



CITY OF NEWPORT BEACH PARKS, BEACHES AND RECREATION COMMISSION AGENDA

Council Chambers - 100 Civic Center Drive, Newport Beach, CA 92660

Tuesday, July 5, 2016 - 6:00 PM

Parks, Beaches and Recreation Commission Members:

Walt Howald, Chair
Marie Marston, Vice Chair
Tom Anderson, Commissioner
Ron Cole, Commissioner
Roy Englebrecht, Commissioner
David Granoff, Commissioner
Laird Hayes, Commissioner

Staff Members:

Laura Detweiler, Recreation & Senior Services Director
Mike Pisani, Municipal Operations Director
Sean Levin, Recreation & Senior Services Deputy Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist
Marie Lindeman, Administrative Support Specialist

The Parks, Beaches and Recreation Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Parks, Beaches and Recreation Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the Parks, Beaches and Recreation Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

It is the intention of the City of Newport Beach to comply with the Americans with Disabilities Act ("ADA") The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Recreation Department at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 644-3158 or recreation@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Recreation Department 24 hours prior to the scheduled meeting.

- I. **CALL MEETING TO ORDER OF THE PARKS, BEACHES & RECREATION COMMISSION**
- II. **ROLL CALL**
- III. **ELECTION OF OFFICERS**
- IV. **NOTICE TO THE PUBLIC**

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the PB&R Commission. If the optional sign-in card has been completed, it should be placed in the box provided at the podium.

The PB&R Commission welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The PB&R Commission has the discretion to extend or shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

V. PUBLIC COMMENTS ON CONSENT CALENDAR

This is the time in which Commissioners may pull items from the CONSENT CALENDAR for discussion (Item VI-A through VI-D). Public comments are also invited on Consent Calendar. Speakers must limit comments to three (3) minutes. Before speaking, please state your name for the record. If any item is removed from the Consent Calendar by a Commissioner, members of the public are invited to speak on each item for up to three (3) minutes per item.

All matters listed under Consent Calendar are considered to be routine and will all be enacted by one motion in the form listed below. Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of the items prior to the time the PB&R Commission votes on the motion unless members of the Commission request specific items to be discussed and/or removed from the Consent Calendar for separate action.

VI. CONSENT CALENDAR

A. Minutes of the June 6, 2016 PB&R Commissioner Meeting

Waive reading of subject minutes, approve and order filed.

[DRAFT Minutes](#)

B. Parks and Trees, and Beach Maintenance Divisions Activities Report

Receive/file Activity Report of past and upcoming projects and events.

[MOD Activity Report](#)

C. Recreation & Senior Services Activity Report

Receive/file Activity Report of past and upcoming projects and events.

[RSS Activity Report](#)

D. Tree Donation - Castaways Park

Staff recommends that the PB&R Commission approve the tree donation for Brock McCann at Castaways Park.

[Staff Report](#)

[Attachment A-C](#)

VII. CURRENT BUSINESS

A. Bench Donation - Lido Park

Staff recommends that the PB&R Commission consider the bench donation request for Brad Honda at Lido Park.

[Staff Report](#)

[Attachment A-E](#)

B. Reforestation Request - 1707 Tradewinds Lane

*Staff recommends that the PB&R Commission consider the reforestation request of a City *Tristania conferta* / *Tristania* (Brisbane Box) tree located at 1707 Tradewinds Lane. The applicant has met the procedural requirements for reforestation established in Council Policy G-1.*

[Staff Report](#)

[Attachment A-E](#)

C. Back Bay View Park - Enhancements

That the PB&R Commission provide feedback and approval of the proposed park enhancements at Back Bay View Park.

[Staff Report](#)

[Attachment](#)

D. West Newport Mesa Streetscape Master Plan

Staff recommends that the PB&R Commission review and comment on the draft West Newport Mesa Streetscape Master Plan.

[Staff Report w/Attachments](#)

E. Uphold Staff's Decision to Remove Two Palm Trees - 239 Carnation Avenue

*That the PB&R Commission uphold the Municipal Operations Director's (MOD) decision to remove two *Washingtonia robusta* (Mexican fan palm) trees at 239 Carnation Avenue, Corona del Mar.*

[Staff Report](#)

[Attachment A-F](#)

F. FY 2016/17 Ad Hoc Committee / Liaison Appointments

Staff recommends that the PB&R Commission discuss, reaffirm, appoint the following FY 2016/17 Ad Hoc Committee appointments.

[Staff Report](#)

VIII. ANNOUNCEMENT / FUTURE AGENDA ITEMS

PB&R Commission / staff announcements / Ad Hoc Committee updates or matters which Commission members would like placed on future agendas for further discussion (non-discussion item).

IX. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the PB&R Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The Commission has the discretion to extend or shorten the speakers' time limit on non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

X. ADJOURNMENT

CITY OF NEWPORT BEACH

Parks, Beaches & Recreation Commission Regular Meeting June 7, 2016 – 6:00 PM

I. CALL MEETING OF THE PARKS, BEACHES & RECREATION COMMISSION TO ORDER – 6:01 PM

II. ROLL CALL

Present: Marie Marston, Vice Chair
Tom Anderson
Kathy Hamilton
Laird Hayes

Excused: Ron Cole
Roy Englebrecht
Walt Howald, Chair

Staff: Laura Detweiler, Recreation & Senior Services Director
Mike Pisani, Municipal Operations Director
Dan Sereno, Landscape Manager
Teri Craig, Administrative Support Specialist
Marie Lindeman, Administrative Support Specialist

III. NOTICE TO THE PUBLIC

IV. PUBLIC COMMENTS ON CONSENT CALENDAR

Jim Mosher commented on the Parks & Trees Activity report specifically the number of trees removed versus planted.

V. CONSENT CALENDAR

A. Minutes of the April 5, 2016 PB&R Commission meeting.

Waive reading of subject minutes, approve and order filed.

B. Parks, Trees, and Beaches Maintenance Divisions Activities Report

Receive/file Activity Report of past and upcoming projects and events.

C. Recreation & Senior Services Activity Report

Receive/file Activity Report of past and upcoming projects and events.

D. Tree Donation Request - Castaways Park

Staff recommends that the PB&R Commission approve the tree donation request by Kari Johansen for Christoffer T. Burke, Claire N. Honsaker, and Steven E. Stinson at Castaways Park.

E. Tree Donation Request - Castaways Park

Staff recommends that the PB&R Commission approve the tree donation request by Stancie Foss for Ashley Foss Greywoode at Castaways Park.

Motion by Commissioner Hayes; second by Commissioner Anderson, to approve Consent Calendar items V-A through V-E. Motion carried unanimously with Chair Howald and Commissioners Cole and Englebrecht absent.

VI. CURRENT BUSINESS

A. Request to Permanently site Sphere 112 Sculpture in Civic Center Park

The City Arts Commission requests consideration by the PB&R Commission for the permanent placement of Sphere 112 in Civic Center Park; if approved the recommendation will then be forward to the City Council at a future meeting.

Library Director Hetherton reviewed the history of the art within the Civic Center Park. He stated that the Newport Beach Arts Foundation offered to purchase the piece (Sphere 112) and donate it to the City. He noted that the Arts Commission approved the acceptance of the piece for permanent placement located adjacent to Avocado avenue just north of the intersection with San Miguel Drive, pending the approval of the PB&R Commission.

Discussion and questions ensued by the Commission regarding the costs associated and the grade of steel used.

Vice Chair Marston opened the public discussion

Jim Mosher agreed with Commissioner Hayes about liking the sculpture but noted that he had reservations regarding permanent placement of the sculpture when the art in the park is rotating and the fact that there are many parks within the City without any art at all.

Robert Smith, Arts Commissioner commented that the Commission had been pleased by the donation from the Arts Foundation and had really reviewed the art and locations and decided that this was the best suited for its location and was really a favorite of the public. He noted that the Commission has a budget and would be responsible for any work that might be needed in the future. He urged the PB&R Commission to recommend approval of the placement of the art.

Arlene Greer, Arts Commission Chair also echoed her support of the placement of the sculpture.

Vice Chair Marston closed the public discussion

Discussion ensued regarding the rotating art and the 45 locations for it.

Commissioner Anderson noted that he did not feel comfortable in approving art and really felt like this was more in line with responsibilities of the Arts Commission.

Motion by Commissioner Hayes; second by Commissioner Anderson, to approve the request by the City Arts Commission for the permanent placement of Sphere 112 in Civic Center Park and forward the recommendation to the City Council for their review at a future meeting. Motion carried unanimously with Chair Howald and Commissioners Cole and Englebrecht absent.

B. Designation of Single Street Tree - 100 Block Pearl Avenue

Staff recommends that the PB&R Commission consider the designation of a single street tree species - Magnolia grandiflora "Samuel Sommers," for the 100 block of Pearl Avenue on Balboa Island.

Manager Sereno stated that staff had been approached by property owner Joseph Yee on how to go about re-designating a tree for any future replacement trees for the 100 block of Pearl Avenue as the Magnolia Samuel Sommers tree. He noted that Director Pisani directed staff to handle as a reforestation, using the same criteria for approval. The HOA did not want to take it on. Therefore it was suggested that he petition the property owners within the area like a reforestation. He stated that he provided 17 signatures which meets the required minimum of 60%. Manager Sereno stated that staff is satisfied with the number of signatures submitted in favor of this street tree designation request.

Discussion ensued regarding the reasoning for this type of request and the length of time before the trees planted would need to be replaced.

Manager Sereno noted that it could take anywhere from 10 to 30 years.

Vice Chair Marston opened the public discussion

Jim Mosher pointed out that during the revision of Council Policy G-6 in December 2014 it was advised by staff that a single designation of tree was not the most healthy way to go on a street as a single species can be exposed to disease or insects and wipe out an entire block of trees.

Manager Sereno explained the difference in the two lists. The Street Tree Designation List is a single tree per block or per section as voted on by HOA's or in other significant areas of the City, usually in business districts. The Parkway Designation List which applies to the majority of residential streets in the City and includes a choice of trees based on parkway width and availability. He also explained that the Magnolia is a fine tree and one already exists on the this street along with a Ficus and many Carrotwoods (both of which are *Problem Trees* and cannot be planted in parkways). Manager Sereno said it will take 10-30 years for the Carrotwoods to either die or be removed for hardscape damage. Therefore, species diversity will still exist on this street for many years, but could eventually change to a single Magnolia tree species on the block. He noted that though this

is not the optimal species diversity, the neighborhood overwhelmingly approved this designation and the Magnolias will thrive when they are planted in the future.

Vice Chair Marston closed the public discussion

Commissioner Anderson stated that making a decision like this is not what Commission had approved when revising the G-6 Policy and would agree if there were at least three trees designated for the street instead of everyone having only one selection.

Motion by Commissioner Hayes; second by Commissioner Hamilton to approve the designation of a single street tree species - Magnolia grandiflora "Samuel Sommers," for the 100 block of Pearl Avenue on Balboa Island. Motion carried by the following vote:

Ayes: Marston, Hayes, Hamilton
Noes: Anderson
Excused: Cole, Englebrecht, Howald

C. Bench & Drinking Fountain Request – Inspiration Point

Staff recommends that the PB&R Commission consider the bench and drinking fountain donation request for George McNamee at Inspiration Point.

Director Pisani stated that staff had received a donation request from Phil McNamee to donate a bench and drinking fountain at Inspiration Point. He stated that the donation was over \$19,000 and would include the 10% maintenance fee.

Commissioner Hayes asked if all the drinking fountains in the City include a bottle filler and dog bowl.

Manager Sereno stated that as the drinking fountains are replaced that it would be this style and that several parks already have these in place.

Vice Chair Marston opened the public discussion

Jim Mosher indicated some confusion within the staff report as to whether it is a replacement bench or a completely new one.

Vice Chair Marston closed the public discussion

Motion by Commissioner Hayes; second by Commissioner Hamilton to approve the bench and drinking fountain donation by Phil McNamee for George McNamee. Motion carried unanimously with Chair Howald and Commissioners Cole and Englebrecht absent.

VII. ANNOUNCEMENTS / FUTURE AGENDA ITEMS

Director Detweiler noted the upcoming 4th of July events to include 44th Annual Mariners Parade and Celebration, and the 6th Annual 4th of July is For Families event.

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher stated the that Planning Commission was moving forward on a master plan for West Newport and that he had not been able to ascertain the PB&R Commission's involvement in it and urged the Commission to ask more questions and get involved.

IX. ADJOURNMENT 6:51 p.m. in memory of William Garrett, former PB&R Commissioner

Submitted by: _____
Teri Craig, Admin Assistant

Approved by: _____
Marie Marston, Vice Chair

DRAFT



NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item **VI-B**
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Parks and Trees, and Beach Maintenance Divisions Activities Report

PARKS MAINTENANCE:

Public Parking Lot Improvements - Seashore Drive and 56th Street



The developers of Echo 56, a private housing development along Seashore Drive and 56th Street, approached the City in October 2014 with a plan to re-landscape the parking lot in West Newport Park near the tennis courts at their expense. The parking lot contained several old trees that were shedding leaves and debris on the tennis courts. Additionally, the turf, landscape, and irrigation were outdated and needed replacement.

Seven trees were replaced on a one-for-one ratio with 48" box specimen Flax bark trees and Aloe. The irrigation system was converted to a more efficient system and drought tolerant plant material was added to the planters. As part of the improvement to the area, the developer added handicap accessible parking and repaved, slurry sealed, and restriped sections of the parking lot. Other items installed in this area include a parking pay station, trash can, and concrete bench.



Brush Maintenance in the Back Bay

Due to the spring rains, several non-native plants experienced rapid growth along Back Bay Drive. Parks Maintenance crews had to trim the overgrown vegetation by hand as it is nesting season for several species of birds, including Clapper Rails. Many of these birds had nested within 15 to 20 feet of the roadway; however, the brush had to be pruned to ensure the roadway was safe for pedestrians, cyclists, and motorists.



Normally, staff are not allowed to perform this type of work during the bird-nesting season from February to August; however, hand work for safety purposes is allowed.

Before



After



Jasmine Avenue Street-End Enhancement

Recently, Parks Division staff coordinated a multifaceted enhancement project to the Jasmine Avenue street-end in Corona Del Mar. The renovation replaced non-irrigated turf with drought tolerant landscaping and an automated irrigation system. Previously, there was no irrigation system, and the grass was watered by adjacent residents. In order to add irrigation, the City installed a water meter and backflow device along Bayside Drive to service the new landscape. Next, the lower slope, near Bayside Drive was stabilized with jute netting and a low, block retaining wall. Finally, a decomposed granite pathway with flagstone insets was installed in the upper terrace area and California friendly shrubbery was planted. A huge thank you to Landscape Maintenance Crew Chief Bob Martinez and Park West Landscape Management for their steadfast efforts in revitalizing this “hidden gem”.

Before



After



TREES:

As part of the City’s overall grid and annual trimming schedule, in March and April, the City’s tree service contractor pruned trees within the Westcliff, Airport, and Santa Ana Heights areas. Additionally, pruning has occurred at various Palm tree locations.

<i>Month of:</i>	<i>Trees Trimmed:</i>	<i>Trees Removed:</i>	<i>Trees Planted:</i>
May	1,508	65	32

Emergency Tree Removal

On June 16, 2016, an emergency removal of a City Special Canary Island Date Palm tree was performed in order to protect public property and the public. The Palm tree was located at 217 Marguerite Avenue. The tree was deceased. Great Scott Tree Services, the City’s tree service provider, removed the tree. The Landscape Division will replace the Special Tree with another tree.

BEACH MAINTENANCE:

End of Rainy Season Field Maintenance Activities

Memorial Day is considered the start of the summer crowds and the end of the rainy season. During the past week, Field Maintenance crew members started their preparation activities for the summer. These activities include removing the log boom at the Aquatic Center, and putting it back on shore. The log boom is used to collect trash that flows down the San Diego Creek. Additionally, approximately 1,000 feet of wind fencing along 49 street ends on the boardwalk and the piers were removed by the Field Maintenance crews. The wind fencing keeps sand from blowing onto the streets during the winter.



Prepared by:

Dan Sereno, Landscape Manager
Parks and Trees Division

John Salazar, Manager
Field Maintenance Division

**Recreation & Senior Services
Monthly Activities Report**

To: Parks, Beaches & Recreation Commission

From: Sean Levin, RSS Deputy Director
Celeste Jardine-Haug, Senior Services Manager



Re: Recreation & Senior Services Department Monthly Activities Report

New Cozy Rafts For the Ridgway Rails

Natural Resource's Supervisor and Coordinator, Michelle Clemente and B.B. Villanueva, worked earnestly with Newport Bay Conservancy board member, Richard Zembal, and volunteer groups on implementing floating nesting rafts for an endangered bird, the Ridgway Rail. The Upper Newport Bay hosts one of the largest populations of the Ridgway Rails. These rails normally build their nest by weaving dried cordgrass into living cordgrass stems. However, there has been a massive die-off of cordgrass, likely by warmer water temperatures and sea level rise, resulting in a loss of nesting material. These man made floating nesting perches offer safe and appropriate accommodations for the birds to lay their eggs.

Carefully constructed, these nesting rafts have been designed with a swing arch made of PVC, palm leaves, and wires extending from the covers to discourage other birds from landing on the rafts and predating on the nest. The rafts are made to float up and down with the tides, in attempts to keep the eggs safe from washing away. Nesting rafts are vital to the successfulness of sustaining and increasing the endangered ridgway rail population in the Newport Bay. The Office of Natural Resources is privileged to be a part of the continuous efforts of the protection and preservation of ridgway's rails.

On your next visit to the Newport Bay Ecological Reserve be certain to look for these cozy nesting rafts!

Mother Nature is Seventy Pounds Lighter

Last month's Beach Clean Up at Big Canyon was an impactful affair resulting in volunteers collecting seventy pounds of trash.

Each month, the Office of Natural Resources hosts a Beach Clean Up event. This month, the community united to tackle litter on the trails and estuarine area in Big Canyon. Volunteers and some of general public, who were intrigued to visit the staff's booth, paused for a moment to consider the effects pollution has on the health of people, wildlife and the economy. Natural Resources staff endeavors to educate the public on marine debris pollution and build community activist.

For more information on Beach Clean Ups e-mail: atirona@newportbeachca.gov.



Youth Track & Field Meet of Champions Spirit Award

Each year at the conclusion of the Newport Beach Youth Track & Field Meet of Champions, the Recreation & Senior Services Department gives the Spirit Award to a deserving Newport Beach school. All schools with athletes who compete in the City's meet are eligible to win the Spirit Award. This perpetual trophy has been awarded each year since 2006 and is held on display at the victor's school until the following year's event.

The winner is determined by tallying scores for each athlete who places 1st through 6th place. Led by Coach Julie Means, Harbor View Elementary was awarded with the Spirit Award for the second year in a row!

Congratulations to the Harbor View Vikings Track Club!



Marina Park Memorial Day Weekend

As expected, Marina Park was busy over the Memorial Day Holiday. We took the opportunity to let people know about summer camps and classes by advertising at www.campnewport.com at the park. Parents were excited about all that is offered through our department.

Additionally the Marina was busy, with all slips being rented for the weekend. Visitors are very impressed with the amenities and location. Many of them are looking forward to booking other dates in the summer.



From: Lee Kissner [<mailto:leekissner@gmail.com>]
Sent: Thursday, June 02, 2016 1:11 PM
To: slevin@newportbeachca.gov; dave1@basinmarine.com

Subject: Newport Beach Marine Park

Shannon/Dave,

I am from Las Vegas and have a 54' Meridian Pilothouse docked in Oceanside Harbor. When we take the boat out for a long weekend, we usually go to the Marriott Marina in San Diego or Catalina. Newport has always seemed difficult due to lack of guest slips. We decided to try the new Marine Park over Memorial Day weekend and are very glad we did. The facilities are excellent and the location is perfect.

