



## **CITY OF NEWPORT BEACH CITY ARTS COMMISSION AGENDA**

**Newport Beach Public Library  
1000 Avocado Avenue, Newport Beach, CA 92660  
Thursday, August 11, 2022 – 5:00 PM**

***City Arts Commission Members:***

**Arlene Greer, Chair  
Maureen Flanagan, Vice Chair  
Leonard Simon, Secretary  
Barbara George, Commissioner  
Wayan Kaufman, Commissioner  
Marie Little, Commissioner  
Meghan McNulty, Commissioner**

***Staff Members:***

**Melissa Hartson, Library Services Director  
Camille Escareal-Garcia, Cultural Arts Assistant**

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The City Arts Commission meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the City Arts Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the City Arts Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The public can submit questions and comments in writing for the City Arts Commission to consider. Please send them by email to the Library Services Department at [ArtsCommission@newportbeachca.gov](mailto:ArtsCommission@newportbeachca.gov) by Wednesday, August 10, 2022, at 4:00 p.m. to give the City Arts Commissioners time to consider your comments. All emails will be made part of the record.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Melissa Hartson, Library Services Director, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 717-3801 or [mhartson@newportbeachca.gov](mailto:mhartson@newportbeachca.gov).

**NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT**

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Library Services Department 24 hours prior to the scheduled meeting.

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. NOTICE TO THE PUBLIC**

*The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the City Arts Commission. If the optional sign-in card has been completed, it should be placed in the tray provided.*

*The City Arts Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The City Arts Commission has the discretion to extend or*

*shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.*

**IV. PUBLIC COMMENTS**

*Public comments are invited on agenda items. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.*

**V. CONSENT CALENDAR**

*All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. City Arts Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the City Arts Commission votes on the motion unless members of the City Arts Commission request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.*

**A. Approval of Minutes of the July 14, 2022, City Arts Commission Meeting**

**1. Draft of 07/14/2022 Minutes**

**B. Consent Calendar Items**

**2. Financial Report**

Review of financial information.

**3. Cultural Arts Activities**

Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services.

**VI. CURRENT BUSINESS**

**A. Items for Review and Possible Action**

**4. Ad Hoc Subcommittees for Fiscal Year 2022-23**

Staff will provide a list of ad hoc subcommittees for Fiscal Year 2022-23.

**5. Utility Box Program**

Staff presents a discussion on implementing a pilot utility box program in the City of Newport Beach.

**B. Monthly Reports**

**6. Cultural Arts Grants Ad Hoc Subcommittee**

Commissioners Wayan Kaufman, Leonard Simon, and Arlene Greer

**7. Student Art Exhibition Ad Hoc Subcommittee**

Commissioners Barbara George, Arlene Greer, and Leonard Simon

**8. Newport Beach Arts Foundation Liaison Ad Hoc Subcommittee**

Commissioners Maureen Flanagan and Arlene Greer

**VII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

**VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the City Arts Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.*

**IX. ADJOURNMENT**

**Newport Beach City Arts Commission Meeting Minutes**  
**Thursday, July 14, 2022**  
**Regular Meeting – 5:00 PM**  
**100 Civic Center Drive**  
**Newport Beach, CA 92660**

**I. CALL MEETING TO ORDER – 5:00 P.M.**

**II. ROLL CALL**

Commissioners Present:     Arlene Greer, Chair  
                                         Marie Little, Vice Chair  
                                         Maureen Flanagan, Secretary  
                                         Wayan Kaufman, Commissioner  
                                         Leonard Simon, Commissioner  
                                         Barbara George, Commissioner  
                                         Meghan McNulty, Commissioner

Commissioners Absent:

Staff Present:                     Melissa Hartson, Library Services Director  
                                         Camille Escareal-Garcia, Cultural Arts Assistant

Staff Absent:

**III. ELECTION OF OFFICERS**

Chair Greer announced the Election of Officers for Fiscal Year (FY) 2022-23. The City Arts Commission (CAC) voted to appoint the Chair, Vice Chair, and Secretary.

**Nominations for Chair:**

- Marie Little, nominated by Commissioner Flanagan and seconded by Commissioner Little, received three votes: Commissioners Flanagan, Little, and Simon.
- Arlene Greer, nominated by Commissioner George and seconded by Commissioner Kaufman, received four votes: Commissioners George, McNulty, Kaufman, and Greer.

Commissioner McNulty said that over the past year she had observed the CAC and saw the intricacies of the Commission and the position of the Chair. Based on that she advocated for Arlene Greer.

Commissioner Flanagan suggested a rotation for the position of Chair where the Vice Chair became Chair to ensure a smooth transition between positions. Based on that she advocated for Marie Little.

Commissioner George noted that as a new Commissioner she liked consistency and thought it was in the best interest of the CAC to continue under the current Chair and complete the outstanding tasks. She also appreciated Arlene Greer's experience.

Commissioner Simon appreciated Arlene Greer's experience of 12 years but noted that this would be her last year on the Commission, and it needed to carry on without her afterwards. Based on that, Commissioners needed to move through leadership to the position of Chair. Other Commissions tend to rotate the leadership positions. Although the vote was in Commissioner Greer's favor, she could turn down the position.

Commissioner Greer said that from 2011 until 2015 the CAC had the same Chair, Robyn Grant, and she did an excellent job. She noted that the CAC had significant turnover in the past few years and then accepted the position of Chair for FY 2022-23. She stated she was honored to represent the entire Commission and everything that it will do in the upcoming year.

**Nominations for Vice Chair:**

- Maureen Flanagan, nominated by Commissioner Little and seconded by Commissioner Simon, was approved by all seven Commissioners for Vice Chair. No other candidates were nominated.

Commissioner Flanagan accepted the position of Vice Chair for FY 2022-23.

**Nominations for Secretary:**

- Leonard Simon, nominated by Commissioner Flanagan and seconded by Commissioner George, was approved by all seven Commissioners for Secretary. No other candidates were nominated.

Commissioner Simon accepted the position of Secretary for FY 2022-23.

**IV. NOTICE TO THE PUBLIC**

**V. PUBLIC COMMENTS**

None.

**VI. CONSENT CALENDAR**

**A. Approval of Minutes of the June 9, 2022, City Arts Commission Meeting**

**1. Draft of 06/09/22 Minutes**

Chair Greer called for revisions/amendments to the minutes but heard none.

Motion made by Commissioner George, seconded by Secretary Simon, and carried (7-0-0) to approve the June 9, 2022, meeting minutes as presented.

AYES: Greer, Little, Flanagan, Simon, Kaufman, George, McNulty

NOES: None  
ABSTENTIONS: None  
ABSENT: None

**B. Consent Calendar Items**

**2. Financial Report – Review of financial information**

Library Services Director Melissa Hartson reported that the FY had ended and that there would be one more report on it to include the final June invoices. There was good management of the budget over the FY with one excess in the professional services category. The necessary maintenance on the City Art varied from year to year. The account for the Newport Beach Art Exhibition was more in line with expectations. The negative balance was generated by the non-refundable credit card fees.

Secretary Simon asked for an explanation of the Sculpture Garden account as it contained more funds than originally budgeted.

Library Services Director Hartson stated that the amount in the account would pay for the Sculpture Garden Exhibition. The adjustment came from funds provided by the Newport Beach Arts Foundation (NBAF) since the \$135,000 from the City's General Fund did not cover the entire cost of the event. Former Library Services Director Hetherington reallocated some funds from the programming budget to ensure there was enough to cover the Sculpture Exhibition.

Secretary Simon said that there was a budget of \$135,000 which they had not spent as well as an excess amount.

