



# CITY OF NEWPORT BEACH PARKS, BEACHES & RECREATION AGENDA

CITY COUNCIL CHAMBERS @ CIVIC CENTER  
100 Civic Center Drive  
TUESDAY, June 3, 2014– 6PM

**PB&R Commission Members:**

Tom Anderson, Chair  
Ron Cole, Vice Chair  
Kathy Hamilton  
Laird Hayes  
Walt Howald  
Roy Englebrecht  
Marie Marston

**Staff Members:**

Laura Detweiler, Recreation & Senior Services Director  
Sean Levin, Deputy Director  
Mike Pisani, Acting Municipal Operations Director  
Teri Craig, Administrative Assistant

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## 1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER

## 2) ROLL CALL

## 3) NOTICE TO THE PUBLIC

Public comments are invited on agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

## 4) CONSENT CALENDAR

All matters listed under **Consent Calendar 4A-4C** are considered by the PB&R Commission to be routine and will all be enacted by one motion in the form listed below. The Commission Members have received detailed staff reports on each of the items recommending approval and there will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request a specific item to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

### A. **Minutes of the May 6, 2014 meeting.**

*Recommendation:* Waive reading of subject minutes, approve and order filed.

### B. **Parks & Operations Division Activity Report.**

*Recommendation:* Receive/file Activity Report.

### C. **Recreation & Seniors Services Activity Report.**

*Recommendation:* Receive/file Activity Report of past and upcoming projects and events.

## 5) CURRENT / NEW BUSINESS – Staff Report

### A. **Request to Change Model & Relocate of a Recently Approved Bench Donation - Irvine Terrace Park**

*Recommendation:* Staff recommends that the PB&R Commission consider the request of the donor to change the bench model and relocate the recently approved bench donation location at Irvine Terrace Park for Matthew George Nichols.

### B. **Special Tree Removal – 3300 Newport Boulevard**

*Recommendation:* Staff recommends that the PB&R Commission consider the request to remove four (4) Special Trees – Dedicated Trees located at the former City Hall site. The species that will be removed are: (1) *Ficus benjamina*, (2) *Pinus halepensis* and (1) *Harprephyllum caffrum* trees. These trees will not be replaced but staff has identified four (4) existing trees that will be re-dedicated in place of those removed trees.

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This Parks, Beaches & Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches & Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Parks, Beaches & Recreation Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches & Recreation Commission. The Parks, Beaches & Recreation Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the Parks, Beaches & Recreation Commission Secretary at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3151 or [recreation@newportbeachca.gov](mailto:recreation@newportbeachca.gov).

C. **Pickleball in Newport Beach**

Recommendation: *Staff recommends that the PB&R Commission consider that pickleball lines be painted on one court at San Joaquin Hills tennis courts for a temporary pickleball facility while a location for dedicated courts is determined and developed.*

C. **Spring 2014 Youth & Adult Field Use Resident/Non-Resident Statistics**

Recommendation: *Receive & File.*

6) **PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

7) **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The PB&R Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers.

8) **ADJOURNMENT**

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission  
Regular Meeting  
May 6, 2014 – 6:00 pm

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1) CONVENE MEETING OF THE PARKS BEACHES & RECREATION COMMISSION TO ORDER – 6:01 p.m.

2) ROLL CALL

Present: Kathy Hamilton  
Laird Hayes  
Roy Englebrecht  
Marie Marston

Absent: Tom Anderson, Chair (Excused)  
Ron Cole, Vice Chair (Excused)  
Walt Howald (Excused)

Staff: Laura Detweiler, Recreation & Senior Services Director  
Mike Pisani, Deputy Municipal Operations Director  
Teri Craig, Administrative Assistant

3) NOTICE TO THE PUBLIC

Lee Cassidy commented on the shortage of dog waste containers at the dog park and requested that more of these be placed at the park

Jim Mosher stated the meeting notice was not on the Upcoming Meetings section of the City website until this morning.

4) CONSENT CALENDAR

A. **Minutes of the April 1, 2014 regular meeting.**

Recommendation: Waive reading of subject minutes, approve and order filed.

B. **Parks & Operations Division Activity Report.**

Recommendation: Receive/file Activity Report

C. **Recreation & Seniors Services Activity Report.**

Recommendation: Receive/file Activity Report of past and upcoming projects and events.

D. **Community Service Award – Karen Tringali**

Recommendation: Approve nomination to recognize Karen Tringali for her work as a community activist, and volunteerism.

E. **Bench Donation – Along West Ocean Front at 34<sup>th</sup> Street.**

Recommendation: Approve donation of two benches by Renee Nichols to be installed at Irvine Terrace Park.

F. **Bench Donation – Channel Road between Granada and Seville Avenues at entrance of M Street Pier.**

Recommendation: Approve donation of one bench for Cole Allen Smith by Steve Smith on Channel Road between Granada and Seville Avenues at entrance of M Street Pier.

G. **Tree Donation — Newport Pier Bike Path Planter near 24<sup>th</sup> Street**

Recommendation: Approve donation of one 36" box Mediterranean Fan Palm tree in an existing planter for Marie Louchis by Paul Louchis at Newport Pier bike path near 24<sup>th</sup> Street.

H. **Tree Donation — San Miguel Park**

Recommendation: Approve donation of one 36" Purple Ochid tree for Jon Walters by Colleen Howes at San Miguel Park.

**Commissioner Marston opened the public discussion.**

Jim Mosher stated that the picture for Item H –Tree Donation @ San Miguel Park did not appear to be that park and asked for clarification. Acting Director Pisani reported that the agenda packet did include a picture of the wrong park and clarified that the location for the tree would be San Miguel Park as stated in the report.

Mr. Mosher asked for additional clarification as to where the tree was going in the park.

Staff provided Mr. Mosher with a copy of the correct map and specific location.

In response to Commissioner Hayes' question regarding how locations are determined for bench and tree donations, Acting Director Pisani stated that the public meets with the Parks Supervisor to review potential locations. An analysis is performed to ensure that there are not too many trees or benches in one park and that the tree does not block views. He went on to say that staff works with the donor to find an appropriate spot. Discussion ensued as to other items included in the Donation Catalog.

**Commissioner Marston closed the public discussion.**

**Motion by Commissioner Hayes:** seconded by Commissioner Hamilton, to approve items 4A – 4H of the Consent Calendar. Motion carried by the following vote:

Ayes: Englebrecht; Hamilton; Hayes; Marston

Absent: Anderson; Cole; Howald

**5) CURRENT / NEW BUSINESS – Staff Report**

A. **Special Tree Removal — Shorecliffs Area**

Recommendation: Staff recommends that the PB&R Commission consider the removal of five (5) Kafferboom Coral trees – Neighborhood trees at 301 Seaward Road; 342 Morning Canyon Road; and 286 Evening Canyon Road and replaced with same type of tree due to the unavailability of the designated street tree – Toog.

Acting Director Pisani provided a report on the request for removal of five trees. He explained that in October 2013, the City's tree trimming contractor recommended removal of all the trees in the neighborhood due to poor structure, which increases the chance for tree failure. After inspection, staff now recommends that five (5) trees be removed and that staff continue monthly inspections of the remaining trees. Acting Director Pisani gave an overview of the measures taken to mitigate issues with the trees and noted that Homeowners Association requested that they be replaced with the same species. As the G-1 Policy states the trees will be replaced with a

36" box trees and noted the Association's willingness to pay the cost difference to upgrade to 48" box trees.

Commissioner Hayes asked how the value of a tree is determined and if all trees were being replaced one for one. Acting Director Pisani responded that these replacements are tree for tree but that they are not always planted in the same location and that value is based on size, variety and health of the tree. He stated that the designated tree is a Toog but noted the unavailability and that HOA requested that the same tree be planted.

In response to a question, Acting Director Pisani stated that the Contractor recommended 30-35 trees be removed due to poor structure.

**Commissioner Marston opened the public discussion.**

Jim Mosher questioned whether another species than the Kafferboon would cause less problems and read to the Commission from some articles that suggested that the Coral tree had a history of issues and offered alternative varieties. Mr. Mosher further discussed proper pruning of the trees.

**Commissioner Marston closed the public discussion.**

Commissioner Hamilton stated that the homeowners in that area like the look of the Coral trees.

Commissioner Marston asked if the different colored dots on the GIS exhibit indicated two varieties of tree. Acting Director Pisani stated the green dot indicated a City tree and a red dot indicated a vacant tree site. He confirmed all the trees in the neighborhood were the same variety.

**Motion by Commissioner Hayes:** seconded by Commissioner Englebrecht to approve the removal of five (5) Kafferboom Coral trees – Neighborhood trees at 301 Seaward Road; 342 Morning Canyon Road; and 286 Evening Canyon Road and replaced with same.

Motion carried by the following vote:

Ayes: Englebrecht; Hamilton; Hayes; Marston

Absent: Anderson; Cole; Howald

**6) PARKS, BEACHES & RECREATION COMMISSION / STAFF ANNOUNCEMENTS, AD HOC UPDATES OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

Director Detweiler reported that staff attended the California Parks and Recreation Society District 10 Awards Banquet and recognized Karen Yelsey; a scholarship was awarded to OASIS Fitness Coordinator Jennifer Sisoev. She noted that the OASIS Volunteer Recognition lunch was held and recognized their volunteers with a wonderful show and reminded the Commission about the Field of Honor at Castaways on May 16-18, 2014.

Director Detweiler reported that there would be a public meeting regarding the West Newport Community Center on May 12, 2014 at the old City Council Chambers at 7pm. She indicated that site boards had been provided to the public at the OASIS General Membership meeting and that they had been asked to place a "dot" on the site they preferred and possible amenities. Once the public has given their input the information will be provided to City Council for further direction.

In response to a question about Connect Newport, Director Detweiler stated that the use of the survey has been limited but hopes for more feedback. She also stated that 40 dots had been placed on the site boards.

**7) PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Mr. Mosher also stated that trees are a big issue and that the Commission is often asked to make decisions about whether a City tree is a hazard or not. He stated wind and rain can be more hazardous than wind alone, he commented on the high winds the prior week and asked if the City had encountered any tree failures due to the windstorm.

Acting Director Pisani reported that there were approximately 10 tree failures last week because of the winds.

Mr. Mosher asked if those were the trees that were anticipated to be a problem. Acting Director Pisani responded that the failures were random and that at least one tree failed due to age.

Acting Director Pisani updated the Commission on the 1st annual Compost Giveaway that was held at the OASIS auxiliary parking lot and that that 48 pallets of bagged mulch were brought in. He noted that the remaining two pallets were donated to the OASIS Garden Club at the end of the event. He also reported on the refurbishing of Cliff Drive Park which included tree trimming and the removal of old landscaping and stated that additional information and plans could be obtained on the City's website. He also reported that the planters at the entrance to Balboa Island had been refurbished.

**8) ADJOURNMENT @ 6:41pm**

Submitted by:

\_\_\_\_\_  
Teri Craig, Admin Assistant

Approved by:

\_\_\_\_\_  
Tom Anderson, Chair



== CITY OF ==

# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item No. 4B  
June 3, 2014

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Municipal Operations Department   
Mike Pisani, Acting Municipal Operations Department Director  
949 644-3055, mpisani@newportbeachca.gov

**TITLE:** April Activity Report – Parks and Trees, and Operations Support Divisions

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### PARKS MAINTENANCE:

Parks Maintenance Division staff continues working with the Public Works and Recreation and Senior Services Departments on numerous projects that are in the planning and construction phases.

#### New Landscaping at the Entrance to Balboa Island:

Recently, Parks Division staff coordinated an enhancement to the planters at the entrance to Balboa Island along Marine Avenue. The renovation was prompted by the recent completion of the Bayside Cove Pedestrian Walkway Project.

The enhancement includes colorful, drought-tolerant plant varieties. Considerations during the plant selection phase also included choosing plants that could thrive in the shade cast by the adjacent towering Torrey Pine tree, as well as staying within the water conservation guidelines.



*Before*



*After*

**BEACH MAINTENANCE:**

Sand Clean-Up After Strong Winds:

This week, Operations Support crew members were kept busy on the Newport Peninsula cleaning up after several days of strong winds and a small rain event which occurred on Saturday, April 26<sup>th</sup>. The storm brought 0.15” of rain measured at the Corporation Yard, which brings the annual rainfall total to only 4.20”.



Along with hand sweeping crews, mechanical skip loaders, backhoes, front-end loaders, and street sweeping equipment were used in performing additional cleaning of the Newport Pier, Balboa Pier, ocean-front sidewalks, street ends, and streets. In the coming weeks, staff will continue to clean and detail areas to ensure that everything is back in order and ready for the upcoming holiday weekend. Great job to all involved during the labor intensive cleanup of areas inundated with tons of windblown sand.



Spring Has Sprung:

Operations Support crews have started the annual spring and summer preparations as we anticipate the large crowds of visitors to area beaches and oceanfront shops.

Preparation activities include:

- Removing winters wind fencing
- Pushing back wind-blown sand
- Grooming and detailing oceanfront beaches
- Leveling lifeguard towers



Commencing on Monday, May 12<sup>th</sup>, the Beach Maintenance Crew switched to the summer work schedule with a start time of 5:00 AM to ensure a safe work environment for the Crew, while providing increased maintenance coverage. In addition, high profile commercial districts will also receive increased maintenance attention. These maintenance schedules will remain in effect until after the Labor Day weekend.

**TREES:**

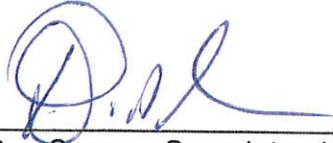
Monthly Update on City Trees

As part of the City's overall grid and annual trimming schedule, the City's tree service contractor pruned trees within the Westcliff and Corona del Mar areas. Additionally, service request pruning occurred in the Spyglass Hills area.

<i>Month of:</i>	<i>Trees Trimmed:</i>	<i>Trees Removed:</i>	<i>Trees Planted:</i>
April	1,135	125	41

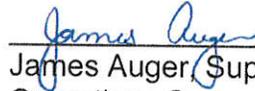
Many of the trees removed occurred at Newport Coast area along the slopes. There was a major effort to remove all dead and declining trees within the slope areas.

Prepared by:



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Dan Sereno, Superintendent  
Parks and Trees Division



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James Auger, Superintendent  
Operations Support Division

**Recreation Services  
Monthly Activities Report**

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To: Parks, Beaches & Recreation Commission

From: Sean Levin, Recreation Superintendent  
Celeste Jardine-Haug, Senior Services Manager



Re: Recreation & Senior Services Department Monthly Activities Report

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*Pictured from left to right are: volunteer Mike Clayton and his wife Dianne, IRC Interpretive Specialist Kelley Reetz, volunteer Michael Dresser, IRC Deputy Director Dave Raetz, IRC Public Programs Director Catherine Lovella, and volunteer Peter Ridley.*

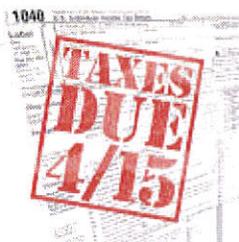
**One OC Spirit of Volunteerism Award**

Laura Detweiler and Sean Levin attended the One OC Spirit of Volunteerism award ceremony in recognition of the volunteers who work alongside Irvine Ranch Conservancy (IRC) to educate, maintain and improve the open spaces at Buck Gully and Big Canyon.

Two of Newport Beach's own residents and award winners Peter Ridley and his wife Ann have contributed a tremendous amount of time and expertise to the Buck Gully area. Both Peter and his wife Anne are often found as docents at Buck Gully leading interpretive hikes. These volunteers were selected by their peers for their exceptional dedication and contributions and were recognized amongst the 376 individuals at the award ceremony for their selfless efforts. We are thankful for their tireless work and their love for our open spaces. To register for a future Buck Gully hike or to volunteer please visit [www.LetsGoOutside.org](http://www.LetsGoOutside.org).

**Taxes, Taxes and More Taxes**

Once again the OASIS hosted the AARP Tax Aid program. With the help of 11 volunteer tax preparers, they completed 305 tax appointments. This program is designed for middle and low-income taxpayers and many of our older residents rely on this program for help completing their yearly tax returns. Staff was happy to help and look forward to next year to assist once more.



## **Children's Water Education Festival**

The City of Newport Beach was well-represented at the 18<sup>th</sup> annual Children's Water Education Festival. The Festival was held on March 26<sup>th</sup> and 27<sup>th</sup> at the University of California, Irvine, and more than 7,000 third, fourth, and fifth grade students and their teachers attended. This unique event is offered to Orange County schools at no cost. Students from throughout the county came to learn about water issues and what they can do to protect natural resources.

The Marine Protection and Education Division, within the City's Recreation & Senior Services Department, hosted a booth entitled "No Dumping: Drains to Ocean" and centered on the theme of Marine Debris. Over the course of the two-day event, over 300 students visited their booth, discussing the different types of trash that make their way to beaches and oceans and how that trash can be prevented. Students discovered that a cigarette discarded today will still be around when they are in college, and fishing line lasts over 600 years! The booth's popular centerpiece was an interactive, hand-crafted tidepool simulation, where students observed the impacts of trash on a marine ecosystem and generated ideas about recycling, trash prevention, and tidepool conservation.



## **Water Safety Instructor Training**

April officially kicked off the new summer aquatics staff training! During the weekend of April 12, nine new pool swim instructor trainees attended 20+ hours of American Red Cross Water Safety Instruction (WSI) training. This certification is a requirement for all instructors who teach swim lessons for the City this summer. Training continued the first weekend of May with Lifeguarding/CPR/AED/First Aid.



## **Spring Recess Camp**

The Spring Recess Camp held April 7-11 at the Community Youth Center in Corona del Mar for children K-6<sup>th</sup> grades was a huge success and sold out with 60 kids! Participants enjoyed full days of planned activities such as games, crafts, and even an excursion to Knott's Berry Farm!

## **Healthy Tips for Seniors Seminar**

Hoag Medical Group physicians provided an educational presentation on May 7 on common causes of fatigue in seniors and ways to combat it. Topics included sleep hygiene/insomnia, depression, dementia, nutrition, and exercise that provided attendees with the full picture of proper health.

