

**Newport Beach City Arts Commission Meeting Minutes**  
**Thursday, July 8, 2021**  
**Regular Meeting – 5:00 PM**  
**Newport Beach Public Library – Small Conference Room**  
**1000 Avocado Avenue**  
**Newport Beach, CA 92660**

**I. CALL MEETING TO ORDER – 5:05 P.M.**

**II. ROLL CALL**

Commissioners Present: Marie Little, Chair  
Arlene Greer, Vice Chair  
Maureen Flanagan, Secretary  
Wayan Kaufman, Commissioner  
Leonard Simon, Commissioner  
Barbara George, Commissioner  
Meghan McNulty, Commissioner

Commissioners Absent:

Staff Present: Tim Hetherington, Library Services Director  
Camille Escareal-Garcia, Cultural Arts Assistant

Chair Little congratulated Maureen Flanagan on her reappointment to the City Arts Commission (CAC). She also congratulated and welcomed Commissioners Barbara George and Meghan McNulty.

**III. ELECTION OF OFFICERS**

*The City Arts Commission shall nominate and elect Commissioners to serve as Chair, Vice Chair and Secretary for Fiscal Year 2021-22.*

Chair Little announced the annual Election of Officers and explained the process before the Roll Call. She stated that it was an honor for her to serve as Chair and that she had outlined the CAC's accomplishments in writing. Chair Little also announced that she was not seeking a second term as Chair for personal reasons.

Nomination of Arlene Greer for Chair for Fiscal Year (FY) 2021-2022 made by Marie Little, seconded by Leonard Simon, and carried (7-0-0-0).

AYES: Little, Greer, Flanagan, Kaufman, Simon, George, McNulty  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

Nomination of Marie Little for Vice Chair for FY 2021-2022 made by Arlene Greer, seconded by Leonard Simon, and carried (7-0-0-0).

AYES: Little, Greer, Flanagan, Kaufman, Simon, George, McNulty  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

Nomination of Maureen Flanagan for Secretary Chair for Fiscal year (FY) 2021-2022 made by Marie Little, seconded by Leonard Simon, and carried (7-0-0-0).

AYES: Little, Greer, Flanagan, Kaufman, Simon, George, McNulty  
NOES: None  
ABSTENTIONS: None  
ABSENT: None

Vice Chair Little turned the meeting over to Chair Greer. Chair Greer stated it was a pleasure and an honor to serve the Commission.

**IV. NOTICE TO THE PUBLIC**

**V. PUBLIC COMMENT**

Jim Mosher introduced himself and stated interest in Item 4 of Current Business, the Utility Box Art Program Proposal.

**VI. CONSENT CALENDAR**

**A. Approval of Minutes of the June 10, 2021, City Arts Commission Meeting**

**1. Draft of 6/10/2021 Minutes**

The Commission made the following edits to the June 10, 2021, meeting minutes:

- Page 3, handwritten page 6 (paragraph 2): Change 'yard' to 'properties.'
- Page 3, handwritten page 6 (paragraph 7): Add content to the first sentence in paragraph 7: In response to Commissioner Simon's question 'regarding the budget for utility boxes.'
- Page 7, The Motion should mention the alternates: Sully Band and a string quartet playing jazz and pop music.

Motion made by Commissioner Simon, seconded by Secretary Flanagan, to approve the June 10, 2021 meeting minutes as amended. No vote was taken at this time.

**B. Consent Calendar Items**

**2. Financial Report – Review of financial information**

Library Services Director Tim Hetherington stated that the CAC had significant funds remaining in FY 2020-2021 due to the cancelation of public programming for COVID-19 restrictions. The funds are returned to the General Fund and will be redistributed as the City sees fit. The CAC received identical funding for FY 2021-2022 as FY 2020-2021 which he planned to detail in the Cultural Arts Report.

Chair Greer stated that the Cultural Arts Grants was reduced to \$30,000 from \$40,000 in the budget.

In response to Chair Greer's question regarding the additional \$10,000, Library Services Director Hetherington explained that was a Council decision, but that it was something CAC Commissioners could advocate for through the Mayor or a Councilperson.

Chair Greer anticipated that there would be more submissions for Cultural Arts Grants from the community in the future.