Chair Greer explained that some of the funds were for the harvested sculptures and that not everyone had been paid. There were funds for the allocation of the sculptures that received honorariums which were not paid until the sculptures were harvested. The NBAF provided a \$20,000 gift which was added to the Sculpture Garden Fund.

Secretary Simon stated that he understood and asked for a moment to look at it further.

Library Services Director Hartson said that none of the costs paid to Arts Orange County (ArtsOC) was listed in the current budget. She indicated that she would look into it further.

Secretary Simon said that they started with a budget of \$135,000. \$34,000 was added for a total of \$169,000. Not only did they not spend "a lot" they had \$9,825 in excess of the budget. He stated that there was something wrong and they did not spend the money.

Library Services Director Hartson said that they did spend the money.

Secretary Simon said it was not shown.

Library Services Director Hartson stated that she understood but that they had not pulled everything from the account. They had created project strings for each of the Phases and all the information from all the Phases was not included. It would be shown on the final report.

Secretary Simon said that it had to show on the final report so the Council or an auditor could follow the funds.

Chair Greer reminded the CAC that there were two Sculpture Garden openings, one on September 18, 2021, for Phase VI and the second for Phase VII on June 25, 2022. Everything would be reconciled on the next report. Library Services Director Hartson could be contacted outside the meeting with questions.

Commissioner George asked if the CAC would receive a revised report.

Library Services Director Hartson stated that she understood what happened and would run a final report.

Secretary Simon said that all the expenses in the account were dated May 6 and represented honorariums. There were no expenses to ArtsOC.

Library Services Director Hartson said that they were in the finance strings, were expended, and would be clearly designated.

Chair Greer noted that the \$14,000 was contributed from the programming budget to complete the honorariums for Phase VII. She explained where the money went.

Secretary Simon indicated that he followed the explanation but was concerned it was not on paper.

Chair Greer indicated that it would be on paper at the next meeting. She explained that it was always shown in August when they saw the numbers for the new FY.

Library Services Director Hartson assured the CAC that the record would accurately reflect the expenditures.

Chair Greer noted that she was pleased Commissioners were interested in the financials. She asked a question about Svartifoss Corp on Page 13 and if that was for the new curator.

Cultural Arts Assistant Escareal-Garcia confirmed that Svartifoss Corp is the name of the new art installer's business. She had met with the new art installer for an hour to go over details for the Newport Beach Art Exhibition, though the event would eventually be postponed.

Chair Greer called for further CAC comment on the financial report but heard none. She then called the public comment.

Jim Mosher, Newport Beach resident, noted an additional discrepancy having to do with the Programming Budget. While there was an entry in the Sculpture Exhibition Phase VII Budget regarding funds being reallocated from programming, there was no entry in the Programming Budget to reflect the removal of said funds.

Secretary Simon indicated he saw the discrepancy as well and thought the Budget was changed so that the \$60,500 was larger to begin with. He stated that from an accounting standpoint it was incorrect.

Chair Greer asked if it was possible during the changeover of the Library Services Director position that Former Library Services Director Hetherton prepared an advance of the financials and reallocated the monies.

Secretary Simon said that the adjustment was done in August and did not show an entry in the financial report. He indicated that it should be looked at.

Library Services Director Hartson indicated that she would report back on it.

Secretary Simon said that the Programming Budget should have been \$74,500 to start with.

Library Services Director Hartson stated that she would report back to the CAC on the item.

**3. Cultural Arts Activities** – *Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services*

Library Services Director Hartson reported that there was an increase in community participation at the June Concert on the Green. Staff is gearing up for the next Concert on the coming Sunday, which was Billy Nation. She expected increased participation through the rest of the summer. The Sculpture Garden Phase VII Grand Opening was lovely and well attended. The music added to the environment and the luncheon was graciously hosted by the NBAF. The Mayor's dedication and the children's activities made the day more special. She encouraged Commissioners to visit the new black and white photography exhibition in the Central Library Gallery.

Vice Chair Flanagan noted that the food truck at the June 12 concert started too late.

Cultural Arts Assistant Escareal-Garcia stated that a week prior to the concerts she emailed the vendors with directions. She believed the source of the confusion was because she listed the time the concert started as well as the time food sales were supposed to open. Going forward she would make sure the email was clearer.

Chair Greer, on behalf of the Surf Film Ad Hoc Subcommittee, requested that Item 7 in the agenda, the Date for the 2022 Surf Film Screening, be removed and rescheduled to the August meeting.

Motion made by Commissioner George, seconded by Commissioner Little, and carried (6-1-0-0) to approve the Consent Calendar with Item 7 removed and rescheduled.

AYES:	Greer, Little, Flanagan, Kaufman, George, McNulty
NOES:	Simon
ABSTENTIONS:	None
ABSENT:	None

## **VII. CURRENT BUSINESS**

### **A. Items for Review and Possible Action**

#### **4. City Arts Commission Statement of FY 2022-23 Funding Priorities for the Newport Beach Arts Foundation**

Staff recommends the CAC approve a funding priority for submission to the NBAF.

Library Services Director Hartson reported that annually the CAC made a request to the NBAF for its wish list. This year the CAC requested \$20,000 to help fund Phase VIII of the Sculpture Garden Exhibition honorariums. Phase VIII will cost close to the Phase VII amount of \$169,000 so it would not be covered by the \$135,000 from the General Fund.

Secretary Simon noted that costs were increasing but the CAC had requested \$20,000 a year for the past several years. Honorariums were also increasing. Therefore, he thought the request should be for \$25,000 instead of \$20,000.

Chair Greer was unsure the NBAF could honor that request. They were just billed about \$4,800 for the Phase VII Artist Luncheon. NBAF was hosting Art in the Park in October, which could raise \$10,000 to \$12,000. At this point, the \$20,000 request was consistent with what the NBAF could provide.

Vice Chair Flanagan said that the NBAF had a difficult time raising money. She agreed with Secretary Simon but did not think the group had the capacity to raise more money.

Secretary Simon stated that if the CAC requested \$25,000 the NBAF could say no.

Commissioner McNulty asked if the NBAF gave money to anyone else.

Chair Greer explained that they could only fund the CAC.

Vice Chair Flanagan said that it was a very small budget.

Commissioner McNulty asked if they only had \$20,000.

Chair Greer stated that they had \$23,000 the last time she looked.

Vice Chair Flanagan repeated the NBAF was small.

Chair Greer noted that they had expenses related to Art in the Park as well which they had to meet. She further noted from the record that the prior year the CAC received \$10,000 from the NBAF.

Commissioner McNulty asked if the NBAF could hold its own events to raise funds.

Chair Greer stated that they could but that the NBAF needed help. She urged Commissioners to provide them with names of artists to contact for Art in the Park.

Commissioner Little asked if Cultural Arts Assistant Escareal-Garcia could send an eblast to the artists who previously participated in the Newport Beach Art Exhibition letting them know about Art in the Park.

Library Services Director Hartson stated they would look into it.

Commissioner Little thought that would help the NBAF with entries tremendously.

Chair Greer said that the CAC always shared artist resources with the NBAF. She attended the Balboa Art Walk and provided the artists with the Art in the Park information.

Commissioner George asked if the only way the CAC could receive funds was through the NBAF.

Chair Greer said that any donations in support of the CAC had to be through the NBAF.

Secretary Simon explained that the NBAF was the fundraising arm of the arts community which is governed by the CAC.

Commissioner McNulty inquired if she could be a part of the NBAF just not a member of the board.

Chair Greer explained that three members of the CAC were a part of the NBAF as liaisons but did not have voting positions on the board. The total size of the NBAF Board was around 13 members.