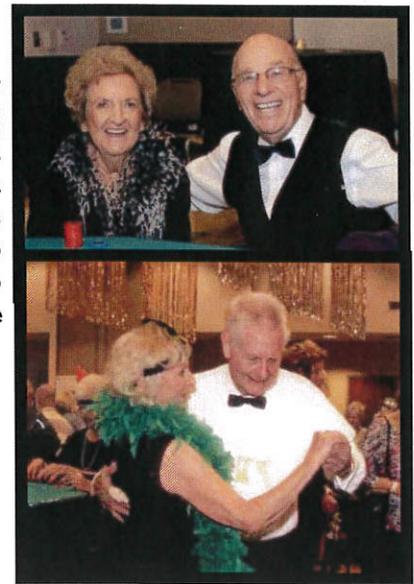
## **May is Better Hearing Month**

OASIS offered free hearing screenings on May 16, for those that have not been told that they have a hearing problem. Donna Cody from Coast Hearing Center and Mark Dobkin from Hearing Enhancement Center volunteered their services for the screenings.



### “A Grand Affair” Casino Night Success

The Friends of OASIS held a very successful Fundraiser making approximately \$18,000 in profit. The event theme was a Roaring 20s Casino Party called “A Grand Affair.” There was a sellout crowd of over 300 people in period appropriate attire. The great thing about this event is that it attracted many younger neighbors who had a great time and provided some good exposure to this group. Silent auction and raffle items were scooped up by the crowd and the food and music were a hit.



### **Legal Lecture**

Regina Campbell, Attorney at Law provided a legal workshop for Trustees and Successor Trustees, she updated recent changes in trust law and provided a hand-out that included a Trust Administration “To Do” check list.

### **Private Surf Lessons Get New Registration Software**

The new program, *MindBody*, will make registering for private surf lessons online easy and will allow for on-site beach registration to accommodate walk-ups. Special thanks go out to Bryan Bello and Cory Pearson for their help and expertise which made use of this software possible. The new registration software is scheduled to launch just in time for summer.



### **Buck Gully Open Space Reserve**

Staff works closely with Irvine Ranch Conservancy (IRC) to manage Buck Gully Reserve. IRC acts on behalf of the City of Newport Beach to restore, enhance and educate the community to aid in the long term health of this protected open space, its diverse flora and fauna and ultimately for the public to enjoy. IRC leads a variety of programs including hiking and fitness, interpretive and stewardship, trail work, citizen science and restoration. Monthly activity reports are provided to the City as part of these efforts as are indicated below for the month of March. To take part in volunteer efforts or a guided tour of Buck Gully go to [www.LetsGoOutside.org](http://www.LetsGoOutside.org).

	Programs Offered	Pre-Registrations	Actual Participants	IRC Staff	Activity Volunteers	Total Volunteer Hours	Sum of Duration	Total Participant Hours
<b>Hiking &amp; Fitness</b>								
Implemented	1	22	17	1	3	10.5	3	51
<b>Interpretive</b>								
Implemented	7	0	0	3	14	110	43	0
<b>Stewardship</b>								
Implemented	6	0	13	6	11	47	21	39
<b>Trail Work</b>								
Implemented	1	0	0	0	1	9	9	0
<b>Program Totals:</b>	<b>15</b>	<b>22</b>	<b>30</b>	<b>10</b>	<b>29</b>	<b>176.5</b>	<b>76</b>	<b>90</b>

*Note: Programs Offered includes both implemented and cancelled, as noted in the chart. Actual Participants includes walk-up visitors and excludes pre-registrants who did not show.*

	Programs Offered	Sum of Total Visitors	IRC Staff	Activity Volunteers	Total Volunteer Hours
Citizen Science	4	0	2	9	39
Restoration	2	13	4	2	8
<b>Grand Total</b>	<b>6</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>47</b>

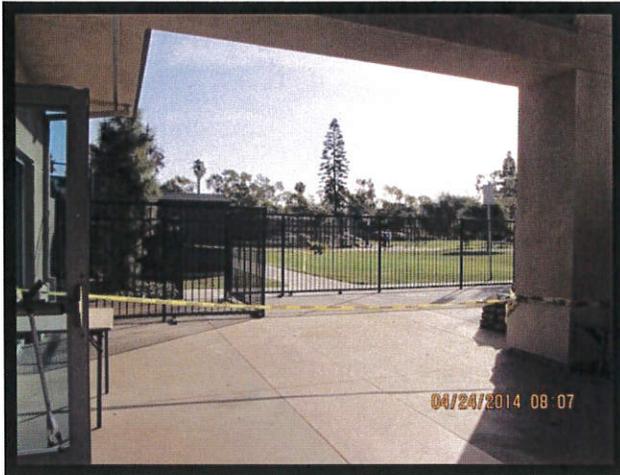
### Implemented Activities

	IRC Staff	Activity Volunteers	Total Volunteer Hours	Pre-Registrations	Newport Beach Residents	Actual Participants
<b>Fri, Mar 07</b> First Friday Habitat Restoration in Buck Gully	1	2	8	0	0	0
<b>Thu, Mar 13</b> Habitat Restoration in Big Canyon	3	0	0	0	0	13
<b>Fri, Mar 14</b> Flora and Fauna of Buck Gully	0	2	5.5	0	0	0
<b>Sat, Mar 29</b> Buck Gully Reserve Loop Hike	1	3	10.5	22	4	17
<b>Mon, Mar 31</b> Trail Boss Summary - NPB - March 2014	0	1	9	0	0	0
<b>Grand Total</b>	<b>5</b>	<b>8</b>	<b>33</b>	<b>22</b>	<b>4</b>	<b>30</b>

## **New Fence!**

During the annual maintenance inspection of recreation facilities this year, staff discovered that the wrought iron fence around the Vincent Jorgenson Room patio at the Mariner's Library was rusting away. This room and patio are heavily utilized by the Preschool 101 and Active Kids Afterschool programs on a daily basis. It was also noted that two extremely large and heavy planter pots could be a hazard to children who like to run around, hide behind, and hang from these two pots during playtime activities.

Thang Bui of MOD was enlisted to help with the updates needed and quarterbacked the project. Thanks go out to Thang for all his help in making the Vincent Jorgenson Room an even safer environment.



## **Preschool 101 Mother's Day Tea!**

To celebrate the special Moms in their lives, the Preschool 101 program hosted a Mother's Day Tea at the Mariners Vincent Jorgenson room. All of the mothers attended and enjoyed a special morning with their children at preschool while tea and refreshments were provided. Thank you to the preschool staff for the organization of this great event!



## **Summer Swim Instructors**

Congratulations to Ethan Machado and Kara Blasier on their promotion to Senior Pool Lifeguard. Ethan joined the aquatics team last summer as a pool swim instructor and works as a Recreation Leader in various areas in the Recreation Department. Kara joined the team in 2012 and has been working at Corona del Mar high school this past year as lifeguard. They will be overseeing the daily operations at the high school pools this summer. Keep up the great work, Ethan and Kara!



### Jen Schulz Promoted to Recreation Supervisor!

Congratulations to Jen Schulz on her promotion to Recreation Supervisor for the Newport Coast Community Center and Aquatics programs. Jen's can do attitude, energy and flexibility have proven to be a great asset to the Department and staff looks forward to seeing her succeed with her new duties.

### Broadway Bound Kids Perform at OASIS

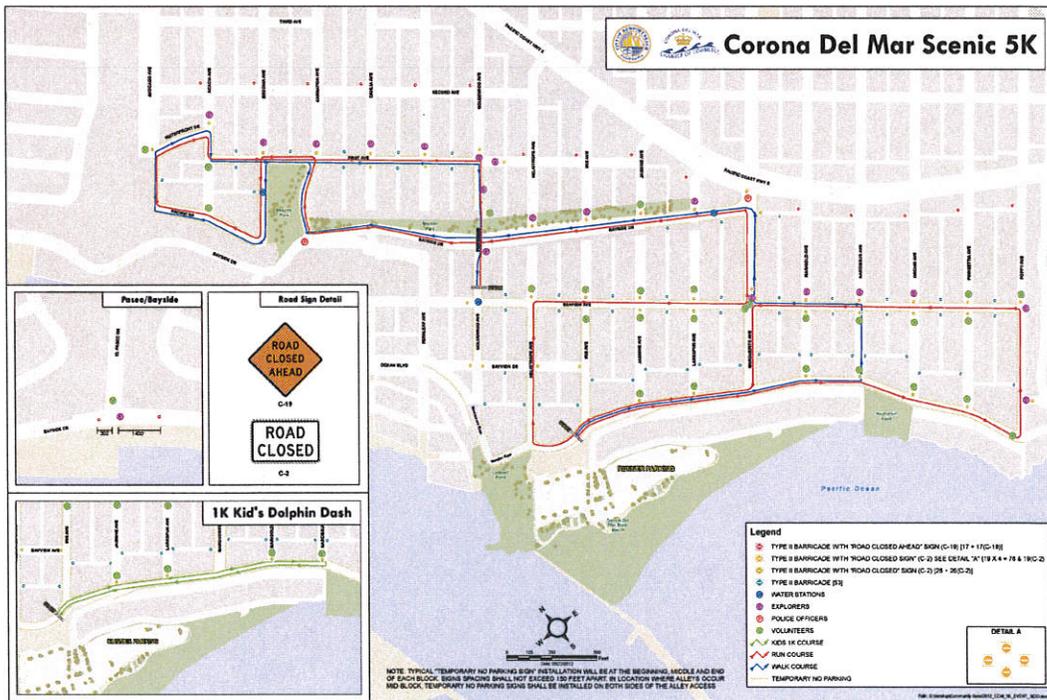
Broadway Bound Kids, talented young performers from Center Stage Studios held an event at OASIS on May 28. Complete with costumes and sets, these special artists performed selections from Broadway hits like Annie, Cinderella, and Matilda.

### Volunteer Technology Tutors

Another successful year came to a close with four young high school students who volunteered on Tuesdays and Thursdays to provide help to seniors with computer or technology questions. The volunteers provided help with smart phones, tablets and computers. The students, in return, received volunteer hours for their school. Two of the volunteers have been with the program for two years and one of them is off to Tulane University next year.

### Corona del Mar (CdM) 5k

The 33rd annual CdM 5k run will occur on Saturday June 7, 2014 the race benefits the Corona del Mar Chamber of Commerce. The race begins at 7:55am. Course road closures in Corona del Mar south of the highway will occur from 6am-12noon. For more information contact the Corona del Mar Chamber of Commerce at (949) 673-4050 or visit [www.cdmchamber.com/events/5k.asp](http://www.cdmchamber.com/events/5k.asp)



## **Freaky "Tuesday & Wednesday"**

On May 13 and 14, the Recreation & Senior Services Department played musical chairs but with job positions: it was Job Sharing and Shadowing Day! With the goal of getting a better insight and understanding of what others in the department do. This extra knowledge will assist with future promotions and team work within the department. The exchange took place for half a day and included Director Detweiler taking the position of Coordinator at the Community Youth Center, while Coordinator Brason Alexander became the Director for the morning. The world was upside down as facility workers, office staff, the superintendent, managers, supervisors and recreation leaders traded spots at all of the different sites. So how was the swap of positions determined? By pulling names from a hat. This kept the trade fun and unbiased. For the specialized positions that didn't allow for the trade, job shadowing was offered.



So what came from the exchange? At a lunch held at OASIS, employees were able to share their experiences and show their appreciation to the staff whom they replaced for that morning. The expression "Walk a mile in someone else's shoes," was taken to a whole new level. Evaluations are in and comments indicate a new respect and deeper understanding of the department, the services offered, the staff in the Department and the customers the City serves. Look for more opportunities like this in the future!

## **Park Patrol**

Requested calls are assigned visits by staff or schedule or phone requests. Customer Contacts are the number of times they stopped and spoke to customers other than requested calls. Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **April** Park Patrol had the following number of contacts:

### **1. REQUESTED Calls**

- 48 with Youth Sports Groups
- 19 Field related issues/checks
- 4 Park/Picnic/reservation issues/checks
- 27 Community Center issues/checks
- 34 Playground checks
- 50 other

### **2. PUBLIC CONTACTS**

- 305 Education
- 36 Alcohol
- 101 Dog related
- Written Warning Issued: 4 – 2 for parking violations, 1 for commercial activity at Irvine Terrace Park and 1 for private training at China Cove.
- Citations Issued – 8 for parking violations and 1 for unpermitted Special Event at CdM Beach.

## **FACILITY RENTALS & SPECIAL EVENT PERMITS**

During the period of April 16 – May 15, 2014 there were:

- 12 Picnic/Park Area Rentals
- 5 Room Rentals
- 3 Field Rentals
- 6 Gym Rentals
- 10 OASIS Classroom Rentals
- 4 OASIS Event Center Rentals
- 30 Civic Center Rentals

As of May 15, 2014, there were 106 Special Event Permits processed and issued for the year. Those events of note for this period are:

- NB Film Festival – Various theaters, 4/24-5/1, Attendance: 2500
- Volcom Surf Contest – 54<sup>th</sup> Street Beach, 5/9-11, Attendance 900

**SATURDAY, JUNE 7**

33<sup>rd</sup> CdM Scenic 5K– Race Day Registration begins @ 6am  
OCEAN BOULEVARD IN CORONA DEL MAR

**SATURDAY, JUNE 7**

Estuary Awareness Day – 10AM  
BACK BAY SCIENCE CENTER

**SATURDAY, JUNE 21**

Marine Protected Area Hikes – 10AM  
LITTLE CORONA LIFEGUARD TOWER

**FRIDAY, JULY 4**

4<sup>TH</sup> of July is for Families  
9AM - PARADE BEGINS @ 38<sup>TH</sup> STREET PARK  
9:30AM FESTIVAL @ CHANNEL PLACE PARK

42nd Annual Mariners Park Independence Day Parade & Celebration  
10:30AM - PARADE BEGINS  
11AM-2PM CELEBRATION @ MARINERS PARK

**SATURDAY, JULY 9**

Reserve Loop Hike – 8AM  
OASIS AUXILIARY PARKING LOT

**SATURDAY, JULY 19**

Marine Protected Area Hikes – 10AM  
LITTLE CORONA LIFEGUARD TOWER

**SATURDAY, AUGUST 1**

Movie in the Park (*The Lego Movie*) – 6:30pm — Free  
GRANT HOWALD PARK BEHIND CYC



# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item No. 5A  
June 3, 2014

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Municipal Operations Department  
Mike Pisani, Acting Municipal Operations Director  
949 644-3055, mpisani@newportbeachca.gov

**TITLE:** Request to Change Model and Relocate of a Recently Approved Bench Donation – Irvine Terrace Park

---

### **RECOMMENDATION:**

Staff recommends that the Parks, Beaches and Recreation Commission consider the donor's request to change the bench model and relocate the recently approved bench donation at Irvine Terrace Park (Attachment A) for Matthew George Nichols.

### **DISCUSSION:**

In March 2014, the City received a donation request from Renee Nichols to donate a Santa Monica Model bench at Irvine Terrace Park. This bench donation would replace an existing wooden bench that has reached the end of its useful life.

Following the approval of the bench donation at the April 1, 2014 PB&R Meeting (Agenda Report attached as Attachment A), staff was contacted by the donor requesting a different bench model for donation, Infinity Seat Model bench (Attachment B) to be placed at a close proximity to the original requested location at the Park. In addition, the newly proposed location will require an additional concrete walkway to lead to the bench, which the donor is willing to pay for. Attached photos show the new location (Attachment B). Per Council Policy B-17, a new location for a donation requires notification of adjacent residents (Attachment C).

### **NOTICING:**

Ms. Nichols and Mayor Pro Tem Edward D. Selich have received a copy of this report and a notice of the Commission meeting. Surrounding residents were notified of the Commission Meeting via postcard (Attachment D).

Submitted by:



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Mike Pisani, Acting Director  
Municipal Operations Department

- Attachments:
- A. April 1, 2014 Agenda Item No. 4D
  - B. Map/photos of proposed bench and proposed location
  - C. Map (highlighting surrounding residents notified)
  - D. Postcard Notification



CITY OF

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# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item No. 4D  
April 1, 2014

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Municipal Operations Department  
Mike Pisanl, Acting Municipal Operations Director  
949 644-3055, mpisanl@newportbeachca.gov

**TITLE:** Bench Donation Request – Irvine Terrace Park

---

**RECOMMENDATION:**

Staff recommends that the Parks, Beaches and Recreation Commission approve a bench donation request at Irvine Park for Matthew George Nichols.

**DISCUSSION:**

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from Renee Nichols (Attachment A) to donate a Santa Monica Model bench at Irvine Terrace Park (Attachment B). This bench donation would replace an existing wooden bench that has reached the end of its useful life. The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Acting Municipal Operations Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is "In Memory of Matthew George Nichols "DIME".

**NOTICING:**

Ms. Nichols and Mayor Pro Tem Edward D. Selich have received a copy of this report and a notice of the Commission meeting. The bench donation is to replace an existing bench, which does not require noticing adjacent residents.

