



Corona del Mar Business Improvement District

Board Meeting Agenda

100 Civic Center Dr, Bay E, First Floor, Newport Beach, 92660
Regular Board Meeting
February 26, 2015 - 7:30 AM

Business Improvement District Board Members:

Bernie Svalstad, Chairman

Scott Laidlaw, Vice Chair

Jessica Prause, Secretary

Shawn Lim, Board Member

Keith Dawson, Board Member

Scott Palmer, Treasurer

Tom Nicholson, Board Member

Jim Walker, Board Member

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS ON AGENDA ITEMS

Public comments are invited on agenda and non-agenda items generally considered to be within the subject matter jurisdiction of the Corona del Mar BID. Speakers must limit comments to 3 minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Corona del Mar BID has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. APPROVAL OF MINUTES

Approval of Minutes

SUMMARY:

Review and approval of draft meeting minutes from prior meeting(s).

RECOMMENDED ACTION:

Board to approve the draft meeting minutes.

V. CURRENT BUSINESS

A. City Council Report (Peotter/Selich)

SUMMARY:

Oral report(s) from City Council member(s)

RECOMMENDED ACTION:

None

B. Financial Report (Svalstad)

SUMMARY:

Review of BID financial reports and budget

RECOMMENDED ACTION:

Board to receive and file financial reports

C. Administration & Marketing Report (Leonhard)

SUMMARY:

- 1 Annual meeting
- 1 Website status
- 1 Directory status
- 1 Beautification award

RECOMMENDED ACTION:

Board to nominate and vote on approval of award recipient or defer to next month.

D. Project Updates

SUMMARY:

- 1 Marguerite & PCH (Svalstad)
 - ; Intersection landscape and hardscape improvement project
 - ; Review of February 23 community workshop
- 1 Gateway Project (Walker)
 - ; Intersection improvement project at MacArthur & PCH
- 1 Tree Well Maintenance (Laidlaw)
 - ; Board to discuss results from recent tree well inspection.
- 1 Parking Management Plan (Walker/Svalstad)
 - ; Board to discuss obtaining a new consolidated parking plan and study from the Business District
- 1 Revitalization/Maintenance Items (Laidlaw)
 - ; Discussion of memorial benches, existing street furniture and proposed new items

RECOMMENDED ACTION:

- 1 Board to approve budget line item changes to accommodate funding for tree well improvements
- 1 Board to approve budget line item changes to accommodate consultant fees for new consolidated parking proposal

E. CdM Chamber Report (Leonhard)

SUMMARY:

Corona del Mar Chamber of Commerce Programs and Community Updates

RECOMMENDED ACTION:

None

VI. CORONA DEL MAR BID ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEMS)

VII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the CDM BID. Speakers must limit comments to 3 minutes. Before speaking, we invite, but do not require, you to state your name for the record. The CDM BID has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

VIII. NEXT MEETING

Next meeting scheduled for March 26, 2015

IX. ADJOURNMENT

The Corona del Mar BID is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Corona del Mar BID be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Corona del Mar BID and items not on the agenda but are within the subject matter jurisdiction of the Corona del Mar BID. The Corona del Mar BID may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the City of Newport Beach will attempt to accommodate you in every reasonable manner. If requested, this agenda will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Please contact the City of Newport Beach at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at 949-644-3074 or email cdmbid@newportbeachca.gov.



NEWPORT BEACH

ITEM TITLE: Approval of Minutes

ITEM SUMMARY: Review and approval of draft meeting minutes from prior meeting(s).

RECOMMENDED ACTION: Board to approve the draft meeting minutes.

CEQA Compliance:

ATTACHMENTS:

Description

[Draft Minutes from the January 22 Meeting](#)

**Minutes of the
Corona del Mar Business Improvement District
Board Meeting - January 22, 2015**

City of Newport Beach Civic Center, Corona del Mar Conference Room, 1st Floor, Bay E
100 Civic Center Drive, Newport Beach, CA

I. **Call to Order** - Chairman Svalstad called the meeting to order at 7:32am.

II. **Roll Call** - Chairman Svalstad called the roll.

Board Members Present: Chairman Svalstad, Vice Chair Laidlaw; Treasurer Palmer, Director Dawson; Director Lim; Secretary Prause

Board Members Absent: Director Nicholson, Director Hamid

City Representatives: Council Member Ed Selich

BID Consultants: Linda Leonhard, BID Marketing Consultant & Administrative Services (CDdM Chamber)