Commissioner McNulty indicated she had a list of 20 potential members for the NBAF.

Chair Greer stated that she would put her in communication with the membership person at the NBAF.

Commissioner George asked what would happen if the NBAF received additional donations.

Chair Greer explained that the CAC could request additional funds throughout the year. The CAC did not request funds until they were needed. Typically the NBAF was asked to support honorariums, the luncheon, and for contributions to the Newport Beach Art Exhibition. The CAC did not take the \$3,450 for the Newport Beach Art Exhibition last year since the event was postponed. Any donated money should be directed through the NBAF.

Secretary Simon asked where the CAC was on his proposal to increase the ask to \$25,000.

Vice Chair Flanagan was in favor of increasing the ask.

Chair Greer thought that it was not a good idea to request more money than the NBAF had. She repeated that the NBAF needed to meet its expenses for Art in the Park. Based on that, she could not support an increased ask.

Commissioner Little thought the ask would create a goal for the NBAF which was important. She was in favor of increasing the ask.

Chair Greer stated that she believed they did not have the proposal from ArtsOC yet.

Library Services Director Hartson stated that was correct.

Chair Greer stated they could make an ask for \$25,000 but were unlikely to receive it. Also, the CAC did not yet know if it would need the \$25,000.

Cultural Arts Assistant Escareal-Garcia asked if the CAC could request an additional \$5,000 in the future.

Chair Greer said that they could. However, it was important to request the first \$20,000 so that they could make the recommendation to the City in time for the September City Council meetings.

Vice Chair Flanagan asked when the check to ArtsOC would be cut.

Chair Greer said that when the proposal went to City Council the check needed to be there. She reminded the CAC that former Library Services Director Hetherington was very clear about that point the prior year.

Secretary Simon thought they were putting the cart before the horse since they did not have the ArtsOC proposal, but he guaranteed the CAC that it would be higher than it was the previous year. Based on that, he argued that they should request \$25,000.

Chair Greer noted that \$20,000 was the most the CAC had ever asked NBAF for and she was not aware that they would receive an increase from ArtsOC this year.

Secretary Simon stated that he had not heard anything from ArtsOC but noted that everything was increasing in price.

Commissioner George said that she worked with lots of 501(c)(3)'s and they were all hurting as people were giving less. She urged the CAC to come to a compromise that would not leave the NBAF penniless. She liked Cultural Arts Assistant Escareal-Garcia's suggestion of requesting additional funds at a later date.

Chair Greer repeated that \$20,000 was at the high end of a request and that they could always request additional funds. The NBAF met a \$20,000 request less than a year ago since the CAC had two openings in one year. Additionally, the NBAF would not meet again until after the August CAC meeting.

Motion made by Secretary Simon, seconded by Vice Chair Flanagan to request \$25,000 from the NBAF.

Substitute Motion made by Chair Greer to request \$20,000 from the NBAF.

Secretary Simon thought that the CAC needed to vote on the first Motion before entertaining a second Motion.

Chair Greer asked Library Services Director Hartson to clarify the process.

Jim Mosher, Newport Beach resident, explained that what Chair Greer did was propose a Substitute Motion. That takes precedence over the original Motion. If the Substitute Motion failed, then the CAC would return to the first Motion.

Commissioner McNulty inquired how many members the NBAF had and if they charged for membership.

Chair Greer thought there were 10 members.

Commissioner Little said that there were 25 members or less.

Chair Greer asked if her Substitute Motion had a second.

Substitute Motion made by Chair Greer, seconded by Commissioner George, and failed (2-5-0-0) to request \$20,000 from the NBAF.

AYES:	Greer, George
NOES:	Little, Simon, McNulty, Kaufman, Flanagan
ABSTENTIONS:	None
ABSENT:	None

Motion made by Secretary Simon, seconded by Vice Chair Flanagan, and carried (5-2-0-0) to request \$25,000 from the NBAF.

AYES:	Little, Simon, McNulty, Kaufman, Flanagan
NOES:	Greer, George
ABSTENTIONS:	None
ABSENT:	None

Chair Greer apologized for taking the vote prior to the public comment and called for it.

Leslie Miller, Newport Beach resident, indicated that for the past 15 years she had been on the Palm Desert Public Arts Commission. With respect to funding, she thought the only way to make progress was to go through the political system. Worldwide public art was a concern. There is no major city that did not have a substantial policy in favor of public art. In Palm Desert, people were assessed fees for permits that contributed to public art. She spoke of an attempt to bring public art to an area near her home and the increased property values. She found the ask of \$20,000 to \$25,000 to be shockingly low.

Chair Greer invited Ms. Miller to continue her comments at the end of the meeting.

- 5. Selection of a New Date for the 56<sup>th</sup> Annual Newport Beach Art Exhibition**  
The CAC will determine a new date for the 56<sup>th</sup> Annual Newport Beach Art Exhibition.

Chair Greer directed the CAC to Page 19 of the report.

Library Services Director Hartson stated that a variety of dates were discussed for the Newport Beach Art Exhibition. To ensure artist participation, staff recommended Saturday, June 24, 2023.

Chair Greer said that every member of the CAC would be needed on the day of the event. Therefore, she requested everyone check that they were available on the date. Seeing that everyone was available, she called for the public comment, but there was none.

Motion made by Chair Greer, seconded by Secretary Simon, and carried (7-0-0-0) to approve Saturday, June 24, 2023, for the 56th Annual Newport Beach Art Exhibition.

AYES:	Greer, Little, Flanagan, Simon, Kaufman, George, McNulty
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

#### **6. 2022 Student Art Exhibition Timeline**

Staff recommends that the CAC approve a proposed timeline for the 2022 Newport Beach Student Art Exhibition

Chair Greer directed the CAC to Page 20 of the report and noted that herself, Commissioner George, and Secretary Simon were members of the committee.

Library Services Director Hartson provided the following timeline for the 2022 Student Art Exhibition:

- Call for Entries: Friday, September 2, 2022 – Friday, November 4, 2022
- Judging Period: Mid-November 2022
- Selection and Approval of Winners: Thursday, December 8, 2022 - CAC Regular Meeting
- Display of Artwork: Monday, January 9, 2023 – Friday, February 10, 2023
- Student Art Award Presentation – January 2023 - CAC Regular Meeting

Commissioner Little thought the schedule was lengthy from start to finish and asked why the Student Art Exhibition could not be finished by the end of 2022.

Cultural Arts Assistant Escareal-Garcia explained there was another exhibition in the Library during that timeframe. The Aging As Art display, organized by the Council of Aging, would run from November to December in the space where the Student Art Exhibition is displayed. The timeline was also adjusted to provide students with additional time to submit art while they were physically in school. Additionally, they were anticipating a larger number of entries than the prior year.

Commissioner Little assumed that entries could be submitted weekly to the ad hoc subcommittee for review.

Cultural Arts Assistant Escareal-Garcia confirmed that the works would be submitted to the ad hoc subcommittee in batches.

Chair Greer said that the ad hoc committee provided staff with instruction to start the process when school. Student artwork would be displayed in early 2023.

Commissioner George thanked staff for their work and thought the timeline worked well considering the Exhibition was for children of all ages and stages. They did not want to encroach on holiday family time. Therefore, the timeline was sound.

Secretary Simon also thought it was important to give children time over the holidays. He asked how many submissions they had for Phase VII of the Sculpture Exhibition.

Chair Greer thought there was 65 submissions.

Secretary Simon stated that, based on their experience with selecting sculptures for Phase VII, the process of selecting winners would be a monumental task based on the number of submissions received. He supported the work being sent to the ad hoc subcommittee in batches.

