximately 30% annually, which creates greater capacity for the sports community as a whole.

The fields at Bonita Creek Park are home fields to Newport Mesa Girls Softball and Junior All-American Football. In addition, as part of the allocation process the fields are typically used by AYSO 97, Flag Football and Adult Soccer and Softball.

A big benefit of having synthetic turf is the water saved by not irrigating it. Also, less staff/contractor time and money are needed to maintain and line the fields. Synthetic turf fields are also available for play right after rain events when natural turf fields could be closed for up to 3 days depending on the amount of rain.

Reports surrounding the environmental safety of artificial turf have surfaced in the past several years. However, over 60 studies, including research and testing from academics, federal and state governments like New York, California, Massachusetts and Connecticut, and school systems, have examined and debunked the safety concerns of synthetic turf, including toxicity of rubber infill (ingestion/inhalation and skin contact), the spread of MRSA/Staph and impacts to the local ecology. A further look into these studies can be found at <http://www.fieldturf.com/en/fieldturf-difference/artificial-turf-safety-proven-with-science>.

Construction Timeline:

The Youth Sports Commission (YSC) members were notified in October 2014 that Bonita Creek field 2 and Bonita Creek Football field would be closed in late April 2015 for construction and that their spring 2015 allocations may be impacted. Staff worked directly with AYSO 97 and Newport Mesa Girls Softball to reassign spring field requests at Bonita Creek to Arroyo Park and Grant Howald Park to ensure their seasons were not disrupted. At the spring YSC Meeting on December 3, 2014, the distributed field

allocation schedule indicated a set field closure date of April 23- September 1 (consistent with the start of the fall allocation).

The April 23 field closure date was considered in the planning of the spring 2015 adult soccer and softball leagues. Team registration was limited and the start date of the adult soccer league was moved up 3 weeks early (week of February 2) to ensure the regular season games would end by April 23. Summer league play impacted by the Bonita Creek Field closure will be reassigned to Arroyo Park and Lincoln Field 1 as indicated on the field allocation schedule. The fall 2015 Youth Flag Football program is scheduled to start on September 11 and will not be impacted by the Bonita Creek Field closure.

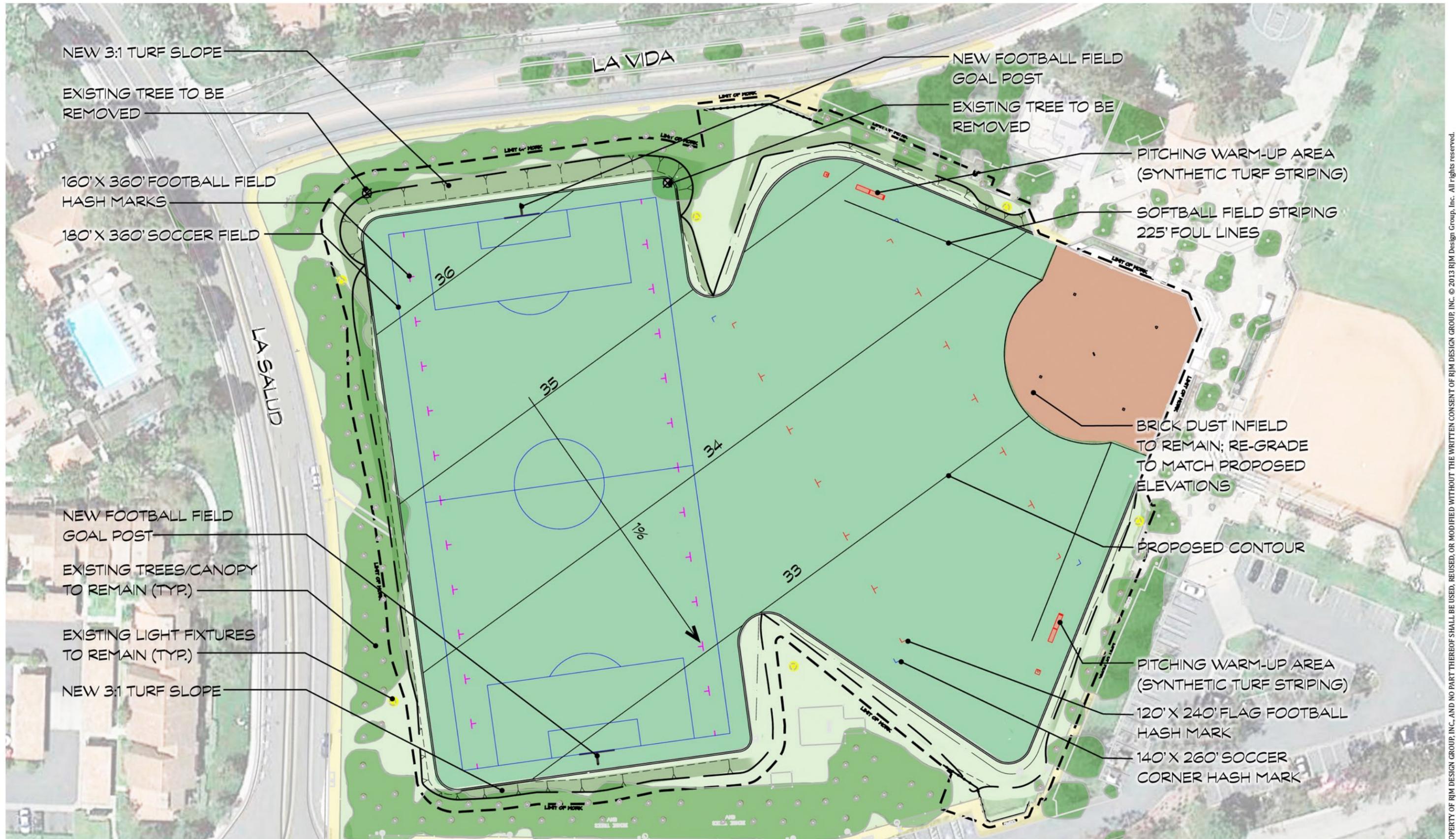
This is the timeline, as submitted by RJM Design Group:

- Phase 1: August-November 2014
Site Investigation/Project Implementation/Conceptual Plan
- Phase 2: November 2014-February 2015
Construction Documents
- Phase 3: March-April 2015
Bidding
- Phase 4: May-August 2015
Construction

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

Attachment - Bonita Creek Park Synthetic Field Turf Replacement Concept Plan



NEW 3:1 TURF SLOPE

EXISTING TREE TO BE REMOVED

160' X 360' FOOTBALL FIELD HASH MARKS

180' X 360' SOCCER FIELD

NEW FOOTBALL FIELD GOAL POST

EXISTING TREES/CANOPY TO REMAIN (TYP.)

EXISTING LIGHT FIXTURES TO REMAIN (TYP.)

NEW 3:1 TURF SLOPE

NEW FOOTBALL FIELD GOAL POST

EXISTING TREE TO BE REMOVED

PITCHING WARM-UP AREA (SYNTHETIC TURF STRIPING)

SOFTBALL FIELD STRIPING 225' FOUL LINES

BRICK DUST INFIELD TO REMAIN; RE-GRADE TO MATCH PROPOSED ELEVATIONS

PROPOSED CONTOUR

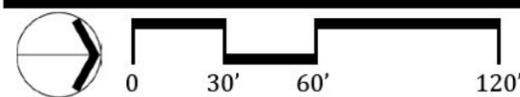
PITCHING WARM-UP AREA (SYNTHETIC TURF STRIPING)

120' X 240' FLAG FOOTBALL HASH MARK

140' X 260' SOCCER CORNER HASH MARK



01/15/2015



BONITA CREEK PARK SYNTHETIC FIELD TURF REPLACEMENT PROJECT

CITY OF NEWPORT BEACH, CALIFORNIA

CONCEPT PLAN

THIS DOCUMENT IS THE PROPERTY OF RJM DESIGN GROUP, INC., AND NO PART THEREOF SHALL BE USED, REUSED, OR MODIFIED WITHOUT THE WRITTEN CONSENT OF RJM DESIGN GROUP, INC. © 2013 RJM DESIGN GROUP, INC. All rights reserved.



