

TO: CITY ARTS COMMISSION

FROM: Cultural Arts Division, Library Services Department
Tim Hetherton, Library Services Director
949-717-3810, thetherton@newportbeachca.gov

PREPARED BY: Tim Hetherton

TITLE: Review of Cultural Arts Grants program

ABSTRACT:

The sum of \$40,000 (Cultural and Arts, City Grants Account #4002-8254) is provided annually for specific cultural or artistic planning or projects as approved by the City Council. The Cultural Arts Grants Ad Hoc Subcommittee of the City Arts Commission has the responsibility to review all programs and requests for support from arts groups and make recommendations for funding to the City Council for final approval.

DISCUSSION:

City Council Policy I-10 recognizes the importance of promoting culture and the arts within the City and establishes a Reserve Fund for Culture and Arts. The sum of \$40,000 is provided annually for specific cultural or artistic planning or projects as approved by the City Council. The City Arts Commission has the responsibility to review all programs and requests for support from arts groups and make recommendations for funding to the City Council for final approval. Through the administration of annual Cultural Arts Grants, the City of Newport Beach distributes funds to arts organizations, enabling them to expand arts programs offered to the Newport Beach community.

To apply, arts organizations are required to meet the following criteria:

- a) Only arts *organizations* are eligible; we do not award grants to individual artists.
- b) Arts organizations must propose projects/programs for funding that directly benefit children and adults living in Newport Beach, and schools only within the City's geographic boundaries. Collaborative events, such as public performances or programs implemented in conjunction with the City of Newport Beach are also eligible for grants.
- c) The Arts Commission funds only arts projects/programs which will be presented before September 25, 2015, not general operating expenses.
- d) Arts organizations that received cultural grants during 2014-2015 will not be considered unless they have completed and returned their Cultural Arts Grant Completion Report, even if they have not completed some of the components of the project/program by the grant application due date.
- e) All applications must be typed or word-processed and complete with requested attachments. You may reformat on the computer as long as the font and pagination appears the same.

Applications are available at <http://www.newportbeachca.gov/index.aspx?page=1078>. To be considered for a Cultural Arts Grant, the application must be completed according to the instructions

and received at the Library's Administrative Office by **4:00 p.m. on Friday, September 25, 2015**. *This is not a postmark date.* The address to email and mail or deliver is:

Address: Tim Hetherton, Library Services Director
Arts and Cultural Services Division
Newport Beach Public Library
1000 Avocado Avenue
Newport Beach, CA 92660
Email: thetherton@newportbeachca.gov

TIMELINE:

09/25/15	Applications are due.
09/25/15	2014/15 Cultural Arts Grant Completion Report due.
09/25/16	Grant funds must have been spent or encumbered.
10/8/15	Arts Commission reviews applications.
10/27/15	Recommendations made to City Council.
TBD	Award letters and checks sent out.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

ATTACHMENTS:

- A - Cultural Arts Grant Application Instructions
- B- 2015-16 Cultural Arts Grant Application
- C- Cultural Arts Grant Project Completion Report