Guests: Ron Yeo and Jim Mosher

III. **Public Comments on Agenda Items**

Mr. Mosher commented that there were three items in the minutes he thought were wrong: (1) In reference to Section V. Current Business, City Staff Report, and recommendations by the BID for changing restricted parking times on the flower streets and PCH during street cleaning, he believed that the BID Board did not mean to shut down each side of a street on the same day (just each side during the same times of day on still different days); (2) in reference to Section V. Current Business, Gateway Project, he believed that curb elevations discussed were not to ensure safe turns from Carnation to PCH as it read; and (3) he felt that it was not obvious that the persons who made and seconded a motion also agreed with that motion & wanted to clarify if they did indeed vote in its favor.

IV. **Approval of Minutes**

MOTION: Vice Chair Laidlaw made a motion to approve the December 4, 2014 Board Minutes with the following two changes: (1) Section V., Staff Report: change recommendations by the BID for restricted parking times during street sweeping on the flower streets and PCH to be to synchronize the times of day on each side of the street that parking is prohibited but leave the days different on different sides of the same streets; and (2) Section V., Gateway project: clarify that what was discussed was curb elevations to ensure safe turns from PCH to Carnation. Director Dawson seconded the motion.

Motion carried by the following roll call vote: Ayes: Laidlaw, Dawson, Svalstad, Parker, Lim, Walker, Prause

V. **Current Business**

a. **City Council Report (Ed Selich):** Council Member Selich reported that the deed for the Pocket Park was finally signed, and it will be going to bid in February with the contract awarded in March. It will be a ninety (90) day contract and is expected to be finished mid-July.

Council Member Selich also said the Corona del Mar bypass idea had been brought up at the recent City Council meeting, and there had additionally been conversations with the Toll Road committee to eliminate or reduce the toll on the 73 Toll Road at Newport Coast Drive. In this regard, Council Member Selich pointed out studies by urban planners show that when a highway like PCH gets overcrowded it actually hurts rather than helps businesses on that road. Thus, he does not believe this would negatively affect the CdM business district. He also does not think that a few more trips on Newport Coast Drive during peak hours would negatively affect that road either. Director Walker stated that it would be prudent to inform the business community of this initiative.

b. **Financial Report:** It was discussed that the goal was to get the second round of billing out by next month.

MOTION: Treasurer Palmer made a motion to receive & file the financials. Director Walker seconded the motion.

The motion carried by the following roll call vote: Ayes: Palmer, Walker, Laidlaw, Dawson, Svalstad, Parker, Lim, Prause

It was discussed that Treasurer Palmer would like to step down as Treasurer on a temporary basis until at least until May 2015. He will agree to attend meetings during this time but will need someone to take over some of his duties, including as signatory on the Bill.com module and reviewing the bills and making sure they are paid correctly.

MOTION: Director Laidlaw made a motion that Treasurer Palmer continue to be Treasurer in title but that the signing authority on the Bill.com module and duties to review the bills be transferred to Chairman Svalstad until May 2015. Treasurer Palmer seconded the motion.

The motion carried by the following roll call vote:

Ayes: Laidlaw, Palmer, Walker, Dawson, Svalstad, Parker, Lim, Prause

c. Administration Report:

- i. Board Seat Update: Hamid Kianipur with the 76 Station's Board seat on the BID was approved by City Council. He is looking forward to being part of the BID Board but unfortunately missed this meeting due to travel.
- ii. Annual Meeting:

MOTION: Director Walker made a Motion to hold the annual meeting April 22, 2015. Secretary Prause seconded the Motion.

The motion carried by the following roll call vote: Ayes: Walker, Prause, Laidlaw, Palmer, Dawson, Svalstad, Parker, Lim

It was discussed that the permit application for the banner advertising the meeting on Marguerite/PCH will need to be submitted, and the BID will need to consider what materials will be needed at the Annual Meeting so there is time in advance to procure/make them. Also, it was agreed to work with and try to accommodate the Residents' Association to adjust the timing of when the BID discusses its financials at the meeting.