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 6B
February 3, 2015

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Department Co-Director
949 644-3055, mpisani@newportbeachca.gov 

TITLE: Denial of Tree Removal Request – 1022 East Balboa Boulevard

RECOMMENDATION:

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission deny the request to remove a City tree at 1022 East Balboa Boulevard from William Peterson.

DISCUSSION:

The December 2, 2014 Commission meeting agenda included a report to deny the request of Mr. Peterson for removal of a City tree at 1022 Balboa Boulevard. Due to a scheduling conflict, the item was moved to the February 3, 2015 Commission meeting. A copy of the report from the December agenda is attached.

Mr. Peterson and Mayor Pro Tem Diane Dixon have been notified of the Commission meeting.

Attachment: Agenda Item 5A from December 2, 2014 PB&R Commission Meeting

ATTACHMENT



==== CITY OF =====

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. 5A
December 2, 2014

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Acting Municipal Operations Department Co-Director
949 644-3055, mpisani@newportbeachca.gov 

TITLE: Denial of Tree Removal Request – 1022 East Balboa Boulevard

Recommendation

Staff recommends that the Parks, Beaches and Recreation (PB&R) Commission deny the request to remove a City tree at 1022 East Balboa Boulevard from William Peterson.

Discussion

In June 2014, Mr. Peterson requested removal of three trees at 1018, 1020, and 1022 East Balboa Boulevard due to damage to his sewer laterals. Mr. Peterson owns the properties at 1018 and 1020 East Balboa Boulevard.

The City Arborist, Landscape Manager, and Department Co-Director determined two of the three trees (at 1018 and 1020 East Balboa Boulevard) were in close proximity to the sewer laterals and have caused significant hardscape damage. The removal of those trees was authorized by the Department Co-Director, Risk Manager, and City Manager, and the trees were removed in October. There was no evidence that the City Ficus tree at 1022 East Balboa Boulevard is creating a potential liability, so staff recommended retaining the tree. The Risk Manager and City Manager concurred with this determination.

Upon further investigation, the only damage currently being caused by the tree at 1022 East Balboa Boulevard is a raised water meter box. The roots of the tree have caused no other visible damage. Consequently, staff continues to recommend that the tree be retained at this time.

Council Policy G-1 allows interested parties to appeal staff denials of tree removals to the PB&R Commission. Consequently, Mr. Peterson has requested to appeal staff's denial of the removal of the tree at 1022 East Balboa Boulevard to the Commission. The Commission may either direct the removal of the tree or uphold staff's decision to retain the tree.

Attachments

- (A) Claim-related Information
- (B) Tree Removal Report and Photographs

William C Peterson

1020 East Balboa Boulevard
Newport Beach, CA 92661
(949) 350-3350 icsl2@yahoo.com

October 20, 2014

City of Newport Beach
Parks & Beaches & Recreation Commission
100 Civic Center Drive
Newport Beach, CA 92660

pbrcommission@newportbeachca.gov

Mr. Mike Pisani, Deputy Director Municipal Operations Department
mpisani@newportbeachca.gov

Mr. Dan Sereno, Parks & Trees
dsereno@newportbeachca.gov

Mr. John Conway, City Arborist
jconway@newportbeachca.gov

Subject: Ficus Tree Removal Appeal

Gentlemen;

On September 11, 2014 I received a letter from Mike Pisani regarding removal of three Ficus Trees adjacent to my property. One of the three cannot be removed and does not meet the removal criteria in City Council Policy G-1; documenting private property damage greater than \$500.00.

The Ficus Trees have caused far greater than \$500 to my property and attached are partial receipts showing contractor & plumber work as related to these tree roots and removal of same.

The attached invoices total \$3,258 dollars including a claim I submitted in 2011 in the amount of \$622.50.

Previously I had Hood Underground Contractors replace most of the drains in the garage approximately 10 years ago and the cost was in excess of \$4,000 however I can not locate the receipt.

In addition I need to have additional drain repair done and have not completed this until the trees can be removed. The estimate for this is in excess of \$3,000. In total I have had to pay approximately \$10,000 in sewer cleaning, root removal and repairs not including an additional \$2,200 in 2013 on the sewer lines in 1018 East Balboa Blvd.

Therefore, I would like consideration in reference to City Council Policy G-1 to have the Ficus Tree located adjacent to the 1020-1022 property line removed.

Sincerely,
Bill Peterson

Attached: Receipts (6)

Tom Santiago
 714 777-8440

INVOICE

SOLD TO:		SHIP TO:	
ADDRESS:		ADDRESS:	
CITY, STATE, ZIP:		CITY, STATE, ZIP:	
CUSTOMER ORDER NO.:	SOLD BY:	TERMS:	DATE:

ORDERED	SHIPPED	DESCRIPTION	PRICE	UNIT	AMOUNT
		210000 JET 4" MAX. SPEED			
		Line 10 Cat 4			
		Installation & 1 yr. warranty			
		Complete See Photos of Work			
		PK 41 for the Owner's			
		Jet 4" Volocanna			
		Job # 1175			

A-5046 7-4670649721

01-11

1 AUG 14 *Just Love*

ESTIMATE WOULD FOR 30 DAYS

DATE: *Aug 14 2014*

NAME: *Mr. Bill P*

ADDRESS: *Residence*

PHONE: SERVICE PHONE CALL ESTIMATE WOULD FOR 30 DAYS

INSTALL: DELIVER:

MODEL: *Residence*

SERIAL: *Residence*

ITEM (SEE SUPPLIED) MAJOR (SEE SERVICE REQUEST)

QTY	PART #	DESCRIPTION OF PARTS OR MATERIALS	PRICE	AMOUNT
		Remove Plaster		
		Remove Spackle		
		Chisels & Chippers		
		Dic saws		
		cat parts		
		Remove plaster & remove		
		put drywall & mud on tape		
		holes & sand them in		
		put new cement		
		Hard pc wall		
		TOTAL MATERIAL	180.00	
		TOTAL LABOR	1353.00	
		TOTAL AMOUNT	1533.00	

DATE ORDERED: *8/14/14*

ESTIMATES ARE FOR LABOR ONLY MATERIAL ADDITIONAL. WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE CAUSED BY OTHER THEFT, TESTING, OR ANY OTHER CAUSES BEYOND OUR CONTROL.

AUTHORIZED BY: *[Signature]*

RECEIVED BY: *[Signature]*

TERMS: NET CASH

NO GOODS HOLD OVER 30 DAYS

Job Mark Order

TRIPLEATE

14-07



TWEEDY

Lic.#707595
PLUMBING & DRAINS, INC.
 P.O. Box 2195 Newport Beach 92659
 949-645-2352 • Fax 949-645-2718

INVOICE № 3216

DATE	JAN 10, 2011	
TECHNICIAN	JERRY M	
REFERENCE/ESTIMATE #	660615	
TIME IN	TIME OUT	

NAME	WILL PETERSON		NAME		
ADDRESS	1010 E WALDEN BLVD		ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
PHONE/FAX			PHONE/FAX		
EMAIL			EMAIL		

AUTHORIZATION TO PROCEED WITH WORK: I hereby authorize the herein below described work at the below listed price. I agree to pay 1 3/4% per month for past due contracts (minimum charge \$15). In the event that collection efforts are initiated against me I shall pay for all associated fees at the posted rates. By the addition of my signature below I agree that I have received a copy of this contract, and that I have read, understand, and agree to the terms listed herein.

CERTIFY THAT THE WATER PRESSURE MEASURED TO THE

LBS./SQ. IN

Make: _____
 Model: _____
 Serial: _____

SIGNATURE: _____

YOU THE OWNER OR TENANT, HAVE THE RIGHT TO REQUIRE THE CONTRACTOR TO HAVE A PERFORMANCE AND PAYMENT BOND AND YOU MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION, CANCELLING AFTER WORK HAS BEGUN, OR AFTER YOU HAVE WAIVED YOUR RIGHT TO CANCEL IS UNLAWFUL.