In response to Commissioner Simon's question on moving funds from programming to grants, Library Services Director Hetherton said he was unsure if the money could be moved as the funds were set aside by Council policy. As the Director of Library Services, he occasionally moves money from programming to maintenance. He promised to investigate the issue further.

Commissioner Simon stated that, if it was possible to move the funds, the CAC could do so in order to fund more Cultural Arts Grants.

In response to Commissioner Flanagan's question about when the Cultural Arts Grants were funded at \$40,000, Chair Greer answered that was in 2019 when \$9,500 was not spent in the budget year.

Chair Greer called for additional comments and questions, but there were none.

**3. Cultural Arts Activities – *Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services***

Library Services Director Hetherton reported that the latest phase of the Sculpture Exhibition in Civic Center Park was completed on June 8, 2021. All pieces are installed, but the pathway is still under repair. The path is almost finished, and staff will promote the exhibition upon its completion. Staff has received compliments on the pieces, with the butterflies receiving the most compliments.

In response to Commissioner Simon's question about the pathway repairs, Library Services Director Hetherton stated he was informed it would be complete in a matter of days. The Arts Foundation is planning a walking tour of the park and has been advised by Public Works that the walking tour could be scheduled on July 14, 2021. As he must photograph the work upon completion for the grant, he is monitoring the progress of the pathway repairs.

In response to Chair Greer's question about updating the MyNB app for information about the Phase VI sculptures, Library Services Director Hetherton stated that the app would be updated shortly as the work was in progress.

In response to Chair Greer's question about a date for the new brochure on Phases V and VI, Cultural Arts Assistant Escareal-Garcia said that she is working with the Marketing Specialist on the brochure, which is 90% complete. The goal is to have the brochures complete by the Arts Foundation tour on July 14, 2021. The new brochures will follow the same structure as previous ones.

In response to Chair Greer's question about when the CAC could review the brochures, Cultural Arts Assistant Escareal-Garcia explained she was meeting with the Marketing Specialist on July 12, 2021, and that they could pick a date after that for review.

In response to Chair Greer's question about the condition of the paths, Library Services Director Hetherton said that they look good, but that the contractor was not moving quickly. The new paths are a more durable material that he felt looked better than the old paths.

Chair Greer requested a walkthrough with the three Officers of the CAC. Library Services Director Hetherton suggested they do so prior to their Wednesday meeting.

Chair Greer called for comments about the Consent Calendar, but there were none.

Library Services Director Hetherton suggested a separate vote on the Minutes due to the changes in Commission makeup.

Motion made by Secretary Flanagan, seconded by Commissioner Simon, and carried (5-0-2-0) to approve the June 10, 2021, meeting minutes as amended.

AYES:	Little, Greer, Flanagan, Kaufman, Simon
NOES:	None
ABSTENTIONS:	George, McNulty
ABSENT:	None

Commissioner Simon requested that the CAC review the brochures.

Chair Little stressed that if Commissioners review the brochures they must do so quickly as they are already behind.

Commissioner Simon stated that the review could be completed within 24 hours.

Cultural Arts Assistant Escareal-Garcia stated she was handling both the brochure and the Sculpture Exhibition Phase VI updates to the MyNB app.

Motion made by Commissioner Simon, seconded by Vice Chair Little, and carried (7-0-0-0) to approve the Consent Calendar.

AYES:	Little, Greer, Flanagan, Kaufman, Simon, George, McNulty
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

## **VII. CURRENT BUSINESS**

### **A. Items for Review and Possible Action**

- 4. Utility Box Art Program Proposal** – *Staff recommends that the City Arts Commission approve a pilot program for artists who live and work in Newport Beach to create and incorporate their designs on City utility boxes.*

Library Services Director Hetherton reported that Public Works staff approached him regarding decorating the utility boxes in the City. Decorated utility boxes are common, especially in Orange County. He reviewed the Santa Ana and Costa Mesa programs and adapted them for Newport Beach. The project will be a pilot program due to funding concerns and to determine best practices, public response, and how to manage the program. The budget for the pilot program would be \$1,800, with three artists to each receive a stipend of \$600 for materials and supplies. There are many rules that would have to be followed, such as keeping the hinges, signage, handles, and ventilation intact. Due to wraps being cost prohibitive, prone to fading and peeling, and are easily damaged, he recommended that the boxes to be painted. The funds are from the

programming budget, but that is not a long-term solution. This pilot program is intended to show the feasibility in terms of cost and logistics.

