



CITY OF NEWPORT BEACH Board of Library Trustees Agenda

Friends Meeting Room

Newport Beach Public Library, 1000 Avocado Ave., Newport Beach, CA 92660

August 17, 2015 – 5:00 p.m.

Board of Library Trustees:

Robyn Grant, Chair of the Board
John Prichard, Vice-Chair of the Board
Eleanor Palk, Secretary
Jill Johnson-Tucker
Jerry King

Staff Members:

Tim Hetherington, Library Services Director
Dave Curtis, Library Services Manager
Elaine McMillion, Administrative Support Specialist

1) **CALL MEETING TO ORDER**

2) **ROLL CALL**

3) **PUBLIC COMMENTS**

Public comments are invited on agenda items. Speakers must limit comments to five (5) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board of Library Trustees has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in silent mode.

4) **APPROVAL OF MINUTES** – Draft June 15, 2015 and July 20, 2015 Minutes

5) **CURRENT BUSINESS**

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. The Board of Library Trustees has received detailed staff reports on each of the items. There will be no separate discussion of these items prior to the time the Board of Library Trustees votes on the motion unless members of the Board of Library Trustees, staff or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

A. CONSENT CALENDAR

1. **Customer Comments** - Monthly review of evaluations of library services through suggestions and requests received from customers.
 2. **Library Activities** - Monthly update of library events, services and statistics.
 3. **Expenditure Status Report** - Monthly expenditure status of the Library's operating expenses; services, salaries and benefits by department.
 4. **Board of Library Trustees Monitoring List** - List of agenda items and dates for monthly review of projects by the Board of Library Trustees.
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B. ITEMS FOR REVIEW AND POSSIBLE ACTION

1. **Update on Corona del Mar Branch Project** - Library staff will report on the progress of the Corona Del Mar Branch Project.
2. **Information Technology Update** – Avery Maglinti from the City Information Technology department will report on Library IT services and projects.

C. MONTHLY REPORTS - *No written reports created prior to the Board of Library Trustees Meeting*

1. **Library Services Director Report** - *Report of Library issues regarding services, customers and staff.*
2. **Friends of the Library Liaison Report** - *Trustee King's update of the most recently attended Friends of the Library Board meeting.*
3. **Library Foundation Liaison Report** – *Trustee Johnson-Tucker's update of the most recently attended Newport Beach Public Library Foundation Board monthly meeting.*
4. **Witte Lectures Committee Liaison Report** - *Trustee update of the most recently attended Witte Lectures Committee's monthly meeting.*

6) BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the Board of Library Trustees. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Board of Library Trustees has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

8) ADJOURNMENT

This Board of Library Trustees is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Board of Library Trustees agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Board of Library Trustees and items not on the agenda but are within the subject matter jurisdiction of the Board of Library Trustees. The Board of Library Trustees may limit public comments to a reasonable amount of time, generally three (3) minutes per person. It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the City Clerk's Office at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3005 or cityclerk@newportbeachca.gov.

CITY OF NEWPORT BEACH

Board of Library Trustees
Meeting Minutes
June 15, 2015 – 5:00 p.m.

CONVENED AT 5:00 p.m.

1) **CALL MEETING TO ORDER** – Vice Chair John Prichard called the meeting to order.

2) **ROLL CALL** – Roll call by Vice Chair John Prichard

Trustees Present: Vice Chair John Prichard, Secretary Eleanor Palk, and Jerry King

Trustees Absent: Chair Robyn Grant, and Jill Johnson-Tucker

Staff Present: Library Services Director Tim Hetheron, Library Services Manager Dave Curtis, Administrative Support Specialist Elaine McMillion, Support Services Coordinator Melissa Kelly, Youth Services and Branch Coordinator Debbie Walker, Adult Services Coordinator Natalie Basmacyan, Principal Civil Engineer Fong Tse, Deputy Public Works Director Mark Vukojevic, Fire Chief Scott Poster, City Council Member Scott Peotter

3) **PUBLIC COMMENTS**

Vice Chair John Prichard invited public comments. There was no response and Vice Chair Prichard closed public comments.

4) **APPROVAL OF MINUTES** – *Draft May 18, 2015 Minutes*

Motion made by Secretary Palk and seconded by Trustee King and carried (3-0-0-2) to approve the minutes of May 18, 2015, as presented.

AYES: Prichard, Palk, King
NOES: None
ABSTENTION: None
ABSENT: Grant, Johnson-Tucker

5) **CURRENT BUSINESS**

A. CONSENT CALENDAR

1. **Customer Comments** - *Monthly review of evaluations of library services through suggestions and requests received from customers.*
2. **Library Activities** - *Monthly update of library events, services and statistics.*
3. **Expenditure Status Report** - *Monthly expenditure status of the Library’s operating expenses; services, salaries and benefits by department.*
4. **Board of Library Trustees Monitoring List** - *List of agenda items and dates for monthly review of projects by the Board of Library Trustees.*

Motion made by Trustee King and seconded by Secretary Palk and carried (3-0-0-2) to approve the Consent Calendar, as presented.

AYES: Prichard, Palk, King
NOES: None
ABSTENTION: None
ABSENT: Grant, Johnson-Tucker

B. ITEMS FOR REVIEW AND POSSIBLE ACTION

1. **Corona del Mar Branch Project Update** – *Staff will provide the annual update on the Corona del Mar Branch services.*

Youth Services and Branch Coordinator Debbie Walker provided a presentation addressing a general history of the facility, a "Village feel" identity, demographics, registered members, availability of the report on the City's website, budgeting, adoption of the service model, media circulation, materials collections, children's programming, staffing, new areas for seating and keeping the children's area large to accommodate programs.

Brief discussion followed regarding tracking attendance at meetings and programs.

2. **Corona del Mar Branch Project Update** – *Kelley Needham of WLC Architects and Public Works staff will present layouts and receive public input for the Corona del Mar branch project slated for construction in spring 2017.*

City Engineer/Deputy Public Works Director Mark Vukojevic provided an update on the Corona del Mar Brand project addressing public input and incorporating them into four different concept plans for consideration at this time. He introduced and deferred to Kelley Needham, WLC Architects, for a presentation.

Mr. Needham provided details of each of four options including changes that were incorporated after the last Board meeting. He addressed restrooms, the lobby and entrance, children's area, storage areas, accommodating strollers, the current and proposed square footage, interior and exterior areas, reductions in square footage, changing the entrance location, and divisions between the adult and children's area. Mr. Needham addressed parking, consideration of a two-story option and parking for deliveries.

Discussion followed regarding the need to demolish the existing building, ceiling heights, the possibility of having a loft, dedicated staff parking, staff opinions and recommendations, attempts to accommodate all users, reasons why the Fire Department needs a larger footprint, the number of Fire Fighters stationed at this location and landscaping versus parking.

It was noted that staff will continue to work with the architect to ensure that the communities concerns are addressed. The renderings will be added to the website for accessibility by the public.

RECESS/RECONVENE

Staff called for a recess to allow the public to review renderings.

The assembly reconvened with all Members, present, except Chair Robyn Grant, and Jill Johnson-Tucker.

Discussion followed regarding the proposed architectural style and façade, the need to make it look like a public building while blending with the community, the patio offering architectural relief, consideration of the designs by the Fire Department, costs, difference between the options presented, the total budget for the project and the possibility of building the Rex Brandt mural into the library.

Arlene Greer, Vice Chair of the City Arts Commission, provided a brief description of the Rex Brandt mural. She addressed the size, medium and colors of the mural.

Brief discussion followed regarding library parking.

City Engineer/Deputy Public Works Director Mark Vukojevic addressed next steps including additional public meetings.

3. **Financial Report Comparison of Beginning Budget to End of the Year Amended Budget**
- Staff will report on Budget Amendments for Fiscal Year 2014-2015.

Support Services Coordinator Melissa Kelly provided details of the staff report noting that most of the amendments were related to donations. She addressed allocations to the Literacy Program and offered to respond to questions.

Motion made by Secretary Palk and seconded by Trustee King and carried (3-0-0-2) to propose amendments to the Fiscal Year 2014-2015 Budget as discussed and presented.

AYES:	Prichard, Palk, King
NOES:	None
ABSTENTION:	None
ABSENT:	Grant, Johnson-Tucker

4. **Retail Space on the Second Floor Expansion** – *Staff will request that the Board of Library Trustees recommend to City Council that the retail space on the second floor expansion be leased by Credit Union of Southern California. Further information regarding the proposal, including the terms of the lease will be provided.*

Library Services Director Tim Hetherington provided a report and addressed details of the lease. He noted the attendance of Dave Gunderson, a representative of the Credit Union of Southern California and deferred to him for a presentation.

