

CITY OF NEWPORT BEACH CIVIL SERVICE BOARD MINUTES
Council Chambers – 100 Civic Center Drive, Newport Beach, CA 92660
Monday, March 7, 2016
REGULAR MEETING
5:00 p.m.

I. CALL REGULAR MEETING TO ORDER (5:00 p.m.)

Chair Allen called the meeting to order at 5:02 p.m.

II. ROLL CALL

Civil Service Board Members:

Debra Allen, Chair
Maiqual Talbot, Vice Chair
James "Mickey" Dunlap, Board Member
Jeff Herdman, Board Member
Roberta Fesler, Board Member

Staff Members:

Barbara J. Salvini, Secretary to the Board/HR Director
Leonie Mulvihill, Assistant City Attorney
Marissa Sur, Administrative Specialist to the HR Director

III. FLAG SALUTE – Led by Board Member Dunlap

IV. PUBLIC COMMENTS - None

V. CONSENT CALENDAR

A. APPROVAL OF CIVIL SERVICE BOARD MEETING MINUTES

- 1. APPROVE MINUTES FOR THE FEBRUARY 1, 2016 REGULAR MEETING.**
Waive reading of subject Minutes, approve as written and order filed.

Board Member Dunlap made a Motion to waive reading of subject Minutes, approve as written and order filed. The Motion was seconded by Board Member Fesler. Motion carried. (5 Ayes, 0 No)

VI. CURRENT BUSINESS

A. ORAL REPORTS

- 1. CITY-WIDE AND HUMAN RESOURCES MATTERS –** Barbara J. Salvini, Human Resources Director

Human Resources Director Barbara Salvini referenced a Leadership Program offered by California State University, Fullerton, in which the City participates and reported that staff recently attended the graduation of four City employees from the program.

She reported that negotiations with the City's Part-time Employees Association have begun and hoped that the matter will be resolved soon.

Human Resources Director Salvini further reported that the Chief of Police Assessment was held on March 3, 2016, and that second interviews with the City Manager will be conducted within the next two weeks.

Additionally, she announced that the Human Resources Department will be accepting applications for the 2016 City of Newport Beach Scholarship Program which will open on March 28, 2016. Additional information is available on the City's website and the Department will be conducting public outreach to local schools to notify of the application process. Human Resources Director Salvini addressed eligibility requirements.

Human Resources Director Salvini announced positions for which open recruitment are currently being conducted. She introduced Jyll Ramirez, who will be filling in for her assistant Marissa Sur while she is on maternity leave.

2. FIRE DEPARTMENT MATTERS – Scott Poster, Fire Chief

Fire Chief Scott Poster provided an update of Fire Department matters since the Civil Service Board's last meeting, including a near-drowning of a three-year-old at a local hotel pool. He stated that CPR was in progress when the Fire Department arrived and that the child was transferred from Hoag Hospital to CHOC and made a full recovery after a few days.

Chief Poster reported visiting Lifeguard Captain Brian O'Rourke who is off work on a medical leave. He noted that Captain O'Rourke sent his regards.

Chief Poster compared the number of responses in 2004 to last year, noting that in 2004 there were 5,300, and last year there were over 11,000. Additionally, he announced Live Fire Training occurring in mid-March although the dates are to be determined. He announced a Maritime Drill in Corona del Mar on March 23, 2016, and invited the Civil Service Board to attend as VIPs. He also announced the Second Annual Employee Blood Drive on March 30, 2016.

Chief Poster reported the delivery of two new engines that will be placed into service in the City and that Ty Lunde has been selected as the new Training Captain. He addressed the beginning of the Annual Wildland Training and commented on the Uptown Newport Museum House/Hotel Environmental Impact Report (EIR).

He reported the Community Paramedicine Project is progressing with twenty-five patients enrolled in the Alternate Destination Project and announced that the program passed a State audit. He reported that Firefighters have completed EMT Certification and are currently undergoing EMT skills test review for their next recertification, noting that EMS calls in the County have increased by 20%. He further reported that hospitals throughout the County and the State are experiencing heavy patient loads resulting in ambulances and paramedics waiting while beds are prepared for patients. Additionally, he reported that training has begun on the Electronic Patient Care Reporting System. The Newport Beach Fire Department will be the first in Orange County to go live with the electronic charting system in April.

Under Marine Operations, Chief Poster presented Lifeguard statistics for the month of February. He also addressed the promotions of Mark Herman to Lifeguard Captain and Adam Yacenda and Brandon Hodding to Part-Time Lifeguard Officers. Chief Poster also announced Lifeguard Tryouts to be held on March 13, 2016.

In response to a question from Chair Allen, Chief Poster clarified that the 20% increase in EMS calls is County-wide; he does not have specific figures for the City, but reported that the City has also witnessed an increase in calls. He noted that approximately 80% of calls in the City are EMS related, and that the increase in calls is not necessarily age-based, but could be related to the Affordable Care Act.

Board Member Fesler asked regarding Emergency Room waiting times and whether paramedic transports have priority. Chief Poster reported that critical patients have priority of care, adding that wait times are a problem throughout the State and that paramedics cannot leave a patient until there is a hospital bed available.

Board Member Dunlap commented positively on the quality of care of City paramedics.

At Board Member Herdman's request, Chief Poster addressed the EIR for the Museum House/Hotel, noting that it entails questionnaires and the assistance of the Community Development Department.

Brief discussion followed regarding the possible closing of Saddleback Hospital, which Chief Poster could not confirm.

3. POLICE DEPARTMENT MATTERS – Jonathan Stafford, Deputy Director of Police Services

Deputy Director of Police Services Jonathan Stafford addressed upcoming events including the Police Appreciation Breakfast on Thursday, March 17, 2016. He reported that the Department is currently working with Human Resources on various hiring processes and listed positions for which the Department is recruiting.

Deputy Director of Police Services Stafford reported on the Department's coyote management efforts including implementation of an education campaign and mitigation strategies.

In reference to new hires, he announced that there is one Police Recruit in pre-academy and will be starting the Academy, next week. Additionally, there is one lateral Police Officer from El Segundo, two laterals currently in background and one lateral waiting on medical final and psychological final.

Deputy Director Stafford announced that the Citizens Academy has begun and that several City staff are attending, adding that it is also a requirement for all Police Volunteers. He addressed CAD (Calls and Dispatches) events for last month and reported that the Baker to Vegas race will take place March 19-20, 2016.

Discussion followed regarding the Coyote Volunteer Training. Deputy Director of Police Services Stafford will provide information to staff for distribution to Board Members.

VII. CIVIL SERVICE BOARD ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

Chair Allen announced the upcoming meeting on March 9, 2016, of Speak Up Newport in the Community Room. A reception will be held at 5:30 p.m. and the meeting will begin at 6:00 p.m. The meeting will be moderated by Community Development Director Kimberly Brandt and will address issues on the Peninsula including Lido Marina Village, the Lido House Hotel, and new developments.

VIII. ADJOURNMENT

There being no further business to come before the Civil Service Board, the meeting was adjourned at 5:32 PM.

Prepared by:



Marissa Sur, Administrative Specialist to the HR Director
City of Newport Beach

Approved by:



Debra Allen, Chairperson
Civil Service Board 2015/2016