



CITY OF NEWPORT BEACH CITY ARTS COMMISSION AGENDA

**Newport Beach Central Library
1000 Avocado Avenue, Newport Beach, CA 92660
Thursday, November 10, 2022 – 5:00 PM**

City Arts Commission Members:

**Arlene Greer, Chair
Maureen Flanagan, Vice Chair
Leonard Simon, Secretary
Wayan Kaufman, Commissioner
Marie Little, Commissioner
Barbara George, Commissioner
Meghan McNulty, Commissioner**

Staff Members:

**Melissa Hartson, Library Services Director
Camille Escareal-Garcia, Cultural Arts Assistant**

The City Arts Commission meeting is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the City Arts Commission agenda be posted at least seventy-two (72) hours in advance of each regular meeting and that the public be allowed to comment on agenda items before the Commission and items not on the agenda but are within the subject matter jurisdiction of the City Arts Commission. The Chair may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

The public can submit questions and comments in writing for the City Arts Commission to consider. Please send them by email to the Library Services Department at ArtsCommission@newportbeachca.gov by Wednesday, November 09, 2022, at 4:00 p.m. to give the City Arts Commissioners time to consider your comments. All emails will be made part of the record.

The City of Newport Beach's goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact Melissa Hartson, Library Services Director, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible at (949) 717-3801 or mhartson@newportbeachca.gov.

NOTICE REGARDING PRESENTATIONS REQUIRING USE OF CITY EQUIPMENT

Any presentation requiring the use of the City of Newport Beach's equipment must be submitted to the Library Services Department 24 hours prior to the scheduled meeting.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. NOTICE TO THE PUBLIC

The City provides a yellow sign-in card to assist in the preparation of the minutes. The completion of the card is not required in order to address the City Arts Commission. If the optional sign-in card has been completed, it should be placed in the tray provided.

The City Arts Commission of Newport Beach welcomes and encourages community participation. Public comments are generally limited to three (3) minutes per person to allow everyone to speak. Written comments are encouraged as well. The City Arts Commission has the discretion to extend or

shorten the time limit on agenda or non-agenda items. As a courtesy, please turn cell phones off or set them in the silent mode.

IV. PUBLIC COMMENTS

Public comments are invited on agenda items. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

V. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and will all be enacted by one motion in the form listed below. City Arts Commissioners have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the City Arts Commission votes on the motion unless members of the City Arts Commission request specific items to be discussed and/or removed from the Consent Calendar for separate action. Members of the public who wish to discuss a Consent Calendar item should come forward to the lectern upon invitation by the Chair.

A. Approval of Minutes of the October 13, 2022 City Arts Commission Meeting

1. Draft of 10/13/2022 Minutes

B. Consent Calendar Items

2. Financial Report

Review of financial information.

3. Cultural Arts Activities

Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services.

VI. CURRENT BUSINESS

A. Items for Review and Possible Action

4. Sculpture Exhibition Phase VIII Selection Process and Public Survey Discussion

Richard Stein of Arts Orange County will review the selection process and public survey for Phase VIII of the Sculpture Exhibition.

5. Ad Hoc Subcommittee for the Review of Council Policies I-9 through I-12

The City Arts Commission will form an ad hoc subcommittee for the purposes of reviewing City Council Policies I-9 *Art in Public Places*, I-10 *Financial Support for Culture and Arts*, I-11 *Acquisition of Art by the City of Newport Beach*, and I-12 *Sister City Association Policy*, in accordance with a resolution adopted by City Council at their September 13, 2022 regular monthly meeting.

6. Revisions to the Newport Beach Art Exhibition Entry Guidelines

The Newport Beach Art Exhibition Ad Hoc Subcommittee recommends that the City Arts Commission approve revisions to the annual art exhibition entry guidelines.

B. Monthly Reports

7. Surf Exhibition Ad Hoc Subcommittee

Commissioners Marie Little, Arlene Greer, and Maureen Flanagan

8. Newport Beach Arts Foundation Liaison

Commissioner Meghan McNulty

VII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

VIII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comments are invited on non-agenda items generally considered to be within the subject matter jurisdiction of the City Arts Commission. Speakers must limit comments to three (3) minutes. Before speaking, we invite, but do not require, you to state your name for the record. The City Arts Commission has the discretion to extend or shorten the speakers' time limit on agenda or non-agenda items, provided the time limit adjustment is applied equally to all speakers. As a courtesy, please turn cell phones off or set them in the silent mode.

IX. ADJOURNMENT

Newport Beach City Arts Commission Meeting Minutes
Thursday, October 13, 2022
Regular Meeting – 5:00 PM
1000 Avocado Avenue
Newport Beach, CA 92660

I. CALL MEETING TO ORDER – 5:00 p.m.

II. ROLL CALL

Commissioners Present: Arlene Greer, Chair
 Maureen Flanagan, Vice Chair
 Leonard Simon, Secretary
 Wayan Kaufman, Commissioner
 Marie Little, Commissioner
 Barbara George, Commissioner
 Meghan McNulty, Commissioner

Commissioners Absent:

Staff Present: Melissa Hartson, Library Services Director
 Francine Jacome, Administrative Support Specialist

Staff Absent: Camille Escareal-Garcia, Cultural Arts Assistant

III. PRESENTATION

1. The City Arts Commission will hold a short ceremony for the Newport Beach Arts Foundation in honor of their recent pledge of \$10,000 for Phase VIII of the Sculpture Exhibition in Civic Center Park.

The City Arts Commission (CAC) held a short ceremony for the Newport Beach Arts Foundation (NBAF) with a photo opportunity in honor of the \$10,000 pledge for Phase VIII of the Sculpture Exhibition. Chair Greer thanked the NBAF for its contribution on behalf of the CAC. She wished them the best in their fundraising efforts and thanked them for noting that the CAC was welcome to make further funding requests in the future. Chair Greer further noted the City thanks them and mentioned specific people who were unable to attend the presentation.

IV. NOTICE TO THE PUBLIC

V. PUBLIC COMMENTS

None.

VI. CONSENT CALENDAR

A. Approval of Minutes of the September 8, 2022, City Arts Commission Meeting

2. Draft of 09/08/2022 Minutes

Chair Greer called for comments/revisions to the minutes.

Secretary Simon had a clarification question on Handwritten Page 5 regarding children's activities for the 2022 Summer Concerts on the Green, as there had been an increase in the vendor fees.

Library Services Director Melissa Hartson stated that the minutes were correct, it was only a difference of \$2.00.

Chair Greer noted that she had not attended the meeting but wanted to add clarification. She explained that at the Student Art Exhibition they gave out 1st, 2nd, and 3rd prize for the different grade categories: grades Pre-K through 3rd, 4th through 7th, and 8th through 12th, along with Honorable Mentions for a total of 12 awards.