DESCRIPTION OF DIAGNOSIS/SOLUTION:	Standard Rate	VALUE RATE
- RUN CABLE THROUGH 4" CAST IRON CLEAN OUT		
- IN ORDER TO ELIMINATE MAIN LINE CLOGGING		
- THE TECHNICIAN PULLED BACK TREE		
ROOTS		\$ 172.50
- CAMERA INSPECTION OF MAIN SEWER WITH		
VIDEO TAPE		\$ 70.00
- NO WARRANTY ON MAIN SEWER BACK-UPS		
DUE TO ROOT INTRUSION		

PAID BY Cash Check# _____

CC# _____ Exp _____

Value Rate Is For Service Agreement Customers Only
 Value Rate Pricing will be honored for a period of 90 days with purchase of Service Agreement

ACCEPTANCE OF WORK PERFORMED: I acknowledge satisfactory completion of the above described, and that the premises have been left in satisfactory condition. I understand that if my check does not clear, I could be held liable for three times the amount of the check. In no case will the amount be less than \$100, plus the face value of the check, as set forth in California Civil Code Section 1719. I agree that the amount in the space marked "Balance Due" is the total fair price I have agreed to pay for the work performed.

10 DAY BILLING 30 DAY BILLING

AUTH BY _____

SERVICE TECHNICIAN: Prior to the customer entering into the contract, I have discussed the nature of the service and cost, and I have given a copy of the contract to the customer. All work I have done has been in compliance with company standards in a workmanship manner, and to building codes when applicable.

SIGNATURE: _____

You Save

Please include Invoice # on Check

BALANCE DUE \$ 312.50

CLAIM AGAINST THE CITY OF NEWPORT BEACH
(FOR DAMAGES TO PERSONS OR PERSONAL PROPERTY ALLOWABLE
UNDER THE CALIFORNIA GOVERNMENT CODE TORT CLAIM ACT)

RECEIVED

2011 JAN 27 PM 2: 57

Received by ___ via
U.S. Mail ___
Inter-Office Mail ___
Counter _____ (FAX Not Accepted)

OFFICE OF
THE CITY CLERK
CITY OF NEWPORT BEACH
CLERK'S DATE & TIME STAMP

A claim must be filed with the city clerk of The City of Newport Beach within 6 months after which the incident or event occurred. Be sure your claim is against The City of Newport Beach, not another public entity. Where space is insufficient, please use additional paper and identify information by paragraph number. Complete claims must be mailed or delivered to: The City Clerk, the City of Newport Beach, City Hall 3300 Newport Blvd., P.O. 1768, Newport Beach, CA 92658-8915. Type or print in blue or black ink (no pencil)

TO THE HONORABLE MAYOR AND CITY COUNCIL, the City of Newport Beach, California
The undersigned respectfully submits the following claim and information relative to damage to persons and/or personal Property:

1. NAME OF CLAIMANT: William C Peterson

- a. ADDRESS OF CLAIMANT: 1020 East Balboa Blvd, Newport Beach, CA 92661
CITY, STATE ZIP CODE
- b. PHONE: c. DATE OF BIRTH:
- d. SOCIAL SECURITY NO.: e. DRIVER'S LIC. NO.:

Mailing Address: 1020 East Balboa Blvd, Newport Beach, CA 92661

2. Name, telephone and post office address to which claimant desires notices to be sent if other than above:

1020 East Balboa Blvd, Newport Beach, CA 92661 3. Occurrence or event from which the claim arises:

DATE: January 11, 2011 b. TIME: All Day c. PLACE (exact and specific location): 1020 East Balboa Blvd, Newport Beach, CA 92661

d. How and under what circumstances did damage or injury occur? Specify the particular occurrence, event, act or omission you claim caused the injury or damage (use additional paper if necessary):

The sewer line at 1020 E Balboa was clogged. I called the city and spoke with Mr. Mike Lynch. He offered to send someone out, but I said this has occurred before; suggested it would be a waste of city time as roots from a FICUS Tree have penetrated the line. He suggested I call Mr. John Conroy and Mr. Conroy told me to fill out a claim and he would look into the matter. I called Tweedy Plumbers and they came and cleared the sewer line, removed a large ball of tree roots. They also made a VIDEO of the pipe and they found two areas where tree roots entered the line. This same problem occurred in November and the City of Newport Beach sent the VACTOR TRUCK out to check and ensure their city sewer line was not clogged. The crew told me the city line was clear and the blockage was in my part of the sewer; they could not work on my property. I called a plumber to clear the line and removed the tree roots. I now have two one gallon zip lock bags with tree roots removed from the sewer line this month and November (see attached photos). Approximately 15 years ago I had the same problem having plumbers out several times. Finally Roto-Router videoed and located the problem. I had a contractor jack hammer the garage where the roots had entered the line and replaced two sections of cast iron drain line with 4" PVC splices. I do not have receipts for this past work.

We have two (2) FICUS Trees on Balboa Blvd (see attached photo). One tree is on the west side of the property line and the other on the east side. I don't know which tree is the cause of the problem, as they are equal distant to the location where TWEEDY PLUMBING found the root damage inside the drain line.

In addition, roots from the tree to the west have damaged the side walk and will continue to do so unless the tree is removed (see attached photo). FICUS Trees have a nasty berry that falls and stains the sidewalk, stains carpet and any automobiles parked under the tree. The FICUS Tree is also a perch to large birds, including the heron, which are always defecating on automobiles, the street and sidewalks; a health hazard. In the past it was so bad the city maintenance department had the areas under these trees power washed every Thursday.

I have two tree root collections from the drain line, a VHS Video Tape documenting root removal and subsequent damage to the drain line, as well as the location in two areas where roots have penetrated the drain line.

I do not want to begin the repair of the drain line until such time as the city can properly resolve the tree root incursion onto my property, as I would only have to repair the drain line again until the tree roots are eliminated.

e. Names and addresses of all witnesses to this incident: Bret Tweedy and technician, Jeremy

f. What particular action by the City, or its employees, caused the alleged damage or injury? NONE

g. Names of City employees involved: N/A

h. Give the names of any other party or parties involved in causing the alleged injury and/or damage: N/A

4. Give a description of the injury, property damage or loss, so far as is known at the time of this claim. If there were no injuries, state "no injuries." NO INJURIES! Recurring Drain Line Blockage. Tree(s) should be removed, and then sewer line needs to be replaced or repaired.

5. Name and address of any other person injured for which you are the parent or legal guardian: None

6. Name and address of the owner of any damaged property: William C Peterson at 1020 East Balboa Blvd

7. The amount of damages you are requesting to resolve your claim: Immediate and long term unknown at this time?

a. Amount claimed as of this date: \$622.50; three receipts attached.

b. Estimated amount of future costs: \$ unknown

c. Total amount claimed: \$ unknown

d. Basis for computation of amounts claimed (include copies of all bills, invoices, estimates, etc.):
Actual cost(s) of work performed.

8. Names and addresses of all hospitals, doctors, medical providers (physical therapy), etc. NONE

a.

b.

c.

d.

9. Any additional information that might be helpful in considering your claim:

* FAILURE TO PROVIDE ANY OF THE ABOVE INFORMATION MAY RESULT IN THE RETURN OF YOUR CLAIM FOR INSUFFICIENCY AND MAY UNNECESSARILY DELAY THE CITY'S PROMPT RESPONSE TO YOUR CLAIM.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM! (Penal Code §72; Insurance Code §556.1)

I have read the matters and statements made in the above claim and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters I believe the same to be true. I certify under penalty of perjury that the foregoing is TRUE and CORRECT.



Signed this 25 th. day of January, 2011

at Newport Beach, CA

Office of the City Clerk
Newport Beach, CA

cr_Atst v4TS SuNA rkrRE



Trees approved & scheduled
for removal.