Most importantly, the Dockmaster, Ryan was exceptional to deal with. He checked on us daily, was always friendly and professional, and really seemed to 'keep on top' of everything. Some Dockmasters prefer their desks, Ryan was constantly on the docks and available to the boaters. Len, who checked us in the first day, was also enjoyable to deal with.

In my opinion, the Dockmaster can 'make or break' a guest marina. How we are treated is a major factor in our decision to return or try another location. We were so pleased with the professionalism, hospitality, and facility that we made advance reservations for a week over the Labor Day holiday and are trying to get other boaters to join us.

Additional note: Ryan clearly had a very good rapport with the two harbor police assigned to that area...the two brothers...which also helps to keep the guests happy and relaxed.

Regards,

Lee Kissner
President
Players Travel

SCAM Alert

Veterans and their loved ones should be aware of a scam involving fraudulent benefit plans. Scammers are contacting veterans and offering to move their assets around in order to qualify for a Veterans Affairs benefit; sometimes charging as much as \$6K and at times converting the seniors' revocable trusts into irrevocable trusts without their consent or justification.

Don't be a Victim. Contact the California Department of Insurance if you think you or a loved one may be a victim of this scam. 1-800-927-4357 or www.insurance.ca.gov.

Basic Estate Planning and Elder Law Presentation

Bradley Erdosi, a volunteer Attorney, was at the OASIS to discuss the importance of having a Revocable Living Trust, Durable Power of Attorney for Finances and an Advanced Healthcare Directive. This informative workshop was held on June 15.

Tuesday Night Topics At OASIS – The Journey of Retirement

On June 14, Susan G. Franklin, M.A. and Clinical Psychologist led a discussion on the journey of a satisfying retirement. She reviewed with the audience that retirement is one of the most significant changes a person goes through in their life and understanding the psychological effects of the transition is important in order to have a sense of purpose and direction.

KID TALK!

Kids from our programs sharing their insight on important and fun topics.



Lydia S. ~3rd Grader

Q. What do you want to learn how to do?

A. Become a professional swimmer.

Q. What does your mom always say?

A. You can do it!

Q. What is your favorite after-school class?

A. Theater with Jen Lambert because it is with my friends and you get to be fun and silly.

Taytum B. ~ 4th Grader

Q. Where do leprechauns live? And have you ever seen one?

A. Yes, at my old house in Chino. At my old school we had a leprechaun hunt and I found the tracks which led to gold coins, which were actually chocolate. I have never actually seen one, but I would love to have one as a pet.

Q. Why is it important to recycle?

A. To keep animals and the environment safe, so nothing becomes extinct. I like going outside and animals are adorable, so we have to keep them safe.

Q. Favorite After-school class?

Kids Club because I like to have something to do after-school. I used to have a babysitter and we just watched TV. In Kid's Club, we do crafts, active things and I get to hang with my friends.





Team Building Fun!

Recreation Leaders converged on Marina Park on June 18th for Summer Day Camp Training. Deputy Director, Sean Levin, gave a great presentation on safety and responsibility. Staff reviewed daily program implementation, parent communication, field trip safety, and much more. Staff then put their teamwork to the test by separating into three teams, with each team making a boat out of cardboard and duct tape. Two of the three boats stayed afloat and made it around the buoy and back! The level of enthusiasm was at an all-time high as it is every day in our programs. We are ready for summer! Are you?

10 New Pool Swim Instructors

The Aquatics Division welcomes ten new Pool Swim Instructors to their team!

The annual training academy was held on the weekend of June 14th and June 21st at the Marian Bergeson Aquatic Center. Trainees were put to the test on their swimming ability and CPR/First Aid skills before ultimately receiving their Lifeguarding and Water Safety Instructor certifications. The 10 successful trainees were promoted to Pool Swim Instructor and are excited for summer!

American Red Cross CPR/First Aid/AED Trained

On June 11, 16 Recreation and Senior Services staff members were certified for CPR/First Aid and AED training through the American Red Cross. Most of the staff members will be working at summer camps and at several community centers. The training was led by Supervisor Leslie Hardy and Coordinator Julie Anding. Congratulations to another successful training!

OASIS Chili Cook-Off

OASIS held its first Chili Cook-off last month. The weather was perfect and guests enjoyed delicious chili made by the five entries. Each entry had its own unique flavor that made the judging more difficult than expected! Thank you to all who participated and took the time to make their wonderful chili for all to taste and enjoy.





OASIS BIRTHDAY HIGHLIGHT



Grace, one of our OASIS Fitness Center members turned 93 years young on July 15!

Grace says she owes it to her five days a week workout at the OASIS Fitness Center and the fact that she always keeps a smile on her face!

Happy Birthday Grace! :

Park Patrol

The following patrol checks/public contact numbers reflect the Park Patrol daily calls for service as well as issues discovered during normal patrol activities.

Due to the timing of the meeting, these monthly summaries will be two months behind (i.e. in June you will receive April summary). During the month of **May** Park Patrol had the following number of contacts

1. PATROL CHECKS

- 148 with Youth Sports Groups
- 237 Field related issues/checks
- 37 Park/Picnic/reservation issues/checks
- 137 Community Center issues/checks
- 493 Playground checks

2. PUBLIC CONTACTS

- 269 Education
- 41 Alcohol
- 145 Dog related

Written Warnings Issued: 2 (parking violations)

Citations Issued: 8 (7 parking violations & 1 dog off leash)

FACILITY RENTALS & SPECIAL EVENT PERMITS

During the period of May 16, 2016 – June 15, 2016 there were:

- 22 Picnic/Park Area Rentals
- 9 Room Rentals
- 4 Field Rentals
- 6 Gym Rentals
- 2 OASIS Classroom Rentals
- 3 OASIS Event Center Rentals
- 20 Civic Center Community Room Rentals
- 9 Marina Park Event Room Rentals
- 15 Marina Park Classroom Rentals
- 9 Marina Park Picnic Rentals
- 7 NCCC Gym Rentals
- 16 NCCC Classroom Rentals
- 17 NCCC HOA Rentals
- 0 CYC Rentals

As of June 15, 2016 there were 167 Special Event Permits processed and issued for the year.

Those events of note for this period are:

Field of Honor – 5/20-21; Castaways Park; Attendance: 5000

Relay for Life – 5/21, Peninsula Park; Attendance: 250

CdM 5k – 6/4, CdM Streets; Attendance: 2000

Balboa Island Parade – 6/5, Balboa Island; Attendance: 4000

City of Newport Beach
Recreation & Senior Services Department
presents

6th Annual **4th of JULY** is for FAMILIES

Newport Peninsula Bike Parade and Community Festival

Monday, July 4th, 2016

BIKE PARADE
9:00am 36th Street

FREE COMMUNITY FESTIVAL
9:30-11:30am Channel Place Park

Thank you to our Sponsors

CHRONIC TACOS (SINCE 2008) | **Nicolai Glazer Realtor®** (BH HS) | **URBAN DECAF** | **WEST NEWPORT BEACH ASSOCIATION** | **hoag** | **BW** | **Goek** | **Stamps** | **Arts & Crafts** | **Giant Slides** | **Carnival Games**

★ Dogs on leash please

Parks Make Life Better!

CITY OF NEWPORT BEACH
RECREATION & SENIOR SERVICES DEPT.
www.NEWPORTBEACHCA.GOV
ph: 949-644-3151

44TH Annual

★ **Mariners Park Independence Day PARADE & CELEBRATION** ★

Monday, July 4, 2016

10:30AM Parade
11:00AM-1:30PM Celebration
(Parade begins at corner of Commodore & Mariners Drive)

- ★ Carnival Games
- ★ DJ & Gamemaster
- ★ Rock Wall
- ★ Sports Zone
- ★ Balloon Burst
- ★ New Attractions
- ★ Opportunity Drawing Prizes
- ★ Food

FREE Entertainment, face painting, arts & crafts and more!

Attraction wristbands available for pre-purchase at
www.marinersfoundation.com

Special Thanks to our Sponsors

John Patterson's AUTO TEAM | **Yogurtland!** | **GRAND PRIX PERFORMANCE TIRES, VEHICLES & MORE**

MAUI TROPICAL FREEZE | **SGT. PEPPERONI'S PIZZAZZ** | **BML WEALTH MANAGEMENT**

Hawaiian Shaved Ice | **SPREADING LOVE THROUGH PIZZA SINCE 1976** | **MR. BURGERS** | **CHRONIC TACOS**

A community event presented by
City of Newport Beach Recreation & Senior Services Dept.
& Mariners Elementary School Foundation
949-644-3151 | www.newportbeachca.gov



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item VI-D
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Tree Donation – Castaways Park

RECOMMENDATION:

Staff recommends that the PB&R Commission approve the tree donation for Brock McCann at Castaways Park.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received a donation request from City Manager Dave Kiff to donate an Oak tree at Castaways Park. The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Municipal Operations Director.

Since the value of the donation is greater than \$1,000, the donation is eligible to receive a dedicatory plaque. The submitted plaque verbiage, which complies with City Council Policy B-17, is “In Memory of Brock McCann”.

NOTICING:

City Manager Dave Kiff and Council Member Duffy Duffield have received a copy of this report. The donation requires noticing of adjacent residents for new tree donation. Since there are no adjacent residents within 300 feet of placement, the adjacent homeowners association, Castaways Homeowners Association, was forwarded a copy of this report.

Attachments:

- A. Donations Request Form
- B. Donations location and photos
- C. Dedicatory Biography

Gifts for Tomorrow Order Request Form

Item # 101 Tree (Oak) Description

Contact Information

Name Dave Kiff

Name

100 Civic Center Drive

Mailing Address

Newport Beach CA 92660

(949) 644-3000

Phone

Signature

DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

XXX Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for,

Brock McCann

First Name Last Name





In Memory of Brock McCann:

On May 25, 2016, Brock McCann lost his life as he was riding his bike home from school when he was fatally struck by a trash truck at the corner of 15th Street and Michael Place.

Brock McCann was a beloved son, younger brother, friend, student, classmate, athlete, and more. He was only 8 years old when the tragic event happened, but it is obvious that he inspired many in his short life. In reading and listening to those who knew him well, he loved his family very much, and he was loved so very much by so many.

A few quotes from people who knew him:

- The Lead Pastor from St. Andrew's Presbyterian Church in Newport Beach, "He was deeply loved and appreciated by his teachers, by his friends... We had a vigil just a few nights ago at the church and hundreds of people poured out of the community to be able to grieve and pray and lean on one another."
- At the roadside memorial was written, "You are forever loved and will be forever missed. The 3rd grade boys say basketball won't be the same."
- Family representative Iris Yokoi, "He was a gifted athlete, able to do anything with his body... He loved basketball and was a real competitor even when he was inches shorter than the other kids... He was always smiling..."



== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item **VII-A**
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Director
949-644-3055, mpisani@newportbeachca.gov

TITLE: Bench Donation – Lido Park

RECOMMENDATION:

Staff recommends that the PB&R Commission consider the bench donation request for Brad Honda at Lido Park.

DISCUSSION:

City Council Policy B-17 establishes criteria for parks, facilities, and recreation program donations within the City. The policy is structured to establish a fair and uniform procedure for making gifts to the City, and to make the donation process easier for staff and donors.

The City has received the donation request from Chad Hazlett and Chris Cervisi to donate a Huntington Beach model bench at Lido Park. The cost of the donation will include the 10% maintenance fee required by Council Policy B-17. The donation request and proposed location were approved by the Municipal Operations Director.

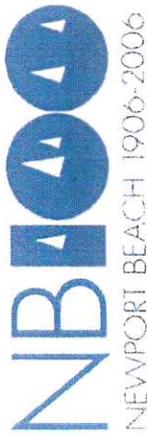
Since the value of the donation is greater than \$1,000, the donation items are eligible to receive dedicatory plaques. The submitted plaques verbiage, which complies with City Council Policy B-17, is "In Loving Memory of Brad Honda."

NOTICING:

Chad Hazlett, Chris Cervisi, and Mayor Diane Dixon have received a copy of this report. Surrounding residents were notified of the Commission Meeting via postcard.

Attachments:

- A. Donation Request Form
- B. Donation items location and photos
- C. Map highlighting surrounding residents notified
- D. Postcard Notification
- E. Dedicatory Biography



Gifts for Tomorrow Order Request Form

Item # 100 Description Surf Beach

Contact Information

Name Chris Cervasi / Chad Hoelett
 Mailing Address 433 Via Lido #FA
Newport Beach CA 92663
 Phone 949-433-5529 / Chad 949-929-2222
 Signature [Handwritten Signature]

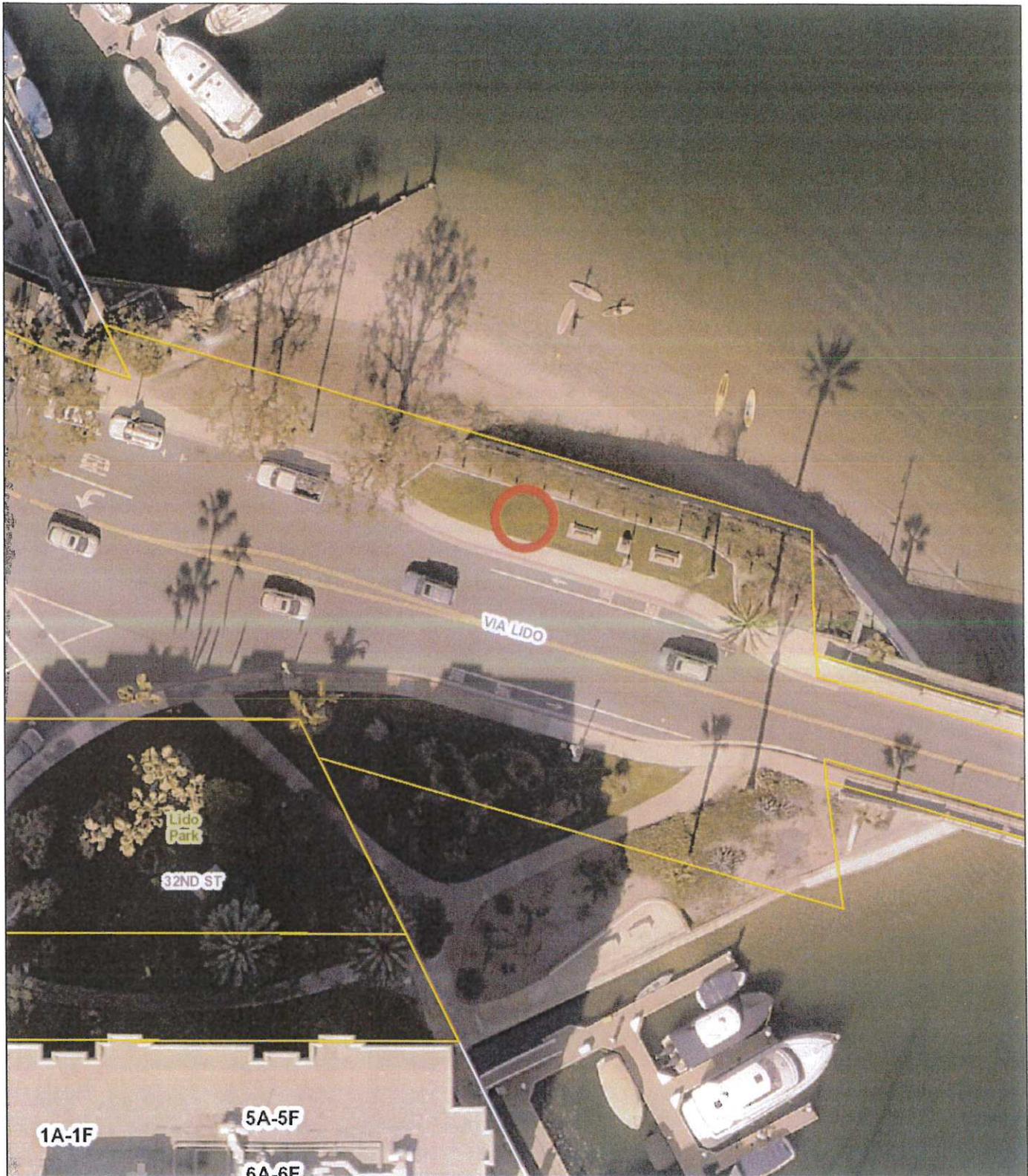
DEDICATION PLAQUE INFO

Donors may elect to provide a dedicatory plaque if the value of the donation is greater than \$1,000. Contact city staff for more information.

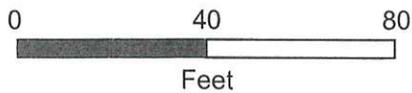
Yes, I am interested in dedicatory plaque for my donation.

Plaque is donated for:

Brad Honda
 First Name Last Name



Newport
Beach
GIS



Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com

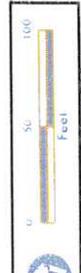




Cervisi Bench
 Notified Properties



Cervisi Bench Donation



Commission Meeting Notice
IMPORTANT:

City of Newport Beach
Municipal Operations Department
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its July 5, 2016 meeting, the Parks, Beaches, and Recreation Commission will consider a bench donation for placement at Lido Park.

Attendance at the meeting is optional.

DATE: Tuesday, July 5, 2016
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

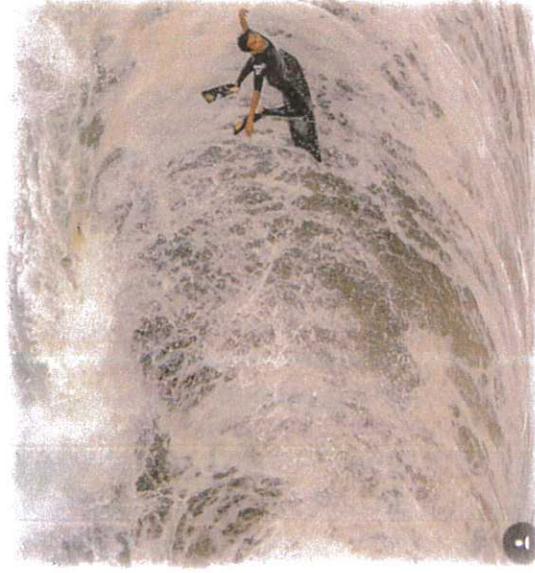
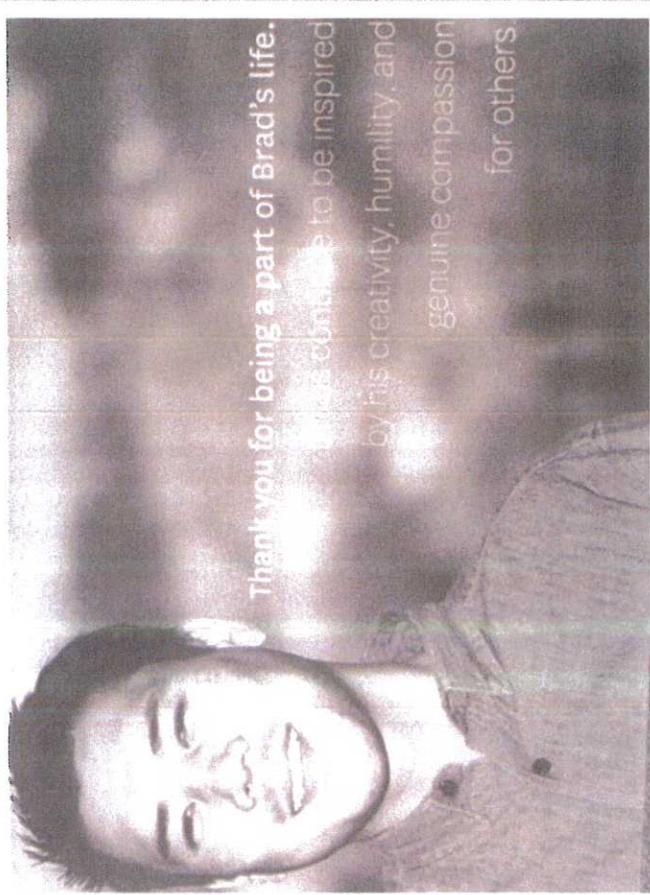
The Agenda Report will be available on the City's website after July 1, 2016: www.newportbeachca.gov. If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3055.