Motion made by Secretary Simon, seconded by Commissioner George, and carried (7-0-0-0) to approve the September 8, 2022 meeting minutes as presented.

AYES:	Greer, Flanagan, Simon, Kaufman, Little, George, McNulty
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

B. Consent Calendar Items

3. Financial Report – *Review of financial information*

Library Services Director Hartson reported that through September they had expended funds on the Concerts, some art installations, and professional services/cleaning. Items discussed in September such as the \$14,000 movement from the Programming Budget and the \$10,000 movement from Professional Services as well as the \$10,000 NBAF donation would be reflected in the coming months.

Chair Greer called for CAC questions, but there were none.

4. Cultural Arts Activities – *Monthly review of cultural arts activities from the Library Administrative Office for upcoming Library and City arts events and services*

Library Services Director Hartson stated that Britain's Finest was a wonderful show to end the season on as the concert was well-attended and people were dancing. The band was very interactive and fun. There is also a new watercolor exhibit in the Central Library Lobby Gallery through November which she urged Commissioners to view.

Chair Greer called for CAC questions, but there were none. Hearing no public comments on the Consent Calendar she called for a Motion.

Motion made by Vice Chair Flanagan, seconded by Secretary Simon, and carried (7-0-0) to approve the Consent Calendar.

AYES:	Greer, Flanagan, Simon, Kaufman, Little, George, McNulty
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

VII. CURRENT BUSINESS

A. Items for Review and Possible Action

5. Ad Hoc Subcommittees for Fiscal Year 2022-23

Chair Greer will appoint ad hoc subcommittee assignments for Fiscal Year 2022-23.

Chair Greer announced her assignment of the following Ad Hoc Subcommittees:

Art in Public Spaces – Commissioners Greer, Little, McNulty

Cultural Arts Grants – Commissioners Kaufman (Committee Chair), Simon

Art Exhibition – Commissioners Greer, Flanagan, another Commissioner to be assigned

Student Art Exhibition – Commissioners George (Committee Chair), Simon

Surf Film Exhibition – Commissioners Little (Committee Chair), Flanagan, Greer (Ex Officio, may step aside for another interested Commissioner)

Chair Greer assigned the following Liaisons:

Newport Beach Arts Foundation (NBAF) Liaison – Commissioner McNulty (Chair Greer and Vice Chair Flanagan will attend NBAF meetings as well)

Historical Resources - Potentially Vice Chair Flanagan as requested by Council. If Vice Chair Flanagan has a conflict, then another Commissioner would be necessary. Interested Commissioners should contact Chair Greer.

Ad Hoc Subcommittees that will be formed and assigned in the future:

Sculpture Exhibition Photo Contest – To be assigned after January 1, 2023

Shakespeare in the Park – Interested Commissioners to speak to Chair Greer or Library Services Director Hartson

Utility Boxes – Staff is investigating this idea and its budgetary needs. When that information is available the subcommittee would be formed. Commissioner Simon (Committee Chair)

Chair Greer confirmed that she had covered all subcommittees and Commissioner concern. She called for the public comment, but there was none. The committees were assigned with two members so leadership could attend as needed without violating the Brown Act.

6. Cultural Arts Grants, Fiscal Year 2022-23

Staff will present an overview of the FY 2022-23 Cultural Arts Grants program and will recommend a timeline. The City Arts Commission will also be asked to approve the due date of the FY 2021-22 Grant Completion Reports.

Library Services Director Hartson announced that there was \$30,000 budgeted for Cultural Arts Grants to be awarded to community organizations that provided arts to the community. Staff created a proposed timeline for the Grants program which was listed on Handwritten Page 18. Grant Applications would be due at the beginning of the year with subcommittee recommendation and recommendations to Council to follow. Council could then approve the recommendations and checks would be disseminated in June 2023. The timeline was very similar to the past year. She requested approval of the timeline and of the FY 2021-22 Grant Completion Report.

Chair Greer called for Commissioner comments.

Vice Chair Flanagan noted for the minutes that there had not been an increase in the Grants since 2006. The CAC wanted to talk about increasing the budget moving forward.

Chair Greer explained that the City General Planning Committee was about to establish a committee to study the vision for the City in the new General Plan Amendment. In the years she had served on the CAC pursuant to 1-10 the Commission had \$40,000 granted for the Cultural Arts Grants. Approximately 2 years ago the CAC awarded the grant money, but two grants were turned down. Accordingly, the following year the CAC received \$30,000 instead of \$40,000 in grants and that was not questioned. The amount of money may seem small, but the money is awarded to the community for children's programs in schools and was very important. She asked Library Services Director Hartson to look into the matter and find out what happened to the additional \$10,000. She then asked Jim Mosher if her retelling of the event was correct.

Jim Mosher, Newport Beach resident, stated that he could not corroborate the details, but he thought Chair Greer was correct.

Chair Greer asked Commissioner Kaufman to weigh in since she Chaired the Committee.

Commissioner Kaufman wished to emphasize how helpful the additional \$10,000 in the budget would be and confirmed that they did not establish either a minimum or maximum grant amount.

Library Services Director Hartson did not know the answer but would get the information to Commissioner Kaufman.

Commissioner Kaufman thought it would be helpful to provide at least one additional grant. With the timeline she noted that she had not heard the timeline to be challenging for grantees, so it was fine.

Secretary Simon agreed with Chair Greer that it would be nice to be able to provide a transformational grant to an applicant. With respect to Attachment A on Handwritten Page 19, he asked if it contained the current I-10. There were several Amendments listed on the next page.

Chair Greer said that there had been numerous changes and updates made two years prior.

Secretary Simon clarified that his first question was if it was the current I-10.

Library Services Director Hartson confirmed that it was not and thanked him for finding the error.

Secretary Simon pointed out the third paragraph noted that the sum was \$55,000 and he asked how it got to \$30,000.

Library Services Director Hartson explained that the most recent one amended in 2017 also stated \$55,000 but did not specify that amount for Cultural Arts Grants.

Secretary Simon noted that was not listed on the I-10 on the second page.

Library Services Director Hartson stated that was because it was not the correct I-10.

Chair Greer confirmed that the correct one was from 2017.

Secretary Simon asked how \$55,000 became \$30,000.

Library Services Director Hartson repeated that the \$55,000 was financial support for cultural arts.

Secretary Simon said that there was a significant amount of money available for programming that he did not think was actually provided. As they planned the FY they needed to ascertain the real amount.

Chair Greer explained that they were typically provided the \$30,000 from the Cultural Arts Budget which was under the scope of the Library. She asked if Commissioners Kaufman and Little also remembered the CAC receiving \$40,000 for the Cultural Arts Grants and they indicated that they did. She requested staff look into the matter and for Library Services Director Hartson to report back at the next meeting.