Mr. Gunderson stated they would be honored to open a branch in Corona del Mar and noted they are merging with the City Employee's Credit Union. He provided information regarding the organization and the services they offer. He addressed issues that differentiate the organization from others and commented on who can become a member of the credit union. He noted they are supportive of the community, especially, non-profit organizations and commented on plans to support the library.

Credit Union representative Michelle Hunter spoke regarding free financial services offered to members and provided information regarding hours of operation.

Discussion followed regarding the timeline for integration and approval.

Motion made by Trustee King and seconded by Secretary Palk and carried (3-0-0-2) to recommend to City Council, that the second-floor expansion be leased, including the terms of the lease, to Credit Union of Southern California.

AYES:	Prichard, Palk, King
NOES:	None
ABSTENTION:	None
ABSENT:	Grant, Johnson-Tucker

5. **Donation Acceptance for the Library Literacy Program** – *Staff recommends the Board of Library Trustees accept a donation from the Schulein Family Donor Advised Philanthropic Fund. If accepted, the \$500 donations will be allocated into operating accounts for Literacy.*

Vice Chair John Prichard presented the item for consideration.

Motion made by Trustee King and seconded by Secretary Palk and carried (3-0-0-2) to accept a donation from the Schulein Family Donor Advised Philanthropic Fund. If accepted, the \$500 donations will be allocated into operating accounts for Literacy.

AYES: Prichard, Palk, King
NOES: None
ABSTENTION: None
ABSENT: Grant, Johnson-Tucker

C. MONTHLY REPORTS - *No written reports created prior to the Board of Library Trustees Meeting*

1. **Library Services Director Report** - *Report of Library issues regarding services, customers and staff.*

Library Services Director Tim Hetherington addressed approval of the budget, a recent literacy event and the Library Foundation's *Bunnies and Books* program.

2. **Friends of the Library Liaison Report** - *Trustee King's update of the most recently attended Friends of the Library Board meeting.*

Trustee King commented on the recent Annual meeting of the Friends of the Library and commended volunteers who helped make it a successful event.

3. **Library Foundation Liaison Report** – *Trustee Johnson-Tucker's update of the most recently attended Newport Beach Public Library Foundation Board monthly meeting.*

No report, as Trustee Johnson-Tucker was absent.

4. **Witte Lectures Committee Liaison Report** - *Secretary Palk's update of the most recently attended Witte Lectures Committee's monthly meeting.*

Vice Chair Prichard reported on the recent Witte Lecture Committee's meeting and lecture series, and addressed issues discussed at same. He announced an upcoming retreat and noted items that may be discussed during the event.

- 6) **BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)** - None

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

A member of the public spoke regarding the possibility of engaging in fundraising efforts to expand and build out the Corona del Mar Branch Library.

- 8) **ADJOURNMENT** – 6:25 p.m.

Submitted by: _____
Approval of Minutes

CITY OF NEWPORT BEACH

Board of Library Trustees
Meeting Minutes
July 20, 2015 – 5:00 p.m.

CONVENED AT 5:00 p.m.

1) **CALL MEETING TO ORDER** – Chair Robyn Grant called the meeting to order at 5:00 p.m.

2) **ROLL CALL** – Roll call by Chair Grant

Trustees Present: Chair Robyn Grant, Vice Chair John Prichard, Jill Johnson-Tucker, and Jerry King

Trustees Absent: Secretary Eleanor Palk

Staff Present: Library Services Director Tim Hetherton, Library Services Manager Dave Curtis, Administrative Support Specialist Elaine McMillion, Support Services Coordinator Melissa Kelly, Youth Services and Branch Coordinator Debbie Walker, Adult Services Coordinator Natalie Basmaciyan, Principal Civil Engineer Fong Tse, Deputy Public Works Director Mark Vukojevic, Fire Chief Scott Poster, Assistant City Manager Carol Jacobs

3) **PUBLIC COMMENTS**

Chair Grant invited public comments.

Joy Brenner thanked the Board for considering the public's ideas and suggestions regarding the Corona del Mar Branch Library.

Jim Mosher commented on the "Items for Review and Possible Action" section of the agenda and suggested identifying each item in terms of whether they need an action by the Board, or not.

There was no response and Chair Grant closed public comments.

4) **APPROVAL OF MINUTES** – *Draft June 15, 2015 Minutes*

Motion made by Vice Chair Prichard and seconded by Trustee King and carried (2-0-2-1) to approve the minutes of June 15, 2015, as presented.

AYES: Prichard, King
NOES: None
ABSTENTION: Grant, Johnson-Tucker
ABSENT: Palk

Staff will consult with the City Attorney's office as to the validity of this motion. The reason being that Secretary Palk was absent from this meeting, and Chair Grant and Trustee Johnson-Tucker

were not in attendance at the June 15 meeting. Therefore, only Vice Chair Prichard and Trustee King remain and are able to approve the June 15 minutes.

5) CURRENT BUSINESS

A. CONSENT CALENDAR

1. **Customer Comments** - *Monthly review of evaluations of library services through suggestions and requests received from customers.*
2. **Library Activities** - *Monthly update of library events, services and statistics.*
3. **Expenditure Status Report** - *Monthly expenditure status of the Library's operating expenses; services, salaries and benefits by department.*
4. **Board of Library Trustees Monitoring List** - *List of agenda items and dates for monthly review of projects by the Board of Library Trustees.*

Motion made by Trustee King and seconded by Trustee Johnson-Tucker and carried (4-0-0-1) to approve the Consent Calendar, as presented.

AYES:	Grant, Prichard, Johnson-Tucker, King
NOES:	None
ABSTENTION:	None
ABSENT:	Palk

B. ITEMS FOR REVIEW AND POSSIBLE ACTION

1. **Update on Corona del Mar Branch Project** - Architect Kelly Needham and Public Works staff will present updated plans for the new Corona del Mar Branch Library.

Deputy Public Works Director Mark Vukojevic provided details of the staff report addressing prior meetings on the topic, consideration of options and input from other entities.

Kelley Needham, WLC Architects, provided information including the site plan, the preferred option (D) and major changes, expansion of the reading area, the stroller parking area and bicycle parking.

Members of the Board commented on specific components of the plan. Discussion followed regarding allowing room for expansion; ensuring open, outside sitting areas; increased parking, the amount of natural light to be provided, incorporating art work into the project, making the adult area into a cozy reading room and circulation and reference areas.

Ensuing discussion pertained to consider areas for reading and discussions.

Fire Chief Scott Poster addressed improvements in the Library structure and compatibility of the Library and Fire Department.

Discussion followed regarding developing a signage program, the proposed donation of artwork, impacts on the budget, options for placement of art and art maintenance requirements.

Arts Commission Vice Chair Arlene Greer commented on the proposed donation of the wall mural by Rex Brandt.

Mark Vukojevic addressed next steps and reported that the matter will be brought back to the Board for further consideration. Community meetings will be set up in conjunction with the Corona del Mar Residents Association to discuss the layout and renderings. It will be presented to Council in the early fall. He added that staff will be working on Plan D.

Chair Grant thanked staff and City Council for considering the public's input regarding this project.

Chair Grant opened public comments.

Linh Do, a member of the Friends of the Corona del Mar Library, explained why the revisions were made and noted the importance of providing a quiet area for adult users of the Library. She addressed expansion of the space and brief discussion followed regarding a landscaped area around the Library.

Joy Brenner, a member of the Friends of the Corona del Mar Library, spoke regarding the importance of a family restroom in the children's area.

Jim Mosher commented on parking, landscape and open space.

2. **Proposed Library Winter Holiday Schedule for 2015** - Staff will present library holiday schedule.

Library Services Manager Dave Curtis provided a staff report noting the intent to minimize impacts on the public and maximize use of the Library.

Discussion followed regarding the schedule being similar to last year's winter schedule.

Motion made by Trustee Johnson-Tucker and seconded by Vice Chair Prichard and carried (4-0-0-1) to approve the proposed Library Winter Holiday Schedule for 2015, as presented by staff.

AYES:	Grant, Prichard, Johnson-Tucker, King
NOES:	None
ABSTENTION:	None
ABSENT:	Palk

3. **Statistical Comparison Report of Regional Peer Libraries** - Staff will provide a sample statistical comparison of the Newport Beach Public Library and regional peer libraries.

Library Services Manager Dave Curtis presented details of the staff report comparing the number of databases, use of digital content between the Newport Beach Public Library and other regional peer libraries and circulation. Additionally, he addressed collection expenditures per capita and noted that the City is doing well in managing the City's collection within budget.

Discussion followed regarding circulation, print materials, digital content and variations between libraries.