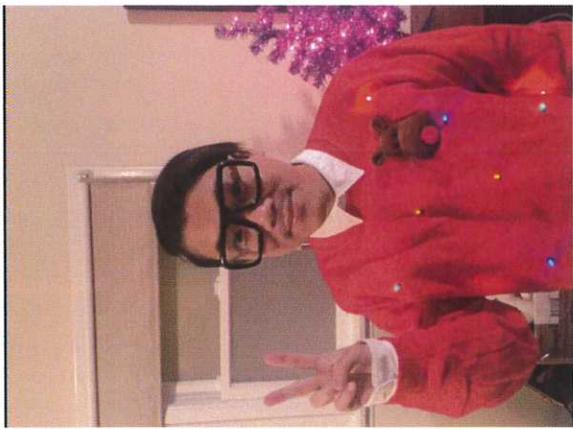
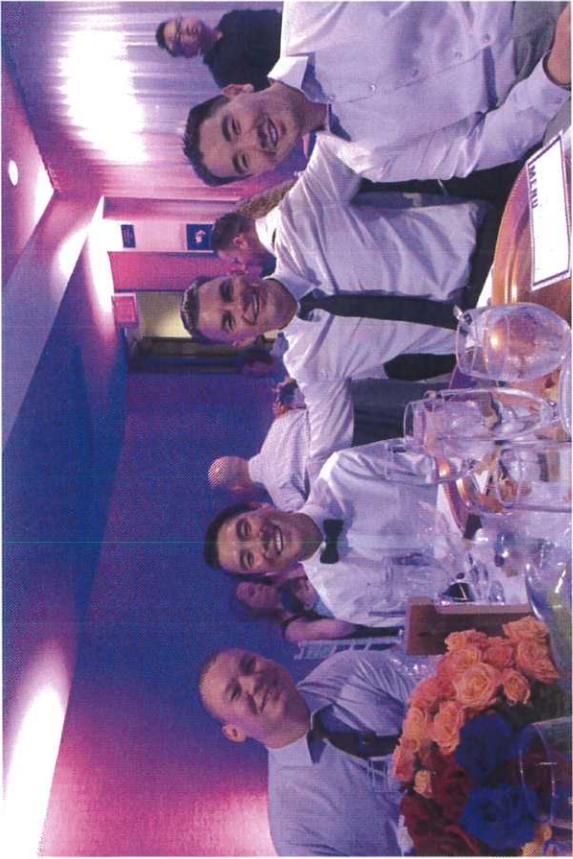
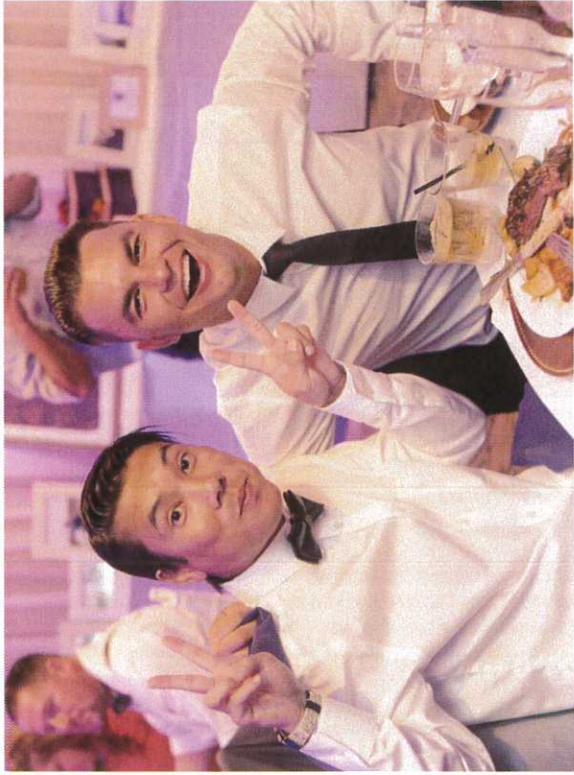
To the community of Newport Beach,

We are writing to you in order to request a new bench for our dear friend Brad Honda who tragically passed away in early April at the young age of 33. He was one of those people that always had the biggest smile and most positive energy when he was around his friends and family. Never one to boast about his own accomplishments or problems, instead always interested to hear about others with an open ear and heart. Humble, caring, talented in the water and out, he is sorely missed by all and we'd like to have a beautiful public bench in his memory.

Thank you,

Chad Hazlett & Chris Cervisi







== CITY OF ==
NEWPORT BEACH
PB&R Commission Staff Report

Agenda Item **VII-B**
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Reforestation Request – 1707 Tradewinds Lane

RECOMMENDATION:

Staff recommends that the PB&R Commission consider the reforestation request of a City Tristania conferta/Tristania (Brisbane Box) tree located at 1707 Tradewinds Lane. The applicant has met the procedural requirements for reforestation established in Council Policy G-1.

DISCUSSION:

In mid-July 2015, Christopher Casler requested the removal of the tree located at 1707 Tradewinds Lane due to the debris droppings from the tree. His request was denied and was informed of the City's reforestation process, requiring signatures from the adjacent property owners. In order to acquire the minimum signatures from the surrounding property owners, Mr. Casler requested and was granted an extension for his petition by the Landscape Manager.

Mr. Casler has met the procedural requirements for the reforestation of the tree at 1707 Tradewinds Lane. A Reforestation Check List filled out by staff is attached. The proposed replacement tree does not, in staff's opinion, meet the reforestation requirements listed in G-1 Policy related to loss of blue water views, hardscape damage, declining health, or simply being the wrong tree for the location. The Commission may either approve or deny the reforestation request. If approved by the Commission, there will be a one-for-one replacement of the tree in this reforestation request, at the applicant's cost.

NOTICING:

Council Member Duffy Duffield and Christopher Casler have received a copy of this report. Additionally, surrounding property owners were notified of the Commission Meeting related to this item via postcard.

Attachments:

- A. Reforestation Application/Petition
- B. Tree Removal Report/Review and photos
- C. Reforestation Check List
- D. City Council Policy G-1, Section V-A Description of Reforestation
- E. Meeting notification postcards sent to adjacent property owners



CITY OF NEWPORT BEACH

Municipal Operations Department

Tree Removal or Reforestation Application

Per City Council Policy G-1 (Retention or Removal of City Trees), I am requesting a tree removal(s) to be reviewed by staff and submitted to either the Parks, Beaches, and Recreation Commission for consideration at a future meeting or the appropriate City approving authority. Commission meetings are held on the first Tuesday of each month (except for holidays) at 6:00 p.m. in the Council Chambers.

One Tree (Acorns) to the right of the property
 Indicate the number and specie(s), (if known) of tree(s).

Located at: 1707 Tradewinds Lane Newport 92660

Please be as specific as possible

Requestor

- Property Owner
- Community Association
- Other

Address/ Phone (Daytime) / Email

1707 Tradewinds Lane Newport Ca 92660
714-396-2727
chris@europeancollectibles.com

Signature:

Date:

9/1/15

Print Name:

Christopher Casler

If this is a reforestation request proceed to the reverse side of this form

Section A. For Tree Removal Requests Only

Removal Criteria (Check one or more)

Please provide copies of photos, bills, documents or any other related material that will verify the checked items.

- Proven and repeated history of damaging public or *private, sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities or foundations.
 (*Greater than \$500)
- Repeated history of significant interference with street or sidewalk drainage.
- Dying Has no prospect of recovery.
- Diseased Cannot be cured by current arboricultural methods.
- Hazardous In advanced state of decline with no prospect of recovery.
- Hazardous Defective, potential to fail, could cause damage to persons/property upon failure. Assessment by Urban Forester will identify structural defects, parts likely to fail, targets-if fails, procedures and actions to abate.
- Beautification Project In conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program.

Section B. For Reforestation Requests Only

Reforestation is the concept of systematically replacing Problem or All Other Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create, or those which have reached their full life, and are declining in health, or are simply the wrong species of tree(s) for the planted location.

As initiated by:

- Property Owner
- Community Association
- Other _____

Check all items applicable:

- Tree(s) causing curb, gutter, sidewalk or underground utilities damage.
- Wrong tree species for location
- View encroachment
- Area has clearly defined contiguous boundaries that include the tree(s) proposed.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined.
- Areas represented by a legally established community association, may submit a resolution of the Board of Directors formally requesting a reforestation.
- Individual property owners must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners' association, if applicable.

*A request for reforestation requires a written agreement submitted to the Parks, Beaches, and Recreation Commission by the petitioning sponsor (Individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the General Services Department using the City tree maintenance contractor.

*There shall be a minimum of a one-for-one replacement of all tree(s) removed in reforestation projects. Replacement tree(s) shall be a minimum size of 36" boxed tree and cost \$575 per typical tree or \$775 per specialty tree, unless the parkway space will not accommodate a 36" boxed tree or a tree cannot be planted due to planting restrictions contained in City Council Policy G-6.

This form does not replace the requirements of any of the City tree policies. Its use is intended to expedite the tree removal or reforestation requests and to ensure compliance with all City requirements. Please refer to individual City Council Policy G-1 for additional information.

Requestor Comments:

I would like to remove the tree between our bike walk & the street. It Dumps Accorns + makes a mess of our vehicle + my boat when parked under the tree.

Christopher Castan

Removals, except emergency, will be subject to the notification processes, time frames and authority as specified in the City Council G-1 Policy.

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

Property Owner First and Last Name (please print): Ronald Tucker

16 Business Name (if applicable): _____
Address: 1623 Trademills Lane Newport CA 92660

Phone #: 949 548 7005

Ronald Tucker
Signature

6/5/2016
Date

In favor of tree removal RT (Initial) Oppose tree removal _____ (Initial)

Comments: _____

Property Owner First and Last Name (please print): Maren Jorgensen

17 Business Name (if applicable): _____
Address: 1701 Trademills Lane Newport CA 92660

Phone #: 949 650 7373

Maren Jorgensen
Signature

6/6/16
Date

In favor of tree removal mj (Initial) Oppose tree removal _____ (Initial)

Comments: _____

Property Owner First and Last Name (please print): Chris Casler

18 Business Name (if applicable): _____
Address: 1707 Trademills Lane Newport CA 92660

Phone #: 714 306 2727

Chris Casler
Signature

6/6/16
Date

In favor of tree removal CC (Initial) Oppose tree removal _____ (Initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

1 Property Owner First and Last Name (please print): Karl Kimme

Business Name (if applicable): _____

Address: 1715 Tradewinds Ln Newport Bch CA 92660

Phone #: 949 642 7131

Karl Kimme
Signature

6/4/16
Date

In favor of tree removal CK (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Carla + Marciano Bergesen

2 Business Name (if applicable): _____

Address: 1721 Tradewinds Ln Newport Bch CA 92660

Phone #: 949 646 5569

Marciano Bergesen
Signature

6-04-16
Date

In favor of tree removal MB (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Edward + Christine Kjaer

3 Business Name (if applicable): _____

Address: 1727 Tradewinds Lane Newport Bch CA 92660

Phone #: 949-650-2869

Christine M Kjaer
Signature

6/4/16
Date

In favor of tree removal CMK (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

Property Owner First and Last Name (please print): Delores Larson

Business Name (if applicable): _____
Address: 1733 Tradewinds Ln Newport Beh, CA 92660
Phone #: 949/645 9714

4

Delores Larson _____
Signature Date 6/4/10

In favor of tree removal DL (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): John + Kim Becker

Business Name (if applicable): _____
Address: 1739 Tradewinds Ln Newport Beh CA 92660
Phone #: 549-306-9044

5

KS Becker _____
Signature Date 6/4/10

In favor of tree removal KS (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Norman + Diane Lawson

Business Name (if applicable): _____
Address: 1745 Tradewinds Lane Newport Beh CA 92660
Phone #: 949 642 4888

6

Diane Lawson _____
Signature Date 6-6/10

In favor of tree removal DL (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

Property Owner First and Last Name (please print): Jim Kalatachian

Business Name (if applicable): _____

Address: 1746 Trademarks Ln Newport Ca 92660

Phone #: 714 350 8900

[Signature]

Signature

6/4/2015

Date

In favor of tree removal JK (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Scott Tippett

Business Name (if applicable): _____

Address: 1738 Trademarks Ln Newport CA 92660

Phone #: _____

[Signature]

Signature

6/4/2016

Date

In favor of tree removal ST (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Aaron Miller

Business Name (if applicable): _____

Address: 1718 Trademarks Ln Newport CA 92660

Phone #: 714 679-1013

[Signature]

Signature

6/5/16

Date

In favor of tree removal AM (initial) Oppose tree removal _____ (initial)

Comments: _____

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

Property Owner First and Last Name (please print):

David + Charlene Feehl

Business Name (if applicable):

Address:

1706 Tradewinds Lane Newport Ca 92660

Phone #:

CF Feehl

Signature

6/6/16

Date

In favor of tree removal

CF (initial)

Oppose tree removal

(initial)

Comments:

Property Owner First and Last Name (please print):

Kevin + Katie Lynch

Business Name (if applicable):

Address:

2050 Shipway Ln Newport Bk Ca 92660

Phone #:

KL Lynch

Signature

6.5.16

Date

In favor of tree removal

KL (initial)

Oppose tree removal

(initial)

Comments:

Property Owner First and Last Name (please print):

Mark Rasham

Business Name (if applicable):

Address:

2051 Shipway Ln Newport Ca 92660

Phone #:

949 335 6952

MR

Signature

6-6-16

Date

In favor of tree removal

MR (initial)

Oppose tree removal

(initial)

Comments:

Please list the address of the property(s) owned within the surrounding area of the proposed reforestation request (see attached map)

Property Owner First and Last Name (please print): Linda Good

Business Name (if applicable): _____

Address: 2063 Commodore Rd Newport CA 92660

13 Phone #: _____

Was never home.

Signature

Date

In favor of tree removal _____ (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): Steve & Sheila Andelin

Business Name (if applicable): _____

Address: 1601 Tanglewinds Ln Newport CA 92660

14 Phone #: 949 757 6996

[Signature]

06-05-2016

Signature

Date

In favor of tree removal SA (initial) Oppose tree removal _____ (initial)

Comments: _____

Property Owner First and Last Name (please print): David Vackar

Business Name (if applicable): _____

Address: 1609 Tanglewinds Ln Newport CA 92660

15 Phone #: 949 645 9727

DV

6/6/16

Signature

Date

In favor of tree removal D (initial) Oppose tree removal _____ (initial)

Comments: _____



Municipal Operations Department

TREE INSPECTION REPORT

Name: Landscape Division

Locations of tree: 1707 Tradewinds Lane, Front 1

Request: Property owner Christopher Casler requests the removal of a City *Tristania conferta* / *Tristania* (Brisbane Box) tree due to the acorns that drop from the tree onto the street and cars parked under it.

Botanical/Common Names: *Tristania conferta* / *Tristania* (Brisbane Box)

Designated Street Tree: To be determined

Estimated Trees Value: \$2,070

Damage: None apparent

Parkway: Concrete Brick Turf () Other

Comments: A field inspection determined the tree to be healthy and posed no liability with the fallen debris from the tree. Additionally, fallen debris from a tree is not listed as a criteria for tree removal in the City Council Policy G-1.

Inspected by: John Conway **Date:** September 1, 2015

John Conway, City Arborist

Recommendation: Staff recommends retaining the tree and inform Mr. Casler of his option of reforestation and appearance before the Commission.

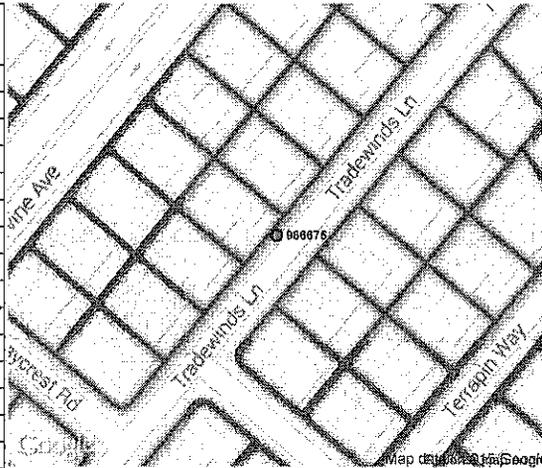
Reviewed by: Dan P. Sereno **Date:** September 1, 2015

Dan P. Sereno, Landscape Manager

Detail Notes Images Documents

Inventory Detail

Tree ID	986675
District	16
Area	16
Address	1707 TRADEWINDS LN
Side/Site	Front - 1
Alt Address	
Tree Species	<u>Tristania conferta</u> / Tristania (Brisbane Box)
Common Name:	Brisbane Box
Size	07-12
Height	15-30
Grow Space	
Space Size	
Overhead Utility	
Sidewalk Damage	
Service Type	Grid Pruning
Season	MAY/JUN
Estimated Value	\$2,070.00
Next Date	



Latitude: 33.637827032 Longitude: -117.898048761 (edit)

Date Time Person Note

Service History				
Ref#		Date	Service	Price
Completed	GSTS	5/01/14	Grid Pruning	48.00
Work History	WCA	4/25/11	Other (Grid Pruning)	0.00
Work History	WCA	7/09/08	Other (Grid Pruning)	0.00
Work History	WCA	11/02/05	Other (Grid Pruning)	0.00
Work History	WCA	1/29/02	Other (Grid Trimming)	0.00

Marie,
 please prepare a petition, list of property owners, b-t policy, tree application
 to the property owner at this address. He's interested in a reforestation.
 Thanks,
 72115 *OK*



V. REFORESTATION OF CITY TREES

A. Description of Reforestation

Reforestation is defined as the concept of systematically replacing Problem or Standard Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create; or those which have reached their full life and are declining in health; or are simply the wrong species of trees for the planted location.

It is recognized and acknowledged that many City trees were planted years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

The City Street Tree Designation List and the City Parkway Tree Designation List attached to City Council Policy G-6 reflect an effort by the City to designate appropriate tree species that will not cause future problems.

The City understands the importance of trees and the beauty they bring to a community, and desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees one for one with the appropriate designated street tree.

B. Application for Reforestation

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the Municipal Operations Director for consideration by the Commission that meets the following requirements:

- The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This Section applies to individual and group requests.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-

approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes, and there may be no more than one signature per property. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- A written agreement must be submitted to the Parks, Beaches and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- The replacement tree(s) for reforestation shall be an appropriate tree that meets the criteria of the City's Street Tree Designation List or the City Parkway Tree Designation List as identified in City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree, or an appropriate species based on the City Tree Designation Lists. This Section applies to individual or group requests.
- There shall be a minimum of a one for one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree

cannot be planted due to planting restrictions contained in City Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as designated by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This Section applies to individual or group requests.

- Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days past the date stamped by staff before distribution will not be forwarded to the Commission for consideration. The completed reforestation application will go to the Commission to decide whether to accept or deny the requested reforestation. The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.
- The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6.

VI. TREE MAINTENANCE

The City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs in accordance with City Council Policy G-6. Section 13.08.040 of the Municipal Code prohibits any person from tampering with City trees.

VII. ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (except trees that are dead, dying, or in an advanced state of decline). If the proposed development requires the removal of City trees, the property owner must submit a tree removal form to the Municipal Operations Director, pay all related tree removal and one for one replacement costs, and meet all provisions of City Council Policies L-2 and L-6 and City Municipal Code Sections 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the Municipal Operations Director or a designee.