Secretary Simon read from the first paragraph of the I-10.

Library Services Director Hartson repeated that the attachment was incorrect and apologized for the mistake. She would forward Commissioners the correct attachment.

Administrative Support Specialist Francine Jacome explained that following a quick review of the current I-10 she saw only one change and read it aloud.

Secretary Simon asked if the City supported the Theatre Arts Center.

Chair Greer thought it did but reminded the CAC it was not an agenda item.

Secretary Simon stated that if the City did support it then it was coming out of a fund that was not controlled by the Library or the CAC.

Chair Greer repeated that the item was not on the agenda. She thanked the NBAF for coming and noted that they were leaving the meeting. She read the staff recommendation, offered a Motion, and called for the public comment.

Jim Mosher, Newport Beach resident, confirmed what Administrative Support Specialist Jacome said and that aside from the discussed change the other changes were corrected typos and other small items. The City promised to provide for the maintenance of the building but not the programming, which was self-funded. How the \$30,000 to \$40,000 related to the \$55,000 was a mystery to which he did not have an answer.

Motion made by Chair Greer, seconded by Secretary Simon, and carried (7-0-0-0) to 1) approve the timeline for the FY 2022-23 Cultural Arts Grants, and 2) approve the due date of January 16, 2023, for the FY 2021-22 Grant Completion Reports.

AYES:	Greer, Flanagan, Simon, Kaufman, Little, George, McNulty
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

B. Monthly Reports

7. Newport Beach Arts Foundation Liaison

Commissioners Maureen Flanagan and Arlene Greer

Chair Greer reported that she attended the September NBAF meeting and provided an update on Art in the Park. The NBAF sold 124 booths and hosted an orientation evening on October 3rd for the participants. She passed around materials for the CAC to look at and advised that many of the artists participating were new and several became members of the NBAF. The NBAF needs volunteers and she along with Commissioners Flanagan and McNulty already signed up to work the day of the event. The CAC was encouraged to acknowledge that the NBAF was fundraising for it and to volunteer. She asked Vice Chair Flanagan to update the CAC on the officers of the NBAF.

Vice Chair Flanagan indicated that she did not have that information.

Chair Greer announced that there would be no NBAF meeting in October.

VIII. CITY ARTS COMMISSION ANNOUNCEMENTS OR MATTERS WHICH MEMBERS WOULD LIKE PLACED ON A FUTURE AGENDA FOR DISCUSSION, ACTION OR REPORT (NON-DISCUSSION ITEM)

- Announcements: Chair Greer announced there would be a CAC meeting on its Goals/Objectives following the work on Phase VIII of the Sculpture Exhibition, possibly in February 2023.
- Future Agenda:
 - Utility Box Program Proposal/Progress Report
 - Surf Film Exhibition

IX. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jim Mosher, Newport Beach resident, stated that he was reading a report by the former Library Services Director, Tim Hetherton, and it appeared that the \$30,000 in Cultural Arts Grants was established in the Budget process. How the \$30,000 related to the \$55,000 was not explained.

Chair Greer stated that something happened between the 2017 I-10 and the current situation. She asked Library Services Director Hartson to research it.

Vice Chair Flanagan said that they also needed clarification on the change from \$40,000 to \$30,000.

Chair Greer said that the \$40,000 disappeared after the Cultural Arts Grant Subcommittee decided to give a \$5,000 grant to the Newport Beach Film Festival for a youth seminar. She explained that she kept her minutes and could look at them if staff could not. She thanked staff for the investigation.

X. ADJOURNMENT – 5:47 p.m.

Cultural Arts Division
FY 2022-23
As of October 31, 2022

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
Programming	60,500.00					
01060603-841004		07/08	DJE Sound & Lighting, Inc.	3,646.25	56,853.75	COTG Sound (Billy Nation)
		07/08	Tracy Kiggen / ARTovator	629.00	56,224.75	COTG Children's activities (Billy Nation)
		07/15	Adam Shapiro	3,250.00	52,974.75	COTG Billy Nation
		07/29	Tracy Kiggen / ARTovator	629.00	52,345.75	COTG children's activities (Young Guns)
		07/31	LA Times Media Group	200.10	52,145.65	COTG marketing ads
		07/31	Gotprint.com	223.12	51,922.53	Concert at Marina Park banners
		08/05	Office Depot	27.13	51,895.40	Student Art Exhibition supplies
		08/05	Office Depot	115.92	51,779.48	Student Art Exhibition supplies
		08/05	DJE Sound & Lighting, Inc.	3,646.25	48,133.23	COTG Sound (Young Guns)
		08/05	Eric David Sage	3,250.00	44,883.23	COTG Young Guns
		08/05	DJE Sound & Lighting, Inc.	3,646.25	41,236.98	COTG Sound (Britain's Finest)
		08/31	Gotprint.com	497.92	40,739.06	Sculpture Exhibition Brochures
		08/31	Stu News Newport	225.00	40,514.06	Sculpture Grand Opening Ads
		08/31	Stu News Newport	100.00	40,414.06	COTG marketing ads
		08/31	Stu News Laguna	100.00	40,314.06	COTG marketing ads
		08/31	Stu News Laguna	300.00	40,014.06	COTG marketing ads
		08/31	Stu News Newport	150.00	39,864.06	COTG marketing ads
		08/31	LA Times Media Group	200.10	39,663.96	COTG marketing ads
		08/31	Stu News Laguna	150.00	39,513.96	COTG marketing ads
		08/31	Stu News Laguna	300.00	39,213.96	COTG marketing ads
		08/31	Gotprint.com	81.41	39,132.55	Marina Park rack cards
		08/31	Gotprint.com	81.41	39,051.14	Marina Park rack cards
		09/02	Robert John Bielma	2,200.00	36,851.14	COTG Britain's Finest
		09/02	Tracy Kiggen / ARTovator	631.00	36,220.14	COTG children's activities (Britain's Finest)
		09/16	Amazon.com	186.77	36,033.37	Student Art Exhibition supplies
		09/30	Gotprint.com	140.10	35,893.27	Banners for Concert at Marina Park
		09/30	Stu News - Laguna	100.00	35,793.27	COTG marketing ads
		09/30	Stu News - Laguna	100.00	35,693.27	Marina Park Concert Ad
		09/30	LA Times Media Group	200.10	35,493.17	COTG marketing ads
		09/30	LA Times Media Group	200.10	35,293.07	Marina Park Concert Ad
		10/28	Amazon.com	14.57	35,278.50	Student Art Exhibition supplies
TOTAL					35,278.50	
Professional Services	22,000.00					
01060603-811008		07/29	Svartifoss Corp.	340.00	21,660.00	Art Installation (Rob Williams)
		08/19	TAVD Visual Assistant	204.75	21,455.25	Transcription Minutes (07/14)
		08/26	Crown Building Services Inc.	825.00	20,630.25	Ben Carlson & Sphere 112 cleaning
		09/16	TAVD Visual Assistant	83.25	20,547.00	Transcription Minutes (08/11)
		09/23	Svartifoss Corp.	325.00	20,222.00	Art Installation (Shant Beudjekian)
		10/21	Restoration ARTechs	900.00	19,322.00	Cleaning of Bronze Sculptures
		10/21	TAVD Visual Assistant	90.00	19,232.00	Transcription of Minutes (09/08)
		10/28	Universal Building Maintenance	600.00	18,632.00	COTG Maintenance (July-September)
TOTAL					18,632.00	