- iii. City CIP Meeting: The City CIP Meeting regarding allocating City funding will be Jan. 31, 2015 at 9:00am. It is important to ensure funding is secured for the Gateway Project. Of note, the City has been spending a lot of money on the Peninsula and the west side of Newport Beach but still needs to balance the amount spent in these parts with what is spent in the Corona del Mar area. It was recommended that the BID come up with a dollar figure spent on City projects in other parts of town to make the case for the funding the BID would like for its projects in Corona del Mar.

d. Project Updates:

- i. Marguerite & PCH Project (Svalstad) – proposed intersection landscape and hardscape improvements. Chairman Svalstad updated the BID that there will be a community meeting either the first or third week of February. Director Lim and Director Laidlaw are to also working on this project with Chairman Svalstad.
- ii. Gateway Project (Walker) – proposed intersection improvement project at MacArthur & PCH. Director Walker updated the BID that he received a message from Mr. Mike Sinacori who stated that they are moving ahead with the design phase and hoped to finish design by January 30, 2015. It was also discussed to confirm that City funding was secured for this project.
- iii. Tree Well Maintenance (Laidlaw) – maintenance of existing street furniture and proposed new items (a bench requested by the new business owner of Sejuiced). Director Laidlaw stated that Pinnacle provided additional quotes for replacing six (6) battery-operated controllers at \$120 each, in addition to costs for miscellaneous parts. There is also one (1) backflow device out that will cost \$120 total to replace. Pinnacle also recommended that we augment landscaping with twenty (20) new plants. Director Laidlaw stated that the irrigation is mostly working again; however, this is not a telling time of year to judge any new growth. The total cost to take care of all the repairs needed to the landscaping at this time is \$1,340.00. It was also brought to the attention of the BID that an Orchid tree was down on PCH and Orchid.
In regard to the new bench requested by the owner of Sejuiced, there are a disproportionately large number of benches already on that block. However, Summerhouse next door to Sejuiced has two benches directly outside, and one of those two is not bolted down. Thus, it was discussed to investigate whether the bench not bolted down in front of Summerhouse could be moved in front of Sejuiced.

e. Marketing Report (Leonhard) Ms. Linda Leonhard reported the winners of the holiday lighting contest:

Best Small Business Winner – Jan Turner Hering Interior Design, Inc.
Most Festive – Avila's El Ranchito
Most Creative – Bliss Home & Design
Best Overall – Farmers and Merchants Bank

The beautification award will be accepted by Villa Real Estate at the next CdM Chamber of Commerce luncheon. Changes for the Directory for the BID were discussed. Ms. Leonhard also reported that she will be researching criteria for BID website. One area that is being further explored is the ability to allow businesses to pay their assessments online.

f. CdM Chamber Report (Leonhard) The Mayor spoke at the Tuesday Chamber of Commerce luncheon and gave a preview of what he will be speaking about at the Mayor's dinner on February 5, 2015. The Chamber is working on the 5k Race. Race registrations are online at www.active.com, and fundraising is going well. There is a new Board of Directors at the Chamber, and the next mixer is January 27, 2015 at Pedego Electric Bikes from 5:30pm – 7:30pm.

Motion: Director Palmer made a motion to adjourn the meeting. Director Dawson seconded the Motion.

Motion carried by the following roll call vote: Ayes: Palmer, Dawson, Lim, Laidlaw, Walker, Svalstad, Prause

Meeting adjourned at 9:08am.



NEWPORT BEACH

ITEM TITLE: Financial Report (Svalstad)

ITEM SUMMARY: Review of BID financial reports and budget

RECOMMENDED ACTION: Board to receive and file financial reports

CEQA Compliance:

ATTACHMENTS:

Description

[CdM BID Financial Reports for Period Ending January 31, 2015](#)