Chair Greer advised the CAC that on Page 12 of the packet they could review the old budget. She suggested that Library Services Director Hetherton look for additional funds not only from programming, but from professional services, as the budget is very tight. Chair Greer mentioned that the Concerts on the Green and the Concert at Marina Park will total about \$18,000.

Library Services Director Hetherton stated that the concerts would cost more because the vendor costs for sound engineering increased slightly.

In response to Chair Greer's question about the cost of sound engineering, Library Services Director Hetherton stated it increased to approximately \$3,500. Each concert will cost approximately \$7,000, with the total for all concerts being \$21,000.

Chair Greer listed the CAC's programs and stated that the budget was incredibly tight. When she added the costs, she came within a few hundred dollars of the total budget. Therefore, funding the pilot program from professional services as well as programming would be a necessary adjustment.

Vice Chair Little wanted to know where other cities obtained the funds for their utility box programs. She liked the way the boxes looked but was hesitant about the program as the boxes are owned by the utility company. She suggested seeing if the utility company could shoulder some of the cost and looking into City funds of another source than the CAC. Should the public and City officials like the pilot program she was concerned about the effect on the programming budget.

In response to Vice Chair Little's question about the funding source in Long Beach, Commissioner Simon indicated he did not know but would investigate. He stated he had pictures of the boxes and understood the program was successful.

Chair Greer stated that Library Services Director Hetherton presented the new budget at the June 2021 meeting. The information could be found in the Cultural Arts Report on Page 12.

Library Services Director Hetherton said the budget was also on the City website.

Commissioner Simon said he would like to see the budget rather than discuss it in an abstract way.

Chair Greer confirmed that there was a budget of \$1,800 for the utility box pilot.

Commissioner Simon suggested they move forward with the pilot and focus on selecting appropriate and prominent placement for the decorated boxes so that they are as visible as possible. Upon proof-of-concept, additional funding sources could be investigated. While the utility boxes are not owned by the City, other municipalities with these programs have secured permission for the boxes to be decorated.

Vice Chair Little explained her concern was not about permission but a suggestion for an additional funding source. Since the utility companies own the boxes, they could perhaps contribute to the program.

Commissioner Simon agreed with Vice Chair Little and said the utility and other potential funding sources could be approached after the successful pilot program.

Chair Greer stated the Concerts cost \$21,000, the Marina Park concert is \$10,000, the Newport Beach Art Exhibition is \$20,000, and the Opening of the Sculpture Garden Exhibition take the budget to \$55,000. They may still need to fund the Student Art Exhibition, the Plein Air program with Southern California Plein Air Painters Association (SOCALPAPA), and the sculpture photo contest. The budget is very tight so funds can be taken from the \$19,300 budgeted for professional services.

Library Services Director Hetherton stated that he needed to review the numbers before he could concur with Chair Greer. Professional services funds are used for maintenance and repair of sculptures throughout the City, including the Sculpture Exhibition in Civic Center Park.

Vice Chair Little mentioned that unexpected expenditures might come up for events such as the Sculpture Exhibition Luncheon, and that the funds could come from the professional services budget.

Library Services Director Hetherton listed several items that needed repairs and noted that prices have increased as well.

Chair Greer said that they could face increased rental and presentation costs for the Newport Beach Art Exhibition, along with the regular expenditures and prize money. Funds will be tight, and the CAC may need to look to the Arts Foundation for additional funding.

Vice Chair Little stated that if the program does not continue after the pilot phase it would look like an unfinished project.

Commissioner Simon said that the project had to start somewhere.

Commissioner Flanagan thought that having three boxes completed would help the CAC get funding from the Council moving forward.

Commissioner McNulty confirmed that the boxes would be painted by professional artists.

Chair Greer stated that it would be worth asking the artists to donate their work on the boxes as it can be signed and used as an advertisement.

Commissioner Simon assumed there would be a call for artists like how they have a call for grants.

In response to Chair Greer's question about if the CAC could select an artist to work for free, Library Services Director Hetherton stated he did not know.

In response to Commissioner George's question about the stipend allocation, Chair Greer explained it was \$600 for materials.

Commissioner George stated that paints and materials that would withstand the elements are costly, and she did not think it was fair to ask artists to pay for them out of pocket.