Cultural Arts Division**FY 2022-23***As of October 31, 2022*

ACCT NAME / #	BUDGET	DATE	VENDOR	EXPENSES	BALANCE	NOTES
City Grants	30,000.00					
01060603-821006					30,000.00	
TOTAL					30,000.00	
Sculpture Garden	135,000.00					
01060603-811059					135,000.00	
TOTAL					135,000.00	
Special Events (NBAE)	0.00					
01060603-521450						
TOTAL					0.00	
Advertising	1340.00					
01060603-871002					1,340.00	
TOTAL					1,340.00	

TO Newport Beach City Arts Commission

FROM: Library Services Department
Melissa Hartson, Library Services Director
949-717-3810, mhartson@newportbeachca.gov

PREPARED BY: Melissa Hartson and Camille Escareal-Garcia

TITLE: Cultural Arts Activities for October 2022

CONCERT AT MARINA PARK:



Stone Soul performed on October 2 at Marina Park. This soul and Motown cover band was well-received, with nearly 500 attendees gathering on the grass at Marina Park. Children's activities, provided by ARTovator, which included face painting and balloon animals, rounded out this family-fun event.

NEWPORT BEACH ARTS FOUNDATION PRESENTS CHECK TO CITY ARTS COMMISSION



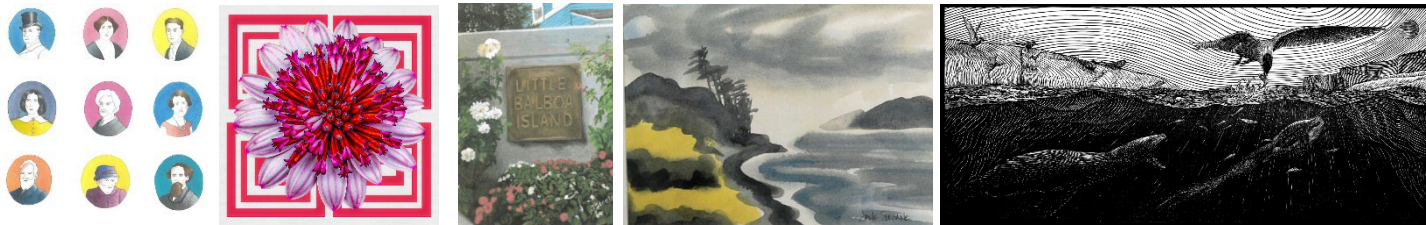
On Thursday, October 13, 2022, the City Arts Commission held a brief ceremony in honor of the Newport Beach Arts Foundation (NBAF) at their regularly scheduled monthly meeting. The NBAF recently donated \$10,000 to help fund the Sculpture Exhibition. This money will be directed towards Phase VIII artist honorariums.

UPCOMING CENTRAL LIBRARY GALLERY EXHIBITS:

- Helen Polins-Jones (Watercolor Portraits): November 7 - January 6, 2023

2023

- Sandra Pipken (Flower photography): January 9 - March 3
- Janice Steele (Oil paintings): March 6 - April 28
- Jane Shehane (Watercolors): May 1 - June 23
- Tim Musso (Woodprints): June 26 - August 18



CULTURAL ARTS CALENDER OF EVENTS:

City Arts Commission (CAC) meetings are held at 5 p.m. on the second Thursday of each month.

- **Next meeting – Thursday, December 8**

STUDENT ART EXHIBITION

- **Friday, September 2 – Friday, November 4** – Call for entries
- **Thursday, December 8** – Winners selected at CAC Regular Meeting
- **Monday, January 9 – Friday, February 10, 2023** – Artwork display at Central Library

SCULPTURE EXHIBITION IN CIVIC CENTER PARK (PHASE VIII)

- **Monday, October 10 – Wednesday, November 30** – Phase VIII Call for Entries
- **Thursday, December 8** – Arts Commission approves slate of eligible works for public online survey
- **Saturday, December 10 – Tuesday, January 10, 2023** – Public Online Survey open for voting
- **Thursday, June 1 – Friday, June 16, 2023** - De-installation of Phase VI artwork / Installation of Phase VIII artwork

NEWPORT BEACH ART EXHIBITION

- **Saturday, June 24, 2023**

TO Newport Beach City Arts Commission

FROM: Library Services Department
Melissa Hartson, Library Services Director
949-717-3810, mhartson@newportbeachca.gov

PREPARED BY: Melissa Hartson

TITLE: Sculpture Exhibition Phase VIII Selection Process and Public Survey Discussion

DISCUSSION:

Richard Stein of Arts OC will provide an overview of the selection process and public survey, and answer questions regarding Phase VIII of the Sculpture Exhibition.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

TO Newport Beach City Arts Commission

FROM: Library Services Department
Melissa Hartson, Library Services Director
949-717-3810, mhartson@newportbeachca.gov

PREPARED BY: Melissa Hartson and Camille Escareal-Garcia

TITLE: Ad Hoc Subcommittee for the Review of Council Policies I-9 through I-12

RECOMMENDATION

The City Arts Commission will form an ad hoc subcommittee for the purposes of reviewing City Council Policies I-9 *Art in Public Places*, I-10 *Financial Support for Culture and Arts*, I-11 *Acquisition of Art by the City of Newport Beach*, and I-12 *Sister City Association Policy*, in accordance with a resolution adopted by City Council at the September 13, 2022, regular monthly meeting.

DISCUSSION

At its September 13, 2022 meeting, the City Council adopted Resolution No. 2022-58, A Resolution of the City Council of the City of Newport Beach, California, *Creating an Ad Hoc Committee to Review the Municipal Code and City Council Policies and Make Recommendations to the City Council Regarding Possible Modifications Thereto and the Advisability of Using Sunset Provision*.