Corona del Mar Business Improvement District Budget vs Actual to January 2015

02/18/15

Cash Basis

	Jul '14 - Jun 15	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
City Matching Funds	20,000.00	20,000.00	0.00
Late Fees	33,476.36		
Member Assessment	106,717.02	106,000.00	717.02
Reimbursed Expenses	0.00	0.00	0.00
Total Income	160,193.38	126,000.00	34,193.38
Expense			
Bad Debt Expense-Finance Chgs	33,714.86	0.00	33,714.86
Bad Debt Expense-Assessments	21,300.52	0.00	21,300.52
6100 · Administration			
Toll Free Phone Line	0.00	500.00	-500.00
Meeting Facilities	2,400.00	3,600.00	-1,200.00
BID Administrator	1,838.69	0.00	1,838.69
Mailings	175.20	0.00	175.20
Bank Service Charges	35.26	600.00	-564.74
6100 · Administration - Other	1,259.10		
Total 6100 · Administration	5,708.25	4,700.00	1,008.25
Improvements			
Street Furniture	3,348.70	0.00	3,348.70
Gateway-MacArthur & PCH	0.00	25,000.00	-25,000.00
Marguerite Project	0.00	60,625.00	-60,625.00
Street Improvements	9,973.00		
Total Improvements	13,321.70	85,625.00	-72,303.30
Maintenance			
Other Repairs	0.00	2,000.00	-2,000.00
Centennial Plaza			
Backflow Valve	1,755.00	2,000.00	-245.00
Treewells	0.00	0.00	0.00
Total Centennial Plaza	1,755.00	2,000.00	-245.00
Cleaning	0.00	0.00	0.00
Landscape	7,280.00	15,500.00	-8,220.00
Street Furniture	6,929.33	4,000.00	2,929.33
Total Maintenance	15,964.33	23,500.00	-7,535.67
6500 · Marketing			
6510 · Member Window Decals	0.00	1,200.00	-1,200.00
Collateral/Brochure	1,533.60	1,600.00	-66.40
Marketing Campaigns	390.00	0.00	390.00
Consulting	1,738.75	2,000.00	-261.25
Directory	0.00	7,500.00	-7,500.00
Website	1,200.00	15,000.00	-13,800.00
6500 · Marketing - Other	281.25		
Total 6500 · Marketing	5,143.60	27,300.00	-22,156.40
Outreach			
Marguerite Programs	337.50	2,000.00	-1,662.50
Beautification Award	520.00	575.00	-55.00
Contributions	0.00	500.00	-500.00
Program Solicitations	227.50		
Memberships	0.00	0.00	0.00
Postage & Delivery	0.00	1,200.00	-1,200.00
Printing /Copies	7,793.15	12,000.00	-4,206.85
Public Relations			
Miscellaneous Programs	0.00	0.00	0.00
Public Relations - Other	168.75		
Total Public Relations	168.75	0.00	168.75
Outreach - Other	384.70		
Total Outreach	9,431.60	16,275.00	-6,843.40
Special Events			

2:23 PM

02/18/15

Cash Basis

Corona del Mar Business Improvement District Budget vs Actual to January 2015

	<u>Jul '14 - Jun 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Banner Program	4,390.28	6,200.00	-1,809.72
Christmas Walk	3,500.00	3,500.00	0.00
Dolphins	280.86	600.00	-319.14
Holiday Decor	20,889.12	24,500.00	-3,610.88
Annual Meeting	672.97	600.00	72.97
Special Events - Other	65.00		
Total Special Events	<u>29,798.23</u>	<u>35,400.00</u>	<u>-5,601.77</u>
Total Expense	<u>134,383.09</u>	<u>192,800.00</u>	<u>-58,416.91</u>
Net Ordinary Income	25,810.29	-66,800.00	92,610.29
Other Income/Expense			
Other Income			
Carry Over from FY14	0.00	66,800.00	-66,800.00
Other Income	0.00	0.00	0.00
Total Other Income	<u>0.00</u>	<u>66,800.00</u>	<u>-66,800.00</u>
Net Other Income	<u>0.00</u>	<u>66,800.00</u>	<u>-66,800.00</u>
Net Income	<u><u>25,810.29</u></u>	<u><u>0.00</u></u>	<u><u>25,810.29</u></u>

10:20 AM

Corona del Mar Business Improvement District
Expenses by Vendor Detail
 July 2014 through January 2015