ATTACHMENT A

Gifts for Tomorrow Order Request Form

Item # Description  
100 (SAINT MONICA MODEL)

Contact Information

Name Renee Nichols  
Address 24 Windflower Irvine CA: 92603  
Phone (949) 433-9070  
Signature Renee Nichols

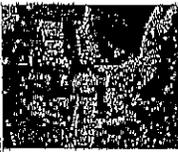
DEDICATION PLAQUE INFO

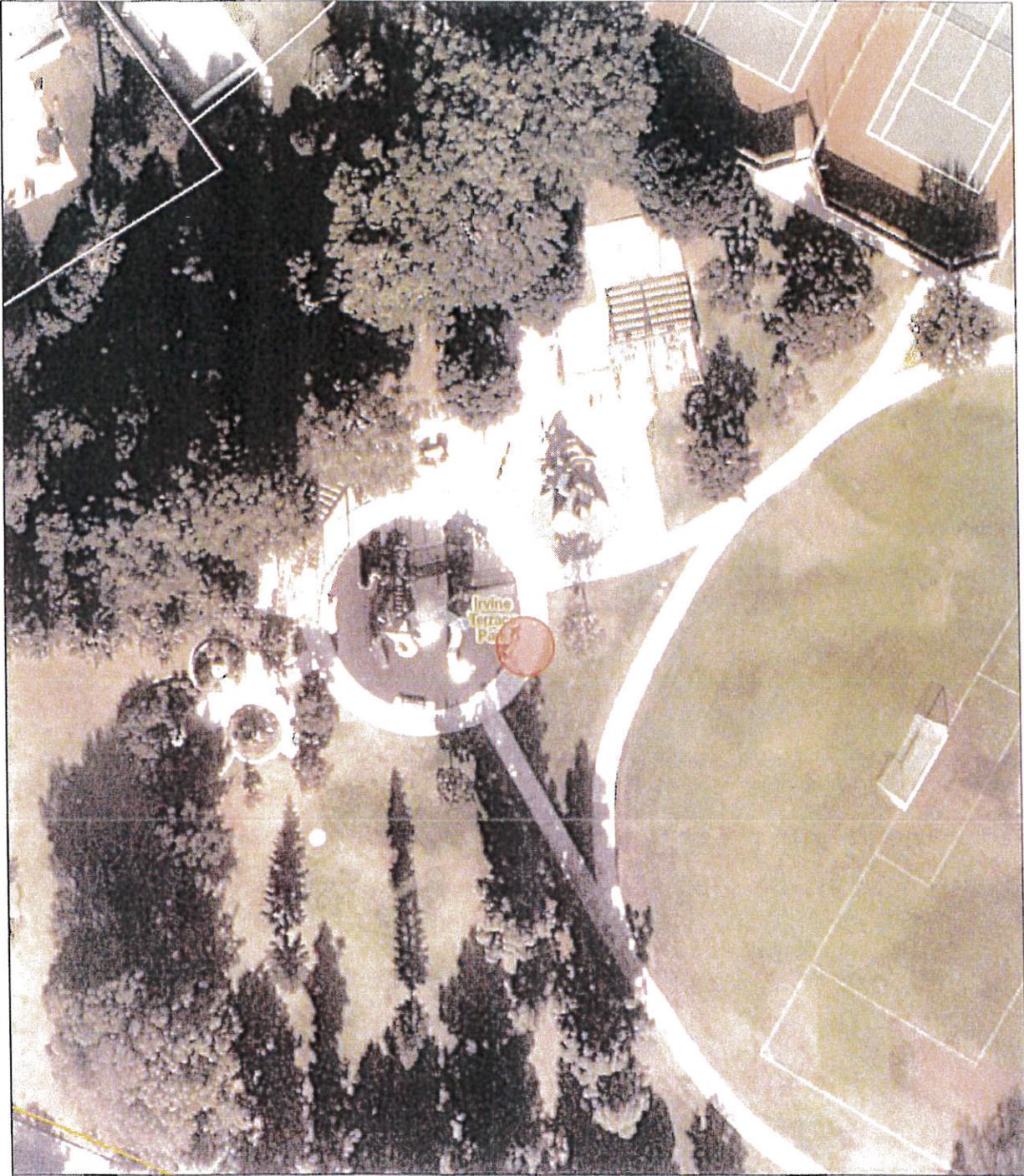
Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

Yes, I am interested in dedicatory plaque for my donation.

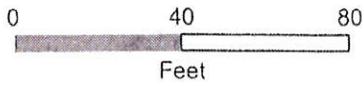
Plaque is donated for:

Matthew George Nichols DIME  
First Name Last Name





Newport  
Beach  
GIS



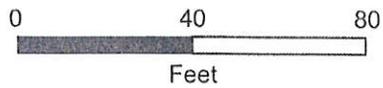
**Disclaimer:** Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility for or relating to any results obtained in its use.

**Imagery:** 2009-2012 photos provided by Eagle Imaging [www.eagleaerial.com](http://www.eagleaerial.com)





Newport  
Beach  
GIS



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Imagery: 2009-2013 photos provided by Eagle Imaging [www.eagleaerial.com](http://www.eagleaerial.com)

5/20/2014



### Gifts for Tomorrow Order Request Form

Item # 100 Description Santa Monica Model Bench.

Contact Information  
Name Renee Nichols

Name 24 Windflower

Mailing Address Irving, Ca. 92603

Phone (949) 433-9070

Signature Renee Nichols

#### DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

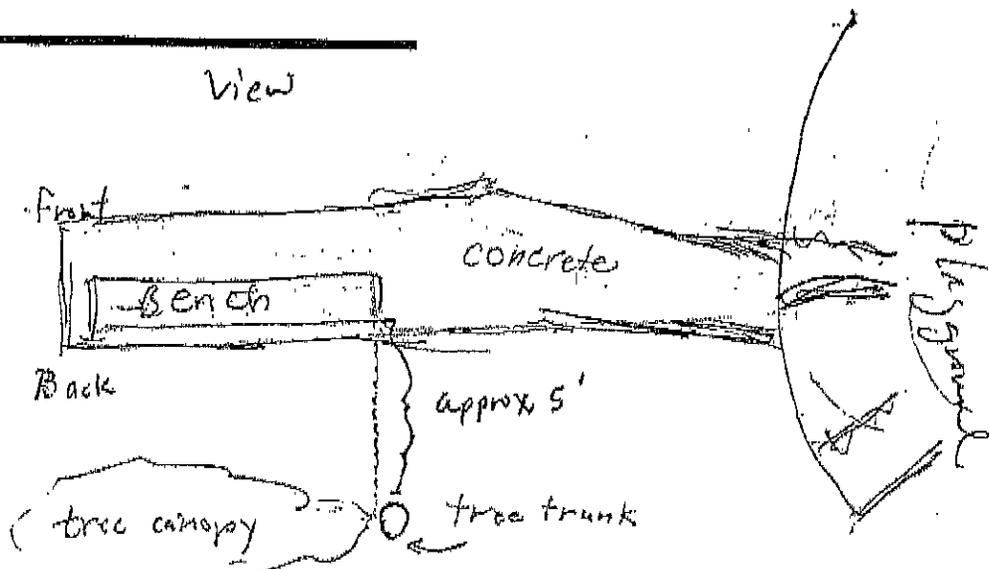
Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for, "DIME"  
Matthew Nichols  
First Name Last Name

View

\* Don't put concrete walk in front of bench please.

\* Move bench to start at tree trunk going left.

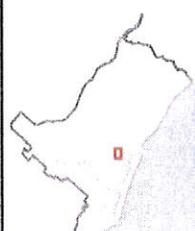
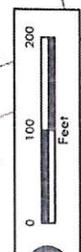




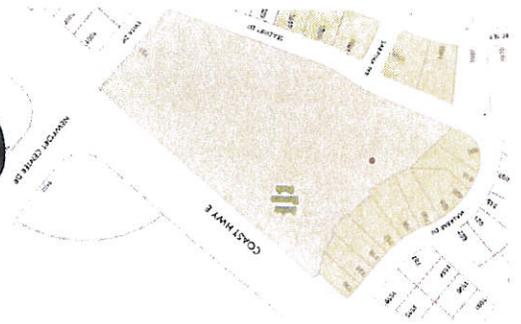
Nichols Bench Donation  
Notified Properties



# Nichols Bench Donation



**IMPORTANT:  
Commission Meeting Notice**



City of Newport Beach  
Municipal Operations Department  
100 Civic Center Drive  
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission  
Meeting Notice**

At its June 3, 2014 meeting, the Parks, Beaches, and Recreation Commission will consider a bench donation request at the Irvine Terrace Park based on the criteria of City Council Policy B-17, *Parks, Facilities, and Recreation Program Donations*.

Attendance at the meeting is optional.

**DATE:** Tuesday, June 3, 2014  
**TIME:** 6:00 p.m.  
**LOCATION:** City Council Chambers  
Newport Beach Civic Center  
100 Civic Center Drive  
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after May 30, 2014: [www.newportbeachca.gov](http://www.newportbeachca.gov). If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3055.



== CITY OF ==

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# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item No. 5B  
June 3, 2014

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Municipal Operations Department  
Mike Pisani, Acting Municipal Operations Director  
949 644-3055, mpisani@newportbeachca.gov

**TITLE:** Special Tree Removal Request – 3300 Newport Blvd.

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**RECOMMENDATION:**

Staff recommends that the Parks, Beaches, and Recreation Commission consider the removal of four Special trees – Dedicated Trees located at the former City Hall site, 3300 Newport Boulevard. If the removals are approved, staff has identified four existing City trees to be dedicated in place of the removed trees.

**DISCUSSION:**

There are four Special Trees – Dedicated Trees located at the former City Hall site, 3300 Newport Boulevard. Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in page 2 of the G-1 Policy.

The planned redevelopment of the site requires the removal or transplant of four existing Special trees- Dedicated trees. Working with the Community Development Department, staff reviewed the trees planned for removal to evaluate if any would be viable for relocation or transplantation. The Community Development Department compiled a final report of the findings and recommendations (Attachment A).

The first tree, Ficus benjamina, located in front of the old Council Chambers, was dedicated to Lawrence William Covert, a long-time City employee who served as the City's tree superintendent and General Services Director in the 1950's and 1960's. Ficus benjamina is defined as a Problem Tree in Council Policy G-1 due to excessive hardscape or utility damage from its excess root system. In its place, the City will dedicate a Moreton Bay Fig tree, a member of the Ficus family, at Eastbluff Park in honor of Mr. Covert.

The second tree, *Pinus halepensis*, was dedicated to Walter Knott, the co-founder of Knott's Berry Farm, in 1961. Due to age and past pruning, the tree is not in good condition nor recommended for transplantation. Staff recommends dedicating an Italian Stone Pine in the "M" Street Median in Mr. Knott's honor.

Another *Pinus halepensis* tree, dedicated for the California Bicentennial in 1969, is the only tree for proposed removal without a plaque. Similar to the previous *Pinus halepensis*, this tree is not a good candidate for relocation and staff recommends dedicating an Italian Stone Pine tree at Irvine Terrace Park for the California Bicentennial, and installing a new plaque.

Lastly, the "Freedom Tree" is a *Harpephyllum caffrum* and was dedicated for the United States Bicentennial in 1976. Although the tree is in good condition, the species is not a good candidate for relocation as it would not likely survive transplantation. Staff recommends dedicating a prominent Sycamore tree at Irvine Terrace Park in honor of the U.S. Bicentennial.

If the removals are approved, as well as the locations and trees for dedication, staff will move forward with the rededication and moving of the plaques. Staff has attempted to notify the original honorees or families, for whom the trees were dedicated, of the pending removals and rededications. However, Staff has not been able to find a contact for the Covert family. Members of the Knotts family have shown interest in the rededication process, and staff will continue to make an effort to involve all families or community in the process.

Additionally there are two Special Trees - Landmark Trees on the old City Hall site. These trees will not be removed, but rather worked into the new development plan.

**NOTICING:**

Council Member Mike Henn has received a copy of this report. In addition the surrounding property owners were notified of the Commission Meeting related to these removals via postcard. The attached poster (Attachment C) was posted on the trees for removal tree the week of May 27.

Submitted by:



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Mike Pisani, Acting Director  
Municipal Operations Department

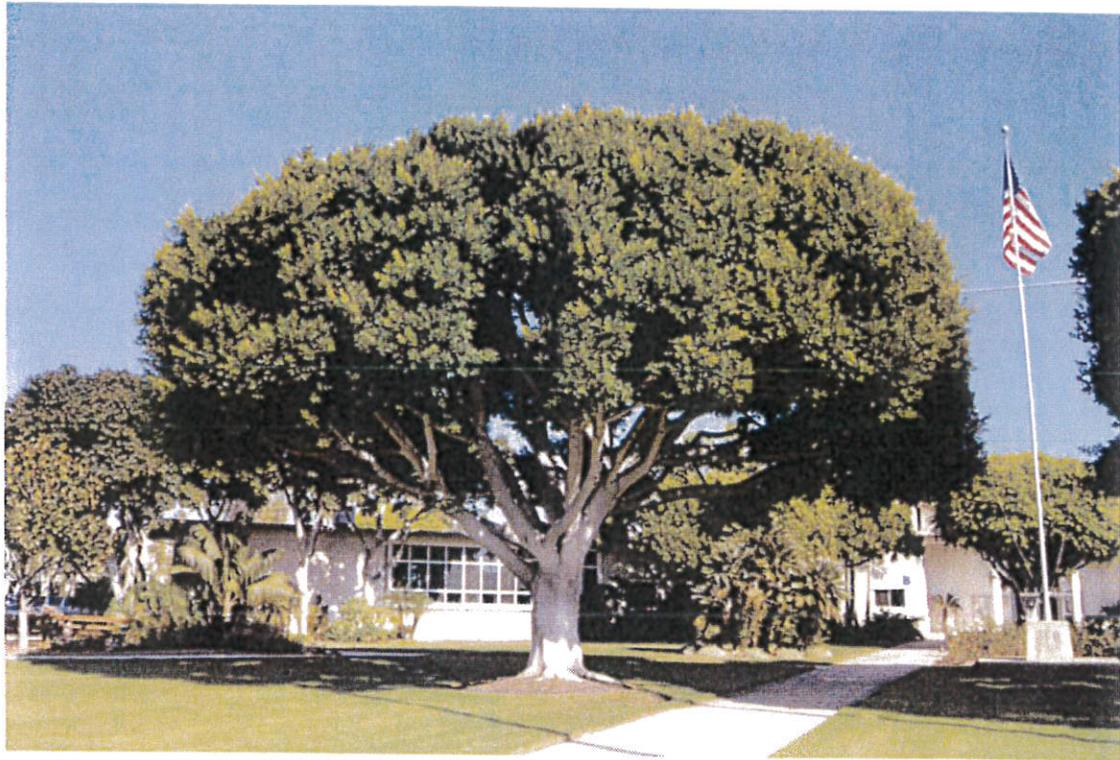
Attachments:

- A. Special Trees – City Hall Complex Report
- B. Special Trees Report , related maps and photographs
- C. Tree poster
- D. Map of Planned Redevelopment

# Special Trees

## City Hall Complex

3300 Newport Boulevard



November 16, 2012

ATTACHMENT A

## Special Trees - City Hall Complex, 3300 Newport Boulevard

City Council Policy G-1 provides guidance to the City regarding public trees. The policy establishes provides definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with Council Policy G-3 and preventing public and private property damage. Policy G-1 classifies public trees in three categories: Special Trees, Problem Trees, and All Other Trees. All trees located on-site fall into one or more of these categories. Policy G-1 identifies two types of Special Trees: Landmark Trees and Dedicated Trees; and two (2) Landmark Trees and four (4) Dedicated Trees are identified on-site. Council Policy G-1 can be found here: <http://www.newportbeachca.gov/Modules/ShowDocument.aspx?documentid=2464>

### A. Landmark Trees

Two *Ficus microcarpa* "Nitida" trees are located between Newport Boulevard and City Hall buildings and are depicted in the photograph below. According to the City Arborist, the species is a reasonable candidate for relocation and if proper care is taken, a tree may survive transplantation; however, Council Policy G-1 designates *Ficus microcarpa* "Nitida" as a Problem Tree because of excessive hardscape or utility damage due to its excessive root system.



## Special Trees - City Hall Complex, 3300 Newport Boulevard

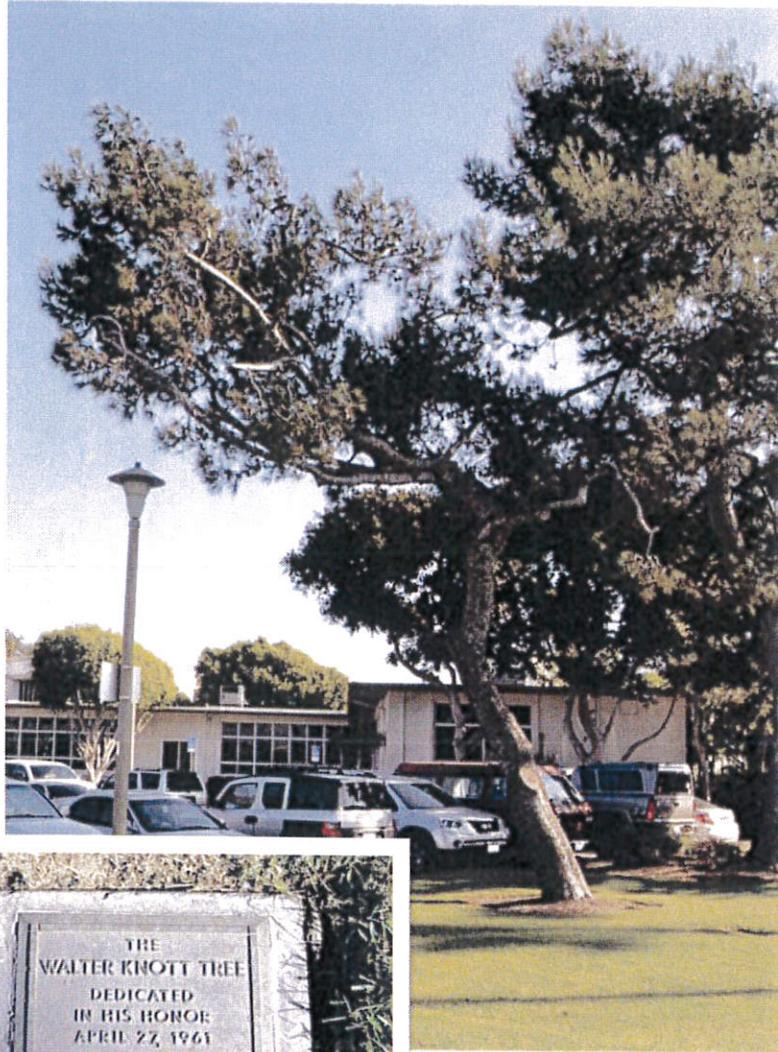
### B. Dedicated Trees

1. The *Ficus benjamina* tree below was dedicated to Lawrence William Covert. Billy Covert was a long-time City employee who served as the City's tree superintendent and General Services Director in the 1950's and 1960's. According to the City Arborist, the species is a reasonable candidate for relocation if proper care is taken and a tree may survive transplantation; however, Council Policy G-1 designates *Ficus benjamina* as a Problem Tree because of excessive hardscape or utility damage due to its excessive root system.



## Special Trees - City Hall Complex, 3300 Newport Boulevard

2. The *Pinus halepensis* tree below was dedicated to Walter Knott, the co-founder of Knott's Berry Farm, in 1961. The tree is not in pristine growing condition due to age, past pruning, and the proximity the adjacent pine tree. The City Arborist indicates the species is not a good candidate for relocation and the tree would not likely survive.