Chair Greer stated it was a cost of business for the artist, like taking an ad in a magazine. All CAC members could look for a community partnership and the program should be discussed at the next Arts Foundation meeting as an available opportunity. She called for the public comment.

Jim Mosher said that Costa Mesa's equivalent of the CAC has had a utility box program since 2015 but he did not know much about it. However, the Costa Mesa Sanitary District started wrapping their pump station boxes. They held a contest among high school students and had wraps for the boxes produced at a cost of \$800 per box. Having artists paint directly on the boxes may result in unpredictable results and may not be durable. He further inquired about maintenance, ownership of an original work of art, and whether the City could remove or repaint the boxes. As an alternative he suggested photographic wraps with historic information or cultural images.

Chair Greer thanked Mr. Mosher for his thoughtful suggestions and stated that there are three historical entities in town: the Historical Society, the Balboa Island Historical Society and Museum, and Corona del Mar Resident's Association Historical Society. If the CAC publicizes the program it could be inundated with applications so that needs to be considered carefully. Other things staff could help the CAC with are developing criteria, looking at durability and suitability, and the property rights of the box. She closed the public comment.

Commissioner Kaufman thought the idea was fun but was concerned about the ownership aspect as mentioned by Mr. Mosher.

In response to Chair Greer's question on ownership, Library Services Director Hetherton said that the issue could probably be handled with a waiver on the application.

Commissioner McNulty suggested putting the amount of time the art would remain on the box in the contract.

Chair Greer said that many issues would be covered with the same type of contract used in the Sculpture Garden.

Library Services Director Hetherton suggested a program where businesses could sponsor a box with some guidelines and a theme, perhaps local history as suggested by Mr. Mosher.

In response to Commissioner McNulty's question about if the Orange County Museum of Art would provide help, Chair Greer explained they most likely would not, and that the museum was involved with fundraising challenges of its own. The CAC provided the museum with a \$5,000 Cultural Arts Grant for Family and Friends Fridays for several years in the past.

Commissioner Kaufman suggested wrapping the boxes with photographs of the Sculpture Garden but noted there could be a rights issue.

Library Services Director Hetherton said other cities utilize the wraps and that they are a little more expensive but that the CAC could make that decision. If it becomes a sponsorship program the added expense may not bother the Commission.

In response to Chair Greer's question about wrap durability, Library Services Director Hetherton explained they last a "pretty long" time. Indoor wraps in the Media Lab are six years old and are not frayed or faded. Outdoor elements and vandalism could reduce their durability. A painted object can be retouched or repainted, and wraps need complete replacement.

Chair Greer stated that this project would be good for the Public Art Committee.

Library Services Director Hetherton said it was a new idea and the CAC could table the item and direct staff to return with options for private sponsorship or wraps. The CAC could also defer the project for a time in order to better understand the budget. He can provide monthly updates and continue to discuss funding options.

Secretary Flanagan thought the pilot utility box project was a great idea and the CAC just needs to determine how to best execute it.

Chair Greer asked staff to use the Sculpture Exhibition criteria as a starting point to develop the utility box criteria, research the legalities and property rights, and investigate the cost and durability of wraps. She noted that \$1,800 may not cover the pilot program with wraps and may be excessive for paint.

Commissioner Simon said Long Beach's program is successful and he will review it and report his findings to the CAC.

In response to Commissioner Simon's question about Costa Mesa's criteria for their utility box program, Library Services Director Hetherton said that he had more detail than he put in the staff report that he will provide.

Commissioner Simon stated he would email the other Commissioners pictures of the Long Beach utility boxes. They incorporated historic images of the aircraft produced by Douglas Aircraft Company, WWII, the Long Beach Grand Prix, etcetera. He voiced support for the sponsorship idea and suggested they complete one box as an example to sell the idea. Vandalism will happen and wraps are easier to maintain and remove than paint. Finally, he suggested funding through a Cultural Arts Grant.

Library Services Director Hetherton explained that Cultural Arts Grants must go to arts organizations rather than individual artists. Perhaps there is an arts organization that would be interested in the utility box project.

In response to Commissioner Simon's question about the criteria and grants, Library Services Director Hetherton explained that the Cultural Arts Grants are shaped by Council Policy. The CAC could suggest changes be made to the policy by Council.