4. **Adult Services Update** - Staff will provide the semi-annual update on Library Adult Services.

Adult Services Coordinator Natalie Basmacıyan provided details of the staff report. She addressed new databases, circulating books, passport services, outreach, library cards, and feedback on events.

5. **NBPL Foundation Gift** – Staff recommends that the Board of Library Trustees accept a check in the amount of \$11,364 from the NBPL Foundation for restricted disbursement.

Library Services Director Tim Hetherton recommended that the Board accept the donation of \$11,364 from the Newport Beach Public Library Foundation for restricted disbursement.

Motion made by Trustee Johnson-Tucker and seconded by Vice Chair Prichard and carried (4-0-0-1) to accept the donation of \$11,364 from the Newport Beach Public Library Foundation for restricted disbursement.

AYES:	Grant, Prichard, Johnson-Tucker, King
NOES:	None
ABSTENTION:	None
ABSENT:	Palk

C. MONTHLY REPORTS - No written reports created prior to the Board of Library Trustees Meeting

1. **Library Services Director Report** - *Report of Library issues regarding services, customers and staff.*

Library Services Director Hetherton reported on the recent installation of officers for the Friends of the Library and commended former President Jan Oates for her contributions and service. He commented on other contributions by the Friends to the City and thanked them for their support.

Library Services Manager Dave Curtis was commended for his idea regarding the flag drop box.

2. **Friends of the Library Liaison Report** - *Trustee King's update of the most recently attended Friends of the Library Board meeting.*

Trustee King provided an update of the most recent Friends of the Library annual luncheon and items discussed at recent meetings. He requested placing on the August agenda, consideration of the Library Board of Trustees paying for the luncheon for volunteers, going forward.

Discussion followed regarding other volunteer appreciation events, concerns with setting a precedent and other groups expecting the same. Ensuing discussion pertained to Trustees taking a more active role in the luncheon, (i.e. acting as servers).

Chair Grant stated that the matter does not need to be agendaized and suggested communicating to the Friends that the Board would like to take a bigger role in the luncheon, going forward.

3. **Library Foundation Liaison Report** – *Trustee Johnson-Tucker's update of the most recently attended Newport Beach Public Library Foundation Board monthly meeting.*

Trustee Johnson-Tucker provided an update of the recent Library Foundation monthly meeting and items considered during same. She addressed the upcoming Gala in connection with the Lecture Series and wish list items.

4. **Witte Lectures Committee Liaison Report** - *Trustee update of the most recently attended Witte Lectures Committee's monthly meeting. - None*

6) BOARD OF LIBRARY TRUSTEES ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Library Services Director Hetherington stated he will discuss approval of the minutes, with the City Attorney's office and report back to the Board at its next meeting.

7) PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher commented on the minute approval process and the Brown Act in terms of noticing requirements. Additionally, he noted there were eleven applicants for the Board's vacant position and commented on the appointment process.

8) ADJOURNMENT – 6:25 p.m.

Submitted by: _____
Approval of Minutes

NEWPORT BEACH PUBLIC LIBRARY CUSTOMER COMMENTS
JULY 2015

COMMENT # Date Received Source of Comment Staff Member Assigned To Staff Member Title Date Responded to Customer	COMMENT	RESPONSE
<p><u>1</u> 6/30/2015 Comment Form - Email <u>Melissa Kelly</u> Support Services Coordinator 6/30/2015</p>	<p>I have books, almost all fiction by famous authors, that I would like to donate. If you don't have room for more let me know, there is a book booth at the swap meet that might need them. Thanks.</p>	<p>Books may be donated to the Friends of the Newport Beach Library. These books are sold in their bookstore or during quarterly book sales at the Central Library. The money from the sale of books is donated to the Library to support programs and collections. You may drop off your donated books at the Friends Bookstore on the first floor of the Central Library or at any of the 3 Branch Libraries. The Friends of the Library are a 501c3 non-profit organization and they will give you a donation receipt for your tax purposes. Thank you for using the Library.</p>
<p><u>2</u> 7/1/2015 Comment Form - Email <u>Elaine McMillion</u> Administrative Support Specialist 7/1/2015</p>	<p>How do I get blogs of speakers appearing at Library events?</p>	<p>Thank you for your interest in the Newport Beach Public Library. We don't have blogs about the speakers who lecture at the Library. However, if you would like to review upcoming and past speakers you can visit the Library Foundation's website at www.nbpfoundation.org as well as the Library's website at www.newportbeachlibrary.org</p>
<p><u>3</u> 7/6/2015 Comment Form - Written <u>Dave Curtis</u> Library Services Manager 7/6/2015</p>	<p>Natalie Basmaciyan is the Best of the Best!! Fantastic personality! Most gracious for her time, and diligence. She is so helpful, knowledgeable and thorough! I like the library staff and headquarters with most gratitude for their diligence, ease, and lovely intelligence. I found Natalie to be above and beyond, a keen professional job!</p>	<p>Thank you very much for the kind comments. This means a lot to us. Your kind words will be shared with Natalie and the staff.</p>
<p><u>4</u> 7/8/2015 Comment Form - Written <u>Elaine McMillion</u> Administrative Support Specialist 7/8/2015</p>	<p>I am getting 2 different dates for the Friends of the Library Book Sale. Is it aug 1 or aug 7. Thank you.</p>	<p>The Friends of the Library Book Sales are quarterly. The next one will be held on August 7 and 8. They are held in the Central Library Friends Meeting Room. Friday sales 1:00-4:00pm (Members Only) Saturday sales 9:00am-2:00pm (Open to the public ("2 Bucks a Bag" all day) Booksale dates scheduled for 2015: •February 6 & 7 •May 1 & 2 •August 7 & 8 •November 6 & 7</p>

COMMENT # Date Received Source of Comment Staff Member Assigned To Staff Member Title Date Responded to Customer	COMMENT	RESPONSE
<u>5</u> 7/8/2015 <u>Comment Form - Written</u> Evelyn Rogers Balboa Branch Librarian 7/8/2015	What I like most about the Newport Beach Public Library is the staff that work at the Balboa Branch!	Thank you for your comment card. We really appreciate the compliment. Balboa library staff strives to do the best we can for our customers. Sincerely,
<u>6</u> 7/12/2015 <u>Comment Form - Email</u> Dave Curtis Library Services Manager 7/13/2015	Our library is fantastic. Thank you for all that you do	Thank you so much for the kind words of thanks. This really does mean a lot to us. I am going to share this widely with the staff. Good stuff for a Monday! Thanks again. We are so pleased that you love the Library
<u>7</u> 7/12/2015 <u>Comment Form - Email</u> Dave Curtis Library Services Manager 7/13/2015	I just wanted to inform you that the day I used your Internet (first time ever using it) that someone tried to hack three separate email accounts. I know it has something to do with going online using the internet here at the library. I just wanted to bring this to your attention. Luckily Google noticed something weird and the location was from Los Angeles, but maybe just to give you an idea whoever runs overseas how secure your internet is. That's all! Love the library.	Good Afternoon, I am sorry that you are dealing with any difficulty with hacking attempts. While I certainly hope this is purely coincidence, I appreciate you alerting us to the possibility of some kind of breach. I will inform our IT professionals so that they can address our security needs as warranted. Again, my apologies, and hopes for better experiences in the future.
<u>8</u> 7/16/2015 <u>Comment Form - Written</u> Dave Curtis Library Services Manager No contact info provided	I am noticing younger adults putting their feet on chairs. This is inappropriate. Unsanitary. I would like to see public library behavior improved. Please monitor this behavior. It also takes chairs from other visitors. Thank you!	No contact info provided
<u>9</u> 7/13/2015 <u>Comment Form - Email</u> Elaine McMillion Administrative Support Specialist 7/13/2015	Hello, my name is Nancy Hernandez and I am a graduate of UC Davis and want to inquire about any open positions at the Newport Beach central branch. Reply received after response: I will keep an eye out. Thank you for getting back to me.	The Newport Beach Public Library's job openings when available are posted on the City of Newport Beach website. To view available jobs through the Library, or other City jobs that you may be interested in, visit the City of Newport Beach website: www.newportbeachca.gov Under the Government Tab: • Departments • Human Resources • Job Opportunities Thank you for your interest in the Newport Beach Public Library.