Cultural Arts Assistant Escareal-Garcia reminded the CAC that last year she received a large number of submissions on the final date. For that reason, they capped the submissions in November.

Chair Greer reminded the CAC that, following the Student Art Exhibition, they needed to judge the Phase VIII sculptures.

Chair Greer called for the public comment.

Leslie Miller, Newport Beach resident, believed the State gave Newport Beach \$500,000.

Chair Greer said that was for the Sculpture Garden, not the Student Art Exhibition. She confirmed that the funds had been used and called for a Motion.

Motion made by Secretary Simon, seconded by Commissioner George, and carried (7-0-0) to approve the proposed timeline for the 2022 Newport Beach Student Art Exhibition.

AYES: Greer, Little, Flanagan, Simon, Kaufman, George, McNulty

NOES: None

ABSTENTIONS: None

ABSENT: None

**7. Date for the 2022 Surf Film Screening: Presenting *Echo Beach***

Staff recommends that the CAC approve the date for the film screening of Jeff Parker's 2009 film, *Echo Beach*.

Item tabled.

**8. Exhibition of Art at the Central Library**

The Art in Public Spaces Library Gallery Ad Hoc Subcommittee recommends that the CAC approve exhibitions by the following artists: Tim Musso, Sandra Pipkin, Jane Shehane, and Janice Steele in the gallery space in the Central Library lobby.

Chair Greer introduced the item and directed the CAC's attention to handwritten Page 22. She advised that the committee was comprised of herself, Commissioner Little, and Commissioner McNulty.

Library Services Director Hartson reported the ad hoc subcommittee recommended moving forward with four artists for the Central Library gallery.

Chair Greer called for Commissioner discussion, but there was none. She then called the public comment, but there was none so she called for a Motion.

Motion made by Secretary Simon, seconded by Commissioner Little, and carried (7-0-0) to approve exhibitions by the following artists: Tim Musso, Sandra Pipkin, Jane Shehane, and Janice Steele in the gallery space in the Central Library lobby.

AYES:	Greer, Little, Flanagan, Simon, Kaufman, George, McNulty
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

**B. Monthly Reports**

**9. Newport Beach Arts Foundation Liaison Ad Hoc Subcommittee**  
Commissioners Maureen Flanagan and Arlene Greer

Vice Chair Flanagan reported the NBAF met on June 15 and discussed giving out the scholarships, which was now completed. The remainder of the meeting discussed Art in the Park. The NBAF was extremely disappointed they could not move forward with the donor plaques because that was the newest idea to raise money. Art in the Park is scheduled for October 22 and Commissioners are expected to attend.

**VIII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)**

- Announcements:
  - Concert at Marina Park was scheduled for October 2 from 4-5:30 p.m.
  - Newport Beach Film Festival runs from October 13 to the 21
  - The CAC has an Instagram page and also promotes events on the Library's Instagram.

- Future Agenda:
  - Utility Box Art program
  - Additional Ask for NBAF funding – Special Meeting if necessary
  - New contract with ArtsOC
  - Surf Film Screening
  - Cultural Arts Grants Debriefing
  - Sculpture Exhibition Phase VII Debriefing
  - Sunset of committees
  - Timeline of Future Events – living document calendar
  - Possibility of moving meeting times to 6:00 p.m.

**IX. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None.

**ADJOURNMENT** – 6:29 P.M.

## Cultural Arts Division

FY 2021-22

As of June 30, 2022

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
<b>Programming</b>	<b>60,500.00</b>					
01060603-841004		07/16	Sully Entertainment Group LLC	3,250.00	57,250.00	The Sully Band (COTG)
		07/31	Gotprint.com	(55.83)	57,305.83	Canceled order
		07/31	Gotprint.com	161.22	57,144.61	COTG Banners
		07/31	Gotprint.com	98.89	57,045.72	COTG rack cards
		07/31	Gotprint.com	55.83	56,989.89	COTG banner (Balboa Bridge)
		07/31	Gotprint.com	211.87	56,778.02	Sculpture Exhibition Ph. V/VI brochures
		08/06	DJE Sound & Lighting Inc.	3,405.00	53,373.02	The Sully Band (COTG Sound)
		08/06	DJE Sound & Lighting Inc.	3,405.00	49,968.02	DSB (COTG Sound)
		08/06	JDC Integrated Inc.	3,250.00	46,718.02	DSB (COTG)
		08/06	Office Depot	74.28	46,643.74	Student Art Exhibition Supplies
		08/26	Arts Orange County	(10,000.00)	56,643.74	Supplemental Funding
		08/27	Office Depot	98.75	56,544.99	Student Art Exhibition Supplies
		08/31	Gotprint.com	90.91	56,454.08	Sculpture Exhibition PH VI Banner
		09/08	Budget #01060603-811059	5,000.00	51,454.08	Sculpture Exhibition (Programming Funds)
		09/10	Benito Meschoulam	3,250.00	48,204.08	Santanaways (COTG)
		09/10	DJE Sound & Lighting Inc.	3,405.00	44,799.08	Santanaways (COTG Sound)
		09/24	Ocdamia Music Group	2,400.00	42,399.08	Shelley Rusk (Marina Park Concert)
		09/24	DJE Sound & Lighting Inc.	5,498.38	36,900.70	Shelley Rusk (Sound)
		09/30	Gotprint.com	104.09	36,796.61	Marina Park Concert Banners
		09/30	Alliant Insurance	(186.00)	36,982.61	Refund for NBAE insurance
		10/08	Office Depot	9.29	36,973.32	Student Art Exhibition Supplies
		10/15	Office Depot	29.51	36,943.81	Student Art Exhibition Certificates
		10/31	Gotprint.com	234.70	36,709.11	Sculpture Exhibition Brochures
		11/12	Amazon.com	135.74	36,573.37	Sculpture Garden Brochure Boxes
		11/30	WESTAF	525.00	36,048.37	NBAE CaFE Renewal Fee
		11/30	Amazon.com	525.00	35,523.37	Student Art Exhibition Gift Cards
		12/31	LA Times Media Group	200.10	35,323.27	Ad for Newport Beach Art Exhibition
		12/31	LA Times Media Group	200.10	35,123.17	Ad for Newport Beach Art Exhibition
		02/28	LA Times Media Group	200.10	34,923.07	Ad for Newport Beach Art Exhibition
		03/18	Alliant Insurance	3,063.00	31,860.07	Insurance coverage for 2022 art event
		03/31	Stu News - Laguna	225.00	31,635.07	Art Exhibition 2022 Ad
		03/31	Stu News - Newport Beach	300.00	31,335.07	Art Exhibition 2022 ad
		03/31	Gotprint.com	122.69	31,212.38	Art Exhibition 2022 rack card
		04/30	Gotprint.com	191.34	31,021.04	COTG 2022 rack card
		04/30	Gotprint.com	252.64	30,768.40	COTG 2022 Banners
		05/06	Glenn A. Henry III	3,250.00	27,518.40	Catch a Wave (COTG)
		05/06	Alliant Insurance	716.00	26,802.40	COTG 05-29 Insurance coverage
		05/20	DJE Sound & Lighting Inc.	3,646.25	23,156.15	Catch a Wave (COTG Sound)
		05/20	Mark Wood Entertainment	7,250.00	15,906.15	Mark Wood/Parrot Head Band (COTG)
		05/20	Mark Wood Entertainment	3,784.25	12,121.90	Mark Wood (COTG Sound)
		05/23	City of Newport Beach	29.00	12,092.90	Recess Truck License Fee (COTG)
		05/23	City of Newport Beach	29.00	12,063.90	ARTovator License Fee (COTG)
		05/27	Tracy Kiggen / ARTovator	600.00	11,463.90	Children's Activities 05-29-22 (COTG)
		05/31	Gotprint.com	66.66	11,397.24	Sculpture Exhibition Ph. VII Banners
		05/31	Gotprint.com	66.66	11,330.58	Sculpture Exhibition Ph. VII Banners
		05/31	Gotprint.com	518.96	10,811.62	Sculpture Exhibition Ph. VII Brochures
		05/31	Gotprint.com	(59.99)	10,871.61	Canceled Order
		05/31	Image360 South Bay	281.88	10,589.73	Sculpture Exhibition Ph. VII plaques
		05/31	LA Times Media Group	400.20	10,189.53	COTG June 12 (Catch a Wave) ad
		06/10	James Samimi/Duende Flamenco	829.00	9,360.53	Sculpture Phase VII Grand Opening
		06/10	Edward Olen / Photography	250.00	9,110.53	Sculpture Phase VII Grand Opening
		06/10	Chuck Jones Center	300.00	8,810.53	Sculpture Phase VII Grand Opening
		06/10	Tracy Kiggen / ARTovator	600.00	8,210.53	Catch a Wave (COTG)
		06/17	Nikrez / Balloon Box	993.67	7,216.86	Sculpture Phase VII Grand Opening
		06/30	LA Times Media Group	200.10	7,016.76	COTG July 17 (Billy Nation) ad
		06/30	Gotprint.com	183.58	6,833.18	Rack cards for COTG concerts
		06/30	Image360 South Bay	281.88	6,551.30	S.E. Phase VII Sculpture Plaques
<b>TOTAL</b>					<b>6,551.30</b>	