### Special Trees - City Hall Complex, 3300 Newport Boulevard

3. The *Pinus halpensis* tree below was dedicated for the California Bicentennial. No dedication plaque remains. The species is not a good candidate for relocation as the tree would not likely survive.



## Special Trees - City Hall Complex, 3300 Newport Boulevard

4. The *Harphephyllum kaffrum* below was dedicated for the United States Bicentennial in 1976 and it is named "The Freedom Tree." The tree is in a good growing condition and the species is not a good candidate for relocation as it would not likely survive transplantation according to the City Arborist.



## Special Trees - City Hall Complex, 3300 Newport Boulevard

### C. Issue

Redevelopment of the site could lead to the removal of most if not all trees on site including the 6 designated Special Trees.

### D. Recommendations

1. Develop a Tree Management Program that would include the removal, relocation or preservation of all existing trees or landscape materials. The removal or relocation of designated Special Trees shall be subject to Council Policy G-1 and Parks, Beaches, and Recreation Commission or City Council approval.
2. Every effort should be taken to avoid significantly impacting the 2 Landmark Trees. Should future development of the site put the Landmark Trees in jeopardy, the trees should be transplanted to an acceptable location on-site provided there are located to minimize future damage to hardscape or underground utility systems. As an alternative, the trees can be relocated to an appropriate off-site location. In the event that the trees do not remain on-site, the City should consider planting 2 replacement specimen trees of any variety on-site that would be eligible to be designated as Landmark Trees.
3. The City should locate an existing Ficus benjamina tree in a City park and dedicate the tree in the name of Lawrence William Covert. Should an appropriate tree not be found, the City will attempt to transplant the existing tree or plant a new tree of the same variety at an appropriate location. The re-dedicated tree should have a permanent marker or plaque. Every effort should be made to involve the Covert family in this process.
4. The Walter Knott Tree and the California Bicentennial Tree cannot be effectively transplanted. The City should locate an existing tree within a City park and dedicate it in the name of Walter and Cordelia Knott. The City should also locate an existing tree in a prominent location within a City park or at the new Civic Center and dedicate it in honor of the State of California. The re-dedicated trees will have permanent markers and every effort should be made to involve the Knott family and the community in the process.
5. The Freedom Tree also cannot be effectively transplanted. The City should locate an existing tree in a very prominent location within a City park or at the new Civic Center and dedicate it as The Freedom Tree. An appropriate permanent marker or plaque will be provided and the dedication should be accomplished with community and veterans groups' participation.
6. All other trees or other landscaping should be incorporated on-site within new development to the extent practical. If existing trees or landscaping are not being utilized in new designs, the City should salvage and transplant whatever it deems appropriate and then consider offering remaining salvageable landscaping to the public at auction provided the cost of landscape salvage is the responsibility of the successful bidders.



RISK MANAGER - COMMENTS / RECOMMENDATIONS:

Risk Management concerns with  
staff recommendations

Signature: Allen Anderson

Date: 5/23/14

CITY MANAGER - COMMENTS / RECOMMENDATIONS:

OK

Signature: Joe King

Date: 5/28/14



# Municipal Operations Department

## TREE INSPECTION REPORT

**Name:** Community Development Department

**Locations of trees:**  
3300 Newport Boulevard

**Request:** As part of the redevelopment of the former City Hall site, six trees have been identified by Council Policy G-1 as Special Trees (see attached reports, photos, and maps): four Dedicated Trees (various species) are requested for removal and rededication at other locations, and two Landmark Trees are requested for retention and to be protected in place.

**Botanical/Common Names:**

- Ficus benjamina – Weeping Fig
- (2) Pinus halepensis – Aleppo Pine
- (2) Ficus microcarpa 'Nitida' – Indian Laurel Fig (retain)
- Harpephyllum caffrum – Kaffir Plum

**Designated Street Tree:** N/A

**Estimated Trees Value:** \$21,440

**Damage:** N/A

**Parkway:**                      **Concrete      Brick      Turf      ( ) Other**

**Comments:** Special Trees may be considered for removal in conjunction with a City Council approved beautification project utilizing the Removal of City Trees procedures noted in page 2 of the G-1 Policy. The Community Development Department put together a final report of the findings and recommendations.

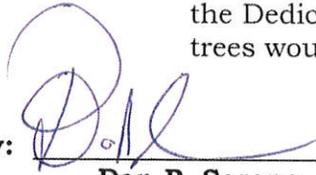
These trees are listed as Special Trees, which necessitates the recommendation of the Municipal Operations Director, Risk Manager, the City Manager, and PB&R Commission approval prior to removal (Policy G-1).

**Inspected by:** Debbie for J. Conway **Date:** May 15, 2014  
**John Conway, Urban Forester**

**Recommendation:**

Although the trees are in good condition, staff concurs with the removal requests for rededication of the Dedicated Trees. Due to the age and species, the trees would not likely survive transplantation.

**Reviewed by:**

A handwritten signature in blue ink, appearing to read 'D. Sereno', written over a horizontal line.

**Date:** May 15, 2014

**Dan P. Sereno, Parks and Trees Superintendent**



- Proposed Trees to Remain
- Proposed Trees for Removal
- Properties Notified

# Old Civic Center



Proposed Rededication - Walter Knott Tree



Newport  
Beach  
GIS

0 40 80  
Feet

Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging [www.eagleaerial.com](http://www.eagleaerial.com)

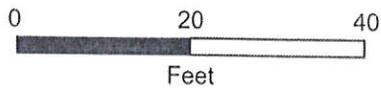
M Street Park - Proposed Rededication Waller Knott Tree



Proposed Rededication - Freedom Tree



Newport  
Beach  
GIS



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Imagery: 2009-2013 photos provided by Eagle Imaging [www.eagleaerial.com](http://www.eagleaerial.com)

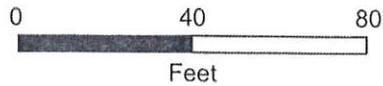
Irvine Terrace Park - Proposed Rededication Freedom Tree



Proposed Rededication - California Bicentennial Tree



Newport  
Beach  
GIS

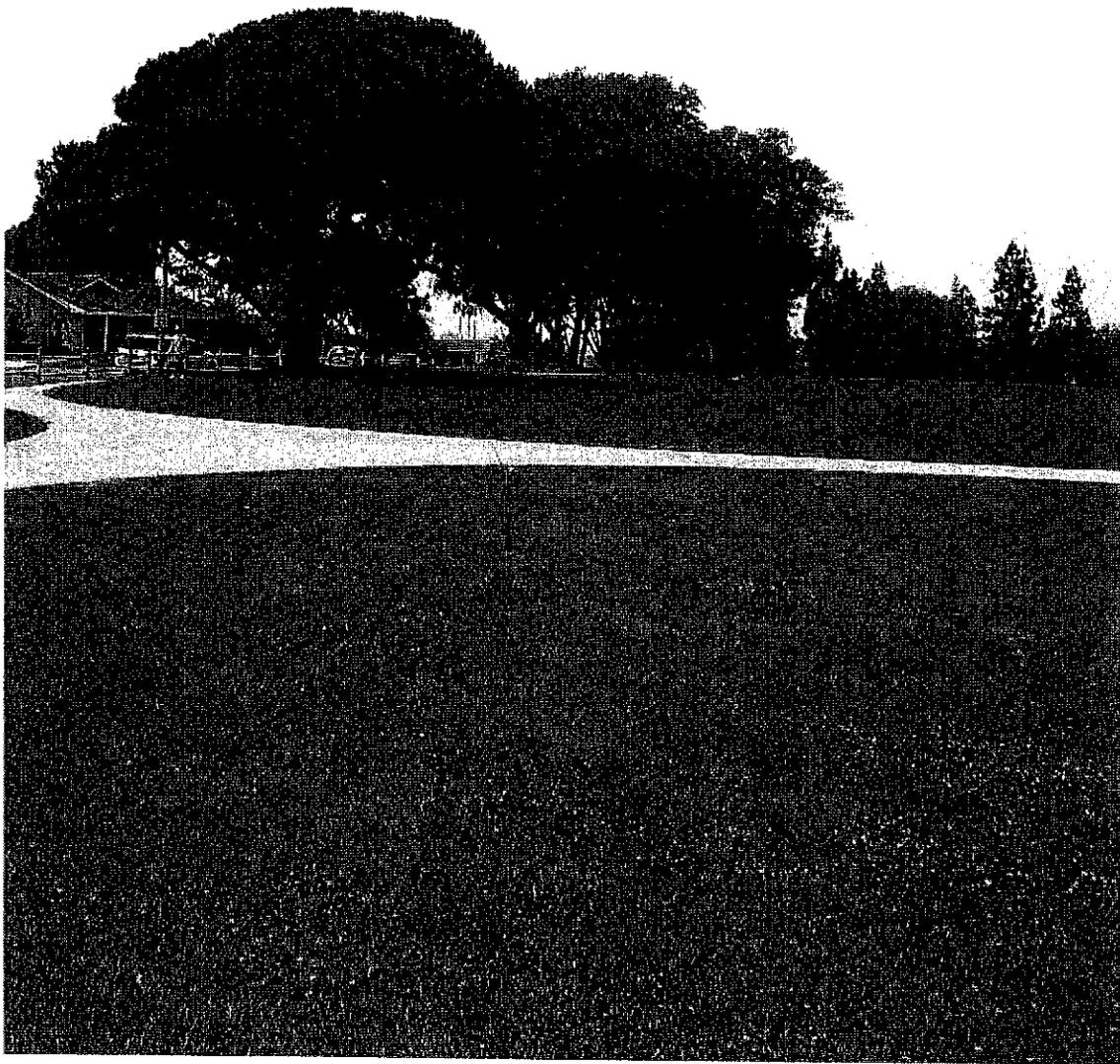


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Imagery: 2009-2013 photos provided by Eagle Imaging [www.eagleaerial.com](http://www.eagleaerial.com)

Irvine Terrace Park - Proposed Rededication California Bicentennial Tree

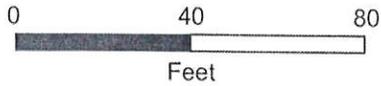
1



Proposed Rededication - Lawrence Covert Tree



Newport  
Beach  
GIS



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Imagery: 2009-2013 photos provided by Eagle Imaging [www.eagleaerial.com](http://www.eagleaerial.com)

Eastbluff Park - Proposed Rededication Lawrence Covert Tree



**CITY OF NEWPORT BEACH**

**THE PARKS, BEACHES AND RECREATION COMMISSION  
WILL CONSIDER A REQUEST FOR**



**THE REMOVAL OF THIS TREE  
AT THE June 3, 2014 (6:00PM) MEETING  
AT THE CIVIC CENTER  
COUNCIL CHAMBERS  
100 CIVIC CENTER DRIVE  
NEWPORT BEACH CA 92660**

**CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.**

---

**FOR ANY QUESTIONS PLEASE CALL  
THE MUNICIPAL OPERATIONS DEPARTMENT  
AT (949) 644-3055**

**CITY OF NEWPORT BEACH**

**THE PARKS, BEACHES AND RECREATION COMMISSION  
WILL CONSIDER A REQUEST FOR**

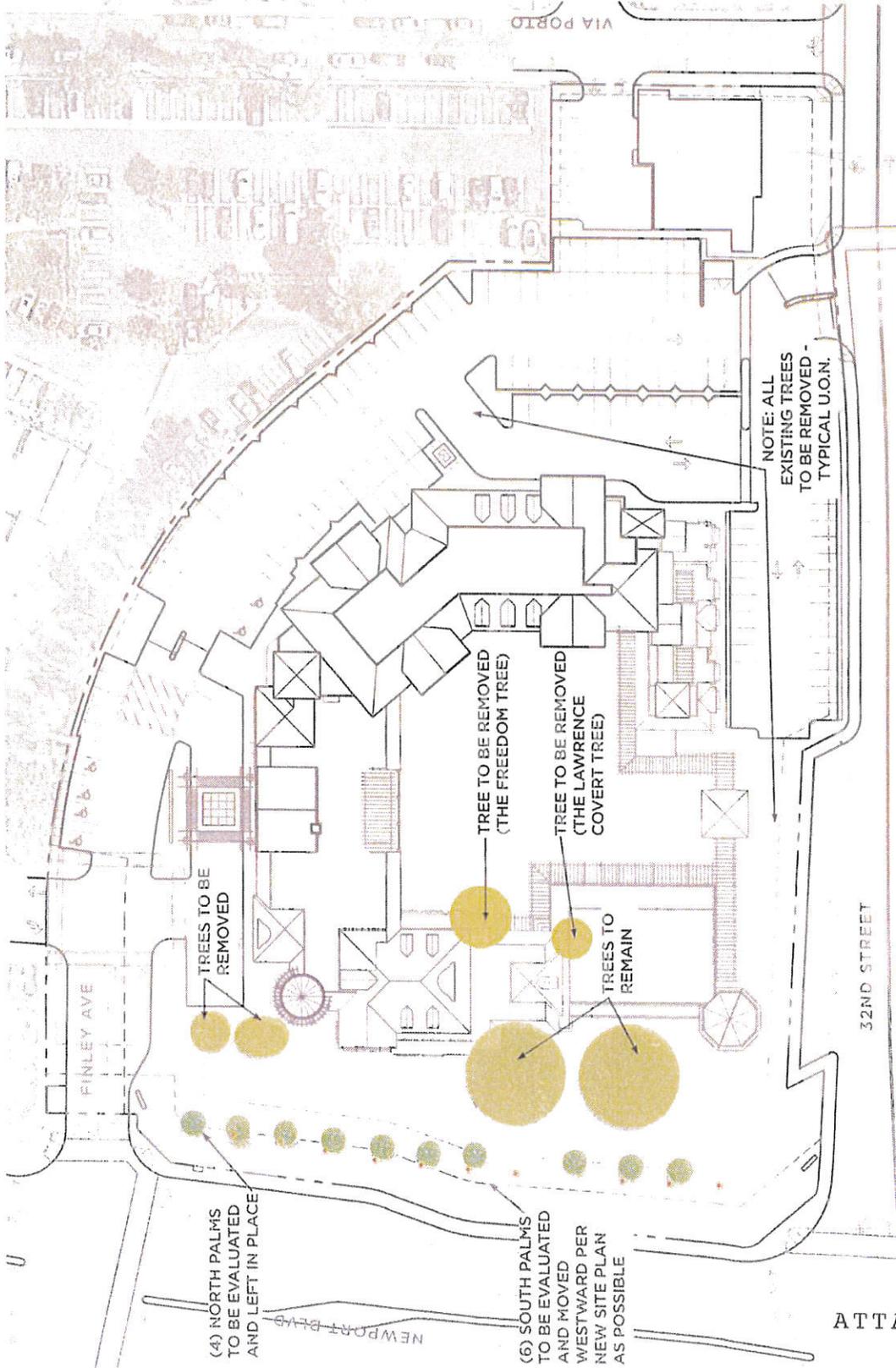


**THE REMOVAL OF THIS TREE  
AT THE June 3, 2014 (6:00PM) MEETING  
AT THE CIVIC CENTER  
COUNCIL CHAMBERS  
100 CIVIC CENTER DRIVE  
NEWPORT BEACH CA 92660**

**CITY STAFF RECOMMENDS THE REMOVAL OF THE TREE.**

**FOR ANY QUESTIONS PLEASE CALL  
THE MUNICIPAL OPERATIONS DEPARTMENT**

**AT (949) 644-3055 ATTACHMENT C**



# Existing - Tree Analysis

Newport Beach, CA | LIDO HOUSE HOTEL





== CITY OF ==

# NEWPORT BEACH

## PB&R Commission Staff Report

Agenda Item **5C**  
June 3, 2014

**TO:** Parks, Beaches & Recreation Commission  
Recreation & Senior Services Department

**FROM:** Laura Detweiler, Director  
949-644-3157, [LDetweiler@newportbeachca.gov](mailto:LDetweiler@newportbeachca.gov)

**PREPARED BY:** Janet Cates, Recreation Manager  
Justin Schmillen, Recreation Supervisor

**TITLE:** Pickleball in Newport Beach

---

### RECOMMENDATION

That PB&R Commission consider that pickleball lines be painted on one court at San Joaquin Hills tennis courts for a temporary pickleball facility while a location for dedicated courts is determined and developed.

### FUNDING REQUIREMENTS:

Resurfacing and painting dual striped tennis and pickleball lines on one existing tennis court is estimated at \$3,800. Funding in the amount of \$30,000 is currently proposed in FY15/16 for the pickleball court project.

### DISCUSSION:

Pickleball is one of the fastest growing sports in the country. The sport combines elements of three racquet sports — tennis, badminton and table tennis and is a great low impact racquet sport, especially for older adults, that doesn't encompass excessive wear and tear on the body.

Since 2010, the number of places to play pickleball in the country has nearly tripled (over 2,200 facilities) and the number of players has increased from 63,000 to 103,000. Currently, the closest outdoor pickleball facilities for Newport Beach residents are in Laguna Niguel, Tustin, and Huntington Beach.

In February 2014, at the request of resident pickleballers, City staff created temporary pickleball courts with taped lines and temporary nets on one of four existing tennis courts at San Joaquin Hills tennis courts. The objective was to gauge the sport's interest and monitor overall usage of the four tennis courts and the use of outdoor pickleball courts through June 2014, while meeting the demand for open outdoor play. To

minimize impact on existing tennis court use, San Joaquin Hills Tennis Courts were selected as the best fit for the trial period because it is one of two locations that has four (4) tennis courts. This site is also centrally located within Newport Beach, in close proximity to OASIS Senior Center (target demographic) and Newport Coast Community Center (existing pickleball programs), and has adequate parking and restrooms. Use of the shared court is given on a "first come-first serve" basis between tennis players and pickleball players and the same one (1) hour time limit is in effect if all courts are in use and a group is waiting. Our Newport Beach pickleball community has also been encouraged to play on Tuesdays and Thursdays, opposite the busier days of tennis use at that location.