The committee will consist of three Council members appointed by the Mayor and confirmed by the entire City Council. The purpose of the Committee will be to review the Newport Beach Municipal Code (NBMC) and Council Policies and submit its recommendations back to the City Council by June 30, 2023. The Board of Library Trustees, City Arts Commission, Harbor Commission, Parks, Beaches, and Recreation Commission, and the Planning Commission are also directed to each form a committee to similarly review the NBMC and City Council Policies within that body's expertise and submit back to City Council by June 30, 2023. All of the committees will make recommendations concerning:

1. Deleting or reducing language, and
2. The advisability of applying sunset provisions for new and existing Municipal Code provisions.

Further, the Committee will expire on June 30, 2023, unless terminated sooner by the City Council.

NOTICING:

This agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

ATTACHMENT A: City Council Meeting 09-13-2022 Staff Report - Resolution No. 2022- 58: Creating an Ad Hoc Committee to Review the Municipal Code

ATTACHMENT B: City Council Policy I-9 *Art in Public Places*

ATTACHMENT C: City Council Policy I-10 *Financial Support for Culture and Arts*

ATTACHMENT D: City Council Policy I-11 *Acquisition of Art by the City of Newport Beach*

ATTACHMENT E: City Council Policy I-12 *Sister City Association Policy*



CITY OF

NEWPORT BEACH

City Council Staff Report

ATTACHMENT A

September 13, 2022
Agenda Item No. 5

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: Tara Finnigan, Assistant City Manager - 949-644-3001,
tfinnigan@newportbeachca.gov

PREPARED BY: Lorig Yaghsezian, Management Fellow,
lyaghsezian@newportbeachca.gov

PHONE: 949-644-3313

TITLE: Resolution No. 2022-58: Creating an Ad Hoc Committee to Review
the Municipal Code

ABSTRACT:

At its July 26, 2022, meeting, the City Council voted unanimously, via a straw poll, for staff to return with an item for its consideration that would create an Ad Hoc Municipal and Policy Review Committee (Committee) as well as direct the Board of Library Trustees, City Arts Commission, Harbor Commission, Parks, Beaches, and Recreation Commission, and the Planning Commission to each form a committee to review and update the Newport Beach Municipal Code (NBMC) and Council Policies.

RECOMMENDATION:

- a) Determine this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because this action will not result in a physical change to the environment, directly or indirectly;
- b) Adopt Resolution No. 2022-58, A Resolution of the City Council of the City of Newport Beach, California, *Creating an Ad Hoc Committee to Review the Municipal Code and City Council Policies and Make Recommendations to the City Council Regarding Possible Modifications Thereto and the Advisability of Using Sunset Provision*; and
- c) Direct the Board of Library Trustees, City Arts Commission, Harbor Commission, Parks, Beaches, and Recreation Commission, and the Planning Commission to each form an ad hoc committee for the purposes of reviewing the Municipal Code and City Council Policies within that particular body's expertise and submit back to City Council by June 30, 2023 recommendations concerning: (1) deleting or reducing language; and (2) the advisability of applying sunset provisions for new or existing Municipal Code provisions.

DISCUSSION:

At the request of Council Member Will O'Neill, at the July 26, 2022, City Council meeting, the Council considered placing a resolution on a future agenda that, if adopted, would create an ad hoc committee to review the Newport Beach Municipal Code and City Council policies. The Council voted unanimously, 7-0, in favor of staff bringing forward a resolution for its consideration.

If Resolution 2022 -58 is adopted, the committee will consist of three Council members appointed by the Mayor and confirmed by the entire City Council. The purpose of the Committee will be to review the NBMC and Council Policies and submit its recommendations back to the City Council by June 30, 2023. The Board of Library Trustees, City Arts Commission, Harbor Commission, Parks, Beaches, and Recreation Commission, and the Planning Commission are also directed to each form a committee to similarly review the NBMC and City Council Policies within that body's expertise and submit back to City Council by June 30, 2023. All of the committees will make recommendations concerning: (1) deleting or reducing language, and (2) the advisability of applying sunset provisions for new and existing code provisions. Further, the Committee will expire on June 30, 2023, unless terminated sooner by the City Council.

FISCAL IMPACT:

There is no fiscal impact related to this item.

ENVIRONMENTAL REVIEW:

Staff recommends the City Council find this action is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Council considers the item).

ATTACHMENT:

Attachment A – Resolution No. 2022-58

ATTACHMENT A

RESOLUTION NO. 2022-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWPORT BEACH, CALIFORNIA, CREATING AN AD HOC COMMITTEE TO REVIEW THE MUNICIPAL CODE AND CITY COUNCIL POLICIES AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL REGARDING POSSIBLE MODIFICATIONS THERETO AND THE ADVISABILITY OF USING SUNSET PROVISIONS

WHEREAS, Section 200 of the Charter of the City of Newport Beach ("Charter") vests the City Council with the authority to make and enforce all laws, rules and regulations with respect to municipal affairs subject only to the restrictions and limitations contained in the Charter and the State Constitution, and the power to exercise, or act pursuant to any and all rights, powers, and privileges or procedures granted or prescribed by any law of the State of California;

WHEREAS, pursuant to the authority vested by the Charter, the City Council has enacted ordinances with respect to municipal affairs which are set forth in the Newport Beach Municipal Code ("NBMC");

WHEREAS, pursuant to the authority vested in the City Council by the Charter, the City Council has adopted official policies to provide guidelines and procedures governing the conduct of City business in conformity with the Charter and NBMC ("Council Policies");

WHEREAS, the City Council recognizes the importance of periodically reviewing and updating the NBMC and Council Policies to ensure that the NBMC maintains relevancy, brevity, and coherency for the benefit of the people of Newport Beach; and

WHEREAS, the City Council desires to create an Ad Hoc Committee for the purpose of reviewing the NBMC and Council Policies and submitting back to the City Council by June 30, 2023, recommendations concerning: (1) deleting or reducing language, and (2) the advisability of applying sunset provisions for new and existing code provisions.

NOW, THEREFORE, the City Council of the City of Newport Beach resolves as follows:

Section 1: The City Council hereby creates the Ad Hoc Municipal Code and Council Policy Review Committee ("Committee") consisting of three (3) Council members appointed by the Mayor and confirmed by the entire City Council. The sole purpose and responsibility of the Committee shall be to review the NBMC and Council Policies and submitting back to the City Council by June 30, 2023, recommendations concerning: (1) deleting or reducing language, and (2) the advisability of applying sunset provisions for new and existing code provisions.

Section 2: The Committee shall be advisory and shall expire on June 30, 2023, unless terminated sooner by action of the City Council.

Section 3: The Committee shall not be subject to the Brown Act; however, the recommendation of the Committee to the City Council shall be considered at a meeting of the entire City Council noticed in accordance with California Government Code Section 54950 *et seq.*

Section 4: The recitals provided in this resolution are true and correct and are incorporated into the operative part of this resolution.

Section 5: If any section, subsection, sentence, clause or phrase of this resolution is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this resolution. The City Council hereby declares that it would have passed this resolution, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 6: The City Council finds the adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 7: This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting the resolution.