1018

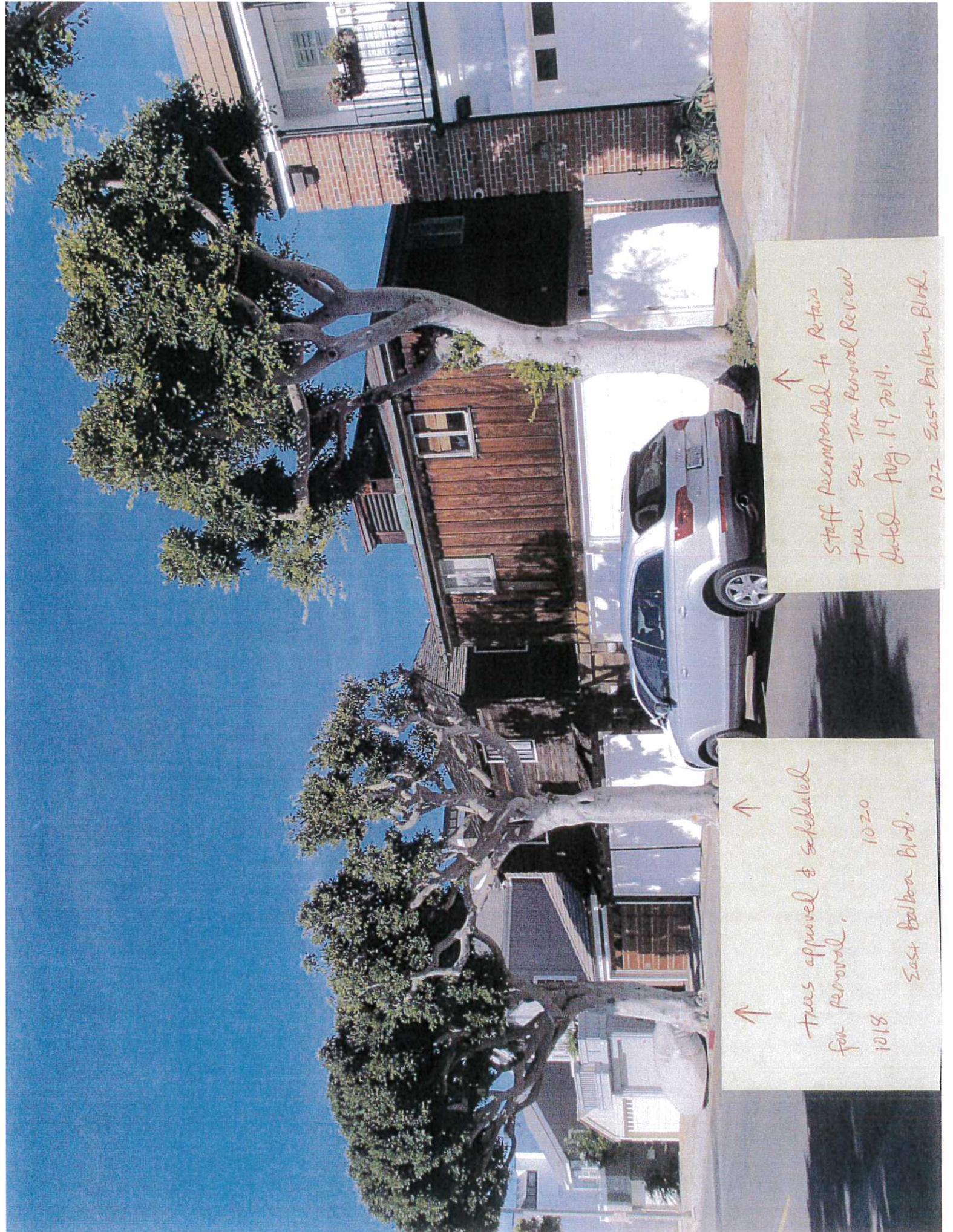
1020

East Balboa Blvd.

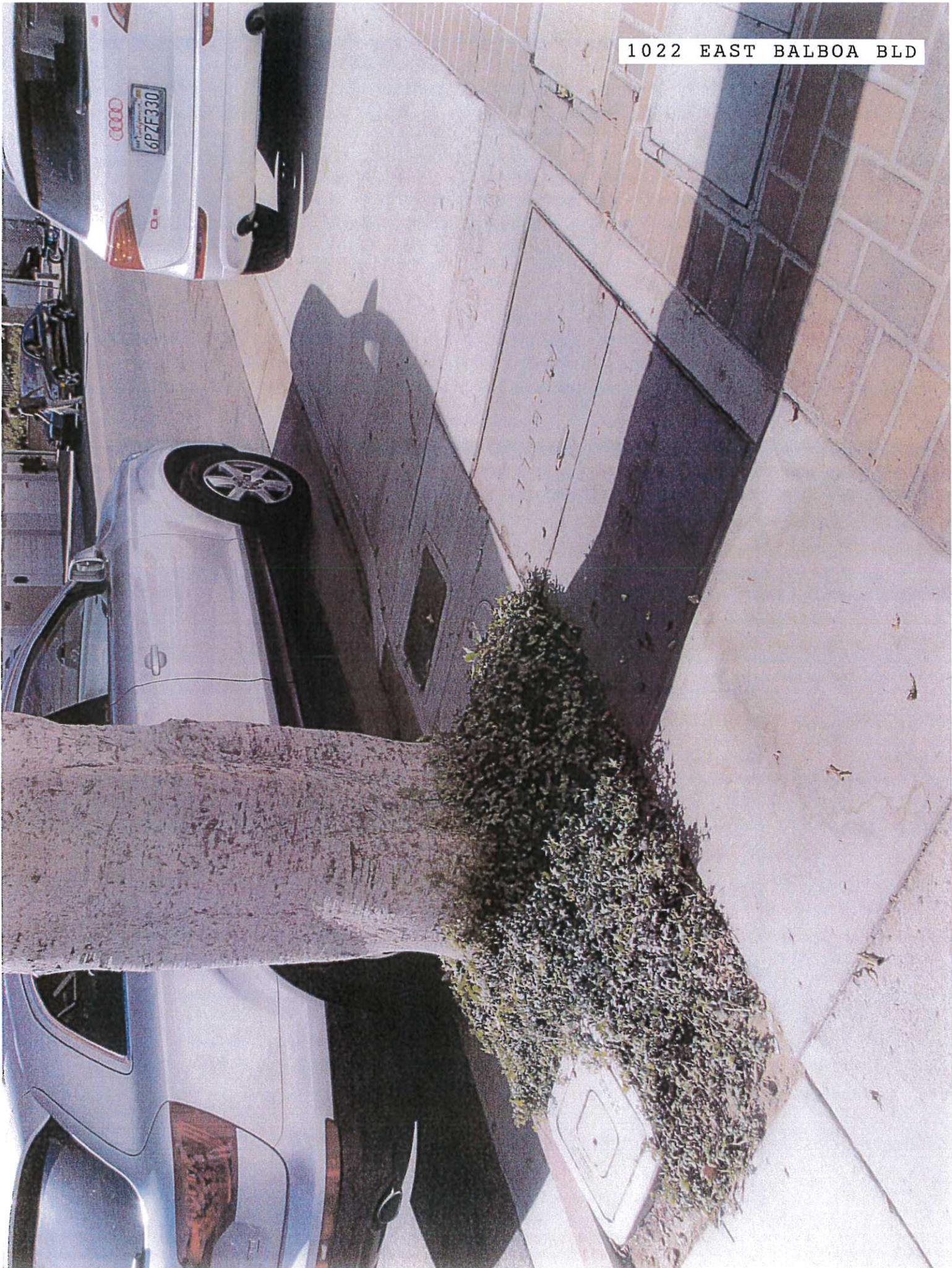


Staff recommended to Retain
tree. See Tree Removal Review
dated Aug. 14, 2014.

