DECLARATION OF POSTING

On THURSDAY, NOV. 1, 2012, at 4:58 PM, under penalty of perjury, I posted the Agenda / Supplemental Agenda (circle one) for the

☐ Regular City Council Meeting of _____

☐ Study Session (Adjourned Regular Meeting) of _____

☐ Special Meeting of _____

☐ Adjourned Regular Meeting of _____

☑ Board of Library Trustees Regular Meeting of Monday, November 5, 2012 @ 5:00 P.M.

pursuant to the Brown Act Amendments (effective January 1, 1987), on the City Hall bulletin board located outside of Building B, 3300 Newport Boulevard, Newport Beach.

Posted by: _____

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City Website

On Thursday, November 1, 2012, at 4:00, under penalty of perjury, I posted the Agenda / Supplemental Agenda (circle one) for the

☐ Regular City Council Meeting of _____

☐ Study Session (Adjourned Regular Meeting) of _____

☐ Special Meeting of _____

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☑ Board of Library Trustees Regular Meeting of Monday, November 5, 2012

pursuant to the Brown Act Amendments (effective January 1, 1987), on the Internet under the appropriate BCC name (Agendas and Minutes page): (http://www.newportbeachca.gov/index.aspx?page=703)

Posted by: Elaine McMillion

CITY OF NEWPORT BEACH
Board of Library Trustees AGENDA

Newport Beach Public Library – 1000 Avocado Avenue, Newport Beach
Monday, November 5, 2012 – 5:00 p.m.

Board of Library Trustees Members:
Jill Johnson-Tucker, Chair of the Board
Jerry King, Vice-Chair of the Board
Stephanie Murguia, Secretary of the Board
Eleanor Palk
Robyn Grant

Staff Members:
Cynthia Cowell, Library Services Director
Tim Hetherton, Library Services Manager
Elaine McMillion, Administrative Assistant

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1) CALL MEETING TO ORDER

2) ROLL CALL

3) PUBLIC COMMENTS

Public comments are invited on agenda items. Speakers must limit comments to five (5) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board of Library Trustees has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in silent mode.

4) APPROVAL OF MINUTES – ***October 1, 2012, Regular Meeting***

5) CURRENT BUSINESS

*All matters listed under **CONSENT CALENDAR (1 - 4)** are considered to be routine and will all be enacted by one motion in the form listed below. The Board of Library Trustees has received detailed staff reports on each of the items. There will be no separate discussion of these items prior to the time the Board of Library Trustees votes on the motion unless members of the Board of Library Trustees, staff or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.*

Members of the public who wish to discuss a Consent Calendar item should, upon invitation by the Board of Library Trustees Chair, state their name and item number.

A. CONSENT CALENDAR

1. **Customer Comments** – *Monthly review of evaluations of library services through suggestions and requests received from customers.*

2. **Library Activities** – *Monthly update of library events, services and statistics.*

3. **Expenditure Status Report** – *Monthly expenditure status of the Library's operating expenses; services, salaries and benefits by department.*

4. **Board of Library Trustees Monitoring List** – *List of agenda items and dates for monthly review of projects by the Board of Library Trustees.*

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B. **ITEMS FOR REVIEW AND POSSIBLE ACTION**

1. **Literacy Program Update** – *Annual update from Literacy staff /Literacy Board President on the Literacy Program.*

2. **Possible Donation of Dimensional Art to the City of Newport Beach** – *by City Arts Commission Chair Robert Smith.*

C. **MONTHLY REPORTS** – *No written reports created prior to the Board of Library Trustees Meeting*

1. **Civic Center Update** – *Review of recent construction activities in and out of the Central Library.*

2. **Library Services Director Report** – *Report of Library issues regarding services, customers and staff.*

3. **Friends of the Library Liaison Report** – *Trustee Eleanor Palk's report on items discussed at the most recent Friends of the Library Board's monthly meeting.*

4. **Library Foundation Liaison Report** – *Vice-Chair Jerry King's update of the most recently attended Newport Beach Public Library Foundation Board monthly meeting.*

5. **DSLS Liaison Report** – *Trustee Jill Johnson-Tucker's update from her attendance at the Distinguished Speakers Lecture Series Committee's monthly meeting.*

6) BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the Board of Library Trustees. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board of Library Trustees has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

8) ADJOURNMENT

This Board of Library Trustees is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Board of Library Trustees agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Board of Library Trustees and items not on the agenda but are within the subject matter jurisdiction of the Board of Library Trustees. The Board of Library Trustees may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the City Clerk's Office at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3005 or cityclerk@newportbeachca.gov.

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