Commission Meeting Notice
IMPORTANT:

City of Newport Beach
Municipal Operations Department
100 Civic Center Drive
Newport Beach, CA 92660



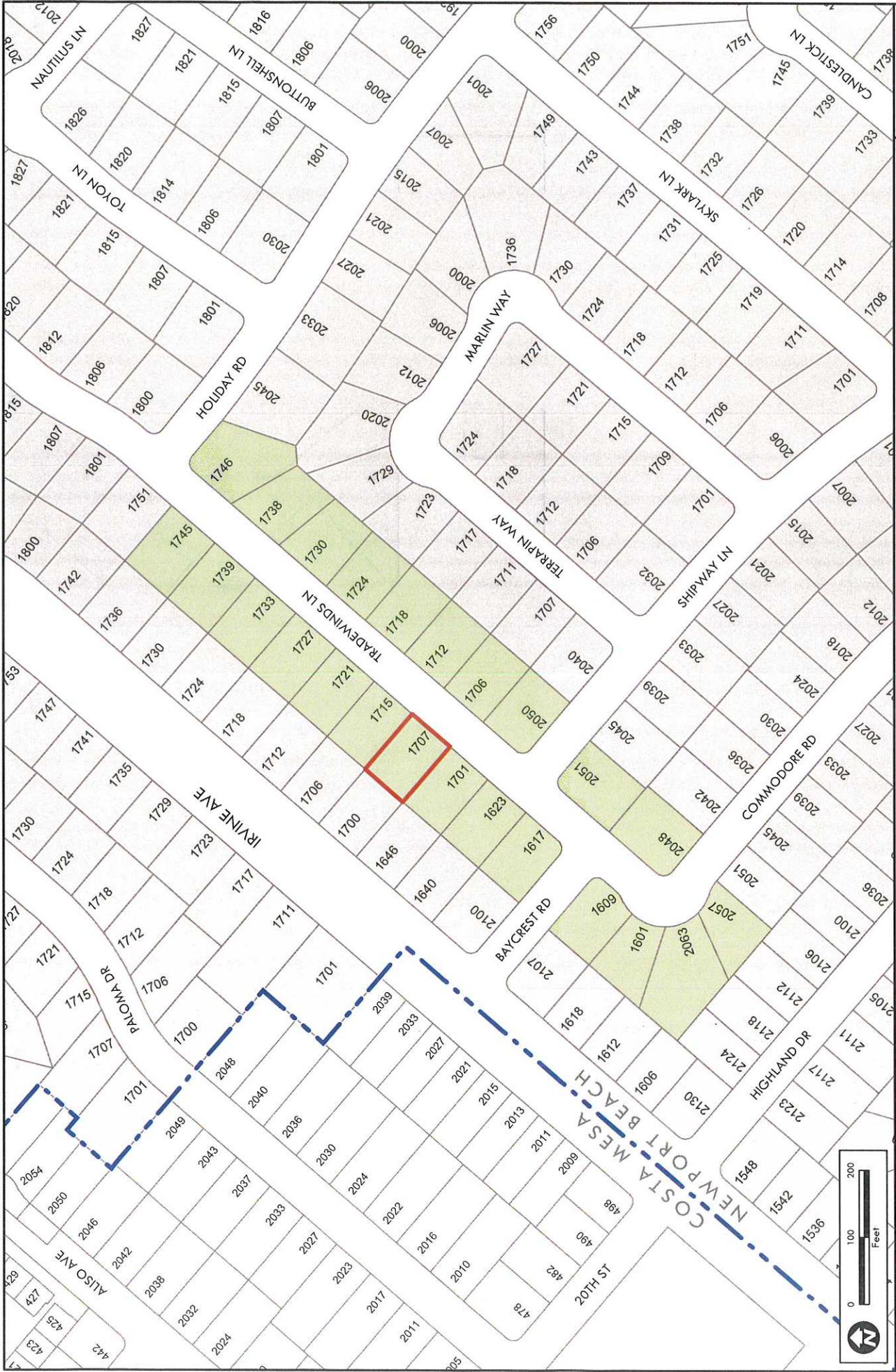
**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its July 5, 2016 meeting, the Parks, Beaches, and Recreation Commission will consider the reforestation request of a City Tristania tree at 1707 Tradewinds Lane.

Attendance at the meeting is optional.

DATE: Tuesday, July 5, 2016
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after July 1, 2016: www.newportbeachca.gov. If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3055



City of Newport Beach
GIS Division
July 28, 2015

1707 Tradewinds Ln

Notified Properties



1707 Tradewinds Ln





Key

- ① Add Amenity for Park Users - Fitness Cluster
- ② Add Amenity for Bicyclists - Fix it Station
- ③ Update Drinking Fountain w/ Pet Bowl/Bottle Filler
- ④ Add Amenity for Park Users - Shade Structure -
- ⑤ Update Interpretive Signage
- ⑥ Stone Monument Sign (If Cost Allows)

NATURAL LANDFORM AREA
LANDSCAPE CONSTRUCTION FEATURE REFERENCE LEGEND

SYMBOL NO.	DESCRIPTION	QUANTITY	SCALE
1	BOLDER SIZE 1 - APPROXIMATELY 2' DIA.	10	1:20
2	BOLDER SIZE 2 - APPROXIMATELY 3' DIA.	10	1:20
3	BOLDER SIZE 3 - APPROXIMATELY 4' DIA.	10	1:20
4	BOLDER SIZE 4 - APPROXIMATELY 5' DIA.	10	1:20
5	BOLDER SIZE 5 - APPROXIMATELY 6' DIA.	10	1:20
6	TYP. BOLDER MASSING - BOLDERS TO BE FINISHED WITH POLY-ETHYLENE GLYCOL	2	1:20
7	SMALL RIVER CORPUSCULES TYP. ALONG COURSE OF NATURAL DRAINAGE SWALE	SEE SPEC.	

LOWER BAY VIEW SENIOR HOUSING (N.A.P.)

LANDSCAPE CONSTRUCTION FEATURE REFERENCE LEGEND

SYMBOL NO.	DESCRIPTION	DETAIL SHEET
1	6" THICK BEDDED/ROLLED AGGREGATE FINISHED WITH POLY-ETHYLENE GLYCOL	A LC-1
2	TYPICAL SCORE JOINT PER DETAIL	B LC-1
3	STONE VENEER LOW SEAT WALL	F LC-1
4	LITTER RECEPTACLE	SEE

SIGNAGE T
PARKING L
HOUSING P
SHOWN ON
TYPE 'D' PE
SPACES PF
2 DESIGNA
WITHIN SEI

SIGNAGE REFERENCE SYMBOL

Symbol	Symbol	Symbol	Symbol
▲	▲	▲	▲
▲	▲	▲	▲
▲	▲	▲	▲
▲	▲	▲	▲



Walk and New Meadow off PCH



Bike Racks



Aerial Photo



Path Near Proposed Fitness Cluster



Faded Interpretive Signage



New Picnic Tables and Path



View From New Meadow



View at Proposed Trellis Loca-



Faded Interpretive Signage



Boulder Streambed



Native Planting



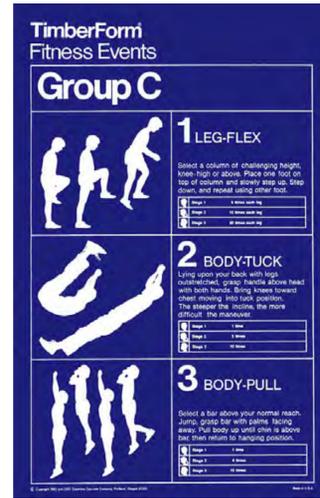
Bench to be Removed, Replaced with Trellis



Drinking Fountain to be Replaced



① Fitness Cluster



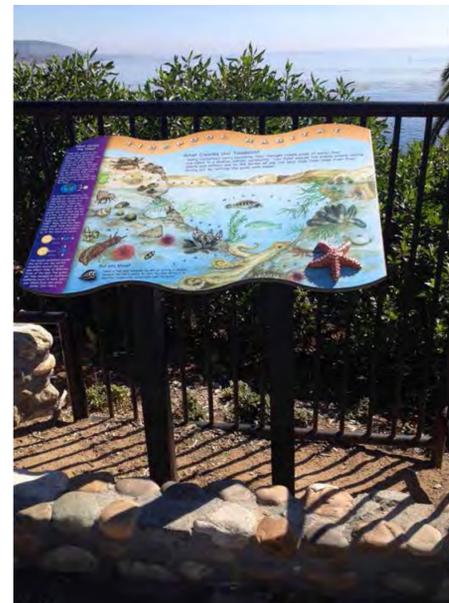
② Bike Fix-It Station



③ Water Fountain/ Pet Bowl Bottle Filler



④ Trellis Shade Structure



⑤ Update Signage



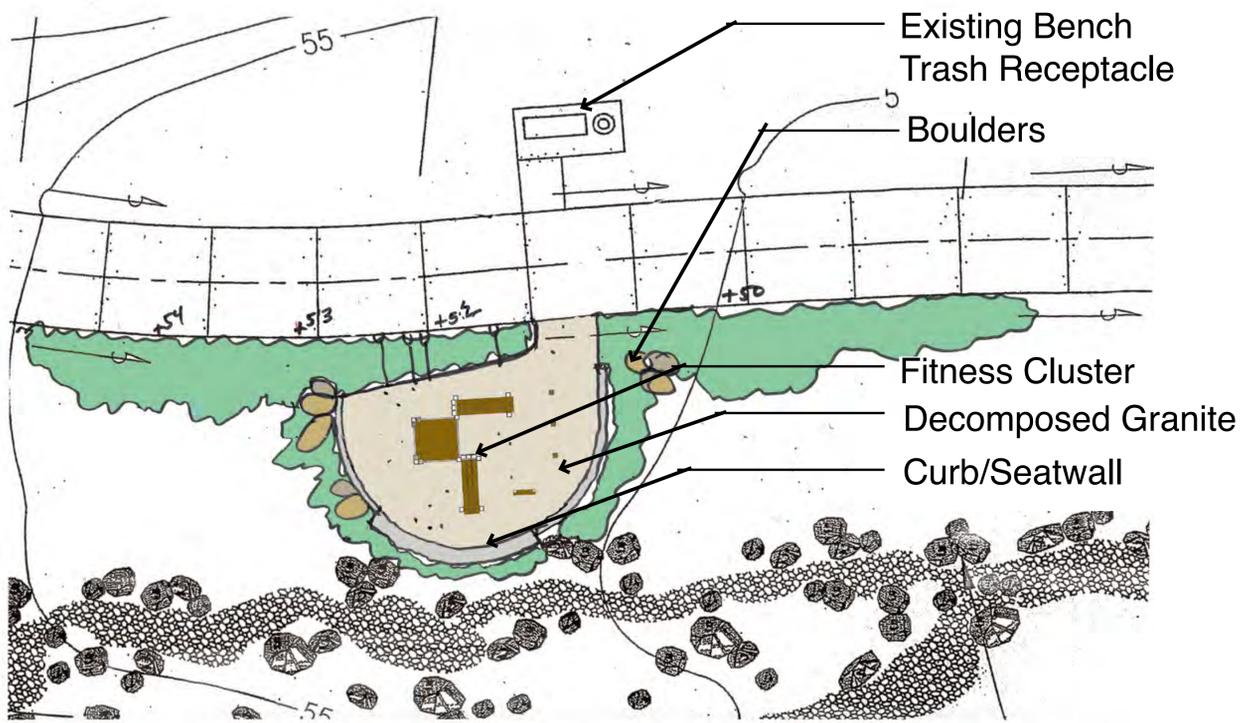
⑥ Monument Signage at Corner Entry



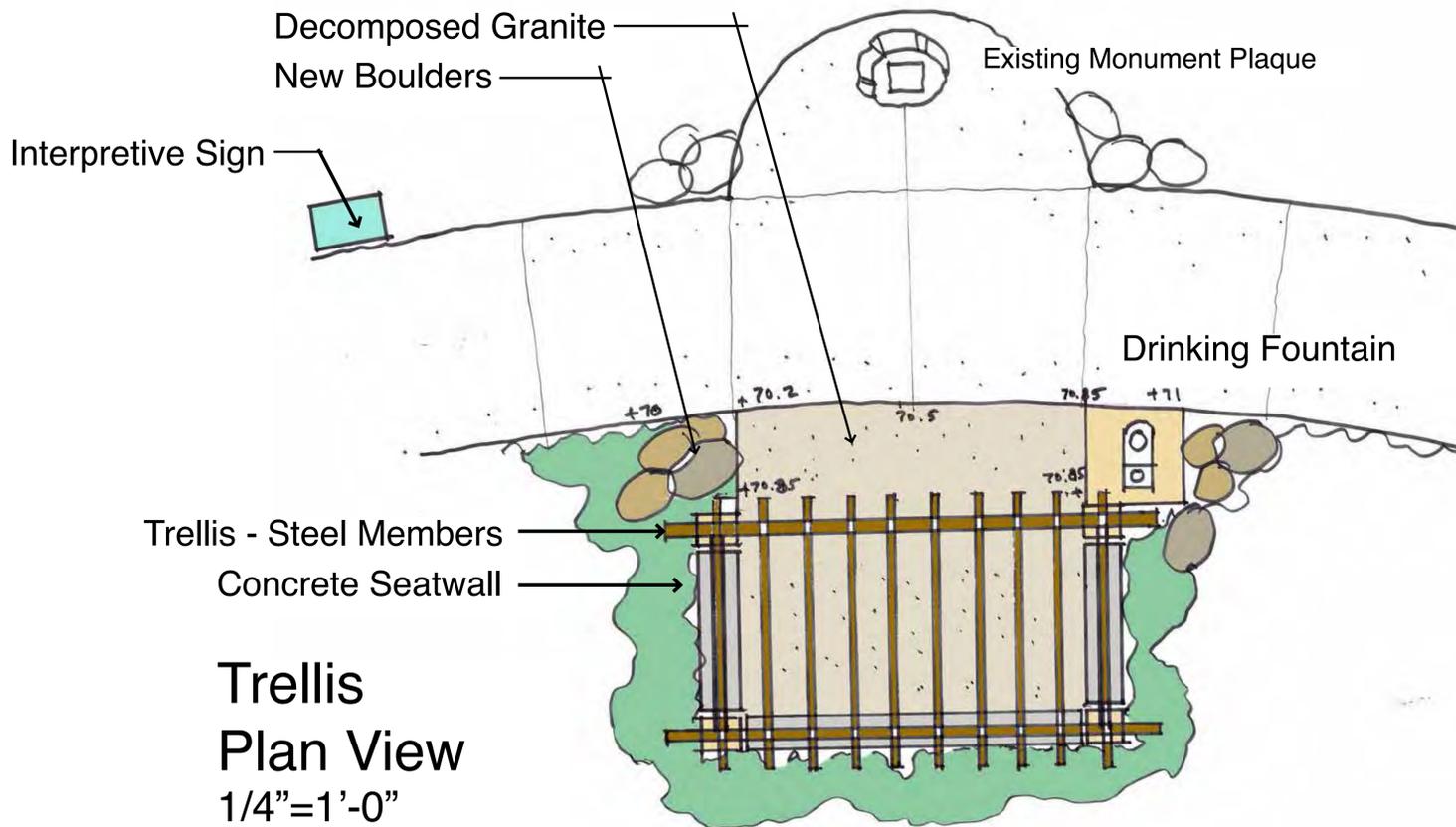
Bench/Boulder at Fitness Cluster



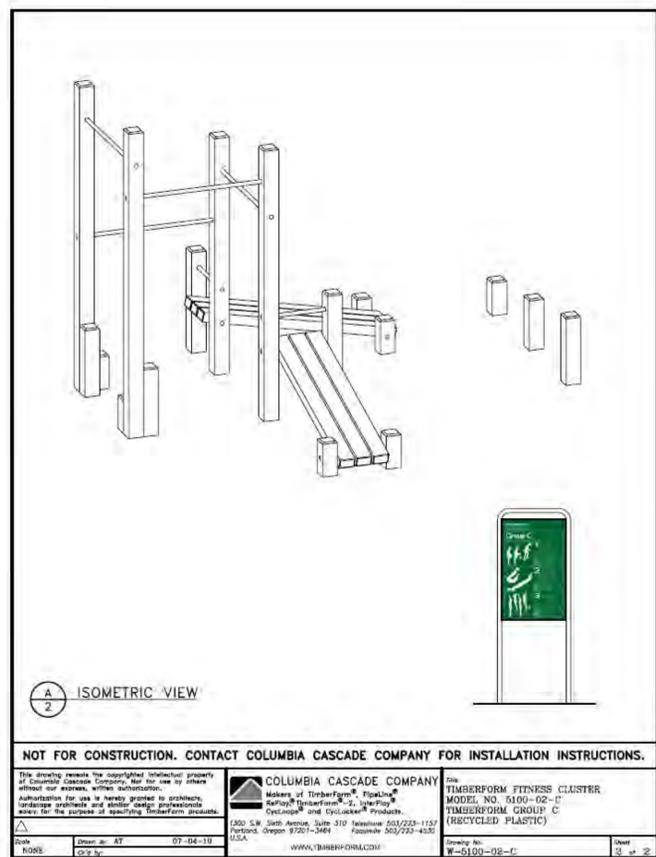
Concrete Bench at Trellis



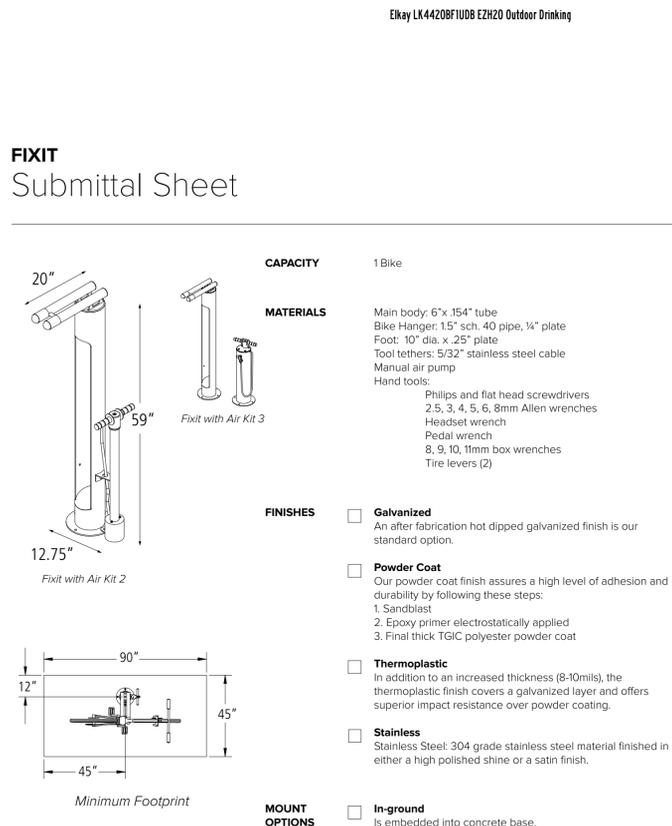
Fitness Cluster Plan View 1/8"=1'-0"



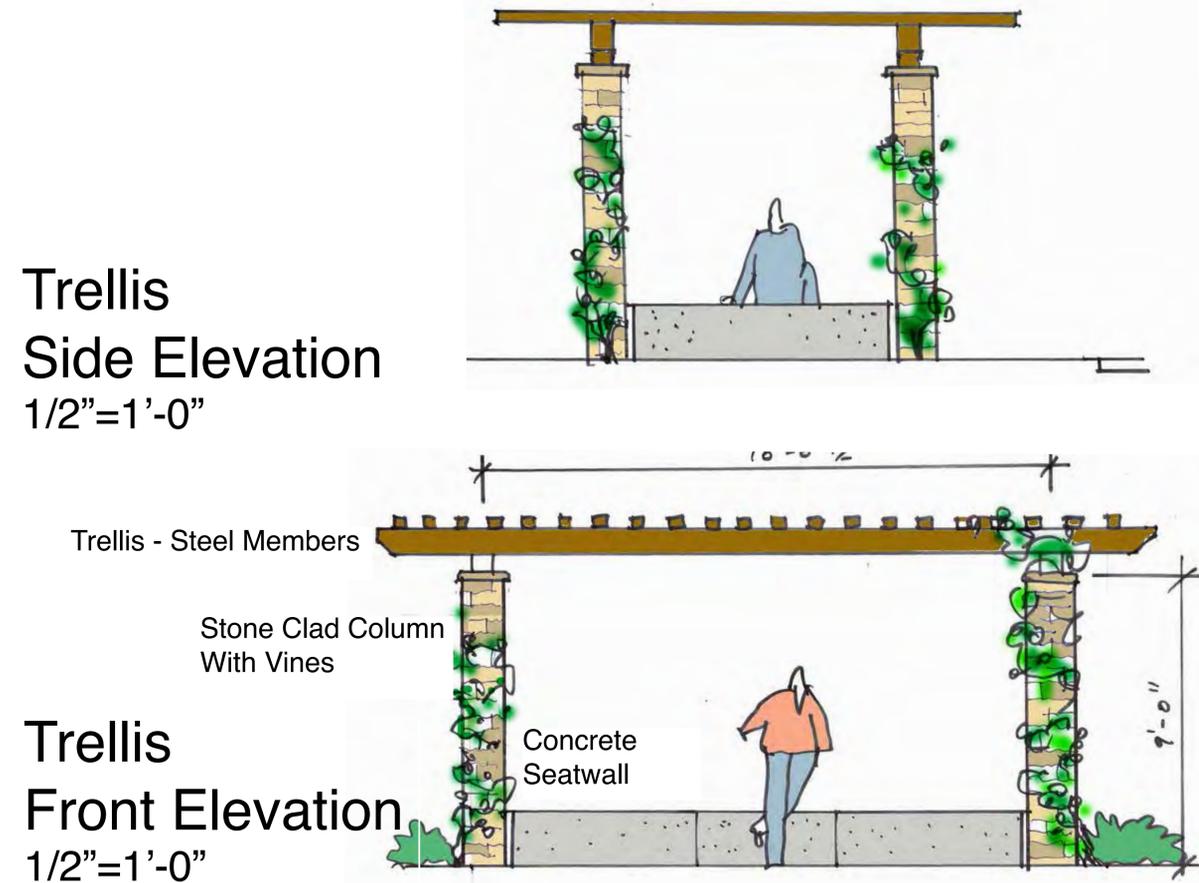
Trellis Plan View 1/4"=1'-0"



Fitness Cluster



Bike Fix-It Station



Trellis Front Elevation 1/2"=1'-0"



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. VII-D
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Community Development Department
Brenda Wisneski, Community Development Director
949-644-3226, kbrandt@newportbeachca.gov

PREPARED BY: Brenda Wisneski, Deputy Community Development Director

TITLE: West Newport Mesa Streetscape Master Plan

ABSTRACT:

The City seeks to develop a cohesive character for West Newport Mesa through streetscape improvements.