## Cultural Arts Division

FY 2021-22

As of June 30, 2022

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
<b>Professional Services</b>	<b>22,390.00</b>					
01060603-811008		07/23	Alan Scott Art Inc.	357.50	22,032.50	Art Installation (Quilts on the Wall)
		08/20	TAVD Visual Assistant	175.50	21,857.00	Transcription of Minutes (6/10)
		08/20	TAVD Visual Assistant	209.25	21,647.75	Transcription of Minutes (7/08)
		09/17	Alan Scott Art Inc.	302.50	21,345.25	Art Installation (Richard Ferncase)
		09/17	TAVD Visual Assistant	191.25	21,154.00	Transcription of Minutes (08/12)
		09/24	William McClelland Ent.	894.00	20,260.00	Bronze Sculpture restoration
		09/24	Crown Building Services	825.00	19,435.00	Ben Carlson & Sphere 112 cleaning
		10/15	TAVD Visual Assistant	168.75	19,266.25	Transcription of Minutes (09/09)
		10/22	Allied Universal	300.00	18,966.25	Shelley Rusk - Concert Maintenance
		11/19	TAVD Visual Assistant	249.75	18,716.50	Transcription Minutes (10/09)
		11/19	Crown Building Services	825.00	17,891.50	Ben Carlson & Sphere 112 cleaning
		12/17	TAVD Visual Assistant	175.50	17,716.00	Transcription Minutes (11/10)
		01/07	Alan Scott Art Inc.	235.00	17,481.00	Art Installation (Sunny Kim)
		01/14	TAVD Visual Assistant	281.25	17,199.75	Transcription Minutes (12/09)
		01/28	Svartifoss Corp	350.00	16,849.75	Art Installation (Roxanne Sexauer)
		02/11	Crown Building Services	825.00	16,024.75	Ben Carlson & Sphere 112 cleaning
		02/18	TAVD Visual Assistant	207.00	15,817.75	Transcription of Minutes (01/13)
		02/18	Joseph Colagrossi	790.00	15,027.75	Sunset Bench Refurbishment
		03/18	TAVD Visual Assistant	348.75	14,679.00	Transcription Minutes (02/10)
		04/15	Svartifoss Corp	350.00	14,329.00	Art Installation (Lisa Fu)
		04/22	TAVD Visual Assistant	195.75	14,133.25	Transcription of Minutes (03/10)
		05/13	Crown Building Services	825.00	13,308.25	Ben Carlson & Sphere 112 cleaning
		05/20	TAVD Visual Assistant	200.25	13,108.00	Transcription of Minutes (04/14)
		05/20	TAVD Visual Assistant	33.75	13,074.25	Transcription of Minutes (04/20)
		05/27	Svartifoss Corp	100.00	12,974.25	NBAE 1 hr. conference meeting
		05/27	Svartifoss Corp	340.00	12,634.25	Art Installation (Ann Apeles Brunning)
		06/17	TAVD Visual Assistant	141.75	12,492.50	Transcription of Minutes (05/12)
		06/24	Allied Universal	600.00	11,892.50	COTG Maintenance
		06/30	TAVD Visual Assistant	119.25	11,773.25	Transcription of Minutes (06/09)
<b>TOTAL</b>					<b>11,773.25</b>	
<b>Sculpture Garden</b>	<b>135,000.00</b>					
01060603-811059		08/20	Fund Adjustment	(5,000.00)	140,000.00	Re-allocation of Programming Funds
		08/20	Fund Adjustment	(9,000.00)	149,000.00	Re-allocation of Gift Account Funds
		09/28	Fund Adjustment	(20,000.00)	169,000.00	NBAF Gift Added
		11/26	Arts Orange County	3,888.88	165,111.12	Phase VI Management (1/9)
		12/17	Arts Orange County	3,888.88	161,222.24	Phase VII Management (2/9)
		01/28	Arts Orange County	3,888.88	157,333.36	Phase VII Management (3/9)
		03/04	Arts Orange County	7,777.76	149,555.60	Phase VII Management (4 & 5/9)
		04/15	Arts Orange County	3,888.88	145,666.72	Phase VII Management (6/9)
		05/06	Arts Orange County	3,888.88	141,777.84	Phase VII Management (7/9)
		05/06	Curtis M. Brill	3,000.00	138,777.84	"Seated Diana" honorarium (2/2)
		05/06	Grant Irish	2,000.00	136,777.84	"Primemover" honorarium (2/2)
		05/06	Patricia Vader	3,000.00	133,777.84	"Unbearable Lightr." honor. (2/2)
		05/06	Andra Broekelschen	1,100.00	132,677.84	"Window to the Sea" honor. (2/2)
		05/06	Roger Heitzman	2,075.00	130,602.84	"Cosmo" honorarium (2/2)
		05/06	Nancy C. Mooslin	1,750.00	128,852.84	"Fractured Peace" honor. (2/2)
		05/06	Ronald Whitacre	2,250.00	126,602.84	Finish Line honorarium (2/2)
		05/06	Joe F. Sackett	3,000.00	123,602.84	"Dude Ascending" honor. (2/2)
		05/06	Monica B. Wyatt	3,000.00	120,602.84	"I'm Listening" honorarium (2/2)
		05/06	Dominic Roberts Panziera	3,000.00	117,602.84	"Individuality n.1" honorarium (2/2)
		05/06	Craig Gray	2,500.00	115,102.84	"A Novel Idea" honorarium (1/1)
		05/06	Greg Mueller	2,350.00	112,752.84	"Pathway Parabola" honor. (1/1)
		05/06	Margaret Buck Thurnherr	2,500.00	110,252.84	"David" honorarium (1/1)
		05/06	Robert Ferguson	2,450.00	107,802.84	"Prey" honorarium (1/1)
		05/06	Timothy DeShong	2,350.00	105,452.84	"Cross-Section" honorarium (1/1)
		05/06	Tyler Burton	2,499.50	102,953.34	"Archeology of the Everyday" honor. (1/1)
		05/06	Stephen T. Landis	2,400.00	100,553.34	"Got Juice" honorarium (1/1)
		05/06	Kirk Seese	2,499.50	98,053.84	"Pluma Sculptura" honorarium (1/1)
		05/06	Marguerite Elliot	2,250.00	95,803.84	"Where Have The Birds Gone" honor. (1/1)
		05/06	Joe F. Sackett	2,500.00	93,303.84	"Eve" honorarium (1/1)
		05/24	Stephen T. Landis	(2,400.00)	95,703.84	"Got Juice" honor. refund
		05/27	Alex Gall	2,000.00	93,703.84	"To the Moon" honorarium (1/1)
		06/10	Arts Orange County	3,888.88	89,814.96	Phase VII Management (8/9)
		06/24	Arts Orange County	43,224.88	46,590.08	Phase VIII Management (9/9)
		06/24	Arts Orange County	23,832.00	22,758.08	Phase V De-Installation
<b>TOTAL</b>					<b>22,758.08</b>	