COMMENT # Date Received Source of Comment Staff Member Assigned To Staff Member Title Date Responded to Customer	COMMENT	RESPONSE
<p><u>10</u> 7/13/2015 Comment Form - Written Dave Curtis Library Services Manager 7/14/2015</p>	<p>Where can I find a copy of the NBPL Use policy amended July 10, 2012? Was the policy amended through a staff decision or a trustee decision?</p>	<p>Good Morning, The Use Policy, and changes to it, is an action of the both the Library Board, and then the City Council (it is Council Policy I-2). The current policy can be found here: http://www.newportbeachca.gov/home/showdocument?id=2452 The previous version, amended in 2012 is attached. Please feel free to contact me with any questions you may have. I hope this helps.</p>
<p><u>11</u> 7/16/2015 Comment Form - Email Dave Curtis Library Services Manager 7/20/2015</p>	<p>I like the staff the most at the Newport Beach Public Library. Jana was extremely kind and helpful. Also one of her co-workers who's name I don't know. I would like to see a promotion to Jana. The way she presents and care exceed most expectations. Thank you Jana.</p>	<p>Good Morning, Thank you so much for your kind words about Jana and the service she provided to you. I am so glad to hear that you are getting great help in the Library. I will share this praise along to her and her supervisors. Thanks again.</p>
<p><u>12</u> 7/21/2015 Comment Form - Written Rebecca Lightfoot Mariners Branch Librarian 7/21/2015</p>	<p>I would like to see the new method for placing new books improved. Having to go to each section is inconvenient and makes me go to each section if I remember. Whereby before they were together and often I would take out a book from the genre I would not have selected. Please return to the old system. Every library and bookstore keeps new books together. It is more logical than searching various shelves.</p>	<p>Thank you for your kind evaluation of our services here at Mariners. We strive to provide excellent customer service, and I'm so glad to hear we are meeting your expectations. Thank you for your suggestion that we go back to putting all the new books together in one location. We made the switch to separate the new books by genre based on several factors. Due to the sheer quantity of new books we receive we were running out of room in the former location. Also, based on retail models like Barnes & Noble, where new books are in their respective sections, as well as how the Central branch has shelved their new books separated by genre, we felt this change would be beneficial to customers looking to browse specific genres. Staff is always happy to assist you in searching for and retrieving any items you are interested in. Please let us know how we can help and we'll be glad to do so. Thank you for contacting me, and please do not hesitate to do so if you have any questions or suggestions.</p>
<p><u>13</u> 7/29/2015 Comment Form - Written Rebecca Lightfoot Mariners Branch Librarian 7/29/2015</p>	<p>Claire and Shelley are so nice and helpful. Would like to see book festivals/fairs added.</p>	<p>Thank you so much for your kind comments about Mariners' staff and services. We strive to provide excellent customer service, and I'm so glad to hear we are meeting your expectations. Thank you for taking the time to let me know how much you appreciate Claire and Shelley in particular. I will also pass along your suggestions for book fairs or festivals to the Library's admin team. If you have any comments or questions, please don't hesitate to contact me. Thank you for using the Newport Beach Public Library.</p>

COMMENT # Date Received Source of Comment Staff Member Assigned To Staff Member Title Date Responded to Customer	COMMENT	RESPONSE
<u>14</u> <u>7/26/2015</u> Comment Form - Email <u>Natalie Basmaciyan</u> Adult Program Coordinator <u>7/27/2015</u>	Hi! I have to take an online Spanish final and I either need someone in the education system or a librarian to proctor and I was wondering if anyone could on Thursday or Friday at the library? Thanks.	Thank you for contacting the Newport Beach Public Library regarding test proctoring. We do not offer test proctoring service, and the only Orange County library that does is the Placentia Public Library. Here is the link to their information regarding proctoring: http://www.placentialibrary.org/services/proctoring Please let me know if we may be of further assistance. Sincerely,
<u>15</u> <u>7/29/2015</u> Comment Form - Email <u>Melissa Kelly</u> Support Services Coordinator <u>7/29/2015</u>	I check my account this morning and I see that I have a fine on some movies that I returned yesterday that was their due date. Maybe because I dropped them in the bin outside by Dover st.?? But was around 4:30 pm.	The library staff may not have had opportunity to retrieve items from that book drop and check them in before closing last night. When they are checked in today, that will be backdated to show a return of yesterday. Please check your account later today. If you have further problems with this account, you may email us or call the Mariners Branch directly at (949) 717-3838. Thank you for using the Library.
<u>16</u> <u>7/30/2015</u> Comment Form - Email <u>Melissa Kelly</u> Support Services Coordinator <u>7/30/2015</u>	I understand that you offer tutoring services by volunteers to those learning English. I am interested in obtaining more information for a friend Thank you	I am forwarding your email to our Literacy Coordinator, Cherail Weiss. She will be able to give you more information. You may also want to check out the Literacy tab on the Library's website (www.newportbeachlibrary.org) for information.

NEWPORT BEACH PUBLIC LIBRARY

To: Board of Library Trustees
From: Tim Hetherton, Library Services Director
Re: Report of Library Activities – August 17, 2015 Board of Library Trustees Meeting

TIM HETHERTON, LIBRARY SERVICES DIRECTOR

"The very existence of libraries affords the best evidence that we may yet have hope for the future of man."

- T.S. Eliot

The Newport Beach Public Library is in a unique position. Most members of the public recognize the library as a good thing, and judging by our usage statistics, and the demand for our services and materials, we are a good thing that people are using. The positive comments we receive from residents, and the support we see for initiatives such as the new branch in Corona del Mar are excellent indicators of our support.

Despite the support and efforts to garner that support, our Library has the luxury to review our situation, and either make a few adjustments or completely reinvent ourselves. How do we arrive at solutions that benefit the community? The role of a library is changing. The way people interact with the library and the services it offers is also changing. In my opinion, we can be most responsive to the community by embracing the following

- 1) **Evaluate the customer experience.** Look for the Library Administration to begin the process of soliciting our customer's opinions and thoughts, and determine how to best serve the community.
- 2) **Encourage technological literacy.** The public library should be at the forefront of encouraging technological literacy. NBPL needs to offer more classes, and more specialized training in the Media Lab. Lectures on emerging technologies could also be a welcome and important addition.
- 3) **Preserve the memories of the City.** We need to work more closely with local historical societies, and Sherman Gardens and Library. We are already partnering with Sherman Gardens to catalog their collection and make it discoverable in NBPL's catalog - why not digitize our local newspapers and photograph collections as well?
- 4) **Experiment with public space so customers define use.** Experts recommend that libraries put together creative spaces so staff members, library users, and the community at large can determine possible uses for public space. What does the public want in addition to what we already have? How can we use space more effectively?

Walk-in Collection – Here's another idea that some libraries have implemented. It goes like this: popular and high demand titles are staged in a specific area so that they may be checked out on the spot. In other words you walk in and if you are lucky enough you can grab the latest bestseller and check it out without placing a hold or paying a rental fee. The records for items in the Walk-in

Collection would be suppressed in the catalog as holds would not be allowed. We think this would add an element of serendipity to a typical Library visit.

DAVE CURTIS, LIBRARY SERVICES MANAGER

The IT Department has begun the large task of replacing staff computers. The new computers are a much smaller unit and include a newer operating system to support software and network demands. It will take a number of weeks to complete this part of the PC replacement project.

July was an extremely busy month partnering with HR to recruit a number of open positions around the organization. These included: Department Assistant in Literacy, two Librarian positions, multiple page positions, multiple Library Assistant positions, and the Senior Library Clerk position at Mariners.

MELISSA KELLY, SUPPORT SERVICES COORDINATOR

New Financial Software

Library staff is working their way through the new processes and reports of the Tyler-Munis system that we began using on July 6th. We are creating purchase requests on line instead of submitting them on paper. We are also approving invoices and purchase requests directly on line as well.

We are exploring the reporting functions of the system in order to create reports that will be meaningful to the Library Board and staff. We hope to have up-to-date financial reports for the September meeting.

Technical Processing

Staff worked with a company called Marcive to have our catalog database updated with current Accelerated Reader codes for the children's collection. Accelerated Reader is a program that the schools use to assess the reading level of the students.

Literacy

Mark your calendars for International Literacy Day celebration on September 10th.

We are currently interviewing candidates to fill the vacant part-time Department Assistant position in Literacy.

Staff Training

The Library clerks had their quarterly training session at the end of July. They focused on consistency in data input to patron records and the effective use of Outlook for email communications as well as scheduling meetings and tasks.

DEBBIE WALKER, BRANCH AND YOUTH SERVICES COORDINATOR

Branches

Summer Reading Program (SRP) has been moving along successfully at all locations. Program attendance has been solid for craft programs and was especially high at all locations for Kyra Sundance and her dog show. Everyone present enjoyed seeing her well-trained and capable canine friends perform an amazing variety of tricks and routines.

