

TO: Newport Beach Board of Library Trustees
FROM: Tim Hetherton, Library Services Director
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PREPARED BY: Tim Hetherton
TITLE: Corona del Mar Branch Library Update

On Tuesday, January 26, the Library Administration, along with Public Works staff, met with Architect Kelley Needham and staff from WLC Architects to discuss a number of operational issues with the new CDM Branch Library. Library staff feels that the space needs to be flexible with as little fixed equipment and furniture as possible. Staff provided the linear feet of shelving by category, which closely matched the architect's projected amount. This means that there will not be a reduction of collections due to space requirements.

Possible alternatives for the glass wall at the patio were discussed. Sliding panels with a fixed track may be a possibility. The building will have the addition of a structural column which will make the building more structurally sound and cost effective.

Staff requested the following details:

- The HVAC system should be as simple to operate as possible.
- There should be suitable space for a public copier, self-checkout kiosk and OPAC.
- Staff also requested the provision of a hold shelf.
- Individual carrels with electrical power are preferred over multi-use study tables.
- The staff break room should contain a sink and location for coffee maker, microwave, and craft preparation.
- Space for a scanner/copier/printer and a cash register should be provided at the circulation desk.
- Electrical outlets at the patio should have lockable covers and be on a single independent circuit.
- Wi-Fi should be "robust" and easily accessible from the reading porch.
- Ceramic tile will be used at the restrooms and drinking fountain area. The drinking fountain should include a bottle filler.
- Any recessed floor boxes should contain power only.
- The existing book drop should be re-used at the new facility.
- The entry sculpture at the existing facility, *Seagulls in Flight*, will hopefully be relocated to the new branch.
- An Early Literacy Station should be implemented in the children's area.
- Natural light with sun controls should be implemented wherever possible through the clerestory windows at the back wall area.
- Mobile stacks were recommended as dividers of space, especially in the children's area.

- The Children's area should incorporate a system/method where small decorations/paper crafts can be hung from the ceiling, similar to the fabric wrapped tack board cloud in the Main Library's children's area.
- A Bibliotheca RFID scanner will be installed at the entrance/exit.

The inclusion of the Rex Brandt piece has still not been determined. Issues with space, shelving, millwork, and exposure to sunlight will need to be considered before making a determination.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the Board of Library Trustees considers the item).