

TO: CITY ARTS COMMISSION

FROM: Tim Hetherton, Library Services Director
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PREPARED BY: Tim Hetherton, Library Services Director

TITLE: Cultural Arts Grants Criteria and Administration

DISCUSSION:

Each year, the City of Newport Beach distributes \$40,000 to arts organizations in the form of Cultural Arts Grants, enabling them to expand arts programs offered to the local community.

CRITERIA:

To apply, arts organizations are required to meet the following criteria:

1. Only arts organizations are eligible; award grants are not available to individual artists.
2. Arts organizations must propose projects/programs for funding that directly benefit children and adults living in Newport Beach, and schools only within the City's geographic boundaries. Collaborative events, such as public performances or programs implemented in conjunction with the City of Newport Beach are also eligible for grants.
3. The Arts Commission funds only arts projects/programs which will be presented before September 26, 2016, not general operating expenses.
4. Arts organizations that received cultural grants during 2014/2015 will not be considered unless they have completed and returned their Cultural Arts Grant Completion Report, even if they have not completed some of the components of the project/program by the grant application due date.
5. All applications must be typed or word-processed and complete with requested attachments. Applications may be reformatted on the computer as long as the font and pagination appears the same.

ADMINISTRATION:

The City Arts Commission awards the Cultural Arts Grants at their October meeting. While the Cultural Arts Grants Ad Hoc Subcommittee submits recommendations based on their analysis of the grant proposals, grants are awarded by majority approval of the City Arts Commission. Arts Commissioners are asked to evaluate each grant proposal and make both a recommendation for grant funding and a recommendation for the dollar amount of the grant.

Based on City Arts Commission recommendations, staff will request City Council to approve the Cultural Arts Grants at their October 27 regular meeting. Cultural Arts Grants checks will be distributed to awardees at the November 12 City Arts Commission meeting.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).