Feedback from the community has been strong. Pickleball players have enjoyed the opportunity to play outside and in their city. They are asking for more structured pickleball activities including organized group play, tournaments, and instructional classes and clinics. Tennis players have commented that the shared use of a court impacts their play as the shared court is avoided by tennis users because the dual lines can be confusing. They have also stated the noise of the ball on a pickleball paddle and balls rolling onto the adjacent tennis court is distracting.

Staff observation data shows that all four courts at San Joaquin Hills are unused 46% of the time (See Figure 1).

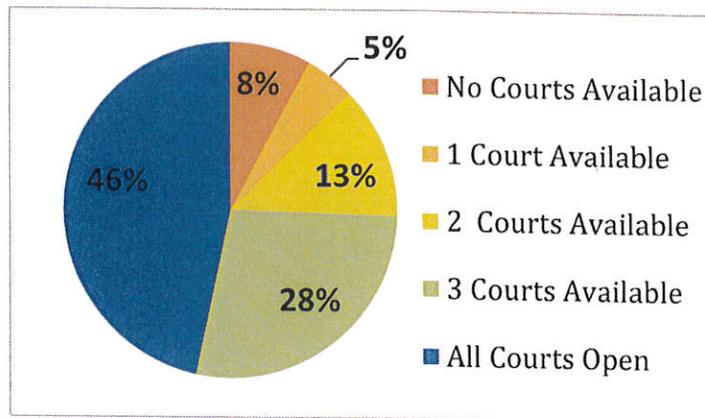
High usage of the San Joaquin Hills courts occurs only 13% of the time (No available courts: 8%; One court available: 5%).

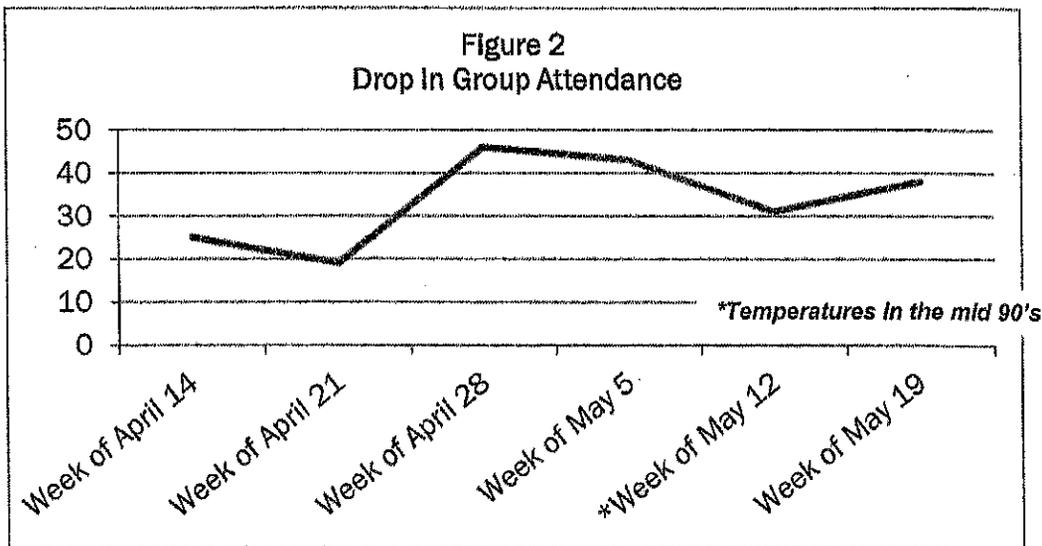
Pickleball use of the temporary court has shown consistent and growing numbers.

Over the last 2 months, one meet up group (see Figure 2) has shown an average of 33 players attending Wednesday and Friday morning play. At least 2 similar groups have formed, playing consistently on their own days and times.

Our goal is to continue to fulfill the current demand for outdoor pickleball for Newport Beach residents. In conjunction with the growth of the sport and interest within the community, the Recreation and Senior Services Department would like to expand program offerings including but not limited to introductory classes, skills clinics, structured drop-in play, private lessons, rating clinics, tournament play, youth programs and camps and league play.

**Figure 1: San Joaquin Hills Tennis Courts Use  
September 2013- May 2014 (9 months)**





The new West Newport Community Center has been targeted for dedicated pickleball courts. Our recommendation is to provide a pickleball facility for Newport Beach residents until those or other dedicated courts are developed. To fulfill the community need in the interim, staff recommends painting pickleball lines on one tennis court at San Joaquin Hills tennis court and continue shared use between pickleball and tennis.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Commission considers the item). Residents within 300 feet of San Joaquin Hills tennis courts were noticed.

- Attachments:    A. Pickleball player correspondences  
                      B. Tennis player correspondences

ATTACHMENT A  
PICKLEBALL PLAYER CORRESPONDENCE

## Schmillen, Justin

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**From:** Jim Whistler <Jim.whistler@cox.net>  
**Sent:** Tuesday, May 27, 2014 10:33 AM  
**To:** Schmillen, Justin; Engle, Jeremy  
**Subject:** Pickleball

I would like to take this opportunity to thank the City of Newport Beach for recognizing the importance of bringing Pickleball to the community. I would also like to thank Justin Schmillan and Jeremy Engle for the outstanding job they did in developing and implementing the current, and very successful, Pickleball program.

Pickleball is one of the fastest growing sports in the United States and is a great source of exercise and social interaction for all ages, especially seniors. Prior to Pickleball, my wife and I were not involved in sports activities due to various physical issues. Through Pickleball, we have found a great way to get exercise and to meet a wonderful group of people who want to stay fit, active, and have fun.

Two months ago, we started with a hand full of players at the San Joaquin Hills Road temporary courts. Now we have an e-mail list of 40 plus names, which is growing every week, of players who routinely use these courts and would like to see them made into a permanent Pickleball facility.

Thank you,

Jim and Remie Whistler  
Corona del Mar

## Schmillen, Justin

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**From:** Ken Krum <kenkrum@cox.net>  
**Sent:** Tuesday, May 27, 2014 10:06 AM  
**To:** Schmillen, Justin  
**Subject:** Pickleball In Newport Beach

May 2013 I picked up a flyer about a Pickleball demonstration being held in June. As it turned, that simple flyer was about to change my life. When I got to my computer, I did a search on Pickleball. What I found convinced me it was worth checking out the demonstration. The demonstration was great. They even let us potential wantabees try batting the ball with the Pickleball racket. Fun would be an understatement. When the official demonstration ended several of us (a dozen or so) hung around talking to a couple of ladies who represented the NB Parks, Beaches and Recreation services. We pleaded with them to get a Pickleball program started in NB. And, apparently that is what they did. Late July or August I received information about the NB Pickleball program starting on September 6, 2013 at the Community Center. I stopped my plans to join the Crown Valley group and patiently waited to begin.

September 6, 2013 wasn't unlike any other day in the summer months of southern California, except this was the first day of Pickleball. If memory serves, there were 18 or so of us. The tennis players took to the sport much more quickly than the rest of us. But by 3 pm all of us were playing (liberal use of term) doubles Pickleball. I was hooked. The physical requirements, mental focus and game strategies was my ticket to changing my life (I had only retired a year before and was in that lost stage where you are trying to figure out what to do with the rest of your life). Rushed home and bought my own racket and balls so I could practice at the local racket ball court. This single decision and persistence to master the basics quickly closed the vast skill distance between my skills and those smooth graceful tennis players who were dominating the courts. During September I was driven to improve my skills, learn the rules and begin to instinctively adopt the strategies of the game as they fit a novice beginner. September was also a month of humility as I learned that my youthful athletic rhythms were forever gone. Yep, there was no doubt about it. So not only did I have to learn the basic physical skills of hitting the ball with a racket and hopefully see it go somewhat in the direction I targeted, I had to re-educate a body how to support the mental commands. Truth be told, I am still trying to put the final touches on this part of the skill set. Tragedy struck the first week of October. By this time I was beginning to feel fairly competent on the court. The game basics serving, volleying, smashing, dinking and patience were a growing skill set in my quiver of Pickleball weapons. Although, I still hadn't acquired my own racket. During a low competitive fun game, I tore a muscle in my lower left calf. This was my third serious physical injury ever. Skipping all the details, I was out (off the courts) for 7 weeks. I was dying to return.

Finally, the first day back arrived. First the welcome from the friends I had made were surprising warm and supportive. My first recognized clue that Pickleball was more than just a physically, fun game had just been driven home. Socially, what happened on and off the courts welcomed a person into the community (Pball Family). Obviously, the road back was conservative and everyone helped by not letting me push myself. Within a couple of weeks the skills were back even though my leg wasn't 100%. My quest to improve both skills and physical functionality resumed. I began to research what kind of racket I should acquire. We were told that the gym would be closing for one month in December while some major floor maintenance was performed. Luckily, the good folks from Jasmine Creek had just installed two Pickleball courts invited us to continue playing outdoors on the same twice a week schedule.

Playing Jasmine Creek opened a whole new horizon for me. Pickleball played outdoors is sufficiently different for me, that I saw lots of other possibilities to improve and expand my game. For me, it was another chance to grow. Returning to the gym was almost a disappointment, seeing old friends and adding new ones helped a bit. It was early January when

I learned about the Tustin Pickleball group. My first visit was primarily motivated because I was ready to purchase my first racket. Obviously, I was also eager to get back on a concrete playing surface in daylight. Phil, the man in charge at Tustin, gave me some much needed fundamentals instruction and then pushed me into their world of Pickleball. On my second visit to allegedly purchase my racket I played with Bill who let me try his rather unique looking racket and that was it. Went home and purchased that racket off the Internet and it is now part of my body. LOL Back to Tustin, the experience of playing in a much larger group with a talent ladder of significance was such a draw, I couldn't walk away. So I added Tustin to my play schedule literally doubling my time on the court. Several months later I would add an occasional Saturday. But the significance of the Tustin concrete and daylight playing experience made returning to the gym much less attractive.

Late in February NB announced a trial test period of 4 months using a converted tennis court at SJH. That occurrence convinced me that playing outdoors was where I belonged. It also set in motion some other considerations about Pickleball. In March I was playing literally 7 days a week. Oh, I was now also 12 pounds lighter than September. All of my Pickleball friends had experience weight loss as well. The 7 day a week was not a sustainable level. My body was feeling the demands of 2 – 3 hours a day on the court. The choice was pretty straight forward from a physical perspective. Less playing time; less soreness but socially I had friends in several different groups. Ultimately, my focus to improve my game to the next level made the choice. Playing in the gym would have to end.

The NB outdoor trial got off to a slow start (my perspective). There were no coordinated play times so people could naturally assemble. There was lots of talk but not much action. Finally (my perception) several of us said we would begin meeting every Wednesday at 9 am. I almost no time (2 weeks or less) we had 8 players minimum showing up. We took an unscientific vote and decided to add Friday at 8 am (preparing to beat the summer heat). Each week we were adding 2-3 new players. We changed Wednesday to 8 am start times as well. We dealt with a growing need to repair the tape boundaries almost every Wed & Fri. Other groups (unknown) began to use the courts. It was great the word was beginning to spread. We installed a couple of small gates to prevent inadvertent balls from crossing into the tennis courts (which worked very well for us; not so much for the higher flying tennis balls). Our tennis buddies seemed to be more tolerant.

As the Month of May comes to a close, our Wednesday and Friday Pickleball group exceeds 36. The group as whole is totally convinced of the value Pickleball brings to the community. Outside courts are a must to continue attracting other local residents (the gym is a valuable resource to introduce the sport and play (an outside court isn't for everyone; the combo is unique)). The NB Pickleball program has been successful and I think deserves the support to blast forward and reach its full potential. As a player and recent member of USAPA, I owe it to the sport to do help make its benefits available to more members of the community. And, I have been gathered some ideas to share once we get past the June 3<sup>rd</sup> commission meeting.

Justin, I look forward to working together more closely as we move forward with one of the fastest growing sports in America (borrowed phrase).

-----Original Message-----

From: Kimi Applegate [mailto:kimiwwd@yahoo.com]

Sent: Sunday, May 25, 2014 11:41 AM

To: Recreation

Subject: Pickleball info - private lessons

Hello

My husband was an A player in paddle tennis. It is my understanding that pickle-ball is very similar. Do you have a person that teaches private lessons? He has not played in the past year since we moved to Newport Beach. He would like to hire someone to get his game and conditioning back. My husband is 70.

Thanks so much!

Kimi

Kimi Applegate

CEO

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### Schmillen, Justin

**From:** Lloyd Sellinger <lsellinger@aol.com>  
**Sent:** Saturday, May 24, 2014 9:28 AM  
**To:** Schmillen, Justin  
**Subject:** Pickleball

I have lived in Newport since 1970 and would not think of living anywhere else. As my tennis days are winding down due to age (81) I look forward to this new sport. It is great for keeping active and healthy while enjoying friends. Please do your best to get a few more courts available.

Lloyd Sellinger  
427 Vista Suerte

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### Schmillen, Justin

**From:** Rooven Akiba <rooven@secureonecapital.com>  
**Sent:** Thursday, May 22, 2014 9:51 AM  
**To:** Schmillen, Justin  
**Subject:** pickelball

Dear sir the pickelball game is the best thing that happened especialy for seniors that have difficulty playing other games. Its growing fast in a lot of other cities. i personaly play golf at Newport beach country club and played tennis for many years. Pickelball is so much better phisicly. We need our city to support us for some permanent courts. I thank you in advance and see you on the june third.

## Schmillen, Justin

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**From:** Nancy Brundage <nancybrundage@cox.net>  
**Sent:** Monday, May 19, 2014 3:28 PM  
**To:** Schmillen, Justin  
**Subject:** Pickle Ball

I have been a Newport Beach resident for over 44 years. I have often used the courts on San Joaquin and I play at Costa Mesa Tennis Center. Friends told me about Pickle Ball and I have now started playing at the rec Center at Newport Coast. Thank you so much for offering this sport. It is a lot of fun. I am very happy that you have an outdoor court by the Lawn bowling. I am definitely in favor of keeping this as a pickle ball court. You have established a very fair system that is posted. I will be out of town for a graduation for the June 3 meeting or I would voice my opinions at that meeting. You should definitely keep a pickle court available. You have lots of tennis courts where people can play though out the city. You have those 2 new nice courts by Harbor View. It is only fair that you keep at least 1 outdoor court for pickle ball. There are a lot of people who come to the rec center to play and it appears you have limited play during the summer months. For a lot of seniors pickle ball is a good sport and less strenuous than tennis. I hope you keep promoting pickle ball and we are spreading the word.

Thank you,  
Nancy Brundage

**From:** Shelley McWilliams <shelleykim@cox.net>  
**Sent:** Monday, May 19, 2014 11:43 AM  
**To:** Schmillen, Justin  
**Subject:** Pickleball in Newport

I would like to thank you and the city of Newport for providing some different sites for us to play pickle ball. It is a fast growing sport because we all are enjoying it so very much We invite you to join us if you have not yet done so. I think if you participate you will know why it means so much to us to have courts available. Personally I play at the indoor court on San Joaquin and have also played at the outdoor courts near the lawn bowling. Again thank you for providing these sites.

Sent from my iPhone

**From:** Sid Crossley <sidcrossley@gmail.com>  
**Sent:** Wednesday, April 30, 2014 3:55 PM  
**To:** Schmillen, Justin  
**Cc:** Detweiler, Laura  
**Subject:** Pickleball

Hi Justin,

Last Sunday morning we have twelve players out. We had four players, there were four players that I had never seen. And a couple showed up to play. We had eight players yesterday (Tuesday) in the morning. Tape is missing on all four courts. One court is missing a few areas, but some of the other courts are missing half the lines.

Best,

Sid Crossley

## Schmillen, Justin

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**From:** Ken Krum <kenkrum@cox.net>  
**Sent:** Wednesday, April 30, 2014 10:58 AM  
**To:** 'Jim Whistler'; 'Remie Whistler'; 'Emi Morita'; 'Rooven Akiba'; 'Diane Mondini'; 'Gary Dreyfus'; 'Kathy Bilek'; 'Shelly McWilliams'; 'Bob Bodgett'; 'Claudette Shaw'; 'Joel'; 'Tom Weaver'; 'Robin Beck'; poulcdm@yahoo.com; 'Toni Drake'; 'Laura Moats'; 'Carlos'; 'Luis'; 'Javier Meneses'; 'Ken Krum'; 'Dorothy Otskey'; 'Joyce Jack'; 'Paula Bogenrief'  
**Subject:** SJH Pickleball Friday 8 am Players Invite

**REMINDER!** Once again the weekly Friday San Joaquin Hills outdoor Pickleball group is encouraged to **beginning playing at 8 am**. Note this is an hour earlier. With summer approaching we are hoping to beat the heat and Santa Ann winds. Hope to see you there.

As always, send a "reply all" if you plan to attend. This just might convince another to participate (don't underestimate who may love to play with you).

Don't be subtle about bringing or inviting a friend or two. Remember we want to show the city of NPB that there is a lot of support to make these courts permanent.

**Wednesday Turnout:** 11 persons; plus one newbie.

Jim & Ken

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**From:** Clay Nolde <claynolde@yahoo.com>  
**Sent:** Sunday, May 04, 2014 6:14 PM  
**To:** Schmillen, Justin; annefolks@cox.net  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Justin,

Pickleball is great and exploding all over the country. I've played tennis the majority of my life and have played extensive squash in the past as well. I still play tennis and think pickleball is tons of fun either before or after tennis. I've enjoyed introducing it to new folks. The game is far easier than tennis and people are starting to realize this.

I live in Corona del Mar and play at the San Joaquin courts in the late afternoon, primarily. I would love to see 4 permanent pickleball courts there and hopefully the other 3 tennis courts would be resurfaced as well. The only time the tennis courts are full are Saturday mornings and there are plenty of other tennis courts in Newport Beach.

I hope to attend the June 3 meeting, where exactly is it being held? Thank you.

Regards,  
Clay Nolde

## Schmillen, Justin

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**From:** Inmdav@cox.net  
**Sent:** Tuesday, April 29, 2014 11:50 AM  
**To:** Schmillen, Justin  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Justin

I have been playing mostly at the community center on Mondays and Fridays, but will be joining the players at the park off of San Joaquin on Wednesdays, as well.. I live in Jasmine Creek so I am just a stone's throw from there, and excited about having permanent courts . We also have one tennis court, designated for pickle ball, here as well ,thanks to Duke Libby, but most of the residents are more into tennis, so it's hard to find people to play with. I also would be interested in having instructors and taking lessons! I will help promote this sport as much as possible, because I, for one, love it and think it's great exercise. I am a former tennis player who is unable to play tennis any more, due to surgeries, but pickleball has given me a new lease on life!!! Let me know if there is anything I can do to help, as I am passing the word around to some friends.