The Nautical periodicals project is continuing at Balboa as the room is cleared for any future use. The project architect and City Public Works staff were once again in attendance at the Board of Library Trustee meeting to discuss the library/fire station project for CDM. Library customers at the meeting once again had the opportunity to view the latest renderings for the building and to express their opinions on plans for the proposed facility.

Youth Services

As with the branches, Central is getting very large numbers for all SRP related programming in addition to continued high attendance at regularly scheduled storytimes.

The most significant event for Central Youth Services staff this month was welcoming new full-time Children's Librarian Liz Aaron as she reported for her first day of work here on Monday, July 27. Liz filled the vacancy created when Evelyn Rogers took on the day-to-day management of Balboa. Liz most recently worked at the Oceanside Public Library and has a strong background in Children's services and programming. All staff here is very happy to have a new team member on board and look forward to her contributions to the department.

Teen Services

YAAC continued their summer break but the many teen volunteers who have given their time and effort this summer (particularly at Central and Mariners) have been invaluable in making SRP run so much more smoothly. Whether manning the sign-up/prize stations or assisting with craft programs, we really couldn't have done it without them.

NATALIE BASMACIYAN, ADULT SERVICES COORDINATOR

Adult Summer Reading Program

Librarian Hannah Haase has been coordinating the ASRP activities this year. On Thursday, August 6th, she will be hosting an Open House for customers to come share their reading adventures from the summer.

Public Service Announcements

Marketing Specialist Katherine Mielke worked with the City's Public Information Office to schedule time to film PSAs promoting library services. Adult Services Coordinator Natalie Basmacıyan, Librarians Joanna Ransom and Hannah Haase, and Library Assistant Greg Johnson participated.

Proquest Articles Retrieved

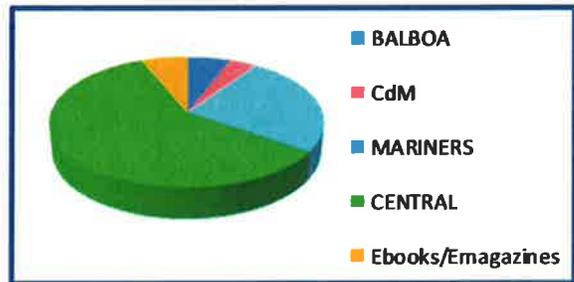
	July	AVG.
Business Databases	223	223
Newspapers--Current	690	690
Newspapers--Historical	2275	2275
Magazines	31	31

Database FY Comparisons	JUL 2015	YTD 15/16	YTD 14/15
Tracked by #searches			
Ancestry	838	838	1015
A to Z Databases	573	573	0
AskART	10	10	26
BioResCtr*	55	55	22
FoF Ancient Hist	20	20	35
GDL	4	4	21
GVRL	70	70	41
HeritageQuest	1777	1777	841
Kids InfoBits	161	161	6
Lynda.com	372	372	1713
LitResCtr	102	102	60
Opposing Vpts*	351	351	51
Nat Geo	3	3	21
Nat Geo Kids	62	62	0
NovelList Plus	217	217	219
NovelList K-8 Plus	43	43	70
ProQuest	1030	1030	2544
Oxford Art Online	0	0	0
Ref USA Bus.	2038	2038	2261
Ref USA Res.*	87	87	222
Tumblebooks	184	184	493
World Book Online	15	15	8
Tracked by #sessions			
Cypress Resume	7	7	9
LiveHomework	8	8	13
Testing & EdRefCtr	74	74	59
Universal Class	285	285	92
Tracked by #page views			
Consumer Reports	1398	1398	0
CultureGrams	336	336	35
Morningstar	4896	4896	4497
NetAdvantage	4585	4585	5862
RealQuest	99	99	131
Rocket Languages	104	104	169
Value Line	14688	14688	8751

NEWPORT BEACH PUBLIC LIBRARY - JULY 2015

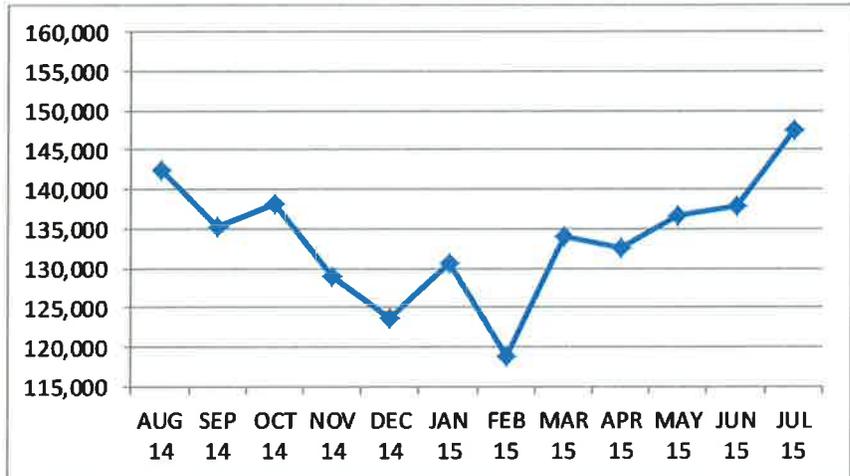
CIRCULATION CURRENT

	Jul-15	YTD 14/15	YTD 13/14
BALBOA	8,635	8,635	8,635
CdM	5,567	5,567	6,333
MARINERS	36,913	36,913	37,520
CENTRAL	87,149	87,149	90,725
Ebooks/Emagazines	9,250	9,250	8,326
TOTAL	147,514	147,514	151,539



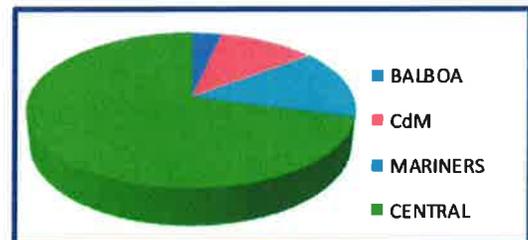
12 Month Comparison

AUG 14	142,418
SEP 14	135,153
OCT 14	138,156
NOV 14	129,009
DEC 14	123,763
JAN 15	130,556
FEB 15	118,735
MAR 15	134,039
APR 15	132,689
MAY 15	136,763
JUN 15	137,798
JUL 15	147,514
TOTAL	1,606,593



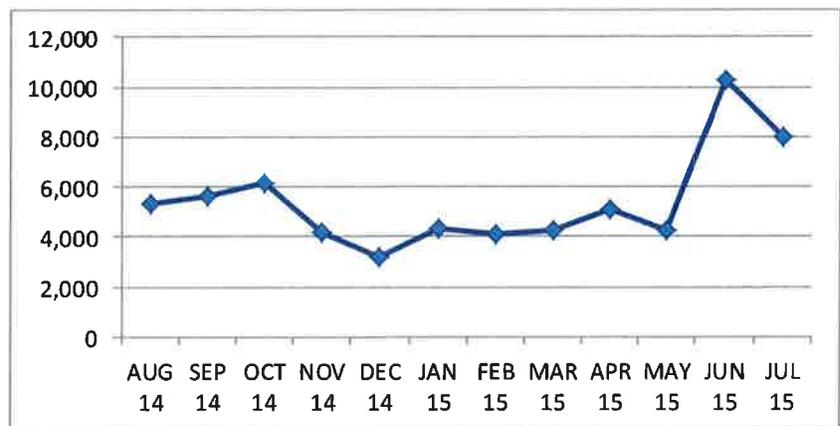
PROGRAM ATTENDANCE CURRENT

	Jul-15	YTD 14/15	YTD 13/14
BALBOA	275	275	175
CdM	906	906	759
MARINERS	1,151	1,151	1,024
CENTRAL	5,667	5,667	5,748
TOTAL	7,999	7,999	7,706



12 Month Comparison

AUG 14	5,326
SEP 14	5,619
OCT 14	6,153
NOV 14	4,180
DEC 14	3,169
JAN 15	4,305
FEB 15	4,100
MAR 15	4,280
APR 15	5,100
MAY 15	4,286
JUN 15	10,249
JUL 15	7,999
TOTAL	64,766