## Cultural Arts Division

FY 2021-22

As of June 30, 2022

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
<b>City Grants</b>	<b>30,000.00</b>					
01060603-821006		05/13	Baroque Music Festival, CdM	5,000.00	25,000.00	2021-22 Cultural Arts Grant
		05/13	South Coast Repertory	3,000.00	22,000.00	2021-22 Cultural Arts Grant
		05/13	Balboa Island Improvement Assoc.	3,000.00	19,000.00	2021-22 Cultural Arts Grant
		05/13	Backhausdance	4,000.00	15,000.00	2021-22 Cultural Arts Grant
		05/13	Pacific Chorale	5,000.00	10,000.00	2021-22 Cultural Arts Grant
		05/20	Pacific Symphony	5,000.00	5,000.00	2021-22 Cultural Arts Grant
		06/24	Laguna Playhouse	5,000.00	0.00	2021-22 Cultural Arts Grant
<b>TOTAL</b>					<b>0.00</b>	
<b>Special Events (NBAE)</b>	<b>0.00</b>					
01060603-521450		12/03	Patti Estabrooks	50.00	(50)	Entry Fee Refund
		01/18	WESTAF (CaFE)	(696.53)	646.53	December Entry Fees Deposit
		02/15	WESTAF (CaFE)	(420.82)	1067.35	January Entry Fees Deposit
		02/18	Nicola Lee	50.00	1017.35	Entry Fee Refund
		03/15	WESTAF (CaFE)	(386.96)	1404.31	February Entry Fees Deposit
		03/25	Katherine Jinhee Kim	50.00	1354.31	Entry Fee Refund
		04/08	Karen Kay	50.00	1304.31	Entry Fee Refund
		04/08	Christopher DeFelippo	50.00	1254.31	Entry Fee Refund
		04/27	WESTAF (CaFE)	(1,489.90)	2744.21	March Entry Fees Deposit
		04/29	Laurie Blowers	35.00	2709.21	Entry Fee Refund
		04/29	Shirley Carta	50.00	2659.21	Entry Fee Refund
		04/29	Nancy Chong	50.00	2609.21	Entry Fee Refund
		04/29	Julie Crone	50.00	2559.21	Entry Fee Refund
		04/29	Norm Ellis	50.00	2509.21	Entry Fee Refund
		04/29	Patti Estabrooks	50.00	2459.21	Entry Fee Refund
		04/29	Ahdee Goldberg	50.00	2409.21	Entry Fee Refund
		04/29	Daniel Hachard	50.00	2359.21	Entry Fee Refund
		04/29	Niree Kodavardian	50.00	2309.21	Entry Fee Refund
		04/29	Ruth Kurisu	50.00	2259.21	Entry Fee Refund
		04/29	Marie Lavallee	50.00	2209.21	Entry Fee Refund
		04/29	Kelly Lingel-Crowder	50.00	2159.21	Entry Fee Refund
		04/29	James Loving	50.00	2109.21	Entry Fee Refund
		04/29	Sherry Marger	50.00	2059.21	Entry Fee Refund
		04/29	YanYan Ouyang	50.00	2009.21	Entry Fee Refund
		04/29	John Oyler	50.00	1959.21	Entry Fee Refund
		04/29	Sandra Pipkin	50.00	1909.21	Entry Fee Refund
		04/29	Martha Ryan	35.00	1874.21	Entry Fee Refund
		04/29	Reza Safa	50.00	1824.21	Entry Fee Refund
		04/29	Karen Stein	50.00	1774.21	Entry Fee Refund
		04/29	Katy Tackes	50.00	1724.21	Entry Fee Refund
		04/29	Bob Vale	50.00	1674.21	Entry Fee Refund
		04/29	Feiran Wang	50.00	1624.21	Entry Fee Refund
		04/29	Skylar Weeks	35.00	1589.21	Entry Fee Refund
		04/29	William West	50.00	1539.21	Entry Fee Refund
		04/29	Yien Xu	50.00	1489.21	Entry Fee Refund
		04/29	Ron Yeo	35.00	1454.21	Entry Fee Refund
		04/29	Gina Yu	50.00	1404.21	Entry Fee Refund
		04/29	Kevin Jacobs	35.00	1369.21	Entry Fee Refund
		04/29	Aaron Bernard	50.00	1319.21	Entry Fee Refund
		04/29	Kevin Ivey	50.00	1269.21	Entry Fee Refund
		04/29	Kevin Nelson	50.00	1219.21	Entry Fee Refund
		04/29	Eva Altmann	50.00	1169.21	Entry Fee Refund
		04/29	Sheila Fram	35.00	1134.21	Entry Fee Refund
		04/29	Martha Hernandez	50.00	1084.21	Entry Fee Refund

(continued on next page)