Thank you for all your hard work in getting this going.

Lee Davis  
949 721-6730

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**From:** Cheri <cheriandted@cox.net>  
**Sent:** Sunday, April 27, 2014 11:15 AM  
**To:** Schmillen, Justin  
**Subject:** Pickleball

Justin,

I am new at Pickleball. I played tennis for 22 years and then took up golf and lawn bowling. I have played Pickleball 3 times and usually play at the public courts behind the lawn bowling on Thursdays around 10-12. I have playing again there on May 8. I think on May 7 there are a bunch of us girls that are meeting there to practice from 10-12.

I have enjoyed Pickleball so much and hoping to take this sport seriously. I have several friends who go to Tustin and the Oasis to play.

I hope that this facility behind the lawn bowling will be permanent. Its so hard to play when you only have blue tape. It would be so nice to have painted lines.

Thank you so much.  
Cheri Elink-Schuurman

## Schmillen, Justin

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**From:** brenshel@sbcglobal.net  
**Sent:** Sunday, April 27, 2014 2:44 PM  
**To:** Schmillen, Justin  
**Subject:** pickleball in newport

Hi Justin,

Just wanted to drop you a note to let you know I am enjoying having pickleball courts in Newport Beach so close to my home. I love playing pickleball. I can't wait until we have permanent lines. I played from 8 to 12:30 this morning and the tape has come up in a lot of areas. Two other pickleball courts were being used when I was there!

Kris Anderson

Sent from my iPad

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**From:** Ken Krum <kenkrum@cox.net>  
**Sent:** Friday, April 25, 2014 12:51 PM  
**To:** 'Jim Whistler'; 'Remie Whistler'; 'Emi Morita'; 'Rooven Akiba'; 'Diane Mondini'; 'Gary Dreyfus'; 'Kathy Bilek'; 'Shelly McWilliams'; 'Bob Bodgett'; 'Claudette Shaw'; 'Joel'; 'Tom Weaver'; 'Robin Beck'; poulcdm@yahoo.com; 'Toni Drake'; 'Laura Moats'; 'Carlos'; 'Jeanie Ming'; 'Luis'; 'Javier Meneses'; 'Ken Krum'  
**Subject:** SJH Pickleball Friday 9 am Players

Thank you "all" for the wonderful support. We filled 3 courts with players for over 2 hours. Another group dropped in and filled the fourth court for at least 2 hours. Lots of opportunities were had by all rotating between courts and players. As an added benefit the wind started with a bit of intensity around 10 am which certainly add a bit of entertainment to our individual games.

The Wednesday 9 am Players have a significant bar to equal today's turn-out. The reminder invite address list has been duplicated for both Wednesday and Friday to keep administration simpler.

If any of you hear that someone would like to be added, please have them send their email address and name to myself or Jim Whistler. We will insure they are added. Our objective is to send a reminder email as follows: On Mon. send reminder for Wednesday; On Wednesday send reminder for Friday. Obviously, anyone can just show up on either day at 9 am and join the fun.

At today's pball event, someone left an orange top. I will bring the top to the next Wednesday/Friday events or you can contact me.

## Schmillen, Justin

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**From:** Patricia McLaughlin <bobpatmac@roadrunner.com>  
**Sent:** Thursday, April 24, 2014 6:35 AM  
**To:** Schmillen, Justin  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Hi Justin,

For many reasons, I am a very enthusiastic INDOOR pickle ball player. What do I need to do to ensure that pickle ball continues inside? I appreciate that many want the outdoor courts. However, I do not envision myself ever playing outside and want to do everything I can to be sure that the indoor courts are still made available for us.

Sincerely,  
Pat McLaughlin  
(949)640-7884

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**From:** Wendy Frankel <weafrank@roadrunner.com>  
**Sent:** Thursday, April 24, 2014 11:07 PM  
**To:** Schmillen, Justin  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Justin,

Thanks so much for all your hard work on the Pickleball "Program". I will try to make the June 3 meeting. I would really like to have more skill development classes as I felt like some of the people did not really want to play with the newbies (I can understand this), and it seemed somewhat intimidating. If there were more courts, and someone to work more on skills, the new people would be in better shape to play with the experienced players.

Wendy

On 4/23/2014 11:00 PM, Justin Schmillen wrote:

## Schmillen, Justin

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**From:** Gary Dreyfus <gary.dreyfus@gmail.com>  
**Sent:** Wednesday, April 23, 2014 5:30 PM  
**To:** Schmillen, Justin  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Hi Justin,

Thank you for the email and support of pball. Brian Williams, NBC nightly news, recently did a segment on pball. You can access it on you tube "The Fastest Growing Sport In America". Presenting it to Council Members in advance and/or playing it at the meeting would be beneficial.

I started playing pball with Duke who had a tennis court at Jasmine Creek converted to a pball court.. Since then I have attended the Monday, Friday pball sessions at the Newport Coast Community Center. These events are well attended and well run by by Justin and Jeremy who make sure everyone plays and give excellent instructions to new players. Recently I started playing with a group on Wednesday mornings at SJ Tennis Courts. Four pball courts can replace one tennis court. At this time the courts are outlined with tape which frequently needs to be replaced. Permanent courts are definitely needed.,

Because their are so many new players I think the outdoor courts at SJ should have a couple of set times during the week that they are supervised and lessons given to new players similar to indoor play at the Community Center. All this sport needs is city support and promotion and it will grow at a fast pace.

Their are many tennis players that now play pball because it is easier on the shoulder, knees and body in general. You usually play doubles so running is kept to a minimum. It is still fast enough, competitive and great for reflexes. Younger players like it just as well as seniors. When playing at SJ tennis courts tennis players have inquired about the game and want to know how they can learn and when and where it is played.

Gary Dreyfus

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**To:** Claudette Shaw  
**Subject:** RE: Permanent Pickleball Courts in Newport Beach

**From:** Claudette Shaw [<mailto:uturkey@cox.net>]  
**Sent:** Wednesday, April 23, 2014 10:29 PM  
**To:** Schmillen, Justin  
**Cc:** [kenkrum@cox.net](mailto:kenkrum@cox.net); Ken Krum  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Justin, Thank you. I will be at the meeting. I've been playing twice a week at the new courts and will play more often in future. I've played Friday afternoons and when others are available. Now there is at least one group for Wed. mornings and a new group Fri. morning. Afternoon has wind problem and morning availability is important. Also, tape is not adequate for even one tough day of play. Ken Krum keeps replacing with his own tape.

The group is motivated!

Grateful for your help,  
Claudette Shaw

## Schmillen, Justin

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**From:** TRACY BAUER BODENMANN <teb4848@ameritech.net>  
**Sent:** Wednesday, April 23, 2014 3:30 PM  
**To:** Schmillen, Justin  
**Subject:** Re: Permanent Pickleball Courts in Newport Beach

Justin

Thank you for your e-mail regarding pickleball.

Unfortunately, we will not be in town for the June 3 commission meeting. So, we are submitting the following comments.

We have enjoyed playing pickle ball at the Newport Coast Community Center and look forward to continuing. We are not in favor of continuing play at the San Joaquin Hills courts. When the four nets are set up, it seems confining, there is often parking problems there, and there is considerable negativity with the tennis players regarding both use of the courts, and the sound of the pickleball bouncing on the court which is a bit loud. We would like to see dedicated pickle ball court(s) built. Perhaps there is some money left over from the construction of our big new city hall. If we have money for a circle of rabbits at (I believe that I read) \$17,000 each (which, also by the way, we like), hopefully money can be found to support this fun activity.

Thank you for the opportunity to respond.

John and Tracy Bodenmann  
260 Cagney Lane  
Newport Beach, CA

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**From:** robert jordan <rj3832@hotmail.com>  
**Sent:** Wednesday, April 23, 2014 4:43 PM  
**To:** Schmillen, Justin  
**Subject:** RE: Permanent Pickleball Courts in Newport Beach

I have only played pickleball at the Newport community center, but would be very interested in outdoor courts. I,LL be out of town on June 3, but I hope you have a lot of supporters there.  
Bob Jordan  
Fellow pickleball enthusiast

## Schmillen, Justin

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**From:** Lorian Petry <lorianpetry@hotmail.com>  
**Sent:** Wednesday, April 23, 2014 4:31 PM  
**To:** Schmillen, Justin  
**Subject:** RE: Permanent Pickleball Courts in Newport Beach

Justin -

Thanks for this info. I love playing Pickleball - low impact, fast, and fun. I understand the tennis players concerns, but I'd think we can work out some sort of arrangement. I'd think that some of the tennis courts could be converted to paddle tennis and Pickleball. That would increase their demand. I'll try to make the meeting -

Lori Petry

## Schmillen, Justin

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**From:** Clay Nolde <claynolde@yahoo.com>  
**Sent:** Tuesday, March 11, 2014 11:57 AM  
**To:** sports  
**Subject:** pickleball

Hello,

I am a big fan of the pickleball courts on San Joaquin. I'm a tennis player, but would love four permanent pickleball courts. The courts in Laguna Niguel are very, very nice.

However, the temporary lines (which are starting to wear) need to go the opposite way. We have set up temporary courts before and they work much better going the direction of the tennis courts. There is much more room behind the courts with this layout.

Also, the city is much more liable to injuries due to the short fence behind the courts and minimal space. There is more space if drawn up the other way and less chance for the balls to go on to the tennis courts.

I vote for permanent pickleball.

Thank you,  
Clay Nolde

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**From:** Claudette Shaw <uturkey@cox.net>  
**Sent:** Friday, February 07, 2014 11:44 AM  
**To:** Schmillen, Justin  
**Subject:** Re: February Pickleball Tournament Spots Added!

Thank you. I think everyone will be surprised at how popular this sport is. Newport is way behind Tustin and Laguna Niguel on opportunities. Outdoor courts are infinitely easier on the eyes and pleasanter. Although I live in NB, I go to Tustin twice a week for play. This is a letter of encouragement to bring NB up to speed. FYI I also think that we need a little tougher management. Everyone at Community Center is very nice, welcoming-but players seem to like the Tustin organization which puts like players together. There is a system for waiting players so that less aggressive players don't get left out, but also an understanding of "beginner courts" and "intermediate courts," etc. It really isn't fun for beginner or intermediate to have such uneven games. At Tustin players can choose the court they're waiting for by placing their paddle on the sideline. Winners stay unless there are full games waiting.

More thanks, Claudette Shaw (949) 721-8484

**From:** shannanphilpott@gmail.com on behalf of Shannan Philpott <sd5@cox.net>  
**Sent:** Wednesday, December 04, 2013 12:03 PM  
**To:** Schmillen, Justin  
**Subject:** pickleball

Hello, Justin!

I was not able to attend the pickleball classes at NCCC but I understand that more may be offered in the new year. I would like to be informed of any new classes. Please add my name and email to your list! I also have an interested friend!

Thank you,

Shannan Philpott

**From:** duke [shiladuke@cox.net]  
**Sent:** Thursday, June 27, 2013 6:45 PM  
**To:** Gardner, Nancy  
**Subject:** Potential Pickle Ball Venues in NB/CDM

Dear Council Member Gardner:

The NB Council (in conjunction with the Oasis Senior Center) recently conducted a Sunday "Pickle-ball Demo" at the San Joaquin Hills Blvd public tennis courts. It was very successful and I offer my congratulations.

A long time resident of the Jasmine Creek private community on Marguerite, I have recently started a pickle ball group composed of Jasmine Creek and nearby residents. We are an energetic group of seniors who appreciate the healthy and entertainment attributes of this fast growing sport. Enthusiasm we have; pickle ball courts we do not. Accordingly, we are forced to use one of our own tennis courts (striped for PB) or make a 25 minute drive up to public PB courts in Tustin.

Needless to say, we are most excited that the City Council might choose to make available some public pickle ball courts nearby—hopefully at the same San Joaquin Hills Blvd public courts that are but a five minute walk from our community back gate.

Should this come to pass, you would have a ready-made group of participants from our community. With this in mind, I offer whatever support I can to help promote this possibility.

Sincerely, Duke Libby

(Head Pickler: Jasmine Creek Pickleballers)

-----Original Message-----

**From:** Remie Whistler [mailto:rmwhistler@gmail.com]  
**Sent:** Monday, April 29, 2013 1:37 PM  
**To:** Recreation  
**Cc:** Gardner, Nancy; Curry, Keith; Jardine-Haug, Celeste; Byers, Marci; Schmillen, Justin  
**Subject:** Pickleball Facility Request

My husband and I were introduced to a game called Pickleball while visiting friends in Auburn, CA. We had never heard of this game but after only playing a few minutes, we both knew we were hooked. As soon as we came home from our trip, we started researching for court location in our Corona del Mar community and were very disappointed, and surprised, that there were none. After more research, we found locations in Huntington Beach, Irvine, and Laguna Niguel. Corona del Mar is a very "senior friendly" community and therefore, a perfect location to have a Pickleball facility since it is an ideal sport for seniors (see link below). A possible location would be to convert one of the tennis courts next to the Newport Harbor Lawn Bowling facility into two Pickleball courts. Hopefully, we are not the first to put in this request. Please consider this email as a serious suggestion to implement Pickleball in the Corona del Mar community. Below are links for more information. Please let me know what your thoughts are regarding this request.

Sincerely,

Remie Whistler

Senior Resident of CdM

825 Hibiscus Court

(949)706-7558

ATTACHMENT B  
TENNIS PLAYER CORRESPONDENCE

-----Original Message-----

From: Linda Hardenbergh [mailto:hberghlinda@gmail.com]

Sent: Thursday, May 01, 2014 12:09 PM

To: Detweiler, Laura

Subject: Tennis

Laura

Thanks for the clarification on your personnel.

We have, in the past week, seen more pickleball players on the mornings we play tennis, and recognize they are a social bunch. On the occasion when all four spots on court 1 have been busy, the enthusiastic conversation but most especially the very loud and echoing thwack! of the ball is very disruptive to tennis players.

With regard to a pickleball demonstration and a dialogue with those players, a) I am not interested nor am I aware of an interest by any other tennis players; and b) I can't see how such a get-together would "iron out the issues." No one has to convince any of us that pickle ball is a nice game, none of us argue that point – the only issue is the permanent loss of a tennis court.

Linda Hardenbergh

-----Original Message-----

From: Linda Hardenbergh [mailto:hberghlinda@gmail.com]

Sent: Friday, March 14, 2014 2:11 PM

To: Detweiler, Laura

Cc: sports

Subject: San Joaquin Hills tennis courts

Laura -

An update of our experience since Court 1 was "lined" for both pickle ball and tennis. On most Monday, Wednesday and Friday mornings, Courts 2, 3 and 4 are busy with tennis players. Occasionally a foursome will utilize Court 1 for tennis. However, many people are unwilling to play tennis on that court, as the profusion of lines leads to confusion, wrong calls, and fear of slipping on the tape; on occasion, there may be as many as six or seven tennis players waiting for another court to become available.

There have been only 3 mornings (M,W,F) on which pickle ball players have shown up (2 foursomes, twice, and 1 twosome). Each time, the players simply opened the gate nearest the parking area and walked directly across Court 2 which was occupied by tennis players, often in the middle of play. It would be very helpful if a notice could be posted on the gates for Courts 2 and 3 reminding people that there is a separate gate for Court 1 which should be used for pickle ball play.

We continue to be very concerned about the loss of a tennis court and urge the City to consider building a separate pickle ball facility in another location, should interest in the sport warrant it.

Regards,

Linda Hardenbergh

7 April 2014

Parks and Recreation Dept  
Newport Beach, California

Dear Sir/Madam

We, the serious tennis players, who have used the excellent San Joaquin tennis courts for our regular weekly games, both singles and doubles, starting early in each weekly AM want the people who decided to use these courts for pickle-ball can be advised that that game is extremely noisy and when you have the four pickle-ball games going simultaneously it is impossible for those of us, the regular tennis players, using the adjacent three courts to think, let alone play the type of game we have been use to or expect to play--the two games, as it has proven, are impossible to play side-by-side. Tennis is a game requiring much thought and concentration to be played well.

Kindly reconsider moving the pickle-ball to a separate location when your "try-out" period ends this June

Respectively  
Tennis Players who have used these courts for years

Incidentally those nets on courts 3 and 2 desperately need replacing --we have used twine to try & keep the top tape in place

Susan Libel  
Arlene Finberg  
Tracy B. Benmann  
Linda Meyler  
Deborah Huber  
Carol Langston  
Corinne Moreau  
W. J. Cherry  
Muriel Caff  
Bob Aprasmon  
M. H. ...  
Chae ...

*[Signature]*  
EJ



**From:** Brandt, Kim  
**Sent:** Wednesday, February 26, 2014 5:48 PM  
**To:** Wisneski, Brenda  
**Cc:** Detweiler, Laura  
**Subject:** Shopping Center Employee parking on Crown Drive

Hi Brenda,

It has come to Laura's attention that employees of the Gelson's shopping center are parking along Crown Drive (adjacent to the Lawn Bowling and Tennis facility). There are rumors that the shopping center is allowed to let its employees park there. See the big white arrow below ☺ Additionally, on street parking is only allowed on the easterly side of Crown Drive.

Could you please assign someone to research the zoning approval for the shopping center and see what conditions may have been placed on the center in respect to parking, as well as ask Public Works regarding the history of the parking restriction to only one side of Crown Drive.

If we could know the results of the research sometime next week would be terrific.

Please let me know if you have any questions. Thank you!

Kim

1

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**From:** Gardner, Nancy  
**Sent:** Tuesday, February 18, 2014 12:38 PM  
**To:** Detweiler, Laura  
**Subject:** more pickleball

I told Bob Washer I would convey the gist of our second conversation. (He's 90, and he doesn't want to call anyone else). He feels having a tournament is a terrible idea. We are inviting people from all over the county and weighing things in favor of pickleball. He rejects the arguments for using those courts since Monday, Wednesday and Friday they are heavily used by the seniors, and there is a petition circulating to that effect. The parking impact on his neighborhood will be terrible. We should find a different spot. He's not opposed to pickleball, just having it there. No need to respond, just fulfilling my pledge.