ADOPTED this 13th day of September, 2022.

Kevin Muldoon
Mayor

ATTEST:

Leilani I. Brown
City Clerk

APPROVED AS TO FORM:
CITY ATTORNEY'S OFFICE



Aaron C. Harp
City Attorney

ART IN PUBLIC PLACES

- A. The City of Newport Beach recognizes the importance and desirability of enhancing and beautifying the public places within the City, by acquiring and displaying publicly accessible works of art for the cultural benefit of the City, its citizens and its visitors.
- B. The City seeks to involve professional artists in City planning and design projects; to integrate artworks in City capital improvement projects; and to commission and/or purchase new artworks for public places.
- C. Public art can include but is not limited to permanent and temporary sculpture, murals, as well as artist-designed fountains, mosaics and tile work, banners, park benches and other street furniture, water features, bus shelters, streetlights and lanterns, kiosks, retaining walls, and/or hardscape treatments.
- D. Reserved.
- E. Reserved.
- F. Reserved.
- G. The Arts Commission shall review any future modifications, relocation, repairs, and/or replacement of parts or works for Art located in public places.

History

Adopted T-1 - 9-8-1986

Amended T-1 - 1-24-1994 (changed to I-18)

Amended I -18 - 5-26-1998

Amended I-18 - 4-8-2003 (changed to I-9)

Amended I-9 - 8-8-2017

FINANCIAL SUPPORT FOR CULTURE AND ARTS

The City Council hereby recognizes the importance of promoting culture and the arts within the City of Newport Beach. A number of individuals and groups have been organized with the express purpose of developing and promoting culture, theatre and the arts.

The City would complement these efforts by establishing a Reserve Fund for Culture and Arts that can be used for a) developing a master plan for the promotion of culture and arts; b) acquiring land and/or the construction of facilities to promote culture and arts and; c) instituting other cultural promotion projects.

The sum of \$55,000 shall be provided each year for specific cultural or artistic planning, promotion and/or construction projects as approved by the City Council. It is the policy of the City of Newport Beach that expenditures from the reserve fund should be matched equally by the community in the form of contributions and donations.

In regard to the City's role in financially sponsoring art and cultural events, the City Arts Commission shall review all programs and requests for support from arts groups. The Commission shall forward its recommendations for funding to the City Council for final approval. Any appropriation shall not exceed 50% of the Arts Commissions' annual budget. For the purpose of this policy, arts groups shall be defined as those involved in visual, musical, theatre, dance, crafts, performing and literary activities.

The following priorities shall be considered by the Commission. The order of preference for granting support shall be as follows:

- A. Local arts groups located within the City and offering programs to City residents;
- B. Regional arts groups located in Orange County and offering programs to City residents; and
- C. Arts groups located in California and performing or offering programs to City residents.

Groups not offering programs or services to local residents shall not be eligible for support from the City.

History

Adopted F-20 – 5-11-1981 (“Reserve Fund for Culture and Arts)

Amended F-22 – 6-22-1981

Adopted I-20 – 1-24-1983 (“Co-Sponsorship for Cultural Arts”)

Amended F-20 – 11-14-1983

Amended F-20 – 1-23-1984

Amended F-20 – 3-28-1988

Amended F-20 – 10-28-1991

Created I-12 – 1-24-1994 (incorporating I-20 & F-20, renaming “Financial Support
for Culture and Arts”)

Amended I-12 – 5-8-2001

Amended I-12 – 4-8-2003 (changed to I-10)

Amended I-10 – 8-8-2017

ACQUISITION OF ART BY THE CITY OF NEWPORT BEACH

- A. The City of Newport Beach ("City") believes that paintings, sculptures, drawings and other art (collectively, "Art") placed on City property and in City buildings increases the aesthetic appeal and beauty of such property and buildings, and of the City in general.
- B. All proposals to donate, exhibit, loan, sell or commission Art to the City (collectively, "Convey(s)," "Conveyed," "Conveying" or "Conveyance") shall be reviewed by the Arts Commission for recommendation to the City Council.
- C. The Arts Commission shall be responsible to:
 - 1. Confer with persons who have offered to Convey Art to the City, informing them of this policy, including criteria for approving Art and the policies, criteria and approval process.
 - 2. Advise the City Council of the artistic merit and value of Art offered to the City.
 - 3. Advise the City Council regarding appropriate City property or City buildings for display of Art, in conjunction with the City commission, committee, board and/or department which has responsibility for planning or maintaining the proposed location.
- D. The Arts Commission shall consider the following criteria in making a recommendation for accepting an offer to Convey Art to the City:
 - 1. The Art should be an original creation or a limited edition by the original artist, and be of the highest quality and level of artistic excellence.
 - 2. The Art should add to the balanced inventory of the City's collection, representing a variety of style, design and media.
 - 3. The person(s) seeking to Convey Art to the City shall complete all required forms, as provided by the Library Services Department.
 - 4. The Art should be of satisfactory physical condition, be sufficiently durable as to not be easily damaged or destroyed, should not require restoration or extensive long term conservation, and should be of a physical size and weight that the Art can be managed in storage, transport and public display without difficulty. Art requiring restoration may only

be considered with full disclosure of the restoration costs provided by a licensed art appraiser.

5. The Art should be consistent with and relevant to the civic interests and broad variety of tastes within the Newport Beach community.
- E. Art may only be recommended by the Arts Commission to the City Council for acceptance upon the majority vote of the Arts Commission.
 - F. Art accepted into the City collection by the City Council is accepted with the understanding that the City Council reserves the right to place the Art on public display on either a permanent or temporary basis, and to store the Art when not on display. Acceptance of Art by the City Council does not guarantee that the Art will be displayed in perpetuity. The City Council may sell, donate or otherwise remove any Art in the City collection. Any proceeds received by the City from the transfer of Art shall be expended to acquire, restore or display Art.
 - G. Art considered for inclusion in the City's collection must conform to City Council Policy I-9 (Art in Public Places).
 - H. The City does not provide valuations or appraisals of Art Conveyed to the City. The value of Art should be presented by the person(s) Conveying Art to the City at the time of Conveyance. It is the responsibility of the person(s) Conveying Art to the City to furnish a valuation to the appropriate government tax agency.
 - I. The person(s) Conveying Art to the City shall obtain all intellectual and photographic property rights to the Art and transfer such rights to the City. The City reserves the right to photograph Art for any and all purposes, including, but not limited to, publicity and informational literature.
 - J. Any person(s) that Conveys Art to the City shall represent and warrant in writing that it owns the Art and that the Art shall be Conveyed to the City free and clear of all liens, restrictions, security interests or agreements by which the City would be bound, but subject to all laws generally applicable to the transfer of title of any work of Art.
 - K. Subject to compliance with California Civil Code Section 987, the City shall assume no liability in the event of loss or damage to any Art accepted into the City's collection.