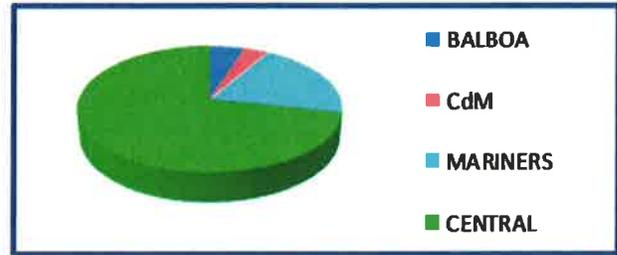


NEWPORT BEACH PUBLIC LIBRARY - JULY 2015

CUSTOMERS SERVED IN THE LIBRARY

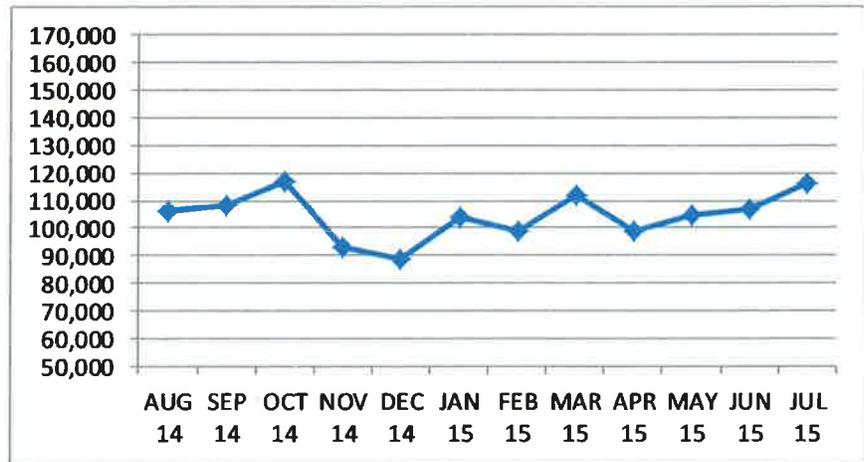
CURRENT

	Jul-15	YTD 14/15	YTD 13/14
BALBOA	5,698	5,698	6,382
CdM	4,012	4,012	4,250
MARINERS	23,119	23,119	25,926
CENTRAL	83,191	83,191	82,511
TOTAL	116,020	116,020	119,069



12 Month Comparison

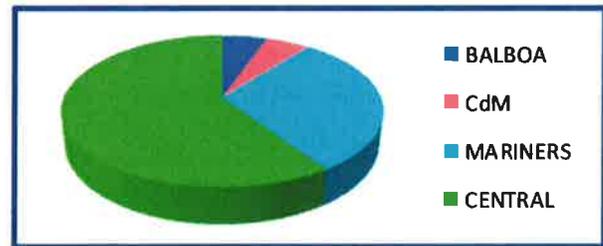
AUG 14	105,858
SEP 14	108,480
OCT 14	116,853
NOV 14	92,770
DEC 14	88,732
JAN 15	103,773
FEB 15	99,216
MAR 15	111,841
APR 15	98,777
MAY 15	104,310
JUN 15	106,559
JUL 15	116,020
TOTAL	1,137,169



REFERENCE

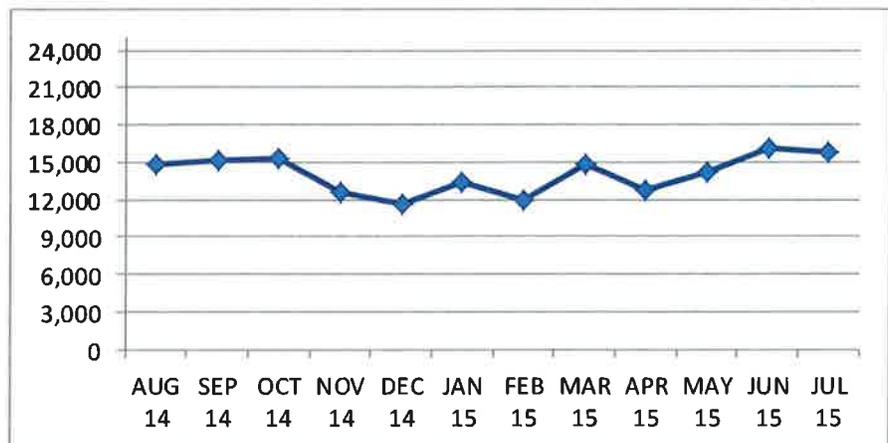
CURRENT

	Jul-15	YTD 14/15	YTD 13/14
BALBOA	841	841	928
CdM	834	834	781
MARINERS	4,739	4,739	5,441
CENTRAL	9,364	9,364	8,421
TOTAL	15,778	15,778	15,571

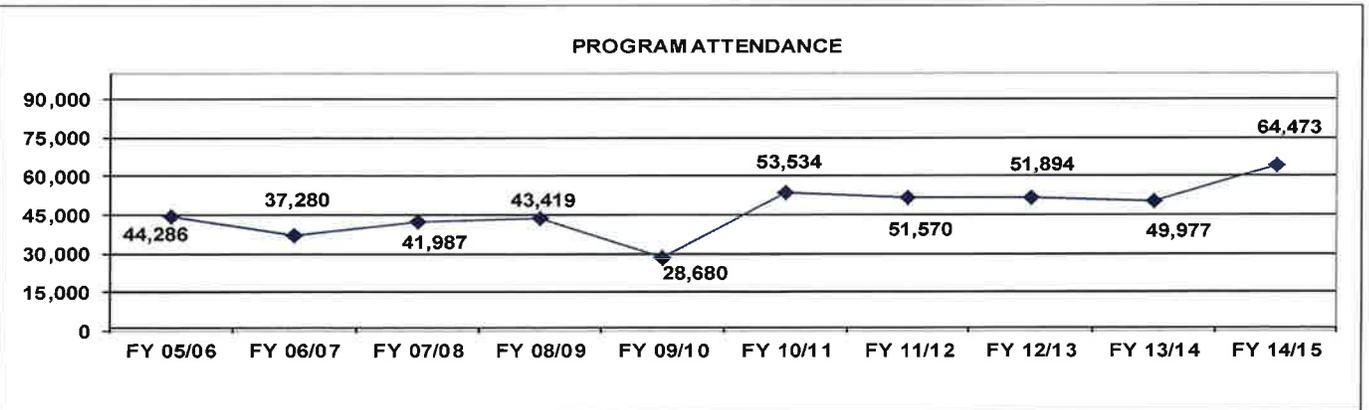
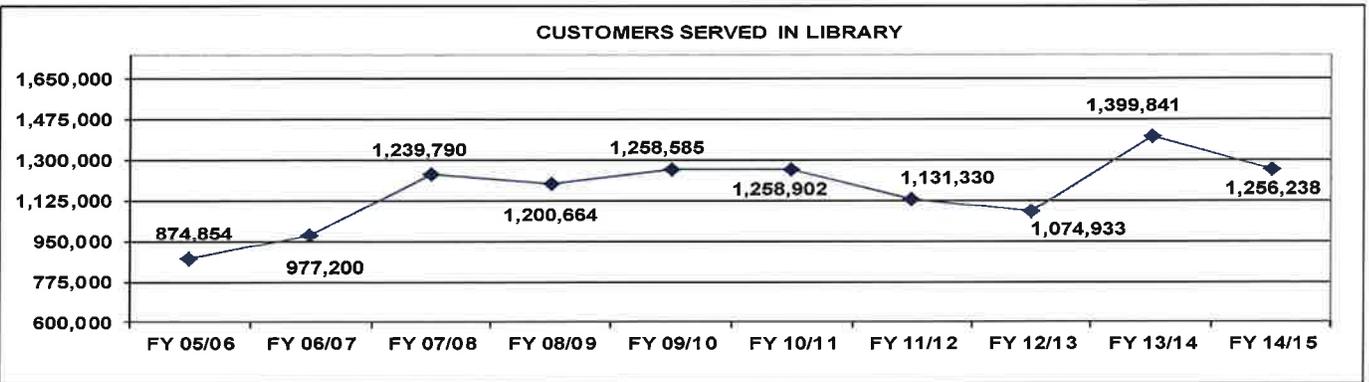
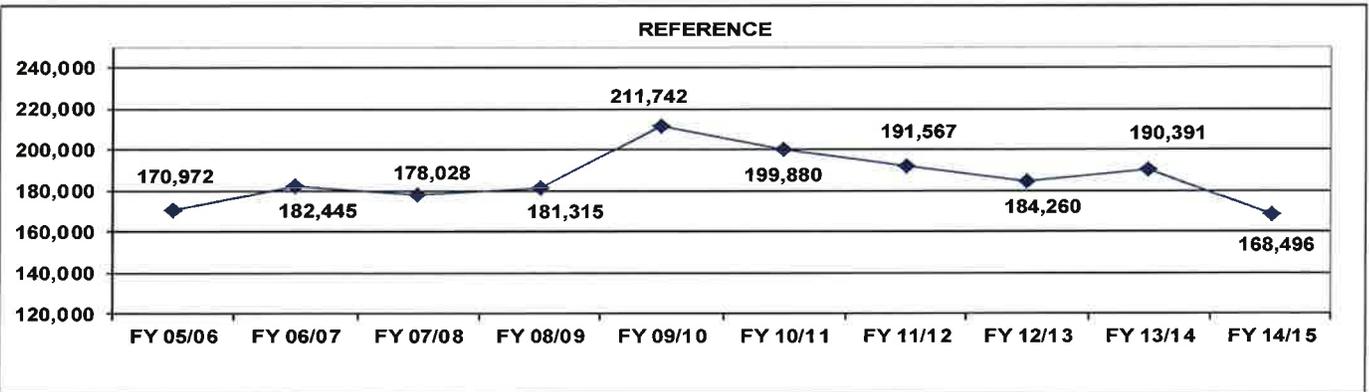
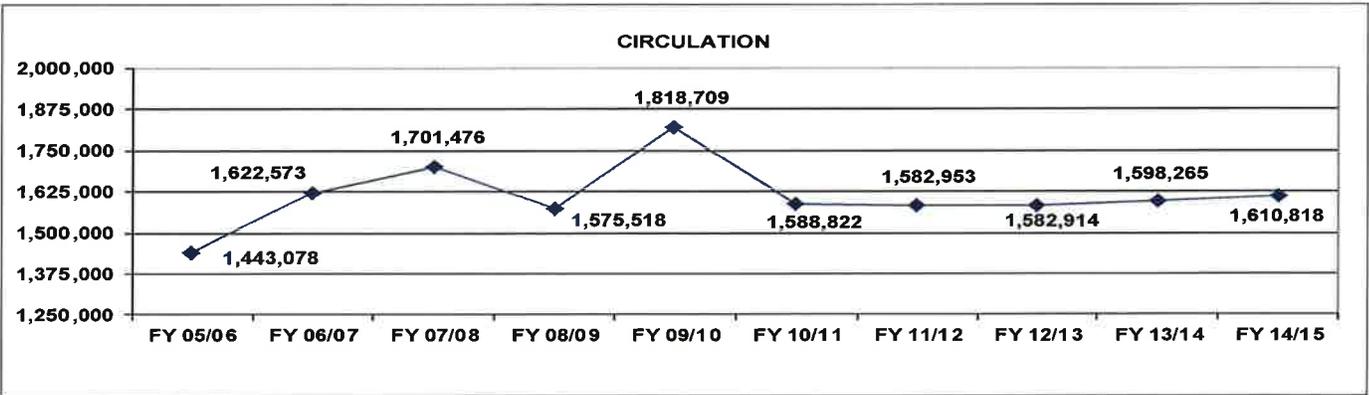