## Schmillen, Justin

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**From:** Detweiler, Laura  
**Sent:** Tuesday, February 18, 2014 11:26 AM  
**To:** Kiff, Dave; Anderson, Tom  
**Cc:** Levin, Sean; Cates, Janet; Schmillen, Justin  
**Subject:** Pickleball Petition  
**Attachments:** recreationdivision@newportbeachca.gov\_20140218\_111445\_0000ce0e6464.pdf

Gentlemen,

You were copied on this petition so one should be delivered to you soon if not already. I have left a message with Linda (she filed the petition). I will advise her that the trial period still allows for tennis play, that no decision has been made for final conversion and that would be done at PBR to provide for public input. The trial will last until June 20 at which time we will assemble information received and bring to PBR when ready. The trial period will allow for us to receive input from the public (good or bad) like the attached petition.

**LAURA DETWEILER, MA** | Director  
Recreation & Senior Services Department  
City of Newport Beach  
City Hall - 100 Civic Center Drive, Bay E, Newport Beach CA 92660  
p: 949-644-3157 | f: 949-644-3155 | e: [ldetweiler@newportbeachca.gov](mailto:ldetweiler@newportbeachca.gov)  
visit us: [www.newportbeachca.gov/recreation](http://www.newportbeachca.gov/recreation)

Parks  
Make  
Life  
Better!

February 14, 2014

Mr. David Kiff, City Manager  
Mr. Tom Anderson, Chair, Parks, Beaches & Recreation Commission  
Ms. Laura Detweiler, Recreation & Senior Services Director  
City of Newport Beach  
City Hall  
100 Civic Center Drive  
Newport Beach, CA 92660

Dear Sirs/Madam:

RE: Petition Against Conversion of Tennis Court to Pickle Ball Courts

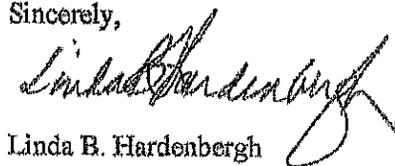
Enclosed please find a petition regarding opposition to the proposed conversion of one of the San Joaquin Hills tennis courts into four pickle ball courts.

I am submitting this petition on behalf of a large number of individuals, including myself, who regularly use these courts. I have no formal affiliation whatsoever with these individuals. I have only volunteered to submit to the City the opinion held by the tennis players who are against this proposed reduction in tennis facilities.

Is it possible to place this matter on the agenda for the next regularly scheduled meeting of the Parks, Beaches & Recreation Commission on March 4, 2014, at 6 p.m., or perhaps have a prior meeting with Mr. Anderson to discuss this issue?

Your prompt response would be greatly appreciated. Thank you.

Sincerely,



Linda B. Hardenbergh  
2632 Vista Ornada  
Newport Beach, CA 92660  
(949) 718-0219  
[hberghlinda@gmail.com](mailto:hberghlinda@gmail.com)

PETITION AGAINST CONVERSION OF TENNIS COURT TO PICKLE BALL COURTS

B. W. Queen  
Anson Lee  
Patricia Bernard  
Russ Bennett  
Babe  
Tom Sykesman  
Bob Apronin  
Greg Pate  
Sam Sedwick  
Angela Lee

Frank Jacomo  
Donald R. Smith  
Carol Beverly  
Muriel Caffa  
George Wagoner

Arthur Tron  
Sam Smith  
D. J. King  
Lisa Boone  
John  
Kadenberg  
Annie Skatler  
M. E. High  
Emmett Kullum  
G. Davis  
R. Lewis  
Ron Leatherback  
Irene Leatherback  
Frank  
Cassie Wood

PETITION AGAINST CONVERSION OF TENNIS COURT TO PICKLE BALL COURTS

Giabragaffany  
Ava Callahan  
Lien Tran

VO TRAN / lo v la

~~Ed Luot~~

Robert McInley

Gene Gallen

~~Jim [unclear]~~

## PETITION AGAINST CONVERSION OF TENNIS COURT TO PICKLE BALL COURTS

### BACKGROUND COMMENTS

**THE POSTED NOTICE:** The posted material (copy attached) indicates that Court 1 will be converted for temporary pickle ball use from February 23 until June 20 of this year, rendering it unusable for tennis. The suspicion is that this Court may become a permanent pickle ball facility. Furthermore, it would appear that this decision was made without any input from the tennis playing community. The unsigned Notice instructs readers to obtain further information by going to the general home page of the City of Newport Beach website; no individual or department is indicated. At the very least when a change of this magnitude is made, the individuals involved, their titles, and the City departments that sanctioned this move, should be stated on the Notice.

**FACILITY USE:** If a survey has been made of all City tennis courts and their use, the results (including the names of the individuals who conducted the survey, and the dates and times that information was gathered at each facility) should be made available to the public. Such a survey would clearly show that on Monday, Wednesday, and Friday mornings the San Joaquin Hills courts are fully occupied, often with people waiting.

Use of the tennis courts has never been a sunrise to sunset activity. At times the courts are not occupied but at other times the courts are crowded and there are many more players than courts available. As with other park facilities, use is not continuous. For example, most of the basketball courts seem vacant much of the time. Handball courts appear to be free virtually all the time, except for the occasional tennis player practicing some shots against a wall. Did any survey include repurposing park facilities other than tennis venues to pickle ball courts?

**CONCLUSION:** The City of Newport Beach provides outstanding recreational facilities that help make the City a wonderful place to live. The San Joaquin Hills courts are among the best public tennis venues in the City. Please keep it as such.

**Schmillen, Justin**

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**From:** Sunny Carlson <sundialsunny@gmail.com>  
**Sent:** Thursday, January 30, 2014 5:42 PM  
**To:** sports  
**Subject:** San Joaquin Hills Park Tennis Courts

In light of the proposal to designate one of the tennis courts at San Joaquin Park for Pickle Ball, you should know that at least two of the courts are used by our group of 8 players every Monday and Wednesday mornings until 9:30 a.m. Our two foursomes (and some substitutes) have been playing at these courts at those times for years.

We have observed the other two courts are used consistently at that time as well by another group. Please consider this if you decide to designate a court in Newport Beach exclusively to another sport.

Would Bonita Canyon be a better choice? They do not compete with the Lawn Bowling facility for parking.

Thank you for your careful consideration of this issue. As a 50-year resident of Newport Beach, I am grateful for our wonderful city courts and feel sure that, with careful planning, there is room for all.

Sunny Carlson

**From:** Carol Langston <carolklang@aol.com>  
**Sent:** Friday, February 14, 2014 6:06 PM  
**To:** sports  
**Subject:** disappointment

I am so disappointed that the busy tennis courts on Monday and Wednesday mornings are going to be shared with pickle ball. Isn't it enough that individual citizens must share and wait for the senior group players? I have traveled from Huntington Beach for years to play with friends at the lovely Crown courts which are in much better condition than the Huntington Beach courts - to your city's credit. Now, I must consider if the twenty-two mile round trip will be worth the wait.....

Respectfully,

Carol Langston  
20631 Chaucer Lane  
Huntington Beach, 92646  
(714) 968-3626

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**From:** Joan Kaye <joankaye@cox.net>  
**Sent:** Tuesday, January 28, 2014 10:17 AM  
**To:** sports  
**Subject:** pickle ball

I understand you are doing an experiment with pickle ball courts. We play every Wednesday morning from 8 -9:30. All 4 courts are full almost every week. I hope you would consider placing the pickle ball court elsewhere on one of the less-used sites.



CITY OF  
**NEWPORT BEACH**  
PB&R Commission Staff Report

Agenda Item No. 5D  
June 3, 2014

**TO:** Parks, Beaches & Recreation Commission

**FROM:** Recreation Department  
Laura Detweiler, Recreation & Senior Services Director  
949-644-3157, LDetweiler@newportbeachca.gov

**PREPARED:** Justin Schmillen, Recreation Supervisor  
949-644-3160, JSchmillen@newportbeachca.gov

**TITLE:** Spring 2014 Youth and Adult Sports Field Use Resident/Non Resident Statistics

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**ABSTRACT:**

Resident/Non-Resident athletic field use information related to Adult and Youth Sports programs as requested by the Parks, Beaches & Recreation Commission in 2013.

**RECOMMENDATION:**

Receive and file.

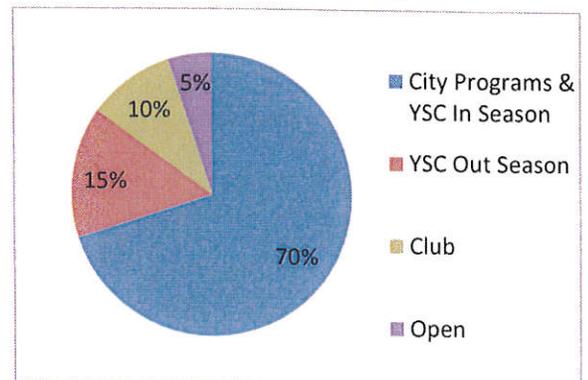
**FUNDING REQUIREMENTS:**

None

**DISCUSSION:**

Every spring and fall season, the Recreation & Senior Services Department allocates 25 playing fields throughout 13 parks in Newport Beach for youth and adult sport related activities. The attached Allocation Policy (Attachment A) governs the distribution of these playing fields to requesting and qualified organizations to effectively manage a limited City resource in high demand, ensure fairness and impartiality in concurrence with seasonal sports and assist the City in the fulfillment of the Charter to plan, coordinate and direct community recreational activities. Programs and organizations are categorized into one of four groups, prioritized based on participant residency, then allocated field hours proportional to the size of their roster within their group (Figure 1).

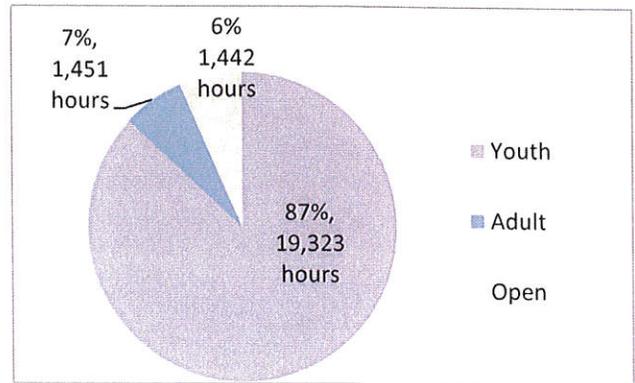
Figure 1: Allocation Policy  
Field Use Percentages



City run programs (Class A and B), including youth camps, classes, adult sports and special events, get first priority for field scheduling. Organizations that meet the Youth Sports Commission (YSC) membership criteria and whose sport is "in season" (Class C-in season) receive next priority for selecting fields. These two classifications, per the Allocation Policy, receive 70% of all allocated field space. Organizations that meet YSC membership criteria but are out of season (Class C-out season) will receive next priority and are designated 15% of total field space. Public agency sponsored programs (Class D) that do not fall in Class A-C are also grouped into this portion. Club teams (Class E) and all other private (Class F), non-resident sponsored (Class G), civic type groups that are not non-profit (Class H) and commercial businesses (Class I) receive 10% of allocated field space, while 5% of allocated field space is left open for field rentals, maintenance and recovery.

For spring 2014, field hours were allocated to all groups according to and within the allocation policy proportions. A strong majority (87%) of total allocated field hours were designated for youth sport use compared to adult sport use (Figure 2). This spring, youth sport organizations have a total of 5,152 participants compared to adult sport programs' total of 2,301 participants.

Figure 2: Spring 2014 Field Use



9 lit fields at 52 hours per week per field  
16 non-lit fields at 42 hours per week per field

Spring 2014 participation data indicates that a majority of these youth sport organization participants are Newport Beach residents (See Figure 3). Non-resident influence on this distribution has a stronger influence from club groups than the YSC member organizations.

Figure 3: Spring 2014 Youth Sports Participation Resident v. Non Resident

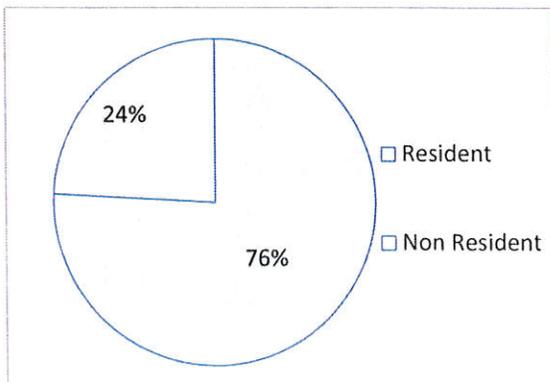
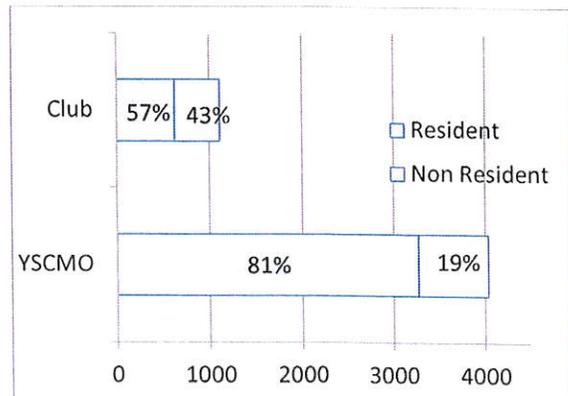
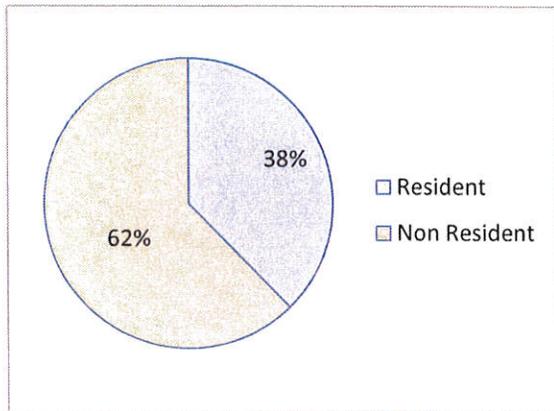


Figure 4: Spring 2014 Youth Sports Participation Resident v. Non Resident by YSCMO & Club

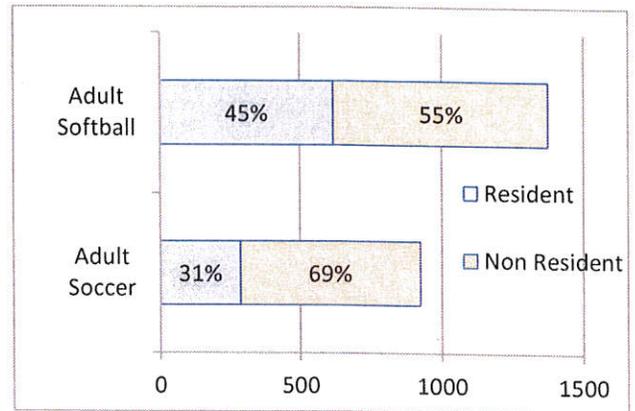


A majority of adult sport participants are non-residents (Figure 5) with adult soccer having the greater influence on non-resident participation (Figure 6). However, 30% of Adult Soccer and 27% of Adult Softball's enrollment are sponsored by local restaurants (Anchor Bar, The Place), financial/law groups (PIMCO, Loan Lenders, Rutan & Tucker) and other businesses (Celebrity Cleaners, Sierra Produce) which may account for a portion of non-residents that work in Newport Beach. Residency of employer is information not currently collected for Adult Sport registration.

**Figure 5: Spring 2014 Adult Sports Participation Resident v. Non Resident**

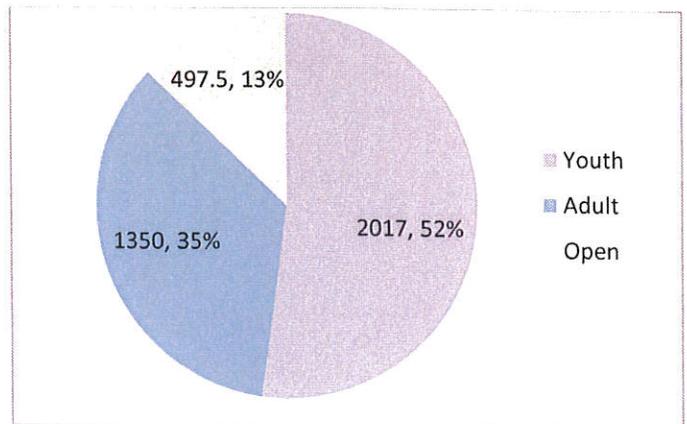


**Figure 6: Spring 2014 Adult Sports Participation Resident v. Non Resident by Soccer & Softball**



There is still a strong demand from YSC organizations (especially soccer) for longer and later field use at parks with lights. Currently, 49% of the allocated spring 2014 lit fields (5pm-10pm) are used by youth programs, while 38% are designated for Adult Programs (City Softball and Soccer). A portion of our lit field space (13%) is not programmed for Adult Sports and undesirable for our Youth Sports Organizations; Mondays and Fridays at Bonita Creek Softball Fields and Grant Howald Park (not a full size soccer or softball field).

**Figure 7: Spring 2014 Field Use Adult Sports vs Youth Sports Hours Fields with Lights Monday- Friday 5pm-10pm**



*9 lit fields at 25 hours per week per field (Monday-Friday 5pm-10pm)*

Figure 8: Projected Fall 2014 Field Allocation\*

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arroyo Park	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm
	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm
Bonita Creek Softball 1 and 2	NMGSB 3pm-7:45pm	NMGSB 3pm-6pm	NMGSB 3pm-6pm	NMGSB 3pm-6pm	NMGSB 3pm-6pm
	<b>OPEN</b> 7:45pm-10:00pm	City Softball 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	<b>OPEN</b> 6pm-10:00pm
Bonita Creek Football	AYSO 97 3pm-7:00pm	AYSO 97 3pm-7:00pm	AYSO 97 3pm-7:00pm	AYSO 97 3pm-7:00pm	AYSO 97 3pm-7:00pm
	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm
Grant Howald Park	Slammers 3pm-6:15pm	Slammers 3pm-6:15pm	Slammers 3pm-6:15pm	Slammers 3pm-6:15pm	NMSC 3pm-7pm
	<b>OPEN</b> 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	<b>OPEN</b> 7pm-10:00pm
Lincoln #1	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm
	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm

\* City programs adult leagues on 6 lit fields

The last year of Adult Soccer scheduling has shown not all allocated time slots are utilized (See Figure 8). As a result, this fall's allocation will provide these unused field slots to YSC soccer groups for use (See Figure 9).