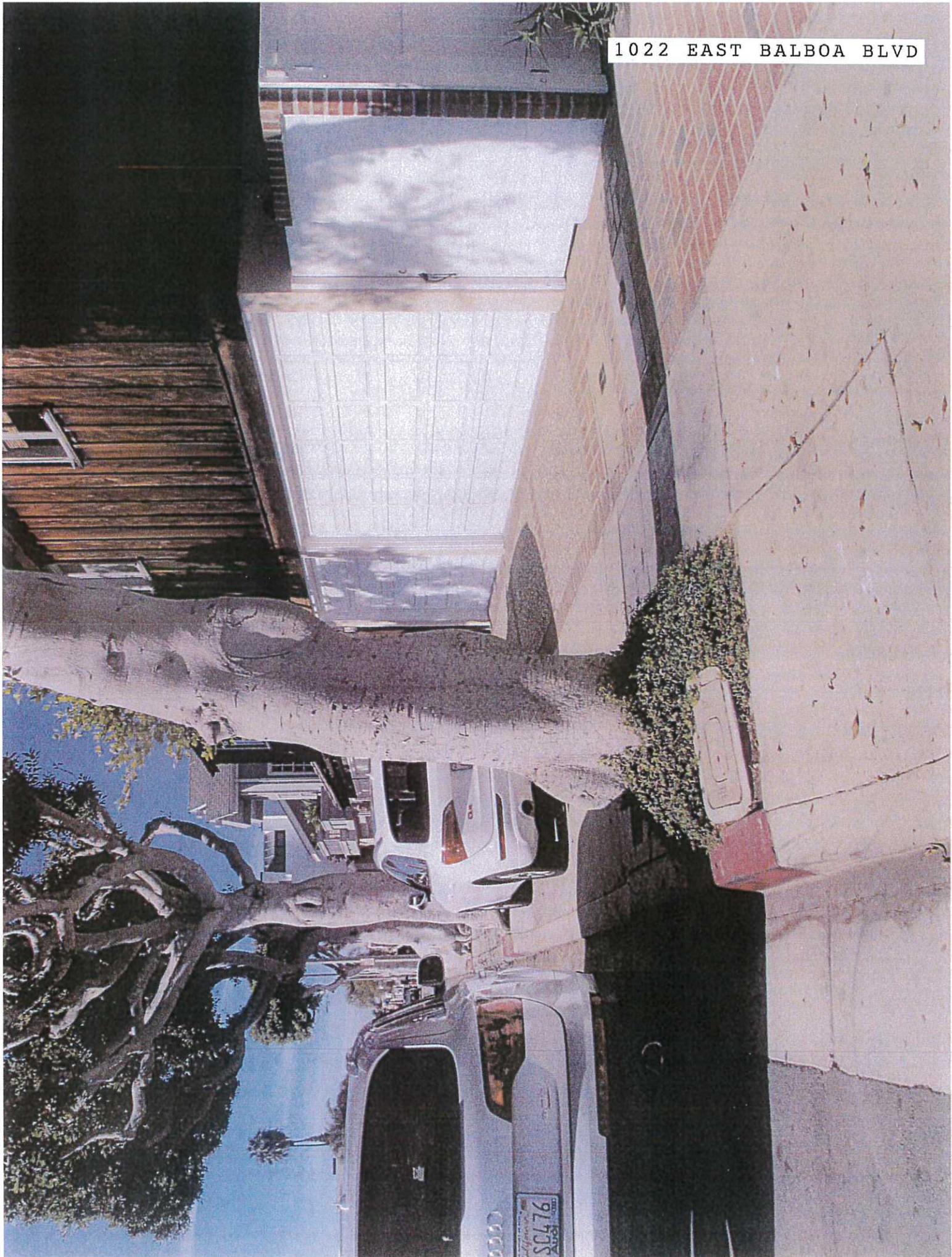
1022 East Balboa Blvd.



1022 EAST BALBOA BLD



1022 EAST BALBOA BLVD







Municipal Operations Department

AUG 22 2014

Received by: OML

Received

SEP - 9 2014

August 14, 2014

TO: Municipal Operations Deputy Director M.O.D.

FROM: Parks and Trees Maintenance Superintendent and Urban Forester

SUBJECT: *Tree Removal Review – Potential Liability*

PROPERTY OWNER(S) INFORMATION:	Name: Tree Location:	Parks and Trees Division 1018,1020 and 1022 East Balboa Blvd. / Front 1
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The City's Urban Forester requests removal of two City Ficus trees that are creating a potential liability.

A field inspection determined the two City Ficus trees are planted at close proximity to the sewer lateral, and evasive roots have caused a series of sewer problems for the property owner. Additionally, the tree roots have caused significant damage to the sidewalk, street, curb and gutter. See attached report from property owner.

There is no evidence that the City Ficus tree at 1022 East Balboa Blvd. (Front 1) is creating a potential liability. Therefore, staff recommends denying removal.

Staff recommends removal of the two City trees at 1018 and 1020 East Balboa Blvd.

REPLACEMENT TREE: YES NO
DESIGNATED TREE: _____

MUNICIPAL OPERATIONS DEPUTY DIRECTOR'S
COMMENTS/RECOMMENDATIONS:

Remove trees @ 1018 & 1020 E. Bal; retain tree at 1022 E Bal.

Signature: *[Signature]* Date: 8-20-14

RISK MANAGER'S COMMENTS/RECOMMENDATIONS:

Risk Mgmt concurs with tree removal

Signature: *[Signature]* Date: 8/28/14

CITY MANAGER'S COMMENTS/RECOMMENDATIONS:

OK Pending Work Request: WR 35736

City Manager: *[Signature]* Notified: *[Signature]* Date: 9/23/14

Approved By: *[Signature]* Date: 9/5/14 → B, please schedule

Attachments

Tree Removed: _____

*with GSTs,
9-19-14*



Municipal Operations Department

TREE INSPECTION REPORT

Name: Parks and Trees Division

Tree Locations: 1018, 1020 and 1022 East Balboa Blvd. / Front 1

Request: The City's Urban Forester requests removal of two City Ficus trees that are creating a potential liability.

Tree Species: Ficus microcarpa 'Nitida' – Indian Laurel Fig

Designated Street Tree: Syagrus romanzoffianum – Queen Palm

Estimated Tree Value: \$9,830.00 (1018 and 1020 East Balboa Blvd.)
\$6,080.00 (1022 East Balboa Blvd.)

Damage: Curb, gutter, street and sidewalk damage

Parkway: (X) Concrete Brick Turf Other

Comments: A field inspection determined the two City Ficus trees are planted at close proximity to the sewer lateral, and evasive roots have caused a series of sewer problems for the property owner. Additionally, the tree roots have caused significant damage to the sidewalk, street, curb and gutter. See attached report from property owner.

There is no evidence that the City Ficus tree at 1022 East Balboa Blvd. (Front 1) is creating a potential liability. Therefore, staff recommends denying removal.

Inspected by: John Conway **Date:** August 14, 2014
John Conway, City Arborist

Recommendation: Remove the two City trees at 1018 and 1020 East Balboa Blvd., in order to mitigate a potential liability. Replacement trees will not be planted due to the close proximity of the sewer lateral to the tree wells.

Reviewed by: Dan P. Sereno **Date:** August 14, 2014
Dan P. Sereno, Landscape Manager

Conway, John

From: Hahn, Ron
Sent: Thursday, July 10, 2014 9:42 AM
To: lcsi2@yahoo.com
Cc: Salazar, John; Conway, John; Kieffer, Tim
Subject: FW: 1020 East Balboa Blvd

Mr. Peterson,

I have added a section of curb/gutter in front of your residence for replacement. John Conway, the City Urban Forester is currently evaluating the trees there for removal and will be making that decision shortly. I have copied him on this email so that all are aware of the work that will take place there. I will not make the concrete repairs until after the summer season is over and the trees are removed, if indeed they ultimately are. I will also reevaluate the area if the trees are removed to repair any further damaged sidewalk or driveway approach concrete as needed. If you have any further questions or concerns please let me know,

Thanks,

Ron Hahn
Concrete Maintenance Supervisor
949-718-3461

From: Salazar, John
Sent: Tuesday, July 08, 2014 2:37 PM
To: 'lcsi2@yahoo.com'
Cc: Kieffer, Tim; Hahn, Ron
Subject: 1020 East Balboa Blvd

Mr. Peterson,

I received your letter today; thank you for bringing your maintenance concerns to our attention. We will be addressing the sidewalk/street issues. Ron Hahn oversees sidewalk, curb and gutter replacement. Ron will inspect the area and temporarily patch any hazards. Tim Kieffer oversee street repairs, Tim will inspect and repair any asphalt street damage. If major work is required, we will schedule repairs after the summer. During the summer it is very difficult to work in the peninsula area due to heavy traffic. Please let me know if you have any other questions? Mr Hahn and Mr Kieffer will contact you once they have inspected the area.