**Cultural Arts Division**
**FY 2021-22**
*As of June 30, 2022*

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
<b>Special Events (NBAE)</b>						
01060603-521450		04/29	Monica List	50.00	1034.21	Entry Fee Refund
		04/29	Vicki Morris	50.00	984.21	Entry Fee Refund
		04/29	Ellie Sell-Goldstein	50.00	934.21	Entry Fee Refund
		05/06	Sophia Hyun	50.00	884.21	Entry Fee Refund
		05/20	Vlasta Jercinovich	50.00	834.21	Entry Fee Refund
		05/20	Ken Jones	50.00	784.21	Entry Fee Refund
		05/20	Michael Knoell	50.00	734.21	Entry Fee Refund
		05/20	Soyon Koh	50.00	684.21	Entry Fee Refund
		05/20	Cecilia Lee	50.00	634.21	Entry Fee Refund
		05/20	Julia Martinez	50.00	584.21	Entry Fee Refund
		05/20	Elena Marty	35.00	549.21	Entry Fee Refund
		05/20	Ad Michaeli	50.00	499.21	Entry Fee Refund
		05/20	Nima Nia	50.00	449.21	Entry Fee Refund
		05/20	Nicole Ondrush	50.00	399.21	Entry Fee Refund
		05/20	Jeff Parker	50.00	349.21	Entry Fee Refund
		05/20	Zeus Quijano	50.00	299.21	Entry Fee Refund
		05/20	Ted Rigoni	50.00	249.21	Entry Fee Refund
		05/20	Edy Seaver	35.00	214.21	Entry Fee Refund
		05/20	Ashu Shende	50.00	164.21	Entry Fee Refund
		05/20	Donna Stogner	50.00	114.21	Entry Fee Refund
		05/20	Eric Stogner	50.00	64.21	Entry Fee Refund
		05/20	Edward Tutton	50.00	14.21	Entry Fee Refund
		05/20	Eniko Uzonyi	50.00	-35.79	Entry Fee Refund
		05/20	Pedro Vasilakis	35.00	-70.79	Entry Fee Refund
		05/20	Crystal Enciso	35.00	-105.79	Entry Fee Refund
		05/20	Paul Avery	35.00	-140.79	Entry Fee Refund
		05/20	Marianna Baker	50.00	-190.79	Entry Fee Refund
		05/20	Bobby Barzi	50.00	-240.79	Entry Fee Refund
		05/20	Ed Bowen	50.00	-290.79	Entry Fee Refund
		05/20	Ernest Broaden	50.00	-340.79	Entry Fee Refund
		05/20	Mary Chabre	35.00	-375.79	Entry Fee Refund
		05/20	Barry Cole	50.00	-425.79	Entry Fee Refund
		05/20	Rebekah Corum	50.00	-475.79	Entry Fee Refund
		05/20	Glenn Davis	50.00	-525.79	Entry Fee Refund
		05/20	Linda DeRosa	50.00	-575.79	Entry Fee Refund
		05/20	Lane Dittoe	35.00	-610.79	Entry Fee Refund
		05/20	Darren Domingo	50.00	-660.79	Entry Fee Refund
		05/20	Nevine Erian	50.00	-710.79	Entry Fee Refund
		05/20	Theresa Florez	50.00	-760.79	Entry Fee Refund
		05/20	Ryan Franklin	50.00	-810.79	Entry Fee Refund
		05/20	Cyrus Ghalambor	50.00	-860.79	Entry Fee Refund
		05/20	Cindy Gillis	50.00	-910.79	Entry Fee Refund
		05/20	Christie Grimstad	50.00	-960.79	Entry Fee Refund
		05/20	Olga Grun	50.00	-1010.79	Entry Fee Refund
		05/20	Alfred Hamabad III	50.00	-1060.79	Entry Fee Refund
		05/20	Juanita Holley	50.00	-1110.79	Entry Fee Refund
		05/20	WESTAF (CaFE)	(977.08)	-133.71	April Entry Fees Deposit
		06/30	Shant Beudjekian	50.00	-183.71	Entry Fee Refund
<b>TOTAL</b>					(183.71)	

**Cultural Arts Division**
**FY 2022-23**
*As of July 31, 2022*

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
<b>Programming</b>	<b>60,500.00</b>					
01060603-841004		07/08	DJE Sound & Lighting, Inc.	3,646.25	56,853.75	COTG Sound (Billy Nation)
		07/08	Tracy Kiggen / ARTovator	629.00	56,224.75	COTG Children's activities (Billy Nation)
		07/15	Adam Shapiro	3,250.00	52,974.75	COTG Billy Nation
		07/29	Tracy Kiggen / ARTovator	629.00	52,345.75	COTG children's activities (Young Guns)
<b>TOTAL</b>					<b>52,345.75</b>	
<b>Professional Services</b>	<b>22,000.00</b>					
01060603-811008		07/29	Svartifoss Corp.	340.00	21,660.00	Art Installation (Rob Williams)
<b>TOTAL</b>					<b>21,660.00</b>	
<b>City Grants</b>	<b>30,000.00</b>					
01060603-821006					30,000.00	
<b>TOTAL</b>					<b>30,000.00</b>	
<b>Sculpture Garden</b>	<b>135,000.00</b>					
01060603-811059					135,000.00	
<b>TOTAL</b>					<b>135,000.00</b>	
<b>Special Events (NBAE)</b>	<b>0.00</b>					
01060603-521450						
<b>TOTAL</b>					<b>0.00</b>	
<b>Advertising</b>	<b>1340.00</b>					
01060603-871002					1,340.00	
<b>TOTAL</b>					<b>1,340.00</b>	

**TO** Newport Beach City Arts Commission

**FROM:** Library Services Department  
Melissa Hartson, Library Services Director  
949-717-3810, mhartson@newportbeachca.gov

**PREPARED BY:** Melissa Hartson and Camille Escareal-Garcia

**TITLE:** Cultural Arts Activities for July 2022

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**CONCERTS ON THE GREEN:**



Billy Nation performed on July 17 on the Civic Green. This Billy Joel tribute band was well-received, with nearly 3,000 attendees gathering on the Civic Green. Children's activities, provided by ARTovator, which included face painting and balloon animals, rounded out this family-fun event. The next concert will be on August 21, featuring country cover band Young Guns.

**CENTRAL LIBRARY GALLERY EXHIBITION:**

Rob Williams – Photo Archives  
July 5, 2022 – September 2, 2022



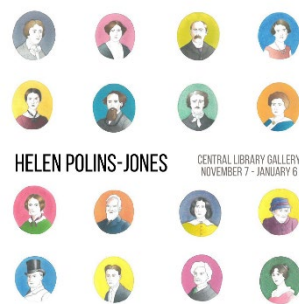
The Central Library Gallery presents the archives of photographer Rob Williams, whose work brings a timeless quality only expressed with silver based black and white negatives and prints. On display you will find select pieces from his many travels during the 1960s and 1970s, such as the *Art of Nature*, which captures stunning landscapes using only the available light of the sun, as well as his *Ensenada Street Scene* series, which documents life in the small fishing village turned tourist destination.

Most of his photography was preserved in the archives of his closet, and only in recent years has Mr. Williams had the time to devote to printing and sharing his work. According to Mr. Williams, black and white photography "has a pure and timeless quality, capturing a moment in time that is more captivating and stunning than in color." Though like all experts of their trade, Mr. Williams is not afraid to experiment from the norm, such as his *Baja California* photo series, which has an explosion color.



A California native, Mr. Williams taught photography at Oceanview School District to help pay for his education at Orange Coast College in the 1970s. During this time, he sold photos and writings to newspapers, magazines, and contributed to a guidebook about the hot springs of Baja California. Digital capture was never pursued as an art form, as Mr. Williams is dedicated to sharing the original images he captured on film. Unaltered by computers or Photoshop, with no photo applications in his dark room, Mr. Williams is a 'purist' in the truest meaning of the word.

#### **FUTURE CENTRAL LIBRARY GALLERY EXHIBITIONS:**



- Shant Beudjekian (Acrylic):  
September 6 - November 4
- Helen Polin-Jones (Watercolor Portraits):  
November 7 - January 6, 2023

#### **CULTURAL ARTS CALENDER OF EVENTS:**

City Arts Commission (CAC) meetings are held at 5 p.m. on the second Thursday of each month.

#### **UPCOMING CONCERTS ON THE GREEN DATES:**

- **Sunday, August 21** – Young Guns (Country cover band)
- **Sunday, September 18** – Britain's Finest (Beatles cover band)

All Concerts on the Green start at 6 p.m. on the Civic Green

#### **CONCERT AT MARINA PARK:**

- **Sunday, October 2** – Stone Soul (Classic Soul and Motown Tribute)  
The Concert at Marina Park will start at 4 p.m.