Library Services Director Hetherton stated he had received good direction on the project and could return with an update. The CAC should review the Cultural Arts Grant Council Policy and the Acquisition of Art [Policy I-11]. Specifically, if the City accepts art into the inventory it needs to come with maintenance money.

Chair Greer asked if the utility boxes would fall into the City Art Inventory and Library Services Director Hetherton explained they would not. He suggested staff come to the CAC with some revisions to Council policies at next month's meeting.



Chair Greer stated that the CAC was interested in the utility box project and would like Library Services Director Hetherton to continue work and return at the August meeting with an update.

Library Services Director Hetherton thought the conversation was excellent and said he was comfortable with the direction provided.

Cultural Arts Assistant Escareal-Garcia stated the Long Beach utility boxes were done in acrylic paint according to the website [artslb.org](http://artslb.org).

Commissioner Simon explained he was the President of the Long Beach Arts Council, but the utility boxes were done after he left.

In response to Chair Greer's question about Long Beach funding sources, Commissioner Simon said that he would find out. Arts Long Beach, formerly known as the Public Corporation for the Arts, is a public/private partnership funded from the General Fund. They distribute those funds to the five performing arts organizations in the City and take care of public art. The funding for public art comes from City construction permits and commissioned by Arts Long Beach. Finally, they raise money as a 501(c)(3) for art instruction in public schools since that funding was eliminated with Proposition 13.

Chair Greer stated that the CAC would hold a working retreat later in the year. She thanked Library Services Director Hetherton and stated they would look forward to a proposal in August.

## **B. Monthly Reports**

### **5. Performing Arts for Summer Concerts on the Green Ad Hoc Subcommittee - Commissioners Leonard Simon, Arlene Greer, Marie Little**

Vice Chair Little stated the performers were selected for the Summer Concerts on the Green. They approved DSB, a Journey tribute band, SantanaWays, a Santana tribute band, and Shelley Rusk. The two alternates are the Sully Band and a string quartet that would play jazz and pop. Unfortunately, the groups had limited availability, which resulted in the following bookings: The Sully Band on July 25, 2021, DSB on August 22, 2021, and SantanaWays on September 26, 2021. Shelley Rusk was moved to Marina Park on October 17, 2021. There are banners hung throughout town. She thanked Cultural Arts Assistant Escareal-Garcia for her work.

Chair Greer said the banners are on the Pacific Coast Highway, the Mariners Fire Station, the Oasis Senior Center, and the Library.

In response to Vice Chair Little's question about food trucks, Cultural Arts Assistant Escareal-Garcia explained SoHo Tacos would be at the July concert, Barcelona-on-the-Go at the August concert, and SoHo Tacos in September. The Coconut Truck will go to Marina Park. Sugar and Spice will be the dessert vendor at all four concerts.

### **6. Newport Beach Art Exhibition Ad Hoc Subcommittee – Commissioners Maureen Flanagan, Arlene Greer, Marie Little**

Vice Chair Little reported that they are receiving entries and asked the CAC to spread the word about the event.

Chair Greer said the event is fun. The artists attend, there is live entertainment on the Green, food will be available for purchase, and a bar is planned. People can tour the Sculpture Garden and visit the Library.

In response to Commissioner Flanagan's question about the number of exhibitors, Chair Greer said that they try to cut it off at 300 and attendance has been greater than 3,000 thought the day.

In response to Commissioner Flanagan's question about entries, Cultural Arts Assistant Escareal-Garcia said she did not have an exact number and that she would be sending additional entries to the subcommittee later this week.

Vice Chair Little said that they are a bit behind in entries due to COVID-19 and that is why she wants the CAC to spread the word.

Chair Greer stated that staff would provide all CAC members with promotional material to disseminate when it is ready. The event will also be publicized at the concerts.

Library Services Director Hetherton stated that moving forward during the Cultural Arts Activity report he will list dates and times for events. For this month he would send out an email to the CAC with the dates and link to the budget.

In response to Commissioner Simon's question about photography, Chair Greer stated it was a category in the exhibit. More information can be found on the Cultural Arts page of the City website.

In response to Commissioner George's question about who was eligible to enter the contest, Chair Greer explained that Commissioner George is an artist and asked Library Services Director Hetherton to explain the eligibility.