RECOMMENDATION:

Review and comment on the draft West Newport Mesa Streetscape Master Plan.

FUNDING REQUIREMENTS:

The Master Plan will guide consideration of future public and private improvements. Estimated costs for implementing the improvements will be included in the final Master Plan. There are no direct funding requirements associated with adoption of the Master Plan.

DISCUSSION:

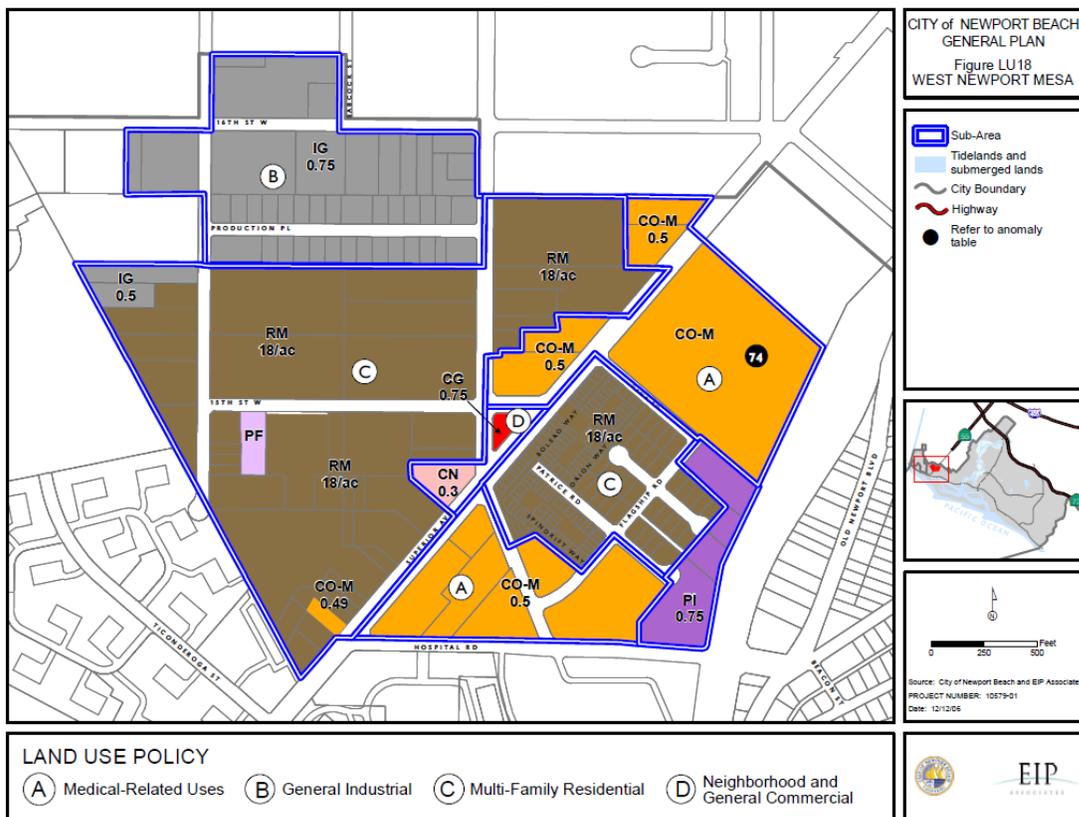
In January 2016, the City kicked-off the development of a West Newport Mesa Streetscape Plan which is intended to unify the many diverse elements of this community through sidewalks, parkways and landscape improvements that encourage pedestrian and bicycle use and enhance the aesthetics of the public realm. The project area is shown in Exhibit 1.

The need for the streetscape plan was identified in 2015, when the City Council created the Height Overlay Zone for the residential area within West Newport Mesa neighborhood which allows residential development additional building height in exchange for increased building setbacks from the street. The increased setbacks create the opportunity to augment the public realm.

City staff, with support from RRM Design, has worked with the community to develop a Streetscape Master Plan for the West Newport Mesa area. Community workshops were conducted on February 17, 2016, and March 16, 2016, to review and comment on draft concepts. A final public open house was held on June 22, 2016, to review some of the more advanced renderings.

The attached presentation summarizes the comments received from the community at the public workshops and open house as well as the Planning Commission during prior reviews in April and June, and includes preliminary concepts for the Parks, Beaches and Commission's review. Also attached is a plant palette identifying the proposed plantings for trees and shrubs and groundcover.

Exhibit 1 Project Area



A final recommendation from the Planning Commission will be sought on July 11, 2016, on the Master Plan document. The City Council is scheduled to consider the Master Plan July 26, 2016.

ENVIRONMENTAL REVIEW:

This action is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

Attachments: A. West Newport Mesa Streetscape PowerPoint Presentation
 B. West Newport Mesa Streetscape Plant Palette

Attachment No. A

West Newport Mesa Streetscape PowerPoint
Presentation

West Newport Mesa

STREETSCAPE MASTER PLAN

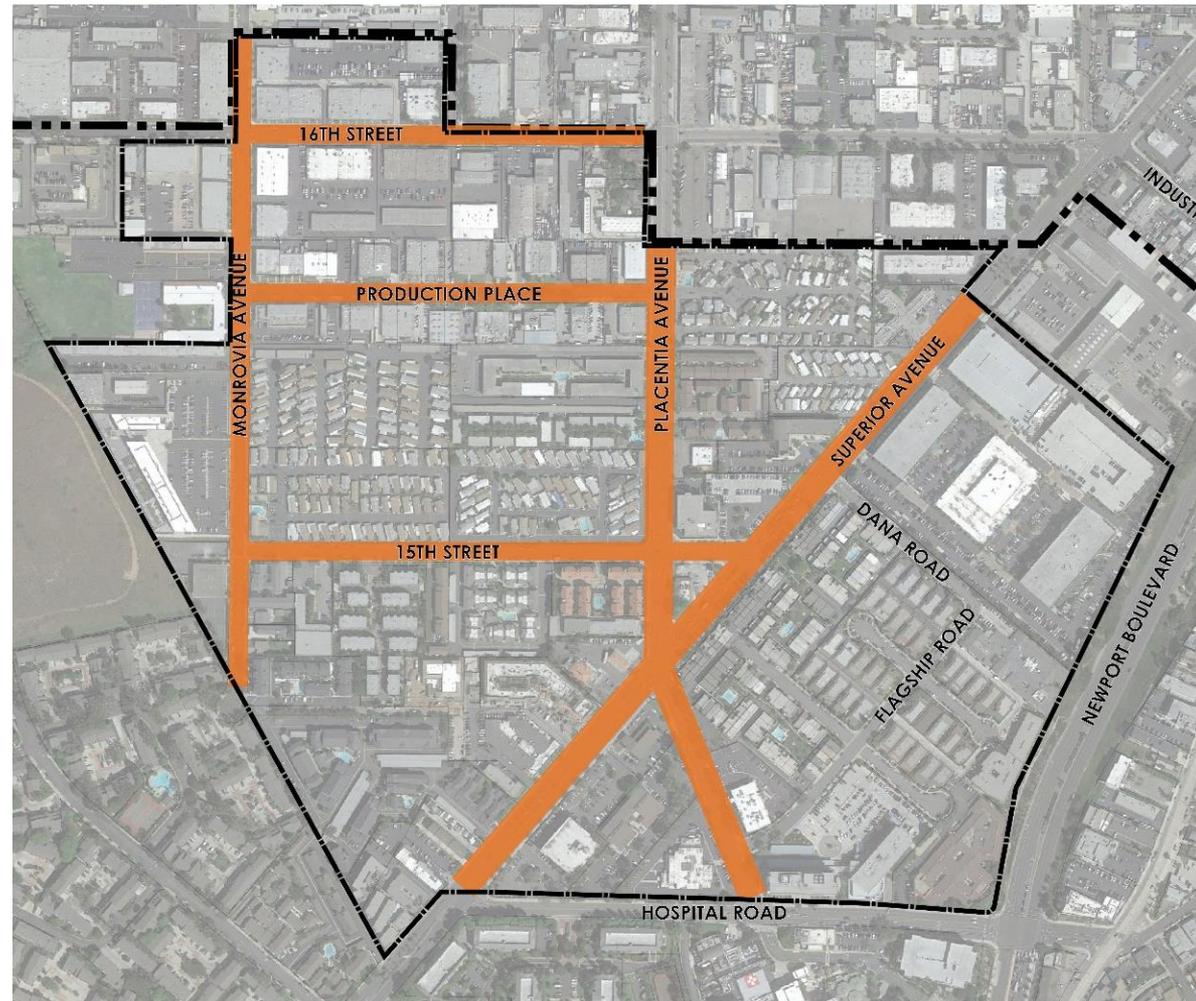


Project Overview

West Newport Mesa Streetscape Master Plan



- Superior Avenue
- Placentia Avenue
- Monrovia Avenue
- 16th Street
- Production Place
- 15th Street



Project Goals

West Newport Mesa Streetscape Master Plan



- Develop a **Unified Theme** for the Public Realm.
- Implement **Complete Street Principles** to Better Serve Pedestrians, Transit Riders, Bicyclists, and Automobiles.
- **Enhance Facilities** for Bicyclist and Pedestrian.
 - Bike Route Signage and Striping
 - Enhance Walkability
- **Improve Landscape Areas** More Aesthetically Pleasing and Consistency in Plant Material within the Study Area.
- **Utilize Sustainability Measures** such as Low Water Use Planting and LED Lighting.
- Identify Opportunities for **Traffic Calming** where Applicable.



Site Furnishings

West Newport Mesa Streetscape Master Plan



Placentia Avenue

West Newport Mesa Streetscape Master Plan



Existing Conditions



Grass Parkway
South of Superior
Avenue
Intersection,
Looking North



Sidewalk Looking
North on Placentia
Adjacent Near King
Liquor



Looking North on
Placentia Adjacent
to Ebb Tide Project

Proposed Improvements



- Pedestrian and Bicycle Facility Upgrades
- Landscape Medians
- Low Water Use Planting
- Entrance and Wayfinding Signs
- Setback Guidelines for Future Development

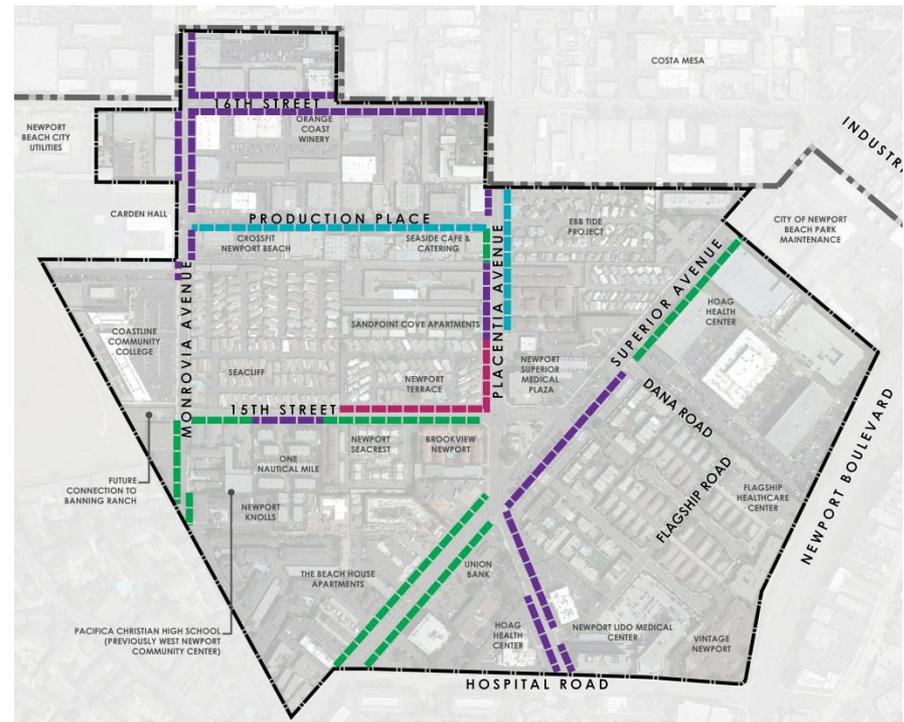
Public Realm Improvements

West Newport Mesa Streetscape Master Plan



Sidewalk and Parkways

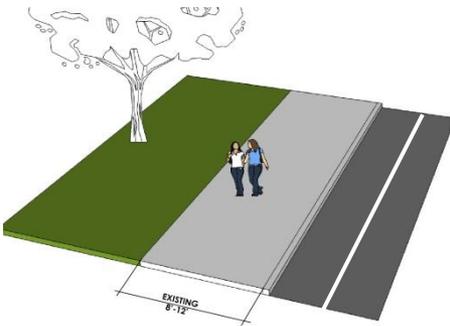
- Turf replacement with low water use planting
- Site furnishings
- Wayfinding Signs
- Future Development Setback Treatments
- Pedestrian and Bicycle Safety Enhancements



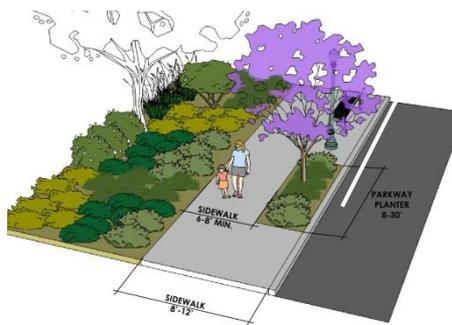
LEGEND

- CITY LIMITS
- PROJECT BOUNDARY
- TYPE A CONDITION
- TYPE B CONDITION
- TYPE C CONDITION
- TYPE D CONDITION

Existing Conditions



Proposed



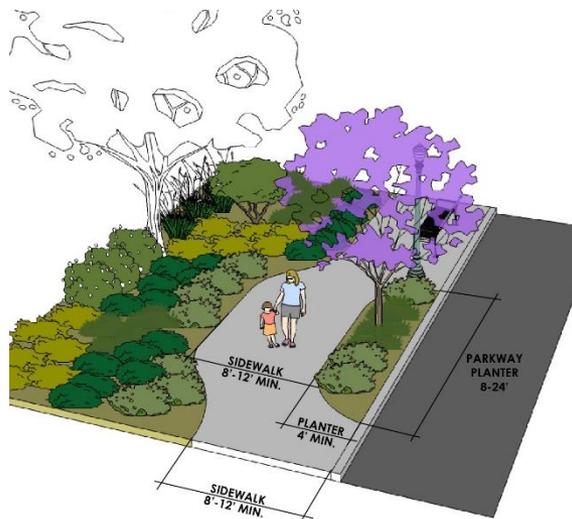
Placentia Avenue

West Newport Mesa Streetscape Master Plan



Existing

Proposed
Improvements



Placentia Avenue

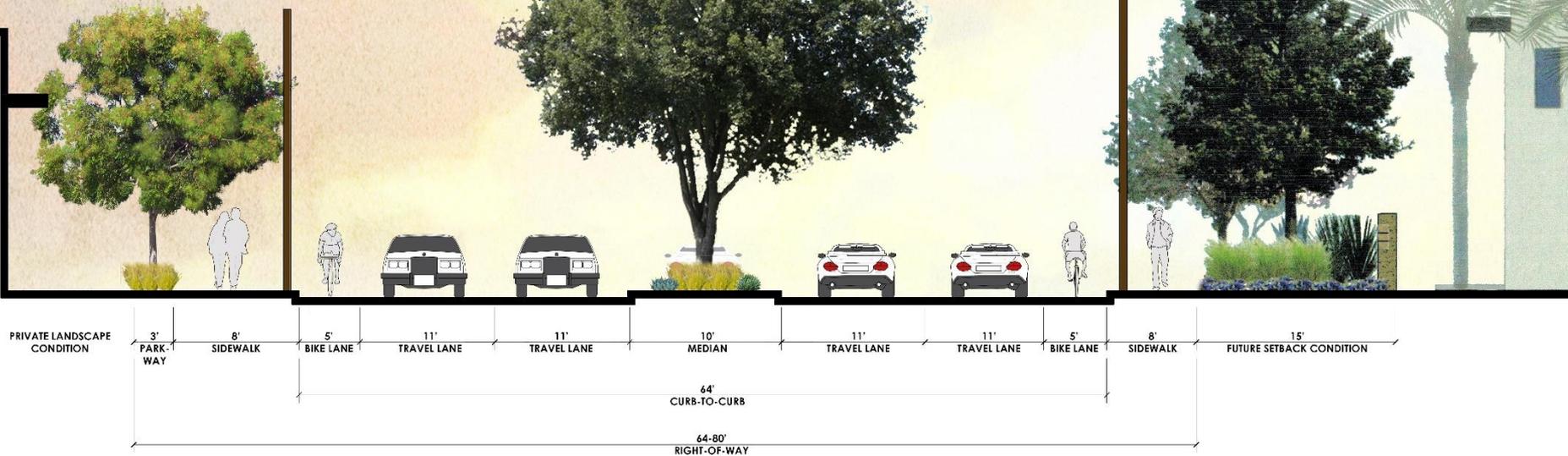
West Newport Mesa Streetscape Master Plan



**Street Trees
And Parkways**

**New
Medians**

**New Setback
Treatment**



Placentia Avenue

West Newport Mesa Streetscape Master Plan



Existing View

Looking North



Placentia Avenue

West Newport Mesa Streetscape Master Plan



Proposed Improvements

- Sidewalk Improvements
- Bike Lane Striping
- Landscape Medians
- Low Water Use Planting
- Site Furnishings
- Turf Replacement