Thank you,
John Salazar
Field Maintenance
949-718-3460

Conway, John

From: Kieffer, Tim
Sent: Thursday, July 10, 2014 11:00 AM
To: lcsi2@yahoo.com
Cc: Salazar, John; Conway, John; Hahn, Ron
Subject: RE: 1020 East Balboa Blvd

Mr. Peterson,

As soon as the Urban Forester determines on what to do with the tree's we will follow up with asphalt repairs in the street after Mr. Hahn's crew makes his sidewalk/ gutter repairs (normally 1-2 days after the concrete cures). Any questions please feel free to contact me.

Thanks

Timothy M. Kieffer
City of Newport Beach
Municipal Operation Department
General Services Field Maint. Division
Street Maintenance Supervisor
tkieffer@newportbeachca.gov
Office 949-718-3462
Cell 949-390-4415
Fax 949-548-8256

From: Hahn, Ron
Sent: Thursday, July 10, 2014 9:42 AM
To: lcsi2@yahoo.com
Cc: Salazar, John; Conway, John; Kieffer, Tim
Subject: FW: 1020 East Balboa Blvd

Mr. Peterson,

I have added a section of curb/gutter in front of your residence for replacement. John Conway, the City Urban Forester is currently evaluating the trees there for removal and will be making that decision shortly. I have copied him on this email so that all are aware of the work that will take place there. I will not make the concrete repairs until after the summer season is over and the trees are removed, if indeed they ultimately are. I will also reevaluate the area if the trees are removed to repair any further damaged sidewalk or driveway approach concrete as needed. If you have any further questions or concerns please let me know,

Thanks,

Ron Hahn
Concrete Maintenance Supervisor
949-718-3461

From: Salazar, John
Sent: Tuesday, July 08, 2014 2:37 PM
To: 'Icsi2@yahoo.com'
Cc: Kieffer, Tim; Hahn, Ron
Subject: 1020 East Balboa Blvd

Mr. Peterson,

I received your letter today; thank you for bringing your maintenance concerns to our attention. We will be addressing the sidewalk/street issues. Ron Hahn oversees sidewalk, curb and gutter replacement. Ron will inspect the area and temporarily patch any hazards. Tim Kieffer oversee street repairs, Tim will inspect and repair any asphalt street damage. If major work is required, we will schedule repairs after the summer. During the summer it is very difficult to work in the peninsula area due to heavy traffic. Please let me know if you have any other questions? Mr Hahn and Mr Kieffer will contact you once they have inspected the area.

Thank you,
John Salazar
Field Maintenance
949-718-3460

William C Peterson

1020 East Balboa Boulevard
Newport Beach, CA 92661
(949) 350-3350 lcsi2@yahoo.com

June 30, 2014

City of Newport Beach
Municipal Operations
100 Civic Center Drive
Newport Beach, CA 92660

Mr. Mike Lynch, Wastewater (w/Video)

mlynch@newportbeachca.gov

Mr. John Salazar, Field Maintenance

jsalazar@newportbeachca.gov

Mr. Dan Sereno, Parks & Trees

dsereno@newportbeachca.gov

Subject: Street Surface, Drain Gutter & Sidewalk Damage

I am the owner of the properties at 1018-1020 East Balboa Blvd. For the past 20 plus years I have had continual problems related to my sewer & drains at both properties due to the three ficus trees adjacent to my property. I have sent numerous letters to the city and claims without consideration; having to pay for maintenance and repairs without any resolution to the cause and central issue that has adversely affected the conditions to my property and my rights as a property owner from conditions that are clearly the responsibility of the City of Newport Beach.

In further attempt to attempt to resolve these issues I have documented several problems to include pictures and a video addressing the primary cause as follows:

NPB Street Surface, Drain Gutters, Curbs & Sidewalk

- 1.) On the westerly property line of 1018 there is significant damage to the street surface caused by roots from the adjacent ficus tree. The roots have caused a ~8' long section of asphalt pavement that has fractured and broken the street 4-6" above road level. This is slowly growing outward and upward and is now ~20' into the center of the East Balboa Blvd. This is an unsafe condition and cause for a traffic accident if not repaired.
- 2.) In the same location the same ficus tree roots have caused the curb to separate and the gutter to angle upward. The gutter has been elevated and is now above the nominal drain slope. This rise in the gutter section dam's water runoff and draining down the street toward "B" Street and the street end drain. This leaves a pool of standing water approximately 1" deep, 50' long all on a 24-7 basis, even after street sweeping! The standing water is foul and stagnant and has become a breeding ground for mosquitos. Last summer we called OC Vector Control having experienced a large number of mosquitos. OCVC set traps and confirmed the presence of mosquito's and told us we had to eliminate any standing water. The past weekend with onset of warmer weather the mosquitoes have returned and this continued situation can be cause for a serious health issue, especially with a reoccurrence of the Nile Virus.
- 3.) In the same location ficus tree roots are beginning to break up the side walk (again) and will become a waking hazard sooner than later.
- 4.) On the property line between 1018 & 1020 the same sidewalk condition exists and the side walk was just repaired last year.

- 5.) On the property line on the east side of 1020 the ficus tree roots are beginning to up end the sidewalk and have already up-rooted the water meter servicing 1022.
- 6.) On my properties at 1018 & 1020 I have had to replace damaged drain pipes under both garages and had to have the drain lines "rotor rooted" many times over the past ten plus years at considerable expense. I have another ficus tree root incursion 10' from the main drain cleanout and will have to demo the floor and replace a section of cast iron drain. Please note in the video the remainder of the drain line on my property is in good condition however this will not remain so with the aggressive and know history of ficus tree root incursion into any nearby source of water.

NPB City Sewer Lateral

After a series of drain stoppages and root removal/clean outs I had a plumber video the entire drain line, including the portion of the drain from the city clean out, out to the city main sewer trunk. I have attached a copy of the video. You will notice in the portion of the video beginning from the city cleanout to the 45 degree transition down to main sewer trunk there is a low section in the lateral pipe retaining at least 1 inch of water, without any flow. This section of lateral is ~12' long and adjacent to the ficus tree located on the property line of 1018 & 1020. There are surface cracks in the asphalt in the same area and similar to those where the roots have caused the road surface to buckle at the west side of the 1018 property line.

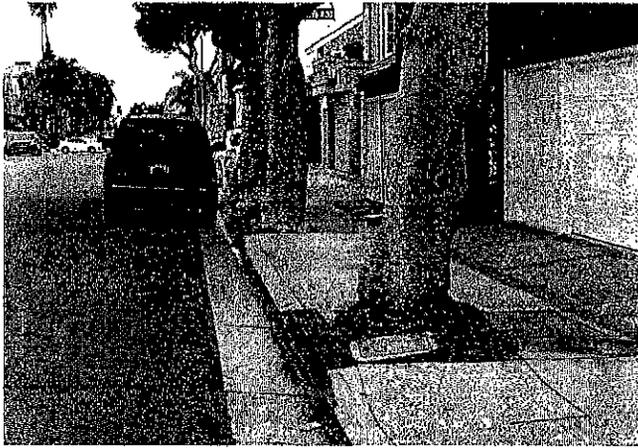
The city portion of the lateral departs from the cleanout location and then begins to sink below the cleanout however part way to the 45 degree transition there is a "belly" in the pipe that ends at the 45 degree transition being at least 1 inch above the cleanout before it reaches the 45 degree transition (well short of the crown of the street/mid-section). This anomaly is not in accordance with plumbing practice as the lateral does not have a 1 degree slope as required for lift to ensure solids do not collect in the pipe. This in turn causes the water to back up from the cleanout upstream reducing its hydraulic capacity. As the flow from the house drain system increases this water fills the lateral (as shown on the video) and water backs up into the house drain system, further reducing the sewers ability to self-clean any solids. I suspect the cause of the disturbance to the city sewer lateral is from adjacent ficus tree roots. There are cracks in the pavement running from the clean out and ~12' outward into East Balboa Blvd. This problem needs to be corrected, as the lateral and drain system is not to building or plumbing code.