02/17/15

Cash Basis

Date	Source Name	Memo	Account	Paid Amount
Bank of America - V				
07/15/2014	Bank of America - V		Bank Service Charges	11.60
Total Bank of America - V				11.60
Corona Del Mar Chamber				
07/15/2014	Corona Del Mar Chamber	May contract for professional marketing services	Marketing Campaigns	130.00
07/15/2014	Corona Del Mar Chamber	May contract for professional marketing services	Meeting Facilities	300.00
07/15/2014	Corona Del Mar Chamber	May contract for professional marketing services	Website	150.00
07/15/2014	Corona Del Mar Chamber	May contract for professional marketing services	Consulting	292.50
07/15/2014	Corona Del Mar Chamber	May contract for professional marketing services	Marketing Campaigns	130.00
07/15/2014	Corona Del Mar Chamber	June contract for professional marketing services	Marketing Campaigns	130.00
07/15/2014	Corona Del Mar Chamber	June contract for professional marketing services	Meeting Facilities	300.00
07/15/2014	Corona Del Mar Chamber	June contract for professional marketing services	Website	150.00
07/15/2014	Corona Del Mar Chamber	June contract for professional marketing services	Consulting	227.50
07/15/2014	Corona Del Mar Chamber	June contract for professional marketing services	Program Solicitations	227.50
07/15/2014	Corona Del Mar Chamber	June contract for professional marketing services	Dolphins	48.75
07/15/2014	Corona Del Mar Chamber	"Contingency"	Special Events	65.00
08/04/2014	Corona Del Mar Chamber	Tri Fold Brochures	Collateral/Brochure	1,533.60
10/28/2014	Corona Del Mar Chamber	August Contract for Professional Marketing Services.	Meeting Facilities	300.00
10/28/2014	Corona Del Mar Chamber	August Contract for Professional Marketing Services.	Website	150.00
10/28/2014	Corona Del Mar Chamber	August Contract for Professional Marketing Services.	Consulting	262.50
10/28/2014	Corona Del Mar Chamber	August Contract for Professional Marketing Services.	Beautification Award	130.00
10/28/2014	Corona Del Mar Chamber	August Contract for Professional Marketing Services.	Marguerite Programs	187.50
10/28/2014	Corona Del Mar Chamber	July Contract for Professional Marketing Services.	Meeting Facilities	300.00
10/28/2014	Corona Del Mar Chamber	July Contract for Professional Marketing Services.	Website	150.00
10/28/2014	Corona Del Mar Chamber	July Contract for Professional Marketing Services.	Consulting	450.00
10/28/2014	Corona Del Mar Chamber	July Contract for Professional Marketing Services.	Dolphins	75.00
10/28/2014	Corona Del Mar Chamber	July Contract for Professional Marketing Services.	Beautification Award	130.00
10/28/2014	Corona Del Mar Chamber	July Contract for Professional Marketing Services.	Marguerite Programs	75.00
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Meeting Facilities	300.00
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Website	150.00
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Beautification Award	130.00
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Dolphins	75.00
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Consulting	206.25
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	6500 · Marketing	281.25
12/02/2014	Corona Del Mar Chamber	"Contingency"	Public Relations	112.50
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Printing /Copies	131.25
12/02/2014	Corona Del Mar Chamber	September Contract for Professional Marketing Servi...	Marguerite Programs	75.00
12/02/2014	Corona Del Mar Chamber	36th Annual Corona del Mar Christmas Walk Co-op ...	Christmas Walk	3,500.00
01/08/2015	Corona Del Mar Chamber	Holiday Ad Campaign	Printing /Copies	6,012.50
01/08/2015	Corona Del Mar Chamber	Contract for Professional Marketing & Administrative ...	Meeting Facilities	300.00
01/08/2015	Corona Del Mar Chamber	Contract for Professional Marketing & Administrative ...	Website	150.00
01/08/2015	Corona Del Mar Chamber	Contract for Professional Marketing & Administrative ...	Beautification Award	130.00
01/08/2015	Corona Del Mar Chamber	Contract for Professional Marketing & Administrative ...	6100 · Administration	546.60
01/08/2015	Corona Del Mar Chamber	Contract for Professional Marketing & Administrative ...	Consulting	150.00
01/08/2015	Corona Del Mar Chamber	Contract for Professional Marketing & Administrative ...	Public Relations	56.25
01/08/2015	Corona Del Mar Chamber	Reimbursement for (4) New Display Easels	Toll Free Phone Line	384.70
01/08/2015	Corona Del Mar Chamber	Holiday Lighting Campaign Flyer	Printing /Copies	1,649.40
01/28/2015	Corona Del Mar Chamber	Professional Marketing & Administrative Services - N...	Meeting Facilities	600.00
01/28/2015	Corona Del Mar Chamber	Professional Marketing & Administrative Services - N...	Website	300.00
01/28/2015	Corona Del Mar Chamber	Professional Marketing & Administrative Services - N...	6100 · Administration	712.50
01/28/2015	Corona Del Mar Chamber	Professional Marketing & Administrative Services - N...	Consulting	150.00
01/28/2015	Corona Del Mar Chamber	Professional Marketing & Administrative Services - N...	Dolphins	56.25
Total Corona Del Mar Chamber				22,054.30
Costa Mesa Nut & Bolt				
08/14/2014	Costa Mesa Nut & Bolt	Bike Rack parts	Street Furniture	829.42
Total Costa Mesa Nut & Bolt				829.42
Deb Pirdy				
01/08/2015	Deb Pirdy	Reimbursement for Dolphin Program	Dolphins	25.86
Total Deb Pirdy				25.86
Dekra - Lite				
09/30/2014	Dekra - Lite	Installation and removal of "Car Show" banners	Banner Program	1,430.48
12/23/2014	Dekra - Lite	Fiberglass Giant Present, LED Flood Light, Labor, Ins...	Holiday Decor	3,499.04
12/23/2014	Dekra - Lite	Refurbish DÁ©cor, LED Mini Lights, Labor, Installatio...	Holiday Decor	17,390.08
12/23/2014	Dekra - Lite	Labor, Installation, Removal & Storage of Assorted B...	Banner Program	2,959.80
Total Dekra - Lite				25,279.40
DERO				
08/04/2014	DERO	Bike Rakes	Street Improvements	9,973.00
Total DERO				9,973.00
J.M.Rabun Company				
07/08/2014	J.M.Rabun Company	Install new bike racks throughout CDM	Street Furniture	2,519.28
Total J.M.Rabun Company				2,519.28