Monrovia Avenue, 16th Street, Production Place, 15th Street



West Newport Mesa Streetscape Master Plan



Existing

Proposed Improvements



15th Street



West Newport Mesa Streetscape Master Plan



Existing View

Looking Toward Placentia Avenue



15th Street



West Newport Mesa Streetscape Master Plan

Proposed View

Looking Toward Placentia Avenue

- Increase in Lighting
- Sharrows
- Low Water Use Planting
- Shared Parking at Coastal College
- Sidewalk Improvements
- Crosswalk Enhancements



Placentia Avenue & Superior Avenue Trees

West Newport Mesa Streetscape Master Plan



Arbutus unedo
Strawberry Tree



Lagerstroemia indica
'Natchez'
White Crape Myrtle



Lophostemon confertus
Brisbane Box



Magnolia grandiflora
'Little Gem'
Little Gem Magnolia



Platanus racemosa
California Sycamore



Syagrus romanzoffiana
Queen Palm



Tipuana Tipu
Tipu Tree



Tristaniaopsis laurina
Water Gum



Ulmus parvifolia
Chinese Elm



Monrovia Avenue, 16th Street, Production Place, and 15th Street Trees



West Newport Mesa Streetscape Master Plan



Arbutus unedo
Strawberry Tree



Laurus nobilis 'Saratoga'
Saratoga Laurel



Lophostemon confertus
Brisbane Box



Magnolia grandiflora
'Little Gem'
Little Gem Magnolia



Metrosideros excelsa
New Zealand Christmas Tree



Tipuana tipu
Tipu Tree



Tristaniaopsis laurina
Water Gum

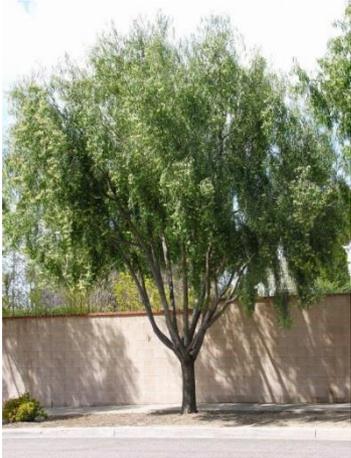


Ulmus parvifolia
Chinese Elm



Additional Trees

West Newport Mesa Streetscape Master Plan



Agonis flexuosa
Peppermint Tree



Arbutus 'Marina'
Arbutus



Bauhinia variegata
Coast Live Oak



Brachychiton acerfolius
Flame Tree



Phoenix dactylifera
Date Palm



Quercus agrifolia
Coast Live Oak



Shrub Palette

West Newport Mesa Streetscape Master Plan



Example Installed Landscapes



West Newport Mesa Streetscape Master Plan



Project Schedule

West Newport Mesa Streetscape Master Plan



- Stakeholder Meetings.....January 26, 2016
- Public Workshop #1.....February 17, 2016
- Planning Commission Meeting.....February 18, 2016
- Public Workshop #2.....March 16, 2016
 - Review Concepts
- Planning Commission Meeting.....June 9, 2016
- Public Open House -ReviewJune 22, 2016
- Park & Rec Commission - ReviewJuly 05, 2016
- Planning Commission Final Review.....July 11, 2016
- City Council Adoption.....July 26, 2016



Attachment No. B

West Newport Mesa Streetscape Plant
Palette

TREES

SHRUBS AND GROUND COVER



Agonis flexuosa
Peppermint Tree



Arbutus unedo
Strawberry Tree



Agave americana
Blue Agave



Agave parryi
Parry's Agave



Bougainvillea spp.
Bougainvillea



Metrosideros excelsa
New Zealand Christmas Tree



Platanus racemosa
California Sycamore



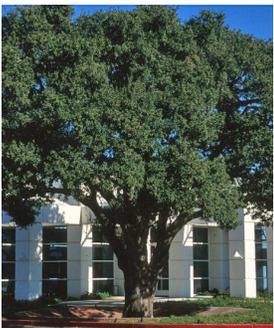
Carex praegracilis
California Field Sedge



Carissa macrocarpa
Natal Plum



Cistus purpureus
Purple Rockrose



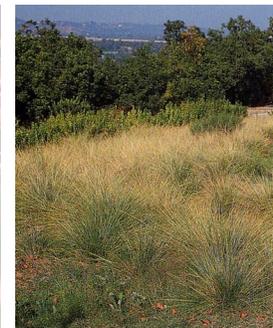
Quercus agrifolia
Coast Live Oak



Tipuana tipu
Tipu Tree



Keckiella cordifolia
Heartleaf Keckiella



Muhlenbergia rigens
Deer Grass



Myoporum parvifolium
Creeping Myoporum



Tristaniopsis laurina
Water Gum



Ulmus parvifolia
Chinese Elm



Salvia clevelandii
Cleveland Sage



Senecio serpens
Blue Chalk Sticks



Yucca filamentosa 'Golden Sword'
Golden Sword Yucca

TREE PALETTE																		
SPECIFICATIONS												LOCATION						
Tree Species <i>Botanical Name</i> Common Name	Height		Spread			Spacing			Median	Parkway	Accent	Gateway	Superior Avenue	Placencia Avenue	Monrovia Avenue	16th Street	Production Place	15th Street
	<40'	>40'	<20'	20-40'	>40'	20-30' O.C.	30-40' O.C.	40-60' O.C.										
<i>Agonis flexuosa</i> Peppermint Tree	●			●		●			●	●		●	●		●	●		
<i>Arbutus 'Marina'</i> Arbutus	●		●							●	●	●	●		●	●		
<i>Arbutus unedo</i> Strawberry Tree	●		●			●				●	●	○	○	P	P	P	P	
<i>Bauhinia variegata</i> Purple Orchid Tree	●			●		●				●	●	●	●	●	●	●	●	
<i>Brachychiton acerfolius</i> Flame Tree		●		●			●		●	●		●	●		●	●		
<i>Lagerstroemia indica 'Natchez'</i> White Crape Myrtle	●		●			●			●	●	●	○	P	●	●	●		
<i>Laurus nobilis 'Saratoga'</i> Saratoga Laurel	●			●		●			●	●		●	●		○	○		
<i>Lophostemon confertus</i> Brisbane Box		●		●		●			●	●		●	○	○	●	●		
<i>Magnolia grandiflora 'Little Gem'</i> Little Gem Magnolia	●		●			●			●	●	●	●	P	○	P	○		
<i>Metrosideros excelsa</i> New Zealand Christmas Tree	●			●			●		●	●		●	●	P	●	●	○	
<i>Phoenix dactylifera</i> Date Palm		●		●		●			●	●	●	●	●					
<i>Platanus racemosa*</i> California Sycamore		●		●			●		●	●		●	P					
<i>Quercus agrifolia</i> Coast Live Oak		●			●		●		●	●		●	●					
<i>Syagrus romanzoffiana</i> Queen Palm		●		●		●			●	●		P						
<i>Tipuana tipu</i> Tipu Tree	●				●		●		●	●	●	●	●		○	○		
<i>Tristaniopsis laurina</i> Water Gum		●		●			●		●	●		○	●	●	●	●		
<i>Ulmus parvifolia</i> Chinese Elm		●			●		●		●	●		●	○			○		

Legend: P = Primary Trees ○ = Secondary Trees

*Known to be attacked by the Polyphagus Shot Hole Borer Beetle. Assess the severity of the beetle before planting this species.

SHRUB & GROUNDcover PALETTE

SPECIFICATIONS														LOCATION					
Tree Species <i>Botanical Name</i> Common Name	Height		Spread			Spacing			Median	Parkway	Accent	Gateway	Superior Avenue	Placencia Avenue	Monrovia Avenue	16th Street	Production Place	15th Street	
	<3'	>3'	<3'	3-5'	>5'	0-3' O.C.	3-5' O.C.	5-10' O.C.											
<i>Aeonium</i> spp. Canary Island Rose	●		●			●								●	●	●	●	●	
<i>Agave americana</i> Blue Agave		●			●			●	●		●	●	P	●	●	●	●	●	
<i>Agave attenuata</i> Agave		●		●				●	●		●	●	O						
<i>Agave desmettiana</i> <i>'Variegata'</i> Variegated Dwarf Agave	●			●		●			●	●	●	●	O	P	P	P	P	P	
<i>Agave parryi</i> Parry's Agave	●			●		●			●	●	●	●	●	●	O	●	●	O	
<i>Agave victoria-reginae</i> Queen Victoria Agave	●		●			●			●	●	●	●	O	P	P	P	P	P	
<i>Aloe</i> spp. Aloe		●		●				●	●		●	●	O						
<i>Anigozanthos flavidus</i> Kangaroo Paw	●		●			●			●		●	●	●	●	●	●	●	●	
<i>Bougainvillea</i> spp. Bougainvillea	●				●			●	●	●	●	●	O	O	P	O	O	P	
<i>Callistemon viminalis</i> 'Little John' Little John Bottlebrush		●		●				●	●				O	P					
<i>Carex divulsa</i> European Gray Sedge	●		●			●			●	●		●	●	P	P	P	P	P	
<i>Carex praegracilis</i> California Field Sedge	●		●			●			●	●				●	●	●	●	●	
<i>Carissa macrocarpa</i> Natal Plum	●			●				●	●			●	P		●	●			
<i>Carpinteria californica</i> Bush Anemone		●		●				●	●			●	●	●	●	●	●	●	
<i>Cistus purpureus</i> Purple Rockrose		●		●				●	●			O	P	●				●	
<i>Festuca idahoensis</i> <i>'Siskiyou Blue'</i> Idaho Fescue	●		●			●			●	●		P	O	P	P	P	P	P	
<i>Hardenbergia violacea</i> Purple Lilac Vine		●			●			●	●				P					P	

Legend: P = Primary Shrubs and Groundcover, O = Secondary Shrubs and Groundcover

SHRUB & GROUNDcover PALETTE																		
SPECIFICATIONS													LOCATION					
Tree Species <i>Botanical Name</i> Common Name	Height		Spread			Spacing			Median	Parkway	Accent	Gateway	Superior Avenue	Placencia Avenue	Monrovia Avenue	16th Street	Production Place	15th Street
	<3'	>3'	<3'	3-5'	>5'	0-3' O.C.	3-5' O.C.	5-10' O.C.										
<i>Keckiella cordifolia</i> Heartleaf Keckiella		●		●			●		●	●	●	●	●	●	●	●	●	●
<i>Muhlenbergia lindheimeri</i> <i>'Leni'</i> Autumn Glow Muhly		●		●			●		●			●	●	●	●	●	●	●
<i>Muhlenbergia rigens</i> Deer Grass		●		●			●		●	●		P	P	P	P	P	P	P
<i>Myoporum parvifolium</i> Creeping Myoporum	●				●			●	●			●	●	●	●	●	●	●
<i>Penstemon heterophyllus</i> Beard Tongue	●		●			●			●	●	●	●	●	●	●	●	●	●
<i>Rosmarinus officinalis</i> Rosemary		●		●			●		●	●		P	P	P	P	P	P	P
<i>Salvia clevelandii</i> Cleveland Sage		●		●			●		●	●	●	●	●	●	●	●	●	●
<i>Salvia mellifera</i> Black Sage		●		●			●		●	●		●	●	●	●	●	●	●
<i>Salvia leucantha</i> Mexican Sage Bush		●		●			●		●	●	●	P	P	P	P	P	P	P
<i>Senecio serpens</i> Blue Chalk Sticks	●		●			●			●	●		P	P	P	P	P	P	P
<i>Yucca filamentosa</i> 'Golden Sword' Golden Sword Yucca	●			●			●		●	●	●	●	○					

Legend: P = Primary Shrubs and Groundcover, O = Secondary Shrubs and Groundcover



== CITY OF ==

NEWPORT BEACH

PB&R Commission Staff Report

Agenda Item No. VII-E
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Municipal Operations Department
Mike Pisani, Municipal Operations Department Director
949 644-3055, mpisani@newportbeachca.gov

TITLE: Uphold Staff's Decision to Remove Two Palm Trees – 239
Carnation Avenue

RECOMMENDATION:

That the PB&R Commission uphold the Municipal Operations Director's (MOD) decision to remove two *Washingtonia robusta* (Mexican fan palm) trees at 239 Carnation Avenue, Corona del Mar.

DISCUSSION:

In February, MOD staff was advised by the Public Works Department of a development project at 239 Carnation Avenue in Corona del Mar that would require the removal of two *Washingtonia robusta* (Mexican fan palm) trees (see Attachments A and B).

The project consists of the demolition of a small, single-family home and construction of a new single-family home with three-car garage. The new home is multi-level, and steps down the bluff, similar to other new homes on the west side of the 200 block of Carnation Avenue. The project was approved by the California Coastal Commission in January, and meets all applicable City Zoning Code development standards (e.g., density, height, setbacks, and parking).

The Zoning Code requires a minimum 3-car garage for homes of this size (+4,000 square feet). The architect of the project was able to meet this requirement; however, due to the narrow width of this lot (approximately 40 feet wide) and location of the street trees near the center of the lot, access to the garage necessitates removal of the trees. As defined in City Council Policy G-1 (Retention, Removal, and Maintenance of City Trees) (Attachment C), the trees are Standard Trees. The Policy does address the removal of trees for development in Section VII (Encroachment and Demolition Permits):

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit

process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (except trees that are dead, dying, or in an advanced state of decline). If the proposed development requires the removal of City trees, the property owner must submit a tree removal form to the Municipal Operations Director, pay all related tree removal and one for one replacement costs, and meet all provisions of City Council Policies L-2 and L-6 and City Municipal Code Sections 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the Municipal Operations Director or a designee.

Staff examined the construction plans to see if there was any way to save the trees and allow the development to occur around them. Unfortunately, due to their location on the property, that is not possible. Consequently, based on the G-1 Policy, staff approved the removal of the trees to allow the development of the property to proceed (see Attachment D).

The Palisades Condominium Association has sent a notice of appeal regarding the tree removals (see Attachment E). In their letter, they state a number of objections to the removal of the trees. First, they note that only two of the three palm trees at that location are tagged for removal. Only the two large trees are maintained by the City. Consequently, the third, shorter, tree is a private tree which may be removed by the property owner.

The Association also claims that these trees listed as “Neighborhood Trees” in the G-1 Policy, claiming that the 74 *Washingtonia robusta* trees listed for the Corona del Mar State Beach include those in surrounding neighborhoods. That is simply not the case; the trees described in the Policy are all within the beach facility. As noted above, the trees at this location fall within the Standard Tree category.

Finally, the Association contends that a previous property owner removed other City parkway trees. In July 2014, staff was notified of a private contractor removing trees at the location. Staff responded, and directed the contractor to complete the work he had already started on two City trees, a Brazilian Pepper and a Palm. Two other trees being removed at that time were private trees, not maintained by the City. At that time, staff told the property owner he would be responsible for the planting of two 48” box trees upon redevelopment of the property.

Consequently, if staff's decision to remove the trees is upheld, the developer would be required to pay the cost of the tree removal and provide funds to plant two 48” box trees elsewhere in the community, since City Council Policy G-3 (Preservation of Views) prohibits the planting of street trees in the 200 block of Carnation Avenue.

NOTICING:

Council Member Scott Peotter, Andrew Goetz (the architect for the redevelopment project at 239 Carnation Avenue), and Voss, Cook & Thel LLP have received a copy of this report. Additionally, surrounding property owners were notified of the Commission Meeting related to this item via postcard.

Attachments:

- A. Photo 1
- B. Photo 2
- C. G-1 Policy
- D. Tree Removal Report/Review and photos
- E. Appeal Letter Reforestation Application/Petition
- F. Meeting notification postcards sent to adjacent property owners





RETENTION, REMOVAL, AND MAINTENANCE OF CITY TREES

GOAL OF POLICY

To establish and maintain appropriate diversity in tree species and age classes to provide a stable and sustainable urban forest with an inventory that the City can reasonably maintain in a healthy and safe condition. To require that in approving any tree removal or reforestation request, the Parks, Beaches and Recreation Commission ("Commission ") shall find that the tree removal request will not adversely impact the overall inventory, diversity and age of the City's Urban Forest.

PURPOSE

The purpose of this policy is to establish definitive standards for the retention, removal, maintenance, reforestation, tree trimming standards, and supplemental trimming of City trees. City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. Regular care, trimming, root pruning, maintenance, and programmed replacement are necessary to preserve this charm while at the same time protecting views consistent with City Council Policy G-3, providing personal safety, and preventing public and private property damage.

The City classifies public trees in one of three categories: Special City Trees, Problem City Trees, and Standard City Trees.

I. SPECIAL CITY TREES

It is the City's policy to retain Special City Trees ("Special Trees") categorized as Landmark, Dedicated, or Neighborhood trees, because they have historical significance, and/or contribute to, and give character to, a location or to an entire neighborhood. Landmark, Dedicated, and Neighborhood trees are identified by species in Attachment 1, and shall hereinafter be collectively referred to as Special Trees. Trees within these three categories shall be identified, mapped, recorded and administered by staff for the Commission. The Commission shall review the Special Tree list at a minimum on an annual basis and forward recommendations for additions or deletions to the City Council for approval.

Landmark Trees are identified as those individual Special Trees that possess historical significance by virtue of their size, age, location, or species.

Dedicated Trees are Special Trees donated for or in the memory of specific individuals or organizations.

Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area.

All Special Trees shall be retained, unless there are overriding problems which will require their removal such as death, disease, interference with infrastructure, or the creation of a hazardous situation. Prior to considering the removal of any Special Tree(s), the Municipal Operations Director, or designee, shall prepare a report identifying and implementing specific treatment to retain the tree(s). If specific treatment is unsuccessful or impractical in retaining a tree(s) then a full staff report shall be made to the Commission before any further action considering removal is taken. Prior to any removal of Special Tree(s), the City must comply with the noticing provisions of the Removal of City Trees Section set forth in Section IV.A. of this Policy, unless a Special Tree is considered so hazardous as to necessitate an emergency removal. In the case of emergency removals, the Landscape Manager or the City Arborist shall have the authority to direct the removal of a hazardous tree.

Long term, most trees reach maturity and decline, and will be replaced one-for-one with the same species or the closest equivalent wherever possible.

During normal sidewalk, curb, and street repair activity requiring root pruning, all steps shall be taken to retain Special Trees. If tree roots are to be pruned in association with sidewalk, curb, and gutter improvements, sufficient timing in advance must be planned to ensure that pruning will not destabilize or kill the tree. If both sides of a Special Tree's roots are to be pruned, one side should be pruned six months to a year in advance of the other side depending upon the species and other related factors. If root pruning methods are not practical and/or critical to the health of the tree, then alternate or special hardscape improvements should be considered by the City in order to retain the tree providing that costs are reasonable. All proposed root pruning or other tree treatment shall be evaluated and approved by the City Arborist.

Special Trees may be considered for removal in conjunction with a City Council-approved beautification project utilizing the Removal of City Trees procedures noted in Section IV.A. of this Policy.

II. PROBLEM CITY TREES

A Problem City Tree ("Problem Tree") is defined as a tree that by virtue of its species causes excessive hardscape or utility damage due to its excessive root system. The following trees are defined as Problem Trees:

- *Ficus nitida* (Indian Laurel Fig)
- *Ficus rubiginosa* (Rusty Leaf Fig)
- *Ficus benjamina* (Weeping Fig)
- *Erythrina caffra* (Kaffirboom Coral Tree)
- *Fraxinus uhdei* (Shamel Ash)
- *Cupaniopsis anacardioides* (Carrotwood)

- Liquidambar styraciflua (American Sweet Gum)
- Schinus terebinthifolius (Brazilian Pepper)

Problem Trees shall not be designated as City parkway trees on the Street Designation Tree List of City Council Policy G-6, unless they are Special Trees.