12 Month Comparison

AUG 14	14,905
SEP 14	15,184
OCT 14	15,250
NOV 14	12,598
DEC 14	11,672
JAN 15	13,358
FEB 15	12,007
MAR 15	14,870
APR 15	12,692
MAY 15	14,263
JUN 15	16,126
JUL 15	15,778
TOTAL	168,703



21



BOARD OF LIBRARY TRUSTEES MONITORING LIST

Previous Agenda Date	AGENDA ITEM	Scheduled Agenda Date
Ongoing	Review / Possible Revisions to the City Council Policies for the Library	Ongoing
Ongoing	Corona del Mar Branch Project Update	Ongoing
Jul 21, 2014	Election of Board of Library Trustees Officers/Trustee Liaisons	Aug 17, 2015
Aug 18, 2014	Information Technology Update	Aug 17, 2015
Sep 22, 2014	Branch Update - Mariners	Sep 21, 2015
Sep 22, 2014	Children Services Update	Sep 21, 2015
Oct 20, 2014	Review of Library Capital Improvements and/or Capital Outlay Needs	Oct 19, 2015
Nov 17, 2014	Literacy Program Update	Nov 16, 2015
Dec 15, 2014	Review Holidays / Meeting Schedule	Dec 21, 2015
Jan 20, 2015	Newport Beach Public Library eBranch & Database Review	Jan 18, 2016
Feb 17, 2015	Annual Budget Update	Feb, 15 2016
Feb 17, 2015	Review of Library Expansion Donor Wall Naming / NBPL Foundation	Feb, 15 2016
Feb 17, 2015	Arts & Cultural Update	Feb, 15 2016
Mar 16, 2015	Branch Update - Balboa	Mar 21, 2016
Mar 16, 2015	Media Suite Update	Mar 21, 2016
Mar 16, 2015	Library Material Selection & Downloadable Services	Mar 21, 2016
Apr 20, 2015	Marketing Update & Social Networking Update	Apr 18, 2016
Jun 15, 2015	Branch Update - Corona del Mar	Jun 20, 2016
Jun 15, 2015	Financial Report Comparison of Beginning Budget to End of the Year Amended Budget (Every June)	Jun 20, 2016
Jun 15, 2015	Adult and Reference Services Update	Jun 20, 2016
Jul 20, 2015	Statistical Comparison Report of Peer Libraries/Meeting Spaces	July 18, 2016
Jul 20, 2015	Proposed Library Closures for Winter Holidays 2015	July 18, 2016

8/11/2015

TO: BOARD OF LIBRARY TRUSTEES

FROM: Tim Hetherton, Library Services Director
949-717-3810, thetherton@newportbeachca.gov

PREPARED BY: Tim Hetherton, Library Services Director

TITLE: Corona Del Mar Branch Project Update

DISCUSSION:

WLC Architects, Library Staff and Public Works (Design Team) are continuing to work on preliminary layouts and have generated several different layouts for consideration. The D-series options (attached) are receiving the most favorable responses from the Community. However, a preferred layout has not been approved at this time.

WLC is also developing exterior rendering concepts, with an emphasis of incorporating a balanced neighborhood architectural theme into the building façade. These, along with a further developed layout options, will be presented at the September Board of Library Trustees meeting.

UPCOMING OUTREACH AND PUBLIC REVIEW:

City staff is coordinating a community meeting with the Corona Del Mar Residents Association for early September (date to be determined).

At the September 21, 2015 Board of Library Trustees Meeting, the Design Team will present revised layout options and exterior renderings.

At the October 19 meeting, staff will present a final plan to the Board of Library Trustees for recommendation to City Council.

Final City Council approval of the preliminary layout and renderings is expected in autumn 2015.

ATTACHMENTS:

1. Proposed Layout – Option D 1
2. Proposed Layout – Option D 2
3. Proposed Layout – Option D 3

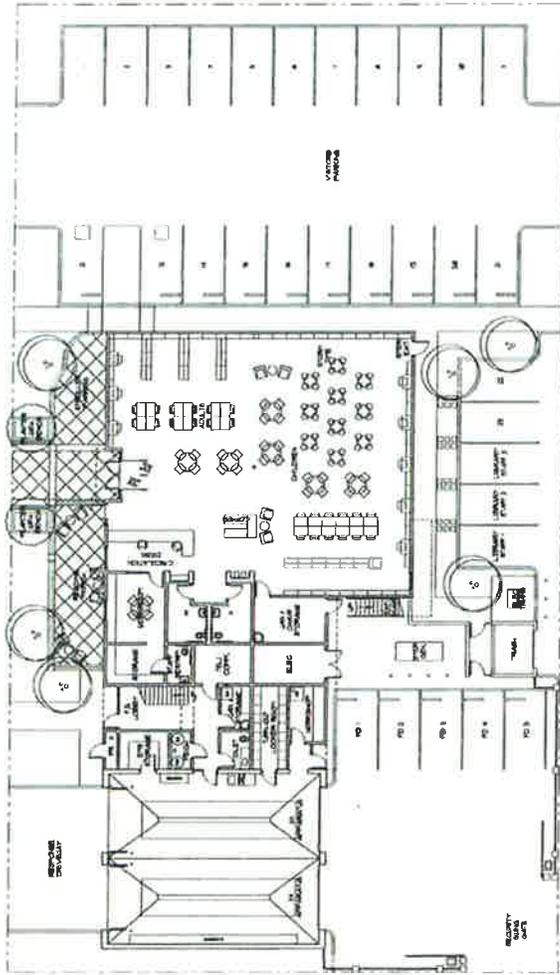
NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Board of Library Trustees considers the item).

PROPOSED LAYOUT - OPTION D1

06/11/2015

MARIGOLD AVENUE



NEWPORT BEACH
FIRE STATION NO. 5
&
CORONA DEL MAR
BRANCH LIBRARY
CITY OF NEWPORT BEACH

SECOND FLOOR - 3,425 SF.