Library Services Director Hetherton said that the only challenge with having an artist on the CAC was if they wanted to donate a piece to the City or if the City already owned a piece—the Commissioner would have to recuse themselves from any vote on their work. For the Art Exhibition and the Student Art Exhibition anyone could enter as the CAC does not vote for the winners.

Chair Greer indicated they were still selecting the jury and that she would report back on that later. The event is from 12:00 p.m. to 6:00 p.m. with the exhibition opening at 1:00 p.m. and Arts Awards at about 4:30 to 5:30 p.m.

In response to Commissioner George's question about entry categories, Chair Greer said they are mixed media, acrylic paint, oil paint, sculpture, and photography. There are first, second, and third prizes for each category. Specific information is available on the website. Animation is currently not a category but may be considered in the future.

Chair Greer stated that CAC members are expected to help with check in on the Friday before the event between 3:00 p.m. and 6:30 p.m. A professional curator situates the art upon check in.

In response to Commissioner George's question about a Commission Calendar, Chair Greer asked Cultural Arts Assistant Escareal-Garcia to compile and send out a calendar.

Library Services Director Hetherton stated that he would do so, and that the information would be in the Cultural Arts Activities Report in the future.

Vice Chair Little stated that staff requests go to Library Services Director Hetherton.

**7. Newport Beach Student Art Exhibition Ad Hoc Subcommittee –**  
*Commissioners Wayan Kaufman, Arlene Greer, Marie Little*

Vice Chair Little reported the exhibition is open to all Newport-Mesa students, both public and private, K through 12<sup>th</sup> grades. The plan is to display all entries in the Library. If there are an overabundance of entries, then they will all be displayed online. There will be prizes and the art will remain on display through August 31, 2021.

Cultural Arts Assistant Escareal-Garcia said the call for entries begins on July 12, 2021 and goes through August 21, 2021. She explained the tentative plans for displaying art and noted that if there are too many entries the younger entrants work may be displayed in the Children's Room and the teen art in the Teen Center.

Commissioner George suggested using the other library branches to display work if the Central Library cannot hold all the entries.

Library Services Director Hetherton agreed that was a good fallback idea.

Cultural Arts Assistant Escareal-Garcia stated it was important that the children feel appreciated. The Central Library is a great place for the display.

Chair Greer stated that the Newport Beach Art Exhibition is only open to 18 and older and that is why Vice Chair Little wanted this student event. The CAC has a lot upcoming events this year: the Student Art Exhibition, Newport Beach Art Exhibition, four concerts, a photo contest, a plein air event, and Phase VII of the Sculpture Garden Exhibition. She suggested that Library Services Director Hetherton add Phase VII to the next agenda.

**8. Newport Beach Arts Foundation Liaison Ad Hoc Subcommittee –**  
*Commissioner Maureen Flanagan*

Chair Greer thanked Vice Chair Little, Secretary Flanagan, and Commissioner Simon for their work on the Foundation Ad Hoc Subcommittee.

Vice Chair Little stated there was nothing notable to report. They have gone dark for the months of July and August.

**VIII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

- Announcements:

Commissioner Simon stated Long Beach has placed bike stands on 2<sup>nd</sup> Street that are themed. He will send those photos out with the pictures of the utility boxes for future thinking and discussion.

Chair Greer asked Commissioners to send everything through Library Services Director Hetherton so as to not violate the Brown Act.

Commissioner George requested a calendar or schedule for Ad Hoc Subcommittees.

Chair Greer explained that was not set yet and would be distributed when it was complete. All subcommittees will be reappointed, and Commissioners may express preference for their subcommittees. There will be a CAC retreat in the future with the Foundation. There are approximately six subcommittees, and that information will be provided to Commissioners.

- Future Agenda: Phase VII of the Sculpture Exhibition, Ad Hoc Subcommittee assignments, Retreat with the Newport Beach Arts Foundation (NBAF), and Formal Utility Box Art Program Proposal.

**IX. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None.

**ADJOURNMENT – 6:36 P.M.**

Chair Greer thanked the CAC for their support in the election and confidence in her ability and invited Commissioners to contact her with their thoughts and criticism. She also thanked the CAC for the support of Vice Chair Little and Secretary Flanagan.

The CAC and Library Services Director Hetherton agreed to hold future meetings in the Small Conference Room.

Chair Greer adjourned the meeting at 6:36 P.M.

Approved by: *Arlene Greer*