#### **STUDENT ART EXHIBITION**

- **Friday, September 2 – Friday, November 4** – Call for entries
- **Thursday, December 8**– Winners selected at CAC Regular Meeting
- **Monday, January 9 – Friday, February 10, 2023** – Artwork display at Central Library

#### **NEWPORT BEACH ARTS FOUNDATION – ART IN THE PARK**

- **Saturday, October 22, 10 a.m. – 5 p.m.**

#### **NEWPORT BEACH ART EXHIBITION**

- **Saturday, June 24, 2023**

**TO** Newport Beach City Arts Commission

**FROM:** Library Services Department  
Melissa Hartson, Library Services Director  
949-717-3810, mhartson@newportbeachca.gov

**PREPARED BY:** Melissa Hartson and Camille Escareal-Garcia

**TITLE:** Ad Hoc Subcommittees for Fiscal Year 2022-23

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**DISCUSSION:**

An ad hoc subcommittee is a temporary advisory committee that is:

1. composed solely of less than a quorum of the City Arts Commission,
2. serves a limited or single purpose,
3. is not perpetual,
4. will be dissolved once its specific task is completed.

Unless all these requirements are satisfied, it is a standing committee and subject to the Brown Act. This means staff would post the committee's agenda for the meeting, which would be held in public.

The Chair of the City Arts Commission appoints ad hoc subcommittees. Their role is to address a specific task and bring a recommendation to the entire City Arts Commission for approval in a public meeting. Ad hoc subcommittees are not required to meet in public, are not subject to the Brown Act, and their meeting schedule is not fixed by a legislative body.

Per ARTICLE VII of the City Arts Commission by-laws, under the heading "Committees", one or more members are appointed for a specific purpose as the business of the Commission may require. No committee shall have other than advisory power unless, by suitable action of the Commission, it is granted specific power to act. All members of the Commission are required to serve on an ad hoc subcommittee. Commissioners are also required to attend meetings, participate, and fulfill the role and responsibility of an ad hoc subcommittee member.

All committees shall make a progress report to the Commission during the regular monthly meetings. The Committee is discharged upon completion of the purpose for which it was appointed. The Chairperson will issue a final report upon the discharge of the Committee in a public meeting.

Staff suggests that the Commission review potential committee assignments and that each Commissioner express their preferences. Chair Greer will appoint committees at the September 8 meeting.

## **LIST OF AD HOC SUBCOMMITTEE APPOINTMENTS:**

**ART IN PUBLIC SPACES** – Evaluate the following, and present recommendations to City Arts Commission (CAC) for vote and ultimate approval by City Council (CC) if required:

- Artists' Submissions for the Central Library Visual Art Gallery.
- All other 'Application for Review and Consideration of Art' submissions.
  - Examples: A donation or loan of art to the City.
- Select location recommendations for any new permanent art, or re-location of existing permanent art.
- Non-performance guest appearance events relative to performing, visual and cultural arts.
  - Example: A lecture or film with reception following.
- Consult with Library staff for any publicity/outside services needed for an event.

## **CULTURAL ARTS GRANTS**

- Review merits of applications received for the CAC's Annual Arts Grants Program.
- Select recommended recipients to be presented to CAC for a vote and ultimate approval by the CC.
- Consult with the Library staff to notify successful applicants, prepare awards, set date for Awards Presentation, arrange a photographer, and press presence.

## **NEWPORT BEACH ART EXHIBITION (NBAE)**

- Evaluate artist applications for entry and present participant recommendations to CAC for approval.
- Commissioners will be expected to contact previous NBAE artist participants and discover other means of building a pool of more accomplished fine artists.
- Consult with Publicity Liaison for publicity recommendations (including post-event press).
- Plan reception.
- Determine prize categories and awards.
- Invite City dignitaries.
- Select a minimum of two suitable candidates available for consideration as the Juror for this event. Once the chosen Juror has accepted, provide their bio to Library Services Director for the next CAC Meeting Agenda Packet.

## **STUDENT ART EXHIBITION (NBSAE)**

- Create a timeline of the call for entries, selection of winners, and the award ceremony for CAC approval.
- Determine prize categories and awards.
- After submissions have been received, evaluate artist applications and present recommendation of winners for CAC approval. The Student Art Exhibition will select 9 winners per category, with three honorable mentions.
- Consult with Library staff for any publicity/outside services needed for the call for entries and selection of winners.

## **SURF FILM EXHIBITION**

- Determine date for film screening.
- Establish program event timeline.
- Consult with Library staff for any publicity/outside services needed for event.

**SPECIAL NOTES:**

***There will be no Ad Hoc Subcommittee for the following programs:***

- **SCULPTURE EXHIBITION IN CIVIC CENTER PARK, PHASE VIII**
- **SUMMER CONCERT SERIES ON THE CIVIC CENTER GREEN**
- **FALL CONCERT AT MARINA PARK**

Instead of an ad hoc subcommittee, there will be a discussion of concert performers for both the Summer Concerts and Marina Park Concert in a public forum at CAC Monthly Meetings. There will also be a discussion of sculptures for consideration of Phase VIII of the Sculpture Exhibition Public Online Survey at CAC Monthly Meetings. All Commissioners will participate, with public input encouraged.

**LIAISON ASSIGNMENTS:**

**NEWPORT BEACH ARTS FOUNDATION (NBAF) LIAISON** – Assigned commissioner shall act as the Liaison between CAC and NBAF, with oversight from the CAC Chair. The duties are as follows:

- Attend all NBAF Monthly Meetings and Events.
- Prepare and provide a CAC Update at NBAF Meetings (email copy to their Secretary afterwards).
- Prepare and provide a NBAF Update at CAC Monthly Meetings.

*Note: Chair and Vice Chair attend all NBAF meetings with the Liaison*

**HISTORICAL RESOURCES LIAISON**– Assigned commissioner shall act as the Liaison between the CAC and various individuals within the community; both public and private citizens as directed, relating to historical aspects of the City of Newport Beach. The duties are on an as-required basis and determined by Melissa Hartson, Library Services Director (with oversight from CAC Chair) as follows:

- Attend meetings within the community relative to aspects of the city's history, such as proposed public historical exhibits, events, speakers, memorials, and dedications that the CAC has been asked to participate in or act on.
- Prepare and provide a report at CAC Monthly Meetings, when necessary, with any proposed activity/action for discussion or vote before presentation to the CC for approval as required.

**NOTICING:**

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

**TO** Newport Beach City Arts Commission

**FROM:** Library Services Department  
Melissa Hartson, Library Services Director  
949-717-3810, mhartson@newportbeachca.gov

**PREPARED BY:** Melissa Hartson and Camille Escareal-Garcia

**TITLE:** Utility Box Art Program

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**DISCUSSION:**

Utility box art is a form of public art in which utility boxes on city streets are painted, wrapped, or otherwise covered in artwork. It is an effective way to incorporate art into public spaces, an opportunity for artists to display their work in a public setting, and an opportunity to create visual interest and beautify the community.

There are two mediums used for utility box art programs: turning submitted art into digital wraps—which are then installed on the utility box—or application of durable paint on the surface of the utility cabinet. Due to potential factors such as durability, the risk of compromised ventilation, graffiti, and ease of art removal, digital wraps would be the best medium.

Library Services Director Hartson has discussed the possibility of a utility box art program with Public Works staff. This program would be a joint effort with Public Works as they maintain the City's utility boxes. The City has hundreds of utility cabinets in different shape and sizes. Public Works recently wrapped two utility cabinets in front of Peninsula Fire Station 2.

In 2021, staff proposed that the Commission approve a pilot utility box program. This program would determine the viability and funding of a larger scale operation. Three artists would be awarded an honorarium to create digital wraps for City utility boxes, with additional costs to fabricate three digital wraps. The item was tabled since the Commission and staff could not identify a funding source.

Staff recommends that the Commission form an ad hoc subcommittee for a utility box art program. The ad hoc subcommittee duties would include a timeline and proposal for the pilot program, a call for utility box art submissions, an online application, and a design template form to be presented at a future public meeting for review.

**NOTICING:**

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).