Problem Trees that are not designated Special Trees may be removed for the following reasons:

- A. The Problem Tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer blockage that results from tree roots and causes significant documented private property damage (greater than \$500.00) shall be sufficient criterion for tree removal; or
- B. The Problem Tree has had a repeated history of significant interference with street or sidewalk drainage, despite specific treatment by the City to alleviate repeated damage; or
- C. The Problem Tree has created, in the opinion of the City Arborist, a view impediment that cannot be resolved by normal nor alternative tree trimming procedures.

Problem Trees may be proposed for removal by either staff or private property owners. The Municipal Operations Director has the authority to remove Problem Trees. No more than 50 Problem Trees may be removed per year by staff under these criteria without special approval of the Commission.

Replacement trees of a 36-inch box size shall be planted if funding, availability and growth space permits.

Staff is responsible for notifying the adjacent property owner, the legally established homeowners association, if applicable, and the Councilperson of the district where the removal is proposed, of the intent to remove a Problem Tree. The decision by the Municipal Operations Director to remove a problem tree is final unless called up by at least one Councilperson. The City Arborist shall report the removal of Problem Trees on a monthly basis to the Commission. The cost to remove and replace Problem Trees will be the sole responsibility of the City based on funding, availability and growth space, with the exception of Category C (view), which is the sole responsibility of the applicant.

III. STANDARD CITY TREES

A City tree which is located on City real property (parkways, parks, other City-owned property) and not designated as a Special or Problem Tree is designated as a Standard City

Tree ("Standard Tree"). It is the City's policy to retain Standard Trees unless removal is necessary for one of the following reasons:

- A. The City tree has had a repeated history of damaging public or private sewers, water mains, roadways, sidewalks, curbs, walls, fences, underground utilities, or foundations based on City records or other competent and reliable authority. Water or sewer blockage that results from tree roots and causes significant public or private property damage (greater than \$500.00) shall be sufficient criterion for tree removal; or
- B. The City tree has had a repeated history of significant interference with street or sidewalk drainage; or
- C. The City tree is dead, diseased, dying, or hazardous, and presents a liability to the City. A dead tree is one that has been assessed by the City Arborist and found to have deceased. Diseased trees are defined as those trees that cannot be cured by current arboricultural methods, are in an advanced state of decline, and have no prospect of recovery. Dying trees are those that have no prospect of recovery. Hazardous trees are defined as those that are defective, have a potential to fail, and would cause damage to persons and property upon failure. The City Arborist will perform a hazard assessment whenever a tree is identified as hazardous. The assessment will identify: structural defects of the tree, parts of the tree most likely to fail, targets where imminent personal injury or property damage may result with tree failure, and procedures or actions necessary to abate the hazard. After assessment, the City Arborist will expeditiously convey his written findings and recommendations to the Municipal Operations Director for evaluation. If the Municipal Operations Director agrees with the City Arborist findings to remove a tree, the hazardous tree will be removed without further delay. In the case of imminent tree failure, the Landscape Manager or the City Arborist shall have the authority to direct the removal of a hazardous tree; or
- D. The tree(s) have been requested to be removed in conjunction with a City Council-approved City, commercial, neighborhood, or community association beautification program; or
- E. The City Manager, upon the advice of the Municipal Operations Director, City Attorney, Risk Manager or the Traffic Engineer, shall have the authority to remove individual Problem or Standard Trees to resolve claims or safety issues.

IV. REMOVAL OF CITY TREES

The initiation to remove City tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by submitting an application to the Municipal Operations Director, utilizing the City Tree Removal form available on the City's website: www.newportbeachca.gov.

The City will replace all trees removed in accordance with the Standard Trees removal criteria on a one for one basis, as funding, availability and growth space permits. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available or funding or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. The full costs of removal and replacement of all City Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s), or desires to upgrade to a box size larger than 36" planted as a replacement, then the resident will be responsible for the difference in price.

A. Removal of Special City Trees

- Special Trees may be considered for removal under the same criteria as Standard Trees in Section IV.C. (Removal of Standard Trees) if a special report, prepared by the Municipal Operations Director and approved by the City Manager, is provided to the Commission detailing the necessity of removal and any specific previous treatment of the tree.
- Removal of a Special Tree(s) is initiated by submitting an application utilizing the City Tree Removal form, which must be approved by the City Manager.
- After receipt of the application, a Tree Inspection Report shall be prepared by the City Arborist to determine if the tree(s) meets the criteria for consideration for removal outlined in Section IV.C.
- Simultaneously, the City Arborist shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable.
- If a tree(s) is to be removed, the tree(s) will be posted at least 30 days prior to the removal with a sign notifying the public that they have the right to appeal. The sign shall also note a staff contact.
- The City Arborist shall also provide a notice of the proposed tree removal to the adjacent property owner (if not the applicant), the private property owners immediately adjacent to the applicant's property, and the appropriate community association if applicable, (not applicable to the emergency removal of hazardous trees under Item C nor to trees that meet the criteria of Item E in Section III (Standard Trees)).
- Once a recommendation is made by the City Arborist and the Landscape Manager to the Municipal Operations Director or designee and the Director concurs, then the applicant, the adjoining owners, private property owners on either side of the street within 500' in each direction of the tree location and a legally established community association, if applicable, shall be notified of the decision to remove or retain the tree(s) at least 30 days before the proposed removal. A legally

established community association is responsible for notification of all association members pursuant to their established procedure.

- The Municipal Operations Director, or a designee, shall prepare a staff report for a regularly scheduled Commission meeting of all trees recommended for removal, except for those trees categorized as Item C (dead, diseased, or dying trees) or Item E (claims and safety issues) in Section III (Standard City Trees).
- Any appeal to the Council regarding a Commission tree decision must be received by the Municipal Operations Director no later than 14 calendar days following the date of the Commission decision. The Municipal Operations Director will delay any tree removals until the appeal period has expired or until the Commission has acted upon the appeal.
- The full costs of removal and replacement of Special Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s), or with the exception of Category C (view) in Section II, which is the sole responsibility of the applicant.

B. Removal of Problem City Trees

- Problem Trees may be proposed for removal by either City staff, a legally established community association, or private property owners by written application utilizing the City Tree Removal form. The Municipal Operations Director has the authority to remove Problem Trees.
- No more than 50 Problem Trees may be removed per year by staff without special approval of the Commission.
- No more than one of three problem parkway trees in a continuous row may be removed in a one year period without a hearing before the Commission. Replacement trees of a 36" boxed size shall be planted if funding permits.
- Staff is responsible for notifying in advance, if applicable, the adjacent property owner, the legally established homeowners association, and the Councilperson of the district where the removal is proposed of the intent to remove a Problem Tree.
- The decision by the Municipal Operations Director to remove a problem tree is final unless called up by at least one Councilperson. The City Arborist shall report the removal of Problem Trees on a monthly basis to the Commission.
- The cost to remove and replace Problem Trees will be the sole responsibility of the City based on availability of funding, with the exception of Category C (view) in Section II, which is the sole responsibility of the applicant.

C. Removal of Standard City Trees

- The initiation to remove a Standard Tree(s) may be made by the staff of the Municipal Operations and/or Public Works Departments, a legally established community association, or a private property owner by submitting an application to the Municipal Operations Director, utilizing the City Tree Removal form.
- After receipt of the application, a Tree Inspection Report shall be prepared by the City Arborist to determine if the tree(s) meets the criteria for consideration for removal as outlined in the above Section III (Standard City Trees). The City Arborist shall determine whether in his/her judgment additional specific treatment can be initiated to retain the tree provided the costs are reasonable.
- The City Arborist shall make a finding in regards to inappropriate tree species for a specific location and forward to Landscape Manager. The authority to remove Standard Trees rests with the Municipal Operations Director.
- Once a recommendation is made by the City Arborist and the Landscape Manager to the Municipal Operations Director, or designee, and the Director agrees with the recommendation, the City may remove the tree(s).
- Staff is responsible for notifying in advance, if applicable, the adjacent property owner, the legally established community association, and the Councilperson of the district where the removal is proposed of the intent to remove a Standard Tree.
- Any appeal to the Commission regarding a tree decision must be received by the Municipal Operations Director no later than 14 calendar days following the date of the notice of intent. The Municipal Operations Director will delay any tree removals until the appeal period has expired or until the Commission has acted upon an appeal.
- The City will replace all trees removed in accordance with the Standard Trees removal criteria on a one for one basis. Replacement trees will be a minimum of a 36" boxed size. If 36" boxed trees are not available, or funding or space constraints prevent planting of a large tree, then a minimum of a 24" boxed tree will be planted. If resident/applicant desires to upgrade to a 48" boxed tree or larger, the resident/applicant will be responsible for the difference in price.
- The full costs of removal and replacement of Standard Tree(s) will be the sole responsibility of the City, unless an applicant voluntarily pays for a new tree(s) or desires to upgrade to box size larger than 36" planted as a replacement, then the applicant will be responsible for the difference in price.

V. REFORESTATION OF CITY TREES

A. Description of Reforestation

Reforestation is defined as the concept of systematically replacing Problem or Standard Trees which are creating hardscape and/or view problems and cannot be properly trimmed, pruned or modified to alleviate the problem(s) they create; or those which have reached their full life and are declining in health; or are simply the wrong species of trees for the planted location.

It is recognized and acknowledged that many City trees were planted years ago and in some cases were planted with specific species that when fully mature cause damage to curb, gutter, sidewalk or underground utilities. Within the geographical boundaries of certain view neighborhoods, City street trees may encroach into blue water views from public and private property depending on the length of time since the trees were last trimmed, or the age and height of the trees. In other cases, the wrong species of tree was planted originally and simply does not conform to the current treescape or represents a safety hazard.

The City Street Tree Designation List and the City Parkway Tree Designation List attached to City Council Policy G-6 reflect an effort by the City to designate appropriate tree species that will not cause future problems.

The City understands the importance of trees and the beauty they bring to a community, and desires to continually improve the urban forest through reforestation. In areas where City trees have been removed through City initiation, the City will endeavor to replace the trees one for one with the appropriate designated street tree.

B. Application for Reforestation

Individual private property owners, as well as legally established community associations, may apply for single or multiple tree reforestations in their respective area by submitting a request to the Municipal Operations Director for consideration by the Commission that meets the following requirements:

- The proposed area must have clearly defined contiguous geographical boundaries that include the tree(s) proposed for removal and replacement, street address(es), block number(s), or other geographical information. This Section applies to individual and group requests.
- Residential communities, neighborhoods, or business organizations who apply for reforestation must submit a petition signed by a minimum of 60% of the property owners within the area defined for reforestation. The petition content must be approved and dated by City staff prior to distribution by the petitioner. The staff-

approved petition must be distributed by the petitioner to a maximum of 30 private property owners (up to 15 contiguous private property owners on both sides of the street up to 500' in either direction from the location of the proposed reforestation). Signatures by non-property owners are not acceptable for petition purposes, and there may be no more than one signature per property. All petition signatures shall be verified by City staff for property owner status of the person(s) signing the petition. As an alternative to the above requirements, areas represented by a legally established community association may submit a resolution of the Board of Directors formally requesting a reforestation with a statement that all members of the community association having their residential views affected have been officially notified and given an appropriate opportunity to respond before the Board voted on the request. Individual private property owners living within a legally established community association area with mandatory association membership must petition for reforestation through their respective association.

- Individual private property owners not residing within a legally established community association area may submit individual requests for single or multiple tree reforestations. The applicant must submit a petition signed by a minimum of 60% of a maximum of 30 private property owners (up to 15 contiguous private properties on both sides of the street up to 500' in either direction from the location of the proposed reforestation site) as well as the endorsement of the appropriate homeowners association, if applicable. The petition content must be approved and dated by staff prior to distribution. All petition signatures shall be verified by City staff for private property owner status of the person(s) signing the petition.
- A written agreement must be submitted to the Parks, Beaches and Recreation Commission by the petitioning sponsor (individual private property owner(s) or group) to pay 100% of the costs of the removal and replacement of the public tree(s) in advance of any removal activity. The actual removal and replanting will be coordinated by the Municipal Operations Department. The total costs shall include only the contractor's removal and replacement costs and be paid in advance of any removal actions.
- The replacement tree(s) for reforestation shall be an appropriate tree that meets the criteria of the City's Street Tree Designation List or the City Parkway Tree Designation List as identified in City Council Policy G-6, or the organization must request and obtain approval from the Commission of the designation of a different tree species prior to submitting any reforestation request for a tree species other than the designated street tree, or an appropriate species based on the City Tree Designation Lists. This Section applies to individual or group requests.
- There shall be a minimum of a one for one replacement of all trees removed in reforestation projects. Replacement trees shall be a minimum size of 36" boxed trees, unless the parkway space will not accommodate a 36" boxed tree or a tree

cannot be planted due to planting restrictions contained in City Council Policy G-6. If there is not room for the replacement tree(s) at a specific site as designated by City Council Policy G-6, then the replacement tree(s) shall be planted in a public area in the same neighborhood at the option of the petitioner. This Section applies to individual or group requests.

- Reforestation requests must be completed and submitted in a timely manner by the petitioner. Petitions that are dated more than 90 days past the date stamped by staff before distribution will not be forwarded to the Commission for consideration. The completed reforestation application will go to the Commission to decide whether to accept or deny the requested reforestation. The decision of the Commission on reforestation requests will be considered final unless called up by at least one Councilmember or the City Manager.
- The City shall require the proper care and watering of replacement trees by the reforestation petitioner to ensure their proper growth and development as outlined in City Council Policy G-6.

VI. TREE MAINTENANCE

The City will endeavor to fund the care of the Urban Forest to the highest level possible through the efficient use of regular tree trimming, root pruning, root barrier and pesticide programs in accordance with City Council Policy G-6. Section 13.08.040 of the Municipal Code prohibits any person from tampering with City trees.

VII. ENCROACHMENT AND DEMOLITION PERMITS

All encroachment permits (permits for private property development which are proposed to encroach upon the City right of way) or demolition permits that involve the removal or replacement of City tree(s) must be specifically noticed by the property owner to City staff prior to the building and/or demolition permit process whenever possible. The proposed construction plans must indicate preservation of existing City trees wherever possible (except trees that are dead, dying, or in an advanced state of decline). If the proposed development requires the removal of City trees, the property owner must submit a tree removal form to the Municipal Operations Director, pay all related tree removal and one for one replacement costs, and meet all provisions of City Council Policies L-2 and L-6 and City Municipal Code Sections 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the Municipal Operations Director or a designee.

VIII. TREE TRIMMING STANDARDS

The City Council has adopted tree trimming cycles for trees of different ages and species. Tree trimming cycles and trimming standards shall represent the maximum feasible frequency given current fiscal conditions. Except as provided in the Supplemental Trimming Section below, trimming shall be in accordance with the standards of the International Society of Arboriculture (ISA). In those communities with a legally established community association, periodic tree trimming with an emphasis on height reduction will be considered by the City Arborist upon written request by the association.

IX. SUPPLEMENTAL TREE TRIMMING

The City will consider requests to trim certain trees more frequently or to trim trees consistent with practices applied prior to the adoption of ISA standards (to enhance public and private views, preserve required sight/distance standards, or other public purposes) which are submitted by affected private property owners or the board of a legally established community association and the request is accompanied by a completed "Supplemental Tree Trimming Form" and full payment for the requested tree trimming. However, since these practices often require 'topping' or possible disfiguring of a tree(s) and are often aesthetically displeasing and injurious to a tree, reforestation shall be considered when supplemental tree trimming is impractical or infeasible as determined by the City Arborist.

The Municipal Operations Director shall establish procedures to implement the supplemental trimming provisions of this Policy. In areas with an active homeowners association, approval must be obtained from a legally established association by the requestor of supplemental tree trimming if the requested trimming is to be undertaken within the association boundaries.

[Attachment 1- Special Trees]

Adopted - May 9, 1966

Amended - August 14, 1967

Amended - November 9, 1976

Amended - November 12, 1985

Amended - November 28, 1988

Amended - March 14, 1994

Amended - April 11, 1994

Amended - February 26, 1996

Amended - July 14, 1997

**Amended (Administratively) -
November 24, 1997**

Amended - August 10, 1998

Amended - February 22, 2000

Amended - April 27, 2004

Amended - October 11, 2011

Amended - September 8, 2015

Formerly I-9

ATTACHMENT 1

SPECIAL CITY TREESLANDMARK
TREES

Balboa Boulevard Median	<i>Araucaria heterophylla</i> (1)
Balboa Library	<i>Eucalyptus globulus</i> (3)
Balboa Library	<i>Phoenix canariensis</i> (2)
Bob Henry Park	<i>Ficus rubiginosa</i> (1)
Castaways Park	<i>Phoenix canariensis</i> (1)
City Hall	<i>Ficus microcarpa</i> 'Nitida' (2)
Dover Drive east of Irvine Avenue	<i>Erythrina caffra</i> (1)
Dover Drive at Westcliff	<i>Liquidambar styraciflua</i> (4)
Ensign View Park	<i>Erythrina caffra</i> (1)
Lido Isle Medians	<i>Pinus pinea</i> (4)
Main Street	<i>Ficus microcarpa</i> 'Nitida' (1)
Ocean Blvd. Corona del Mar	<i>Phoenix canariensis</i> (5)
Wedge Area	<i>Myoporum laetum</i> (2)
West Jetty View Park	<i>Phoenix canariensis</i> (2)
(near Historical Marker)	
Westcliff & Dover (Groves) Bike Trail	<i>Eucalyptus globulus</i> (49)

DEDICATED
TREES

Bayside Park (Newport-Irvine Rotary Club)	<i>Pyrus calleryana</i>
Bayview Park (Gene Atherton)	<i>Cinnamomum camphora</i>
Begonia Park (Dr. Leo V. Turgeon)	<i>Bauhinia blakeana</i>
Begonia Park (Cheryl Bailey Ringwald)	<i>Prunus cerasifera</i>
Bob Henry Park (Bob Henry)	<i>Ficus rubiginosa</i>
Bonita Canyon Sports Park (Elaine Linhoff) (Fern Pirkle)	<i>Melaluca linariifolia</i>
Buffalo Hills Park (Bahia Community Earth Day Celebration)	<i>Erythrina caffra</i>
Buffalo Hills Park (N. Beach Sunrise Rotary Club)	<i>Stenocarpus sinuatus</i>
Castaways Park (Kevin Murphy) (Mary Louise Romine)	<i>Pinus torreyana</i>
Castaways Park (Joe Clarkson)	<i>Platanus racemosa</i>

(Michael F. Gustin)	
(Arthur Grant Kidman Junior)	
(Grover Stephens, PH.D.)	
(Arthur C. Wahlstedt, Jr.)	
(John D. Woodruff)	
Castaways Park	<i>Quercus agrifolia</i>
(Nancy Bergeson)	
(Logan David Burley)	
(Sawyer Dean Burley)	
(Sawyer Dean Burley)	
(Bob & Susan Caustin)	
(Joe Clarkson)	
(Yen Chu Kuo)	
(Ryan Lemmon)	
(Virginia Najera)	
(Eva Victoria Najera)	
(David Rapp)	
(Nancy & Jack Skinner)	
(Staycee Stone)	
(Jason Stradtman)	
(Robert T. Talbot)	
(Jan Vandersloot)	
(Jean Watt)	
Castaways Park	<i>Quercus kelloggii</i>
(Gregory Courteau)	
City Hall grounds	<i>Harpephyllum kaffrum</i>
(U.S. Bicentennial Freedom Tree)	
City Hall grounds	<i>Pinus halepensis</i>
(Calif. Bicentennial)	
(Walter Knott)	
No. City Hall grounds	<i>Ficus benjamina</i>
(Billy Covert)	
Cliff Drive Park	<i>Bauhinia blakeana</i>
(Susan Benz)	
Cliff Drive Park	<i>Cassia leptophylla</i>
(Francis P. Hemenway)	
Cliff Drive Park	<i>Quercus agrifolia</i>
(Gary Lovell)	
(Dr. Vandersloot)	
Eastbluff Park	<i>Hymenosporum flavum</i>
(Lucy Huntsman)	
Galaxy View Park	<i>Cupaniopsis anacardioides</i>
(Trey Hunter)	
Galaxy View Park	<i>Metrosideros excelsa</i>
(Dylan Ayres)	