Adopted- February 24, 1986
Reaffirmed-January 24, 1994
Amended & Reassigned-April 8, 2003
Amended - May 12, 2015

Formerly F-23
Formerly I-13

SISTER CITY ASSOCIATION POLICY

Furthering understanding between cities throughout the world is an important objective. Recognizing this, the City Council hereby establishes the following policy to identify the relationship of a nonprofit Sister City Association and the City of Newport Beach. The purpose for cities involved is to learn more about each other and develop exchanges of people, ideas and cultures on a long-term basis.

In the context of a philosophy which encourages people to participate and help themselves in the pursuit of special interest areas, the City Council is committed to a cooperative effort with the Sister City Association. The City Council welcomes volunteer support and this policy will serve to identify and clarify the relationships, roles and control between the City of Newport Beach and the Newport Beach Sister City Association.

Financial

The City encourages the Newport Beach Sister City Association to continue their efforts to make the functions of the Association self-supporting. The City is responsible for funding only to the extent of the annual City Council approved budget.

Staff Assistance

The City will provide support to the Association in the form of a liaison staff member as designated by the City Manager. Clerical support will be provided to the Association at a level determined by the staff liaison.

Responsibilities

The Association will be recognized by the City as the official group to further common goals as they relate to sister city programs and activities.

Goals Statement

The purpose of the Newport Beach Sister City Association is to create international understanding and cooperation with cities in other countries that have been carefully selected for mutual benefit. The development of Youth Exchange, Cultural Exchange, Technical Knowledge Exchange and Economic Exchange will be pursued to accomplish the goals of the Association. The overall attainment of these goals will create international friendship to benefit our world.

Objectives

- A. Create a local program with wide community involvement, i.e., Service Clubs, Chambers of Commerce, nonprofit interest groups.
- B. Develop school programs, i.e., local school chapters at Community Colleges, UCI, High Schools, Intermediate Schools, Elementary Schools.
- C. Develop a fund-raising program sufficient to support the programs and events adopted by the Association.
- D. Establish criteria to be used for determining which cities a relationship can be developed.
- E. Business to Business Exchange. Develop a program whereby a business and travel program can be made available to encourage common business interests to be satisfied.
- F. Develop a network of local host groups.
- G. Develop a restaurant program to showcase our food and entertainment industry.
- H. Develop a hotel program to make visitors aware of our travel and vacation opportunities.
- I. Develop a public awareness program at high visibility locations. Exhibits and purpose of Association to be emphasized. Promotional brochure should be developed.
- J. Coordinate our goals and objectives with surrounding communities for information and coordination purposes.
- K. Clearly identify an Association budget for operational purposes.
- L. Develop a gift and recognition program for Sister City visitors.

History

Adopted I-23 – 11-28-1988

Amended I-23 – 1-24-1994 (changed to I-10)

Amended I-10 – 4-8-2003 (changed to I-12)

TO Newport Beach City Arts Commission

FROM: Library Services Department
Melissa Hartson, Library Services Director
949-717-3810, mhartson@newportbeachca.gov

PREPARED BY: Melissa Hartson and Camille Escareal-Garcia

TITLE: Revisions to the Newport Beach Art Exhibition Entry Guidelines

RECOMMENDATION:

The Newport Beach Art Exhibition Ad Hoc Subcommittee (NBAE) recommends that the City Arts Commission approve revisions to the annual art exhibition entry guidelines.

DISCUSSION:

The Newport Beach Art Exhibition is an annual art competition that presents an opportunity for artists to show and sell their artwork to the public in a one-day exhibit. The exhibition features recently created original artwork in various mediums, including oils and acrylics, watercolor, charcoal, pen and ink, sculpture, photography, and mixed media. The 56th Newport Beach Art Exhibition will be on Saturday, June 24, 2023, and will be held at the Newport Beach Civic Center (100 Civic Center, Newport Beach 92660). The call for entries will open in early January 2023.

The NBAE Ad Hoc Subcommittee reviewed the exhibition entry guidelines and recommend revisions meant to provide clarity for the application process and requirements for entry. Upon approval, the entry guidelines will be updated on the City website, CallforEntry.org, and on all marketing material for the art exhibition.

NOTICING:

The agenda item has been noticed according to the Brown Act (72 hours in advance of the meeting at which the City Arts Commission considers the item).

ATTACHMENT A: Newport Beach Art Exhibition Entry Guidelines - Original
ATTACHMENT B: Newport Beach Art Exhibition Entry Guidelines - Redlined
ATTACHMENT C: Newport Beach Art Exhibition Entry Guidelines - Final

ATTACHMENT A - ORIGINAL COPY

Newport Beach Entry Guidelines

The Annual Newport Beach Art Exhibition presents an opportunity for artists to show and sell their artwork to the public in a one-day exhibit.

- The exhibition is open to accomplished artists 18 years of age and older.
- Exhibition is limited to two (2) works of art per artist. Registration is required and will be limited as space permits. Photos of entries must accompany application.
- Entry fees: \$50 for two entries. \$35 for one entry. No refunds once artwork has been accepted. *
- Deadline is *(date to be determined)* 11 p.m. PDT or at Art Exhibition capacity as determined by the City Arts Commission.
- Original artwork only! Please do not submit works done in school, under instructor supervision or copied from published photos, artist reproductions or Giclée. Photography must be signed and numbered.
- Substitutions cannot be made on accepted art. If a work of art is no longer available on the Exhibition date, an alternate work of art may be accepted for display purposes only, at the discretion of the NBAE Committee, but will not be eligible for competition.
- Works must have been created within the last two years.
- All two-dimensional artworks must be framed.
- Two-dimensional artwork size limit: 36" x 48" (dimensions do not include frame).
- Artist must provide a table-top easel to display two-dimensional artwork up to 24" x 24".

- Artist must provide a sturdy standup easel for artwork with any dimensions larger than 24".
- Three-dimensional size limit: only works 150 lbs. or less will be accepted.
- Artist must provide pedestal for three-dimensional artwork.
- Delivery and retrieval of all artworks must be done in person – or by a designated representative - on the assigned day and time. NBAE can neither accept nor return any shipped artwork.
- NO EARLY REMOVAL OF ARTWORK. All works of art must be available until 6 p.m. the day of the event, no exceptions.
- **Regarding diptych or triptych artwork:** Overall dimensions of the combined artwork **must not** exceed the size limit of 36" x 48". Each canvas cannot be entered or sold as separate artwork at the exhibition, but rather, **must be sold in its entirety as one piece**. Diptych or triptych art will be eligible for the competition as a singular art piece. Artists submitting diptych or triptych art who wish to submit a separate second piece of art, **may only do so** if the overall dimensions of the diptych or triptych combined with the separate second piece all fit within the allowed size limit dimensions of 36" x 48".