I have not addressed the financial history or future of this problem caused by the ficus tree roots; however ficus tree root incursion is widely known and documented. To date its well over \$20,000 and increasing as the root system from these trees continues to expand and take over more area surrounding the trees. As you can see in the pictures the roots at the surface are overflowing the concrete planter squares that were constructed in the sidewalk to allow for their existence!

In summary, the ficus trees on city property and adjacent to my property need to be removed. If not they will continue to cause further property damage not only my property, but to the adjacent properties and NPB city property. I will be pleased to cooperate with any investigation that may be required to remove the trees, including any re-inspection of the drain line.

Sincerely, 
Bill Peterson

Attached: Video TS,
Pictures (8)



Three Ficus Trees at 1018-1020 East Balboa Blvd.



Road damage from ficus tree roots 1018 E Balboa



Road & Gutter Damage from adjacent ficus tree roots



Curb & gutter damage from 1018 ficus tree



Standing water in at 1020 E Balboa



Standing Water to 1018 E Balboa



Standing Water ending at 1018 E Balboa Property
(50' long x 1" deep)



Prior Sidewalk repair at 1020 E Balboa ficus tree



Ficus Tree at 1020 E Balboa growing out of sidewalk



Up Rooted City Water Meter east side of 1020 E Balboa



Ficus Tree damage side walk & water meter at 1018 E Balboa

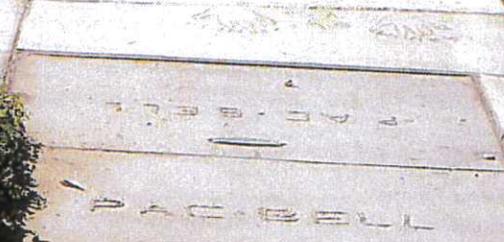


Incurison of Water Meter at 1022 E Balboa

VILLA

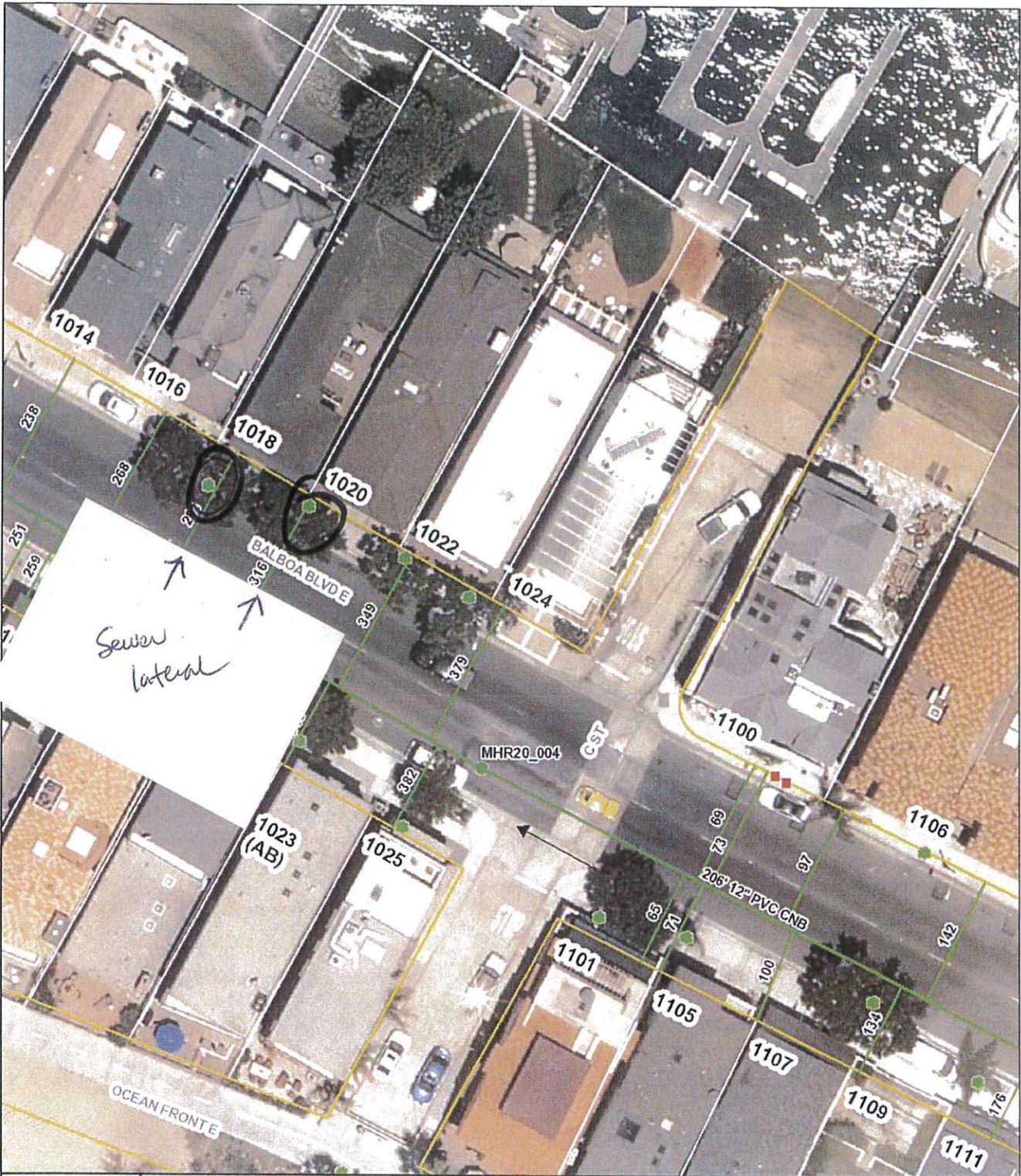
714 396 0185
Kim Bibb

VILLAREALESTATE.COM

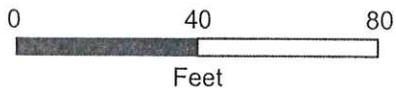








Newport
Beach
GIS

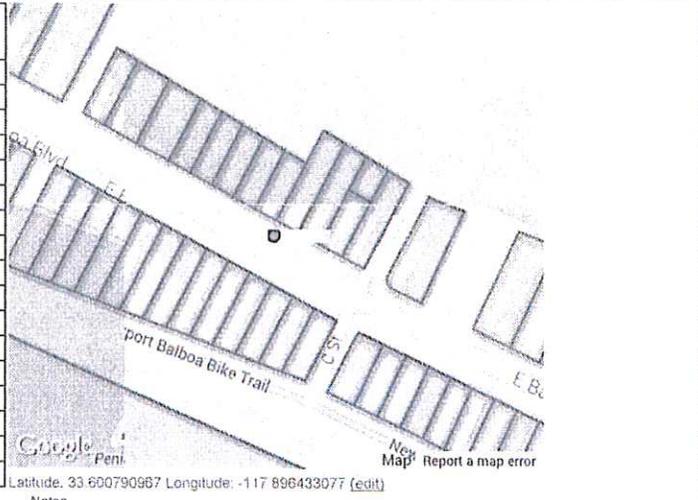


Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com

Detail Notes Images Documents

Inventory Detail	
Tree ID	3459395
District	17
Area	17
Address	1018 BALBOA BL #E
Side/Site	Front - 1
Alt Address	
Tree Species	Ficus microcarpa 'Nitida' / Indian Laurel Fig
Common Name:	Indian Laurel Fig
Size	25-30
Height	15-30
Grow Space	
Space Size	
Overhead Utility	
Sidewalk Damage	
Service Type	Grid Pruning
Estimated Value	\$9,830.00
Next Date	06/14