Gateway Park (Virginia Herberts)	<i>Cassia leptophylla</i>
Grant Howald Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>
Grant Howald Park (Skipper Mark Howes)	<i>Hymenosporum flavum</i>
Grant Howald Park (Mark Munro) (Pete Munro)	<i>Metrosideros excelsus</i>
Grant Howald Park (Cara Lee)	<i>Spathodea campanulata</i>
Irvine Terrace Park (Dana Harmon)	<i>Liquidambar styraciflua</i>
Irvine Terrace Park (Sister City of Okazaki)	<i>Pinus nigra</i>
L Street Park (Tim Van Ostenbridge)	<i>Cassia leptophylla</i>
Las Arenas Park (Ed Healy)	<i>Melaleuca linarifolia</i>
Mariners Park (Sierra Beth)	<i>Bauhinia variegata</i>
Mariners Park (Dr. Anthony & Madeline DeCarbo)	<i>Cedrus deodara</i>
Mariners Park (Isy Pease)	<i>Pinus halepensis</i>
Mariners Park (Christopher & Marisha Thomposn) (Meghan & Camielle Thompson)	<i>Pinus eldarica</i>
Mariners Park (Frank Tallman)	<i>Pinus radiata</i>
Mariners Park (N. Beach Sunrise Rotary Club)	<i>Stenocarpus sinuatus</i>
No. Mariners Park (Marcie Schrouder)	<i>Pinus radiata</i>
Newport Pier/24 th Street Bike Path (Marie "Maxine" Louchis)	<i>Chamaerops humilis</i>
Old School Park (Mary Jo Tyler)	<i>Bauhinia variegata</i>
Old School Park (Jean & Coalson Morris)	<i>Cassia leptophylla</i>
Peninsula Park (Gray Lunde Tree)	<i>Chamaerops humilis</i>
Peninsula Park (Don Perdue)	<i>Ravenea rivularis</i>
San Miguel Park (Jon Walters)	<i>Schinus molle</i>

Spyglass Hill Park (Dennis George Brice) (Edith Mary Brice)	<i>Acacia baileyana</i>
Veterans Park (Rosemary Rae Hill Hansen)	<i>Lagenstroemia indica fauriei</i>
WCH & Superior Ave City Parking Lot (Louise Greeley)	<i>Cassia leptophylla</i>
West Newport Park (Russell Marc Beaumont) (Jeff Steven Reinker)	<i>Erythrina caffra</i>
West Newport Park (Brownie Girl Scout Troop 2072)	<i>Spathodea campanulata</i>
Various locations: Castaways Park and Cliff Drive Park slopes (Dr. Jan David Vandersloot & Family)	<i>Quercus agrifolia</i>

NEIGHBORHOOD TREES

15th Street (Newport Heights)	<i>Eucalyptus cladocalyx</i> (13)
Along Avon Avenue	<i>Eucalyptus globulus</i> (8)
Buena Vista and Lindo Avenue	<i>Erythrina caffra</i> (1)
Candlestick Lane (Baycrest)	<i>Eucalyptus citriodora</i> (17)
Clay Street (Irvine Ave to St. Andrews Road)	<i>Ficus microcarpa</i> 'Nitida' (21)
Cliff Drive (north side, west of Dover Drive)	<i>Agathus robusta</i> (4)
Cliff Drive Park (Scout House)	<i>Ficus benjamina</i> (1)
Commodore Road	<i>Eucalyptus citriodora</i> (2)
Corona Del Mar State Beach	<i>Washingtonia robusta</i> (74)
601 Dover Drive	<i>Eucalyptus ficifolia</i> (1)
Dover Drive (Mariners to Irvine)	<i>Eucalyptus globulus</i>
Eastbluff Park	<i>Ficus macrophylla</i> (1)
Glenwood Lane	<i>Eucalyptus citriodora</i> (10)
Goldenrod Avenue (Ocean Blvd to Fifth Ave)	<i>Washingtonia robusta</i> (144)
Heliotrope Avenue (Corona del Mar)	<i>Pinus radiata</i> (2)
Irvine Avenue (17th St. to Dover)	<i>Phoenix dactylifera</i> (Date palm) (30)
Irvine Avenue (17th St. to Dover)	<i>Spathodea campanulata</i> (African tulip) (39)
128 Kings Road	<i>Roystonea regia</i> (1)
128 Kings Road	<i>Pseudobombax ellipticum</i> (1)
L Street Park	<i>Quercus suber</i> (39)
Leeward Lane	<i>Fraxinus uhdei</i> "Tomlinson" (39)
M Street Park	<i>Pinus pinea</i> (1)
Margaret Drive Median	<i>Erythrina caffra</i> (1)
Marguerite Avenue	<i>Phoenix canariensis</i> (81)

(Ocean Blvd to Fifth Ave)	
Marine Avenue (Balboa Island)	Eucalyptus (Various Species) (39)
Mariners Drive	Jacaranda mimosifolia (52)
Newport Center Drive	Washingtonia robusta (363)
Poppy Avenue (Corona del Mar)	Eucalyptus rudis (82)
Rhine Wharf Park	Archontophoenix cunninghamiana (12)
Along Riverside Avenue	Schinus terebinthefolius (12)
(adjacent to Cliff Drive Park)	
725 St. James Road	Eucalyptus ficifolia (1)
Sandalwood Lane	Eucalyptus citriodora (3)
Santa Ana Avenue	Eucalyptus robusta (38)
Seaview Avenue (Corona del Mar)	Pinus radiata (5)
Shorecliffs Entrance	Erythrina caffra (40)
Starlight Circle	Eucalyptus citriodora (10)
Via Lido Bridge	Eucalyptus globulus (14)
Vista Del Oro Median	Erythrina caffra (6)
Waterfront Drive	Schinus molle (16)
(Avocado Ave to Acacia Ave)	
West Newport Park	Metrosideros excelsus(55)

Adopted - May 9, 1966
Amended - November 9, 1976
Amended - November 28, 1988
Amended - October, 1993
Amended - July 14, 1997
Amended - January 25, 1999
Amended - February 22, 2002
Amended - April, 23, 2002
Amended - April 27, 2004
Amended - May 10, 2005
Amended - September 8, 2015

MUNICIPAL OPERATIONS DIRECTOR – COMMENTS / RECOMMENDATIONS:

As noted above, tree removal approved with condition
that owner pay for two 36" box trees to be planted at
another location

Signature:  _____

Date: 6/6/16 _____



Municipal Operations Department

TREE INSPECTION REPORT

Name: Landscape Division

Locations of tree: 239 Carnation Avenue, Front 1 and Front 2

Request: Architect Andrew Goetz (on behalf of the property owner) requests the removal of two City Washington robusta (Mexican Fan Palm) trees as part of the proposed new home project for a 3-car access garage at that location.

Botanical/Common Names: Washington robusta (Mexican Fan Palm)

Designated Street Tree: To be determined

Estimated Trees Value: \$1,030 (Front 1), \$1,030 (Front 2)

Damage:

Parkway: Concrete Brick Turf () Other

Comments: A field inspection and an on-site meeting with the Public Works Department staff and Mr. Goetz confirmed the two existing City Mexican Fan Palm trees prohibiting the property development as proposed. City Council Policy G-1 Section VII, *Encroachment and Demolition Permits*, states:

If the proposed development requires the removal of City trees, the property owner must submit a tree removal form to the Municipal Operations Director, pay all related tree removal and one for one replacement costs, and meets all provisions of City Council Policies L-2 and L-6 and City Municipal Code Sections 13.08 and 13.09. Approval or disapproval of all tree removal/replacement requests associated with encroachment and demolition permits will be the responsibility of the Municipal Operations Director or a designee.

Inspected by: _____


John Conway, City Arborist

Date: June 7, 2016

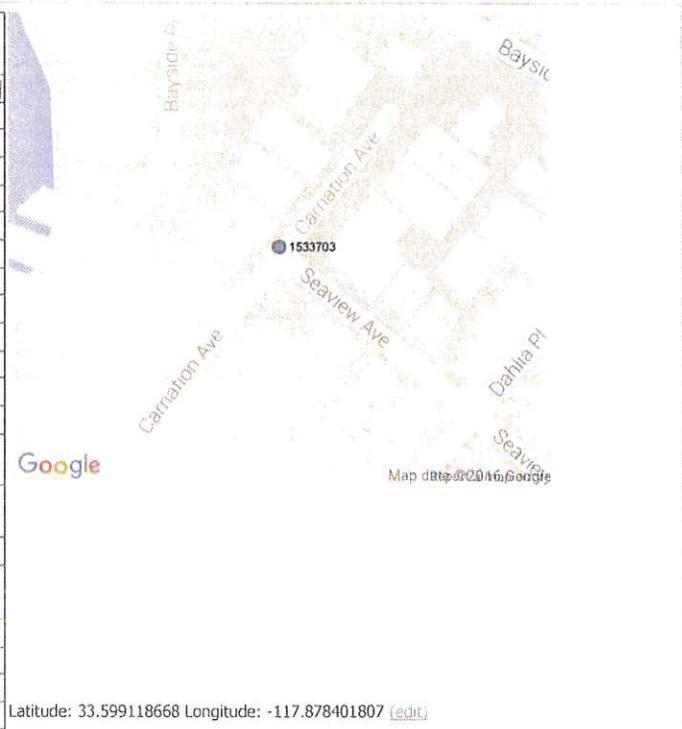
Recommendation: The Municipal Operations Director approved the removal of the two trees to allow construction to occur, with the property owner required to pay for two 36" box trees to be planted at another location.

Reviewed by: Kevin Petkar for Dan Sereno Date: June 7, 2016
Dan P. Sereno, Landscape Manager

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	1533703	Old Tag #	<input type="text"/>	Save
District	12			
Area	12			
Address	239 CARNATION AV			
Side/Site	Front - 1			
Alt Address				
Tree Species	Washingtonia robusta / Palm - Mexican Fan			
Common Name	Mexican Fan Palm			
Size	13-18			
Height	45-60			
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes			No
Monitor Flag	Yes			No
Service Type	Grid Pruning			
Season	JULY			
Estimated Value	\$1,030.00			
Next Date				



Latitude: 33.599118668 Longitude: -117.878401807 [\(edit\)](#)

Service History							New
Scope	WO Ref #	Description	Who	Service Date	Invoice Date	Service	Price
Invoiced	23530	2015 - Grid 12 (Palms)	GSTS	12/28/15	12/31/15	Grid Pruning	49.43
Invoiced	19405	2014 - CDM (Grid 12 Palms)	GSTS	10/02/14	11/05/14	Grid Pruning	48.00
Work History			WCA		1/28/13	Other	0.00
Work History			WCA		1/12/12	Other	0.00
Work History			WCA		6/10/10	Other	0.00
Work History			WCA		6/19/09	Other	0.00
Work History			WCA		7/07/06	Other	0.00
Work History			WCA		8/06/07	Other	0.00
Work History			WCA		12/12/06	Other	0.00
Work History			WCA		12/01/05	Other	0.00
Work History			WCA		11/02/04	Other	0.00
Work History			WCA		12/22/03	Other	0.00
Work History			WCA		3/13/03	Other	0.00
Work History			WCA		12/17/01	Other	0.00
Work History			WCA		10/26/00	Other	0.00

Detail Notes Images Documents Observations

Inventory Detail

Tree ID	1533704	Old Tag #		Save
District	12			
Area	12			
Address	239 CARNATION AV			
Side/Site	Front - 2			
Alt Address				
Tree Species	<i>Washingtonia robusta</i> / Palm - Mexican Fan			
Common Name	Mexican Fan Palm			
Size	13-18			
Height	60+			
Condition	FAIR			
Grow Space				
Space Size				
Overhead Utility				
Sidewalk Damage				
Note:				
Irrigation Flag	Yes	No		
Monitor Flag	Yes	No		
Service Type	Grid Pruning			
Season	JULY			
Estimated Value	\$1,030.00			
Next Date				



Latitude: 33.599127892 Longitude: -117.878384087 [\(edit\)](#)

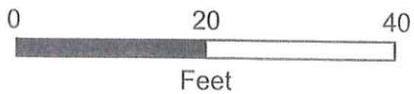
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Work History			WCA		7/07/08	Other	0.00
Work History			WCA		8/06/07	Other	0.00
Work History			WCA		12/12/06	Other	0.00
Work History			WCA		12/01/05	Other	0.00
Work History			WCA		11/02/04	Other	0.00
Work History			WCA		12/22/03	Other	0.00
Work History			WCA		3/13/03	Other	0.00
Work History			WCA		12/17/01	Other	0.00
Work History			WCA		10/26/00	Other	0.00

Carriation Ave
Newport Beach, California
[View on Google Maps](#)





Newport
Beach
GIS



Disclaimer: Every reasonable effort has been made to assure the accuracy of the data provided, however, The City of Newport Beach and its employees and agents disclaim any and all responsibility from or relating to any results obtained in its use.

Imagery: 2009-2013 photos provided by Eagle Imaging www.eagleaerial.com

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NEWPORT BEACH, CALIFORNIA 92660-2998
TELEPHONE (949) 435-0225
FAX (949) 435-0226

MICHAEL H. VOSS
BRUCE V. COOK
FORMER PARTNERS

June 24, 2016

VIA E-MAIL & MAIL

MPisani@newportbeachca.gov

Mike Pisani, Director
Municipal Operations Department
City of Newport Beach
592 Superior Avenue
Newport Beach, CA 92663

***Re: Notice of Appeal of Municipal Operations Director's Approval of Removal of
Two Trees Located at 239 Carnation Avenue, Newport Beach***

Dear Mr. Pisani:

We represent The Palisades Condominium Homeowners Association ("TPCHOA") which is comprised of members who own certain residences located across the street from 239 Carnation Avenue in Corona Del Mar. Carnation Avenue is in the neighborhood of Corona Del Mar State Beach. The single family residence located at 239 Carnation Avenue is in the planning process for being converted from a small single story residence to a massive three story structure. Members of the TPCHOA recently noticed that the City of Newport Beach ("City") had posted yellow signs to two of the three palm trees located at 239 Carnation Avenue stating that two of the three trees have been approved for removal by the Municipal Operations Director. Please be advised that TPCHOA provides notice of appeal and requests a hearing as to such approved tree removal on grounds which include the following:

There are in fact three trees grouped together at the subject location as reflected in the attached pictures. The City provides no explanation as to why the two mature City Washington robusta (Mexican Fan Palm) trees in the neighborhood of Corona Del Mar State Beach have been approved for destruction while the third smaller tree remains. It should be noted that the Washington robusta trees are designated "Neighborhood Trees" for the Corona Del Mar State Beach neighborhood according to the City's Policy of Retention, Removal, And Maintenance Of City Trees (G-1). The City provides no explanation why the planned renovation can apparently accommodate the existing less mature tree in the same place but the two tall mature palm trees are to be destroyed thereby negatively impacting the view corridor existing on Seaview Avenue. The City's Municipal Code specifically provides, in pertinent part, that: "[l]andscaping at the edges of roads from which there is an identified public view should be ... maintained to frame and accent public views." See Newport Beach Municipal Code section 20.30.100(E). The subject palm trees "frame and accent public views" from Seaview Avenue yet the public benefit has been discarded by the proposed destruction of trees. The proposed destruction of trees violates

Mike Pisani, Director
Municipal Operations Department
City of Newport Beach
June 24, 2016
Page 2

the purpose of the City's Policy G-1, which provides that "City trees are an important part of the character and charm of the entire City and provide environmental benefits as well. ... Neighborhood Trees are Special Trees that by their unusual size, number, species, or location lend a special character to a residential, commercial, or business area. All Special Trees shall be retained, unless there are overriding problems which will require their removal" Even if the City deems the trees in question to be "Standard Trees" there has been no finding of any of the five possible reasons to justify removal as required by the City's Policy (G-1).

In addition to the applicant's tree removal request, the applicant's predecessor's-in-interest previously destroyed other parkway trees including full grown palm trees in the exact same location without intervention by the City. However, my September 22, 2014 letter which alerted the City regarding this problem was ignored. The prior removal of trees is not even addressed as the owner is only required to pay for two box trees to be planted at another location, according to the Municipal Operations Director's comments/recommendations. The City and owners of 239 Carnation Avenue should be required to conform to the law including the requirement to retain parkway trees as required by City Policy G-1. Since the planting of any new trees in this area is apparently prohibited by City Policy G-3, the City must preserve the old growth palm trees which are already there. Despite these City Policies, the City has decided to allow the removal of 2 more mature palm trees from the parkway at 239 Carnation Avenue which leaves one palm tree remaining. Alternative engineering must be undertaken to resolve this problem but there is no evidence that all alternatives have been explored.

I have also advised you that another affected neighbor who objects to the tree removal, Richard Madenburg, is currently in Europe and he returns from Europe on July 14th. Although Mr. Madenburg would like to attend the appeal hearing and we have requested a hearing date to accommodate Mr. Madenburg, you have advised me that the City is not inclined to do so since the Commission only meets once per month, and the developer is ready to start demolition shortly. This expedited hearing is ironic given that the City has been on notice of this tree destruction issue since September 22, 2014.

In any event, we respectfully request a hearing to appeal this matter.

Sincerely,



James G. Damon, Esq.

cc: J. Sebag, MD, President



STOP

BY APPOINTMENT ONLY

BEN'S HOME SERVICES
Call Ben at
917-509-4343
For all your home
service needs

6/23/2016



STOP

APPOINTMENT ONLY

Commission Meeting Notice
IMPORTANT!

City of Newport Beach
Municipal Operations Department
100 Civic Center Drive
Newport Beach, CA 92660



**Parks, Beaches, and Recreation Commission
Meeting Notice**

At its July 5, 2016 meeting, the Parks, Beaches, and Recreation Commission will consider an appeal of City staff's decision to remove two Mexican Fan Palm trees at 239 Carnation Avenue, Corona del Mar, to allow development of the property to occur.

Attendance at the meeting is optional.

DATE: Tuesday, July 5, 2016
TIME: 6:00 p.m.
LOCATION: City Council Chambers
Newport Beach Civic Center
100 Civic Center Drive
Newport Beach, CA 92660

The Agenda Report will be available on the City's website after July 1, 2016: www.newportbeachca.gov. If you have any questions regarding this meeting, you may contact the Municipal Operations Department at (949) 644-3(ATTACHMENT F



CITY OF

NEWPORT BEACH

PB&R Commission Staff Report

Item **VII-F**
July 5, 2016

TO: Parks, Beaches & Recreation Commission

FROM: Recreation & Senior Services Department
Laura Detweiler, Rec & Sr Services Director
949-644-3157, LDetweiler@newportbeachca.gov

TITLE: FY 2016/17 Ad Hoc Committee / Liaison Appointments

RECOMMENDATION:

Staff recommends that the PB&R Commission discuss, reaffirm and appoint the following FY 2016/17 Ad Hoc Committee appointments.

Current Committees assignments are as follows:

- **Community Service Award – Reaffirm & Appoint**
Assist with administering the Community Service Award Program and identifying recipients.
Currently serving: Commissioners Cole, Englebrecht, Vacant
- **West Newport Community Center – Reaffirm & Appoint**
Seeking community input on site locations and amenities for a brand new West Newport Community Center in the western part of Newport Beach.
Currently serving: Commissioners Anderson, Hayes & Marston
- **Youth Sports Commission Liaison – Reaffirm & Appoint**
Provide advisory support to the Youth Sports Commission in the allocation of field space.
Currently serving: Commissioners Anderson, Englebrecht & Hayes

BACKGROUND:

At the first meeting of each fiscal year, the PB&R Commission holds elections and discusses Ad Hoc Committee and Liaison Appointments.

Staff recommends that the Community Service Award and West Newport Community Center Ad Hoc Committees and the Youth Sports Commission Liaison be reaffirmed and appointed for the next year.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the PB&R Commission considers the item).