10:20 AM

02/17/15

Cash Basis

Corona del Mar Business Improvement District
Expenses by Vendor Detail
 July 2014 through January 2015

Date	Source Name	Memo	Account	Paid Amount
Newport Mesa Powder Coating				
08/04/2014	Newport Mesa Powder Coating	Powder Coat, Trash Receptacles	Street Furniture	720.00
08/04/2014	Newport Mesa Powder Coating	Powder Coat, Trash Receptacles	Street Furniture	1,119.75
08/04/2014	Newport Mesa Powder Coating	Powder Coat, Trash Receptacles	Street Furniture	720.00
10/17/2014	Newport Mesa Powder Coating	Powder Coat, Trash Receptacles	Street Furniture	900.00
10/17/2014	Newport Mesa Powder Coating	Powder Coat, Trash Receptacles	Street Furniture	900.00
10/17/2014	Newport Mesa Powder Coating	Powder Coat, Trash Receptacles	Street Furniture	900.00
11/12/2014	Newport Mesa Powder Coating	Trash Receptacle Powder Coating	Street Furniture	900.00
11/12/2014	Newport Mesa Powder Coating	Trash Receptacle Re-Powder Coating / Repair	Street Furniture	769.58
Total Newport Mesa Powder Coating				6,929.33
Pinnacle				
08/04/2014	Pinnacle	Monthly Landscape Service	Landscape	1,040.00
09/17/2014	Pinnacle	Monthly Landscape Service	Landscape	1,040.00
09/17/2014	Pinnacle	Monthly Landscape Service	Landscape	1,040.00
10/08/2014	Pinnacle	Repair of valves and backflows at CDM planters	Backflow Valve	1,755.00
10/23/2014	Pinnacle	Monthly Landscape Service (September)	Landscape	1,040.00
12/02/2014	Pinnacle	Monthly Landscape Service (October)	Landscape	1,040.00
12/23/2014	Pinnacle	Monthly Landscape Service (November)	Landscape	1,040.00
01/23/2015	Pinnacle	Monthly Landscape Service (December)	Landscape	1,040.00
Total Pinnacle				9,035.00
Whittaker & Company				
08/20/2014	Whittaker & Company	Postage for CDM BID assessment invoices	Mailings	175.20
Total Whittaker & Company				175.20
Willdan Financial Services				
07/08/2014	Willdan Financial Services	BID Administrative Support-Reimbursable Expenses	BID Administrator	396.58
07/08/2014	Willdan Financial Services	BID Administrative Support-Reimbursable Expenses	Annual Meeting	672.97
09/30/2014	Willdan Financial Services	BID Administrative Support-Reimbursable Expenses	BID Administrator	380.65
10/28/2014	Willdan Financial Services	BID Administrative Support-Reimbursable Expenses	BID Administrator	904.22
10/28/2014	Willdan Financial Services	BID Administrative Support-Reimbursable Expenses	BID Administrator	157.24
Total Willdan Financial Services				2,511.66
TOTAL				79,344.05