Figure 9: Projected Fall 2014 Field Openings\*

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arroyo Park	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm	AYSO 57 3pm-7:00pm
	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 7pm-10:00pm
Bonita Creek Softball 1 and 2	NMGSB 3pm-7:45pm	NMGSB 3pm-6pm	NMGSB 3pm-6pm	NMGSB 3pm-6pm	Youth Flag Football 3pm-10pm
	<b>OPEN</b> 7:45pm-10:00pm	City Softball 6:15pm-10pm	City Softball 6:15pm-10pm	City Softball 6:15pm-10pm	
Bonita Creek Football	<b>AYSO 97</b> 3pm-8pm	<b>AYSO 57/ JAAF</b> 3pm-10:00pm	<b>AYSO 57/ JAAF</b> 3pm-8pm	AYSO 97 3pm-7:00pm	Youth Flag Football 3pm-10pm
	City Soccer 8pm-10:00pm		City Soccer 8:00pm-10:00pm	City Soccer 7pm-10:00pm	
Grant Howald Park	Slammers 3pm-6:15pm	Slammers 3pm-6:15pm	Slammers 3pm-6pm	Slammers 3pm-6pm	NMSC 3pm-7pm
	<b>OPEN</b> 6:15pm-10:00pm	<b>OPEN</b> 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	City Softball 6:15pm-10:00pm	<b>OPEN</b> 7pm-10:00pm
Lincoln #1	<b>AYSO 57</b> 3pm-8pm	<b>AYSO 57</b> 3pm-8pm	<b>AYSO 57</b> 3pm-8pm	AYSO 57 3pm-7:00pm	<b>AYSO 57</b> 3pm-8pm
	City Soccer 8:00pm-10:00pm	City Soccer 8:00pm-10:00pm	City Soccer 8:00pm-10:00pm	City Soccer 7pm-10:00pm	City Soccer 8:00pm-10:00pm

\*City programs adult leagues on 6 lit fields

In addition to the reallocation of unused field time slots, all user groups will be held accountable for efficient use of their allocation. City staff will continue to bill YSC groups based on the number of field hours allocated and will increase the number of field use audits, making sure practices and games are consistent with the days and times that have been allocated.

**NOTICING:**

The agenda item has been noticed according to the Brown Act (72 hours In advance of the meeting at which the City Council considers the item).

Attachment: A. Field Allocation Policy

# ATTACHMENT A

City of Newport Beach  
Recreation & Senior Services Department

**FIELD ALLOCATION & USE POLICY**

This document sets forth the procedure for the City of Newport Beach (City) to facilitate the allocation of all available fields or gymnasiums under its ownership and/or allocation control.

It is necessary to formulate this procedure for the following reasons:

- A. User groups need a procedure to secure fields or gymnasiums for the planning of games, practices, and/or events.
- B. The demand for field or gymnasium usage exceeds the City's ability to permit unlimited and/or unscheduled use by all participants.
- C. Maintenance and renovation must be scheduled and implemented to maintain the community's high standards of aesthetics and sustain the playability of the City's facilities.
- D. Allocating field or gymnasium space to qualified organizations assists the City in the fulfillment of the Charter to plan, coordinate and direct community recreational activities.

**I. PROCEDURE**

It is the intent of the City of Newport Beach Recreation & Senior Services Department to allocate field or gymnasium use to requesting and qualified organizations on the basis of fairness and impartiality in concurrence with the seasonal priorities mentioned in definitions section. The resulting surplus of field time shall be allocated at the discretion of the City of Newport Beach Recreation Services staff, based on the priorities.

**II. DEFINITIONS**

This section defines the terms used throughout this procedure.

- A. **City:** For the purpose of this document, the City of Newport Beach and/or Recreation & Senior Services Department will be referred to as the "City."
- B. **Participant:** Participant(s) shall include only those players who are fully registered with the user organization. Non-players such as coaches, officials, and staff shall not be considered participants. For the purposes of field allocation, each organization must present actual enrollment data from their previous season indicating names, addresses, phone numbers, and birth dates of all participants. Upon receipt, City staff will count the number of the City residents within each organization for purposes of allocation.
- C. **Organization:** Organization(s) shall include only those user groups listed in III.C. — *User Groups – Classifications* below that have completed required documentation with the City. An organizational representative consisting of the organization's Board or League President or Vice President of each of those in Group C is required to attend the Youth Sports Commission (YSC) meetings usually held semi-annually for field allocation review.

D. Season: For the purposes of this procedure, the seasons are established as follows:

<u>Seasons</u>	<u>Fall</u>	<u>Spring</u>
Pre-season/Tryouts	August 15-September 1	February 1 - 28
In-Season Opening Date	September 1	March 1
In-season Closing Date	December 15	June 30
Post -season/All Stars	As Available	As Available
Sport "In Season"	Football/Soccer	Baseball/Softball

E. Primary Priority User: An organization whose sport has been classified as "In Season" will be given first priority access to facilities during their designated season.

F. Secondary Priority User: An organization whose sport has been classified as not "In Season" will be given second priority access to facilities during their non-season.

G. Priority: Field assignments are based on the following priorities:

Primary Priority

1. Maintaining fields/facilities
2. Providing fields/facilities for organized game use.

Secondary Priority

3. Providing Fields/facilities for the use of "practices" will be allocated only after all maintenance and game requests have been processed.

### III. USER GROUP - CLASSIFICATIONS

Facility Use Permits will be approved on the basis of priority as follows:

- A. All official Recreation & Senior Services Department initiated and/or conducted activities, including those of the Friends of OASIS at the OASIS Senior Center.
- B. All official City of Newport Beach activities.
- C. All official YSC member organizations (with current and up-to-date required documents). In season groups will have first priority and sports not in season will be considered secondary users.
- D. Official public agency sponsored programs and activities not included in A., B., and C. above.
- E. Recreational, social or civic activities of groups which are resident promoted and sponsored by local non-profit\* organizations which are open to the public and have 50% or more of memberships consisting of Newport Beach residents.
- F. Recreational or social activities of private Newport Beach residents, which are not open to the public.
- G. Recreational, social or civic activities and/or groups which are non-resident promoted and sponsored by non-profit organizations which are open to the public, but not qualifying under D above.
- H. Schools, colleges, hospitals and other similar civic groups not qualifying under the definition of non-profit.
- I. Commercial businesses and all others.

\* In order to qualify for resident classifications, organizations must submit rosters of their most current membership, with resident verifications.

#### IV. APPLICATION

Each organization is required to submit field requests by November 1 for the following spring field use, and May 1 for the following fall field use. Any organizations missing these deadlines will have access to any remaining fields on an "as available" basis only.

Each league must present official league enrollment data from their previous season indicating names, addresses, phone numbers, and birth dates of all participants, with their application. The number of the City residents within each organization enrollment must be determined and confirmed by the City prior to the field allocation meeting.

#### V. ALLOCATION

- A. City staff will review all the applications and allocate fields equitably based on the priorities listed in this policy and encourage optimum cooperation between all user groups. Field allocations will be reviewed and discussed twice a year at the semi-annual (YSC) meetings (see section II G and III) Any appeals to decisions or allocations can be made to the Parks, Beaches & Recreation Commission within 10 days of the YSC meeting.
- B. Allocations are based on the number of City of Newport Beach residents within each organization as well as the priority season and priority group.
- C. Allocations will be based on official rosters submitted by each organization as required by membership in the YSC and outlined in section IV.
- D. Field Allocations will be made based on the number of fields each season that the Recreation & Senior Services Director deems are available for distribution. The distribution formula will be as follows:
  - 70% of the available fields for primary priority season (City and YSC member organizations)
  - 15% of the available fields for secondary priority season activities of YSC member organizations
  - 10 % of available fields for allocations to groups in lower user classifications (E-D)
  - 5% of the available fields are not allocated and used for maintenance rotation, community use and other items not anticipated on an as needed basis. These fields will be reallocated to qualifying organizations as they become available based on the allocation formula.
- E. Home fields will be assigned to all eligible youth groups as defined below:
  1. Youth Sports Commission Group Members (Classification C, in season) that qualify for two or more fields will be allocated two home fields.
  2. Youth Sports Commission Group Members (Classification C, out of season) that qualify for one field will be allocated one home field.
  3. Club teams that qualify for at least one field will be allocated one home field.
  4. Each eligible group will be allocated home fields by season.
  5. Any requests to change league designated home fields will be brought to a meeting of the Youth Sports Commission. Each League eligible for home fields will have one vote. Majority vote will determine the outcome.

The Home Field counts as a regular field in a Youth Sports Commission group's total field count as determined by the field allocation formula (Section V -- Allocation).

VI. NOTICE OF NON-USE OF FIELDS

Any user organization that has been allocated space and does not intend to use it on a regular basis must notify the City so that the field may be re-allocated or otherwise used. Failure to do so can result in forfeiture of all fields for the remainder of the season. Notice of non-use must be received by March 1 for spring and September 1 for fall so the field can be reallocated. Unless written notice is received, users will be billed for all allocations. All fields that are turned back in to the City for reasons of non-use by an organization will be allocated to the remaining qualified organizations based on the allocation formula.

Any user group with documented non-use of an allocated field for two consecutive weeks after Labor Day in the fall and after March 1 in the spring will lose that allocation for the remainder of the season. Exceptions to this policy are made only with prior notification to Recreation staff regarding special circumstances. It is City Policy that user organizations turn in unused fields for reallocation.

VII. NOTICE OF EXCHANGE OF FIELDS

An organization cannot forfeit or exchange its allocation or any part thereof, with another organization without written approval of the City. Any such modification desired must be filed with the City and verified in writing by all parties wishing to exchange allocation. This allows for accurate billing of use and an accurate record of exchange for tracking purposes. User organizations who switch times/fields without going through the proper process may lose their entire allocation as a result.

VIII. ATHLETIC FIELD LINING/MARKING

1. Lining of City fields with chalk or paint is not permitted without written permission granted by the City.
2. Burning lines on any City of Newport Beach parks and/or fields is not permitted.
3. Any user failing to comply with these guidelines are subject to the following:
  - A. Payment for all damages occurring to the facility
  - B. Termination of any /all field use permit(s) for one year

IX. RULES AND REGULATIONS OF FIELD USE

1. User groups must designate a representative, an adult 18 or older, to be present during any/all of their practice and/or game time(s) at each City field/facility used.
2. Games and practices can begin no earlier than 3pm on weekdays, and 8am on weekends. No games and/or practices may be scheduled on holidays without prior approval from the Community Services Director, or their designee.
3. Games and practices can end no later than 9:45pm weekdays, and dusk on weekends, except through special request to the Parks, Beaches and Recreation Commission.
4. Weekend use, on a regular basis, may be subject to limited hours at the discretion of the City.
5. Organizations/groups utilizing lighted facilities are responsible for ensuring the proper use of lights. The City reserves the right to bill user groups for hourly energy costs incurred during hours that lights are left on and the fields are not being used.
6. Use of portable lights is prohibited unless permission is granted by the Parks, Beaches and Recreation Commission.
7. Use of metal cleats is prohibited.
8. Alcoholic beverages are prohibited at all City parks and facilities, except Oasis Senior Center.

9. No artificial noisemakers, i.e., horns, rattles, bells, whistles, etc. are permitted. Officials or coaches, as a necessary part of the activity, may employ such devices upon consultation with the City.
10. At the conclusion of games, practices, and activities, organizations must leave the park/facility quickly, quietly, clean, and clear of debris. Failure to do so will result in a maintenance-cleaning fee being assessed to the group.
11. All user groups that are classified under Section III. C – E must have at least 50% of their City residents participate actively on a weekly basis. When a team is playing against a team from another jurisdiction, this rule shall apply to only the “host” team representing the qualified organization. Roster changes that affect compliance with residency requirements must be reported to the City within one week of occurrence. Failure to do so will result in forfeiture of all fields and/or facilities.
12. Organizations or teams must provide required insurance documents to City prior to allocation of fields/gymnasiums.

#### X. TRAFFIC AND PARKING

1. The user group must assure that participants and spectators utilize off-street public parking areas, when available. If parking conditions warrant, e.g., during pre-, post-, and regular season or tournament play, the user group will provide, at their cost, at least one safety officer to direct participants and spectators to designated parking areas. The City, at its sole discretion, may require additional parking mitigation on an event-by-event basis.
2. Driving, operating, or parking any motor vehicle within the City parks and/or facilities is prohibited, except in areas specifically designated as parking areas unless prior written permission is obtained from the City. In case of medical emergencies, only emergency vehicles will be allowed on the park for rescue purposes.
3. All vehicles shall be legally parked.

#### XI. PUBLIC ADDRESS SYSTEM USE

1. Sound amplification equipment may be allowed in City parks only with a Special Event Permit. An approved City permit is required prior to use of any sound amplification equipment. Permits may be applied for in the Recreation & Senior Services Department. A minimum of 15 working days is required for consideration of approval.
2. Only persons 18 years and older will be allowed to operate any public address system. All public address system use for athletic events must pertain to the game being played. Special announcements should be kept to a minimum. “Play-by-play” announcing is prohibited.

#### XII. MAINTENANCE

1. The City will maintain parks, facilities, and fields for public use at City standard and will install permanent equipment such as pitching rubbers, base anchors.
2. The YSC member organizations must financially support any desired or additional maintenance such as field preparation, lining of the fields, setting of bases or a higher standard of maintenance than the City’s standard.
3. The YSC member organizations will provide an annual *Facility Improvement Plan* to repair, improve or renovate those fields or gymnasiums used during their seasons. No work can be initiated until plan is approved by City staff.

4. Members are responsible for any damage or repairs needed due to implementation of *Facility Improvement Plan*. The organization is responsible for insurance, worker's compensation and any contracts required by the City of Newport Beach for the work being done on City property. Any failure to complete the *Facility Improvement Plan properly* that results in costs to the City shall be reimbursed to the City by the member organization.
5. User groups/organizations maintenance responsibilities shall include:
  - A. User groups/organizations are responsible for all maintenance such as lightweight field preparation, setting of temporary bases or goals.
  - B. Motorized vehicles are not permitted in the City facilities for the preparation of athletic fields or other activities unless prior written permission is obtained from the City.
6. Each user group is responsible for the facility being free of trash or debris caused by their group's usage, including checking restrooms and parking areas.
7. User groups are required to report any and all damage or acts of vandalism to the City immediately.
8. The removal of bases or use of base plugs requires prior departmental approval.

### XIII. MODIFICATIONS

Any request to modify or improve any City facility shall be submitted for review to the City Parks and Recreation staff for consideration. No permanent structures or equipment shall be erected on City facilities unless approved by the City and dedicated for community use.

### XIV. STORAGE AND/OR CONCESSIONS

1. Storage units may be placed with written permission only and are the responsibility of the User group. Storage units must be in good condition at all times and any vandalism or breakage must be repaired immediately. Group must maintain the storage facility in a clean manner at all times.
2. The City assumes no liability or responsibility for any equipment or storage units kept in the storage areas.
3. User groups must provide keys to City staff for all storage units, locked closets and fenced areas.
4. No equipment may be left out on fields or outside bins unless approved by the City.
5. Organizations are required to provide an inventory of all items stored in said containers. Any/all flammable and/or toxic substances are strictly prohibited in storage containers.
6. Any user failing to comply with these guidelines are subject to the following:
  - A. Payment for all damages occurring to the facility
  - B. Termination of any /all field use permit(s) for one year

### XV. BANNERS

Separate regulations governing the display of temporary advertising banners in the City parks are available at the City (see City Council Policy B-14 — *Temporary Signs with Sponsorship Recognition in City Parks and Beaches*). Any group wishing to display banners on City facilities should request a copy of those regulations prior to arranging for any banners. Although there is not cost, there is a limit to the number and times a banner can be displayed.

## XVI. OTHER

Organizations/Leagues anticipating a split to form a new organization/league, or individuals planning to organize a new sports program must apply to the City six months prior to the estimated starting date. The application will provide the time necessary to study the impact of the new program on existing facilities and evaluate the request. Once approved for co-sponsorship status, the City makes no guarantee of space if all space has been previously reserved.

## XVII. POLICY

This procedure is consistent with Council Policy B-13— *Public Use of City Facilities* that takes precedence if there is any conflict discovered.

## XVIII. FEES

1. Youth Sports Commission Member Organization fee of \$1 per hour to offset the cost of field use and the Park Patrol program.
2. Club team fee of \$15 per hour to offset the cost of field use and the Park Patrol Program.
3. Fee for athletic field lights is \$30 per hour.
4. A Youth Sports Commission Member Organization and Club organization maintenance fee of \$10 per player, per season will be based on the previous year's fall/spring rosters. If the Commission Member Organization/Club is new, the maintenance fee of \$10 per player will be assessed on its first season's roster. The Youth Sports Commission Member Organization assessment will be based on residents only with Club organizations being based on total organization membership. Other groups who reserve fields for five calendar dates or twenty hours during any season will also be assessed the maintenance fee of \$10 per player, based on their current roster, and will be based on total organization membership.

Organizations will be billed on July 1 annually for both seasons. Funds ~~to~~ will be expended or encumbered by June 30<sup>th</sup> of each fiscal year. Funds collected for each organization ~~to~~ will be expended on their allocated fields. In general, the maintenance funds will primarily be allocated to recover fields from damages incurred, following each group's field use. Every effort will be made to spend all collected funds within the billing year. There may be instances when a small percentage of funds collected from an organization will not be expended on their allocated fields. The City will follow its normal bidding and purchasing process in expending the collected funds.

Collected fees will be expended on projects above and beyond the City's ongoing maintenance program. Examples of typical projects include sodding, over-seeding, deep-tine aeration, supplemental amendment and fertilizer applications, fencing, and infield renovations. The City will partner with organizations to determine projects.