

REVISED
CITY OF NEWPORT BEACH CIVIL SERVICE BOARD MINUTES
Council Chambers – 100 Civic Center Drive
Monday, September 14, 2015
REGULAR MEETING
5:00 p.m.

I. CALL REGULAR MEETING TO ORDER (5:00 p.m.)

Chair Allen called the meeting to order at 5:00 p.m.

II. ROLL CALL

Civil Service Board Members:

Debra Allen, Chair
Maiqual Talbot, Vice Chair
James “Mickey” Dunlap, Board Member (excused absence)
Jeff Herdman, Board Member
Roberta Fesler, Board Member

Staff Members:

Terri L. Cassidy, Deputy City Manager/HR Director/Secretary to the Board (absent)
Leonie Mulvihill, Assistant City Attorney
Sheri Anderson, Human Resources Manager
Marissa Sur, Administrative Specialist to the HR Director

III. FLAG SALUTE – Led by Vice Chair Talbot

Vice Chair Talbot introduced his daughter and son-in-law, Hilary and Joe Albert, who are visiting from Pittsburg for a week.

IV. PUBLIC COMMENTS

Jim Mosher stated he would like to comment on Item VI. A. after viewing the presentation. Chair Allen indicated he will have an opportunity to do so.

Seeing no others wishing to speak, Chair Allen closed public comments.

V. CONSENT CALENDAR

A. APPROVAL OF CIVIL SERVICE BOARD MEETING MINUTES

1. APPROVE MINUTES FOR THE AUGUST 3, 2015 REGULAR MEETING.

Waive reading of subject Minutes, approve as written and order filed.

Board Member Fesler made a Motion to waive reading of subject Minutes, approve as written and order filed. The Motion was seconded by Vice Chair Talbot. Motion carried. (4 Ayes, 0 No, 0 Abstain).

VI. PRESENTATIONS

A. AUTOMATIC VEHICLE LOCATION PROGRAM – Scott Poster, Fire Chief, Newport Beach Fire Department

Newport Beach Fire Department Chief Scott Poster provided a presentation regarding the Automatic Vehicle Location (AVL) Program. He addressed background, sending resources from one location to another, prior manual systems, Public Safety Answer Points, Computer-aided Dispatch (CAD), call-routing, a global perspective of 911-related statistics, implementation of County-wide AVL, current and future processes, high-acuity calls, priorities and examples of AVL.

Discussion followed regarding the Department's quick response time, risks of losing benefits if City apparatus and resources go to other areas, outside the City, trading resources, the pilot "STEMI" program and expansion of same, the stroke program, utilizing resources to get the best service to the customer, Automatic Aid agreements, responsibility for implementing the operation in the system, and interaction with Costa Mesa and OCFA.

Chair Allen opened public comments.

Jim Mosher opined the Chief made good arguments in terms of the Department's rapid response time in acute emergencies, but suggested that it may be useful to generate a map showing under a county-wide AVL model, where the closest stations to Newport Beach residents are in Costa Mesa and vice versa. He expressed an appreciation for the global thinking, but understands that many Newport Beach residents only want assistance from Newport Beach staff. He commented on possible billing issues in terms of a resource-sharing service and stated there are still unanswered questions relative to the differences in service.

Chair Allen closed public comments.

VII. CURRENT BUSINESS

A. ORAL REPORTS

1. CITY-WIDE AND HUMAN RESOURCES MATTERS – Sheri Anderson, HR Manager

HR Manager Sheri Anderson addressed the HR Director Recruitment process and the Board's participation and provided an update of same. She added that the City hopes to hire a new director by mid-October, and provided an overview of the Assistant City Manager recruitment process. Ms. Anderson reported that staff is looking forward to participating in the Fire and Lifeguard Appreciation Dinner this week, and that negotiations are currently in progress with the Fire Association and Police Management Association and that the Police Management Association agreement will be on the next Council agenda. She provided an update on the "Tyler" project and offered flyers for the Newport Beach Chamber of Commerce 2016 Economic Forecast meeting on October 23.

2. FIRE DEPARTMENT MATTERS – Scott Poster, Fire Chief

Fire Chief Poster provided an update on Fire Department matters. He addressed the California Aid Program, status of current fires in the State, upcoming Fire Department promotional ceremony, the Firefighter and Lifeguard Appreciation Dinner on September 17 at the Marriott, the start of the Community Paramedic project, weather monitoring, gearing up for El Niño, details of Marine Operations, notable events, Labor Day weekend statistics, and upcoming events. He provided an overview of Life Safety Services including CERT and the Mutual Aid program and announced the 7th Annual Natural Disaster Preparedness Expo on September 19 at the Central Library courtyard.

3. POLICE DEPARTMENT MATTERS – Jonathan Stafford, Deputy Director of Police Services

Deputy Director of Police Services Jonathan Stafford provided an update of Police Department matters including awards, swearing in ceremony on September 3, the Citizen's Academy and volunteers. He also announced that Sergeant Kyle Cammack received the Investigator of the Year Award from the IAFCI Southern California chapter.

Discussion followed regarding the event at Balboa Island, today; and outsourcing parking control.

VIII. CIVIL SERVICE BOARD ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Chair Allen commented on the next Speak up Newport meeting on October 14 and reported that a presentation will be made by the City's Public Works Department about the City's aging seawalls.

IX. ADJOURNMENT

There being no further business to come before the Civil Service Board, the meeting was adjourned at 5:45 p.m.

The agenda for the Regular Meeting was posted on Thursday, September 10, 2015, before 5:00 p.m., on the City's website, public counter in the Human Resources Department (Bay A2) and in the Meeting Agenda Binder located in the entrance of the City Council Chambers at 100 Civic Center Drive.

Prepared by:



Marissa Sur, Administrative Specialist to the Deputy City Manager
City of Newport Beach, Human Resources

Approved by:



Debra Allen, Chairperson
Civil Service Board 2015/2016