** Subject to cancellation/postponement. In the event the Art Exhibition is canceled, Entry Fee will be refunded in full.*

NOTE: W-9 required for awarding of cash prizes.

Questions: Call (949) 717-3802 or send an Email to arts@newportbeachca.gov

ATTACHMENT B - REDLINED COPY

Newport Beach Entry Guidelines

The Annual Newport Beach Art Exhibition presents an opportunity for artists to show and sell their artwork to the public in a one-day exhibit.

- ~~• The exhibition is open to accomplished artists 18 years of age and older.~~ **Exhibiting artists must be 18 years of age or older.**
- Exhibition is limited to two (2) works of art per artist. Registration is required and will be limited as space permits. ~~Photos of entries must accompany application.~~
- **The 56th Annual NBAE deadline for entries will be [date to be determined] or at Art Exhibition capacity as determined by the City Arts Commission.**
- **Works of art can be paintings (oils, watercolors, acrylics, drawings, ink, pencil, charcoal), mixed media, sculpture, or photography.**
- Entry fees: ~~\$50 for two entries.~~ \$35 for one entry **and \$50 for two entries.** No refunds once artwork has been accepted. *
- Works must have been created within the last two years.
- ~~• Deadline is (date to be determined) 11 p.m. PDT or at Art Exhibition capacity as determined by the City Arts Commission.~~
- Original artwork only! Please do not submit works done in school, under instructor supervision, ~~or~~ copied from published photos, artist reproductions or ~~Giclée~~ **giclée**. Photography must be signed and numbered.
- **A photo of each artwork must be submitted with entry. No substitutions allowed after entry is accepted.**
- ~~• Substitutions cannot be made on accepted art. If a work of art is no longer available on the Exhibition date, an alternate work of art may be accepted for display purposes only, at the~~

~~discretion of the NBAE Committee, but will not be eligible for competition.~~

- ~~• Works must have been created within the last two years.~~
- ~~• All two-dimensional artworks must be framed. Two-dimensional artwork size limit: 36" wide x 48" high. (A frame is required but dimensions do not include the frame).~~
- ~~• Two-dimensional artwork size limit: 36" x 48" (dimensions do not include frame).~~
- Artist must provide a table-top easel to display two-dimensional artwork up to 24" x 24".**
- Artist must provide a sturdy standup easel for artwork with any dimensions larger than 24" x 24".**
- Three-dimensional size limit: ~~only~~ **Only** works 150 lbs. or less will be accepted. **Artist must provide pedestal for three-dimensional artwork.**
- ~~• Artist must provide pedestal for three-dimensional artwork.~~
- ~~• Delivery and retrieval of all artworks must be done in person — or by a designated representative — on the assigned day and time. NBAE can neither accept nor return any shipped artwork. Artworks must be delivered and retrieved in person – or by a designated representative – on the assigned date and time. NBAE can neither accept nor return any shipped artwork. ALL ARTWORK MUST REMAIN AT THE EXHIBITION UNTIL 6 P.M.~~
- ~~• NO EARLY REMOVAL OF ARTWORK. All works of art must be available until 6 p.m. the day of the event, no exceptions.~~
- **Work must be for sale. A 20% donation to the Newport Beach Arts Foundation will be accepted on all sales.**
- **Regarding diptych or triptych artwork:** Overall dimensions of the combined artwork **must not** exceed the size limit of 36" x 48", ~~Each canvas cannot be entered or~~

~~sold as separate artwork at the exhibition, but rather,~~ **must be sold in its entirety as one piece.** ~~, Diptych or triptych art and~~ will be eligible for the competition as a singular art piece. ~~Artists submitting diptych or triptych art who wish to submit a separate second piece of art, may only do so if the overall dimensions of the diptych or triptych combined with the separate second piece all fit within the allowed size limit dimensions of 36" x 48".~~

** Subject to cancellation/postponement. In the event the Art Exhibition is canceled, Entry Fee will be refunded in full.*

***** Easels deemed unstable by the event curator cannot be used. Unless an acceptable replacement is provided, the artwork may not be exhibited and the entry fee will be forfeited.***

NOTE: W-9 required for awarding of cash prizes.

Questions: Call (949) 717-3802 or send an email to arts@newportbeachca.gov

ATTACHMENT C - FINAL COPY

Newport Beach Entry Guidelines

The Annual Newport Beach Art Exhibition presents an opportunity for artists to show and sell their artwork to the public in a one-day exhibit.

- Exhibiting artists must be 18 years of age or older.
- Exhibition is limited to two (2) works of art per artist. Registration is required and will be limited as space permits.
- The 56th Annual NBAE deadline for entries will be [date to be determined] or at Art Exhibition capacity as determined by the City Arts Commission.
- Works of art can be paintings (oils, watercolors, acrylics, drawings, ink, pencil, charcoal), mixed media, sculpture, or photography.
- Entry fees: \$35 for one entry and \$50 for two entries. No refunds once artwork has been accepted. *
- Works must have been created within the last two years.
- Original artwork only! Please do not submit works done in school, under instructor supervision, copied from published photos, artist reproductions or giclée. Photography must be signed and numbered.
- A photo of each artwork must be submitted with entry. No substitutions allowed after entry is accepted.
- Two-dimensional artwork size limit: 36" wide x 48" high. (A frame is required but dimensions do not include the frame).
- Artist must provide a table-top easel to display two-dimensional artwork up to 24" x 24". **

- Artist must provide a sturdy standup easel for artwork with any dimensions larger than 24" x 24". **
- Three-dimensional size limit: Only works 150 lbs. or less will be accepted. Artist must provide pedestal for three-dimensional artwork.
- Artworks must be delivered and retrieved in person – or by a designated representative – on the assigned date and time. NBAE can neither accept nor return any shipped artwork.
ALL ARTWORK MUST REMAIN AT THE EXHIBITION UNTIL 6 P.M.
- Work must be for sale. A 20% donation to the Newport Beach Arts Foundation will be accepted on all sales.
- **Regarding diptych or triptych artwork:** Overall dimensions of the combined artwork **must not** exceed the size limit of 36" x 48", **must be sold in its entirety as one piece**, and will be eligible for the competition as a singular art piece

** Subject to cancellation/postponement. In the event the Art Exhibition is canceled, Entry Fee will be refunded in full.*

**** Easels deemed unstable by the event curator cannot be used. Unless an acceptable replacement is provided, the artwork may not be exhibited, and the entry fee will be forfeited.**

NOTE: W-9 required for awarding of cash prizes.

Questions: Call (949) 717-3802 or send an email to arts@newportbeachca.gov