Date Time Person Note

Ref#	Date	Service	Price	
Scheduled WO	74526	6/16/14	Grid Pruning	48.00
Work History	WCA	3/22/13	Other (Service Request Pruning)	0.00
Work History	WCA	1/19/12	Other (Service Request Pruning)	0.00
Work History	WCA	2/16/11	Other (Service Request Pruning)	0.00
Work History	WCA	2/03/10	Other (Service Request Pruning)	0.00
Work History	WCA	12/11/08	Other (Service Request Pruning)	0.00
Work History	WCA	10/01/07	Other (Grid Pruning)	0.00
Work History	WCA	7/19/06	Other (Grid Pruning)	0.00
Work History	WCA	9/08/04	Other (Grid Pruning)	0.00

- Remove tree due to location of sewer lateral & supporting evidence attached. No replacement. 7-28-14

[Handwritten signature]

tree sites: 1018 & 1020 → Remove, no replacement.
FI FI

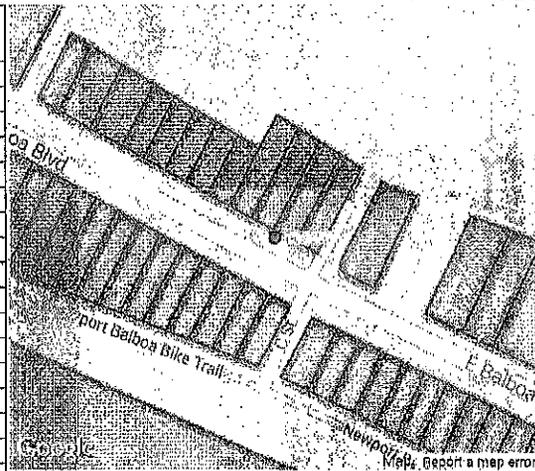
1022 → no evidence provided, Retain tree.
FI

[Handwritten signature] 7-30-14
Don → concern on Disagree?

Detail | Notes | Images | Documents

Inventory Detail

Tree ID	1301225
District	17
Area	17
Address	1022 BALBOA BL /E
Side/Site	Front - 1
Alt Address	
Tree Species	<i>Ficus microcarpa 'Ritida'</i> / Indian Laurel Fig
Common Name:	Indian Laurel Fig
Size	19-24
Height	15-30
Grow Space	
Space Size	
Overhead Utility	
Sidewalk Damage	
Service Type	Grid Pruning
Estimated Value	\$6,060.00
Next Date	03/14



Date Time Person Note

Ref#	Date	Service	Price	
Scheduled WO	74526	8/16/14	Grid Pruning	45.00
Work History	WCA	9/13/13	Other (Grid Pruning)	0.00
Work History	WCA	3/21/13	Other (Service Request Pruning)	0.00
Work History	WCA	1/19/12	Other (Service Request Pruning)	0.00
Work History	WCA	2/16/11	Other (Service Request Pruning)	0.00
Work History	WCA	2/03/10	Other (Service Request Pruning)	0.00
Work History	WCA	12/11/08	Other (Service Request Pruning)	0.00
Work History	WCA	10/01/07	Other (Grid Pruning)	0.00
Work History	WCA	7/19/06	Other (Grid Pruning)	0.00
Work History	WCA	9/02/04	Other (Grid Pruning)	0.00
Work History	WCA	4/01/03	Other (Grid Trimming)	0.00
Work History	WCA	7/17/00	Other (Grid Trimming)	0.00

Detail	Notes	Images	Documents	
Inventory Detail				
Tree ID	3459396			
District	17			
Area	17			
Address	1020 BALBOA BL /E			
Side/Site	Front - 1			
Alt Address				
Tree Species	<i>Ficus microcarpa</i> 'Nitida' / Indian Laurel Fig			
Common Name:	Indian Laurel Fig			
Size	10-24			
Height	15-30			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Service Type	Grid Pruning			
Estimated Value	\$9,830.00			
Next Date	06/14			
				<p>Latitude: 33.600776606 Longitude: -117.866337539 (edit)</p> <p>Report a map error</p>
Date	Time	Person	Note	Notes
Service History				
Ref#	Date	Service	Price	
Scheduled WO	74526	6/16/14	Grid Pruning	48.00
Work History	WCA	9/13/13	Other (Grid Pruning)	0.00
Work History	WCA	3/22/13	Other (Service Request Pruning)	0.00
Work History	WCA	1/19/12	Other (Service Request Pruning)	0.00
Work History	WCA	2/15/11	Other (Service Request Pruning)	0.00
Work History	WCA	2/03/10	Other (Service Request Pruning)	0.00
Work History	WCA	12/11/08	Other (Service Request Pruning)	0.00
Work History	WCA	10/01/07	Other (Grid Pruning)	0.00
Work History	WCA	7/19/06	Other (Grid Pruning)	0.00
Work History	WCA	9/02/04	Other (Grid Pruning)	0.00



CITY OF NEWPORT BEACH

MUNICIPAL OPERATIONS DEPARTMENT

September 11, 2014

William C. Peterson
1020 East Balboa Boulevard
Newport Beach, CA 92661

Dear Mr. Peterson,

On August 14, 2014, the City's Arborist inspected three City Ficus trees adjacent to 1018, 1020 and 1022 East Balboa Boulevard and determined two Ficus trees are planted at a close proximity to the sewer lateral. The one located on 1022 East Balboa Boulevard does not meet the criteria for removal as stated in the City Council Policy G-1, Retention or Removal of City Trees. That tree should be retained.

Specifically, your removal request did not meet the requirements listed under the removal criteria of Council Policy G-1, All Other City Trees, Page 4, Items A-C (see attached). According to these sections of the policy, tree(s) must have a "repeated history of damaging public or private sewers, sidewalks, curbs, from tree roots and causes significant documented private property damage (greater than \$500)", or is "dead, diseased, dying, or hazardous, and presents a liability to the City," in order to be eligible for removal.

If you oppose the determination to retain the tree, you may appeal the decision to the Parks, Beaches, and Recreation Commission for further review.

It is important to emphasize that under no circumstances are City trees to be removed without City authorization. If an unauthorized tree removal should occur, the City will review all its enforcement options, including criminal prosecution and civil restitution for the value of the trees removed, which may be up to three times their value.

If you have any questions regarding this letter or for further direction regarding the appeal process, please contact John Conway, City Arborist at (949) 644-3083 or email jconway@newportbeachca.gov.

Sincerely,

Mike Pisani, Deputy Director
Municipal Operations Department

Attachment: (A) City Council Policy G-1, Retention or Removal of City Trees, pages 4 and 5



CITY OF NEWPORT BEACH

MUNICIPAL OPERATIONS DEPARTMENT

September 11, 2014

Samuel Parker Trust
P.O. Box 3378
Carefree, AZ 85377

Dear Property Owner,

Following a citizen request on August 14, 2014 the City's Arborist inspected a City Ficus tree adjacent to your home at 1022 East Balboa Boulevard and determined the tree does not meet the criteria for removal as stated in the City Council Policy G-1, Retention or Removal of City Trees. The tree should be retained.

Specifically, the removal request did not meet the requirements listed under the removal criteria of Council Policy G-1, All Other City Trees, Page 4, Items A-C (see attached). According to these sections of the policy, tree(s) must have a "repeated history of damaging public or private sewers, sidewalks, curbs, from tree roots and causes significant documented private property damage (greater than \$500)", or is "dead, diseased, dying, or hazardous, and presents a liability to the City," in order to be eligible for removal.

Consequently, City staff will take no further action at this time. It should be noted that interested parties have the right to appeal staff decision. Should that occur, you would be notified of the request.

It is important to emphasize that under no circumstances are City trees to be removed without City authorization. If an unauthorized tree removal should occur, the City will review all its enforcement options, including criminal prosecution and civil restitution for the value of the trees removed, which may be up to three times their value.

If you have any questions regarding this letter or for further direction regarding the appeal process, please contact John Conway, City Arborist at (949) 644-3083 or email jconway@newportbeachca.gov.

Sincerely,

Mike Pisani, Deputy Director
Municipal Operations Department