SCALE 1" = 16'-0"

NEWPORT BEACH FIRE STATION NO. 5 + CORONA DEL MAR BRANCH LIBRARY
PROPOSED SITE LAYOUT AND FLOOR LAYOUT

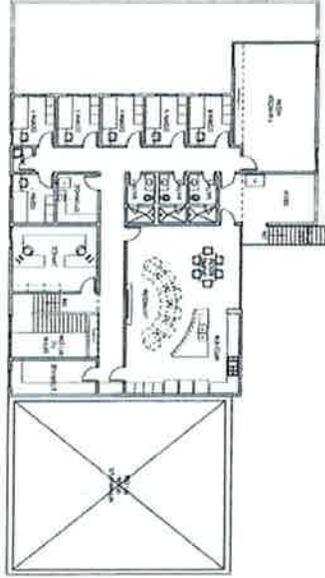
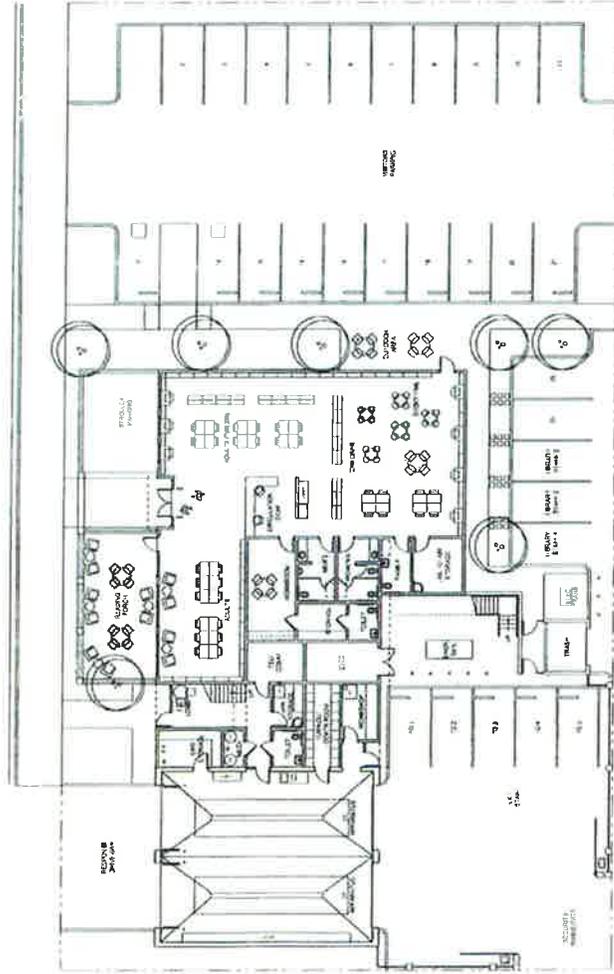
6,030 SF. FIRE STATION (2,600 SF. 1ST FLOOR + 3,430 SF. 2ND FLOOR)
4,514 SF. (4,466 SF. INTERIOR + 448 SF. EXTERIOR READING PORCH)
258 SF. (ELECTRICAL AND TELECOM)

ARCHITECTS
WIG
SOUTHERN CALIFORNIA
REGISTERED ARCHITECTS
1500 CALIFORNIA
CALIFORNIA 92618
TEL: 949.441.4444
www.wigarchitects.com

PROPOSED LAYOUT D-2

07/20/2015

MARIGOLD AVENUE



REAR PORCH



NEWPORT BEACH FIRE STATION NO. 5 & CORONA DEL MAR BRANCH LIBRARY
PROPOSED SITE LAYOUT AND FLOOR LAYOUT
 FIRE STATION: 6,030 S.F. (FIRE STATION) 12,801 S.F. (1ST FLOOR + 3,428 S.F. 2ND FLOOR)
 LIBRARY: 4,452 S.F. (3,872 S.F. INTERIOR + 580 S.F. EXTERIOR READING PORCH)
 SHARED: 258 S.F. (ELECTRICAL AND TELECOM)



SCALE 1" = 10'-0"

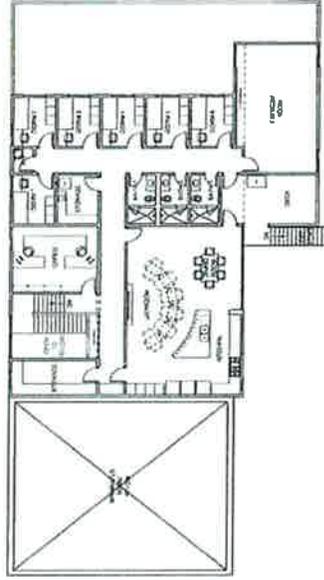
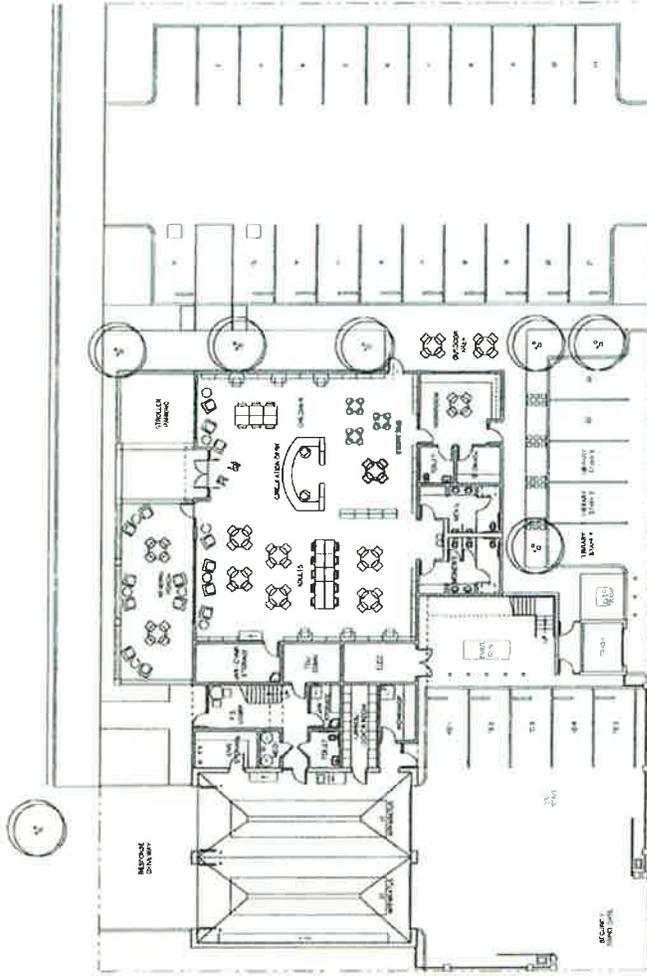
NEWPORT BEACH
 FIRE STATION NO. 5
 &
 CORONA DEL MAR
 BRANCH LIBRARY
 CITY OF NEWPORT BEACH

MIG ARCHITECTS
 SOUTHERN CALIFORNIA
 REGISTERED ARCHITECTS
 1000 CALIFORNIA STREET, SUITE 100
 RANCHO CALAMAR, CALIFORNIA 92678-0279
 TEL: 949.411.0100
 WWW.MIGARCHITECTS.COM

PROPOSED LAYOUT D-3

07/16/2015

MARIGOLD AVENUE



SECOND FLOOR LAYOUT



NEWPORT BEACH
FIRE STATION NO. 5
&
CORONA DEL MAR
BRANCH LIBRARY
CITY OF NEWPORT BEACH

WIC ARCHITECTS
SOUTHERN CALIFORNIA
ARCHITECTS
10000 WILSON AVENUE, SUITE 100
SAN DIEGO, CALIFORNIA 92121
TEL: 619-594-0000
WWW.WICARCHITECTS.COM

NEWPORT BEACH FIRE STATION NO. 5 & CORONA DEL MAR BRANCH LIBRARY
PROPOSED SITE LAYOUT AND FLOOR LAYOUT
FIRE STATION: 6,039 S.F. FIRE STATION (2,801 S.F. 1ST FLOOR + 3,429 S.F. 2ND FLOOR)
LIBRARY: 4,507 S.F. (3,872 S.F. INTERIOR + 635 S.F. EXTERIOR READING PORCH)
SHARED: 258 S.F. (ELECTRICAL AND TELECOM)

TO: BOARD OF LIBRARY TRUSTEES

FROM: Tim Hetheron, Library Services Director
949-717-3810, thetheron@newportbeachca.gov

PREPARED BY: Tim Hetheron, Library Services Director

TITLE: Library Information Technology Update

DISCUSSION:

The City of Newport Beach is committed to provide top level service to the Community. The City Information the City's Information Technology Department is committed to partnering with City departments to provide them with technological solutions that help them improve service quality to the community.

Applications Analyst Avery Maglanti from City IT will report on Library IT services and projects.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Board of Library Trustees considers the item).